

Straughn High School Virtual Instruction Program

Student Handbook 2020-2021

**29448 Straughn School Road
Andalusia, Alabama 36421**

Phone: (334)-222-2511

Virtual Learning Program

Students must meet the following criteria to be enrolled in the Virtual Learning Program:

- Virtual students who do not have access to a sufficient device such as a laptop computer, or Chromebook should contact the school at 222-2511 for guidance.
- Be enrolled in Straughn High School as a Virtual Learning Student.
- Remain in good standing of Straughn High School and Covington County Schools.

Students will have Office 365 and Google accounts via Covington County Schools. Check for emails and log into Google Classroom regularly.

******Virtual Learning Students must join the Straugh High School Virtual Learning Program Google Classroom. Class code: j2z2mpe**

******Straughn High School Virtual Learning Program parents and students should also download REMIND app and join the class using the code: @shsvirtual**

This is the primary means for school to home communications. It is the student's responsibility to monitor their emails and Virtual Learning Google Classroom.

Orientation

Virtual students/families will receive information and instructions regarding coursework upon completion of enrollment. Training related to the virtual platform will be made available before classes begin.

A virtual orientation is available at shs.cov.k12.al.us under the "Virtual Instruction" tab.

Enrollment

Enrollment in the Straughn High School Virtual Instructional Program is a commitment by both student and family.

Honor's courses will be available for students seeking an Honor's Diploma. Any questions about diploma tracks should be forwarded to the counselor at [stephanie.bryan @cov.k12.al.us](mailto:stephanie.bryan@cov.k12.al.us).

Enrollment is on a semester basis. Students cannot convert to traditional learning until 2nd Semester. All requests to transfer to the Traditional Learning Program should be made in writing to the principal by November 30th.

A registration packet is required and can be picked at the SHS front office. **The completion and return of enclosed forms is required before students will be allowed to begin coursework.**

Lunch Program

Virtual students may register to receive lunches using a Google form located in Classwork in the Straughn High School Virtual Learning Google Classroom. Also, located in the Virtual Instruction link of the SHS Homepage. Or, by using this link:

<https://forms.gle/Vj3ShWF3ogL7sBPH7>

This form should be completed no later than 10:00am every school day. Lunches will only be available if the student has completed this form on the day of request.

Free and Reduced Lunch Applications should be completed at www.myschoolapps.com and a form is included in the Virtual Learning Program registration packet. Payments can also be made online at www.myschoolapps.com or at the SHS front office.

Lunches can be picked up in the front lobby from 11:00-11:15am during regular school days.

Attendance Requirements

For attendance purposes for the 2020-2021 academic year, students will take ownership of their attendance by completing assignments and assessments. Students who complete assignments and assessments in a timely manner based on course pacing will be considered as maintaining proper attendance.

An official physician's statement will be required to receive credit for assignments/assessments not completed due to illness. The principal may request appropriate additional documentation as necessary.

Grading

A numerical grade will be issued by Straughn High School for grades 9-12 and are converted into letter grades. Final grades recorded in the student's cumulative academic record will be translated per the following scale.

Approximate grades are available through the online platform. However, final grades will be posted at the end of each semester.

Discussion and class assignments within the Virtual Learning platform will be graded by Straughn High School Virtual Learning Staff.

Any assignments required in addition to the online platform, such as a research paper, will be submitted via Google Classroom. The grade will be averaged with the online grades. This is subject to change.

Letter	Numerical Grade	Weights
A	90-100	Class Assignments = 30%
B	80-89	Assessments = 50%
C	70-79	Semester Exam=20%
D	60-69	
F	0-59	

Course Progress and Academic Support

Straughn High School staff will monitor student progress throughout the academic term. However, the student must take the initiative to complete courses. An academic calendar will be provided to aid in pacing progress.

The student is solely responsible for completing the assignments and assessments for his/her courses. It is the responsibility of the student to reach out for and/or request support related to his/her courses.

Academic Success Coaches for 2020-2021 are Amy Godwin and Molly Bailey. They will be available for after school support from 3:00-5:00pm. More information will be available via the SHS Virtual Instruction Google Classroom.

Grade Monitoring and Report Cards

Students must receive a passing grade before receiving credit for Virtual Learning courses. Students will be required to retake courses that are failed or not completed before receiving credit for those courses.

High School Graduation Requirements

Course Requirements	Credits
English	4
Mathematics	4
Science	4
Social Studies	4
Physical Education	1
Health Education	0.5
Career Preparedness	1
Career and Technical and/or Foreign Language and /or Arts Education	3
Electives	2.5
Total Credits	24

Scheduling - 1st Semester 2020-2021

	Standard Diploma	Honors Diploma
9 th Grade	English 9 World History Geometry Biology Career Preparedness Informational Reading **Elective**	H English 9 H World History H Geometry H Biology Career Preparedness Informational Reading **Elective**
10 th Grade	English 10 US History 10 Geometry Anatomy & Physiology Health Informational Reading **Elective**	H English 10 H US History 10 H Geometry H Anatomy & Physiology Health Informational Reading **Elective**
11 th Grade	English 11 US History 11 Algebra 2 Physical Science Informational Reading **Elective** **Elective**	H English 11 H US History 11 H Algebra 2 H Chemistry Informational Reading Spanish I **Elective**
12 th Grade	English 12 Government Algebra with Finance Environmental Science Informational Reading **Elective** **Elective**	H English 12 H Government Pre-Cal H Physics Informational Reading Spanish II **Elective**
Elective Options	Culinary Arts Creative Writing Digital Media	Forensic Science Health Sciences Professional Photography

Testing

Accommodations:

Students who have IEP or 504 Plans will receive accommodations as stated in their most recent plan.

State Mandated Testing:

Virtual Learning students are required to participate in State Mandated Testing at school. Further information will be given at the appropriate time.

Withdrawal from Virtual Learning

Any student participating in Virtual Learning who plans to withdraw from Straughn High School should contact the SHS Office. All obligations must be taken care of before student transcripts will be forwarded.

It is the official policy of Covington County School System that no person shall, on the ground of race, sex, religion, color, creed, national origin, handicap, or age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program, activity, or employment and provide access to the Boy Scouts and other designated youth groups. Inquiries of complaints regarding compliance with federal regulations on 504, Title I, Title II, and Title IX may be directed to Chris Thomasson, Federal Programs Coordinator (chris.thomasson@cov.k12.al.us), Kelly McCollough, 504 Coordinator, Covington County Board of Education, 807 C.C. Baker Avenue, Andalusia, **AL. 36420, (334) 222-7571**

Straughn High School-Virtual Instruction Program Agreement 2020-21

By signing and submitting this form, I understand that I am planning to take online courses and that I will not be able to transfer to the Straughn High School Traditional Instruction Program until the next available semester. I understand that Straughn High School will be responsible for my course grade and that all grades earned virtually will appear on my high school transcript and will be calculated in my GPA. Upon signing, I understand that it is my sole responsibility to work in a timely manner in completing and submitting all assignments by deadlines.

Student Name: (Printed)	
Signature:	
Email:	
Phone Number: (Required)	

Parent/Guardian Name:(Printed)	
Signature:	
Email:	
Phone Number: (Required)	