

School-Wide Intervention/Remediation Attendance Template

Instructions

Please use the Remediation Attendance template to document staff who are providing direct services to students in need of intervention/remediation. The purpose of the template is to provide attendance information for staff members and programs directly impacting student achievement. It will also be used for quarterly reviews at your school, and artifacts to support programs subject to audits and Advanced Ed accreditation.

Please develop an intervention notebook where these templates maybe easily accessed (e.g., Title I and/or SIP).

Remember to email an electronic copy to the appropriate Director at the end of each month.

Purpose

- To help principals think about and organize staff as well as programs by subject areas for individual student's needs.
- To allow teachers to identify specific strategies and link them to steps that can produce attainable results for positive student achievement.
- To provide principals with a template to easily identify teacher(s) direct delivery of programs focused on improving student achievement.

Suggested Uses

- Identify common steps and resources that can be used for different levels of remedial study. Try to identify several sets of steps and resources for at least two different levels of student needs. For example, you might identify a course of action for students who need a small amount of extra work, and one for those that need a great deal of extra study in the identified academic area.
- As you identify students in need of intervention, you can choose their level and the appropriate remediation plan. After the quarter ends, you can then evaluate each plan's success rate and determine what can be revised to improve each set of actions or resources.