

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18644
Tuesday, June 21, 2016, 7:00 p.m.

Agenda

Communications Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit's minutes of regular meeting of April 27, 2016.
2. Christina Donati, Special Education Teacher at Montgomery Avenue, requesting permission to take a maternity leave of absence.
3. Patti Drendall, Personal Care Aide at Tenth Street, requesting for the board to rescind her request to take a medical leave scheduled to begin on May 24, 2016.
4. Mary Rose Lukesh, Kindergarten Teacher at Tenth Street, submitting her letter of intent to retire.
5. Barbara Moore, 2nd Grade Teacher at Tenth Street, submitting her letter of intent to retire.
6. Phyllis Smiles, Language Enrichment/Reading Teacher at Secondary Center, submitting her letter of intent to retire.
7. Ed DeLucca, Technical Education Teacher, submitting his letter of intent to retire.
8. Stanley Wycoski, President of the Wyoming Area Football Parents Association, requesting permission to hold various fundraisers and activities for the 2016 football season.
9. Wyoming Area Ice Hockey Association requesting a monetary donation from the district for the 2016-2017 season.
10. Thomas Campenni, Wyoming Area Football Alumni Association, requesting permission to hold various fundraisers and activities for the 2016 football season.
11. Beth Connor, Perfect Harmony Center for the Arts, requesting permission to rent the auditorium and lobby at \$100.00 for a recital.
12. Michelle Klaproth, President of the Wyoming Area Drama Club Parents Association, requesting permission to hold various fundraisers and activities for the 2016-2017 school year.

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13. Melissa Collevchio, Foodservice Director, requesting permission to attend the School Nutrition Association of Pennsylvania Conference in Hershey, PA.
14. Richard Dushok, Custodian at Montgomery Avenue, requesting permission to extend his unpaid medical leave until further notice.
15. Darla Dickson, Part-time Cleaner, submitting her letter of resignation.
16. Lisa Minnelli, President of the Wyoming Area Tennis Booster Club, requesting permission to hold a tennis picnic.
17. Erin Viglione, Physical Education Teacher, requesting permission to take a maternity leave.
18. Antoinette Jones submitting her letter of intent to return to work for the beginning of the 2016-2017 school year.
19. Juel Anne Klepadlo, on behalf of the Kiwanis and Key Club, requesting permission to use the Secondary Center cafeteria and parking lot for a community yard sale.
20. Rick Branco submitting his letter of resignation as Head Boys Varsity Soccer Coach.
21. Nancy Bronsburg, Wyoming Area Boys Soccer Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors" and hold a car wash fundraiser.
22. Lisa Nardell, Wyoming Area Boys Basketball Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors", use of the gym for a boys elementary basketball program and hold fundraisers.

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Communications Report

Summary of Applications Received

Special Education – 3
Elementary – 3
English - 1
Social Studies – 3
Custodian – 12
Summer Help – 32
School Counselor – 1
Administrative Position – 1
Clerical – 1
Music – 1
School Nurse - 2

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Finance Report

1. Received the following checks:

<u>Berkheimer</u>	
Earned Income Tax	364,154.19
Local Service Tax	4,592.00
Per Capita Tax	56.20
Delinquent Per Capita	<u>975.94</u>
	369,778.33

<u>State & Federal Subsidy Payments</u>	
Social Security	20,864.28
Title I – Improving Basic Programs	104,867.08
Title II – Improving Teacher Quality	<u>15,800.00</u>
Total:	141,531.36

<u>Local Realty Transfer Tax</u>	
Luzerne County	13,822.31
Wyoming County	<u>568.40</u>
Total:	14,390.71

<u>Refund</u>	
Liquid Fuels Tax	2,013.41

<u>In Lieu of Taxes</u>	
Pilot Agreement- Garden Village Apts.	10,936.85
Pilot Agreement –Midtowne Apts.	<u>8,202.64</u>
Total:	19,139.49

<u>Miscellaneous</u>	
District Court 11-2-01	75.22

2. Discuss to approve the June payment of \$114,383.99 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
3. Discuss to approve the June payment of \$41,685.00 to the West Side Career & Technology Center for the 2015-2016 school year.

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4. Discuss to approve the request of the Wyoming Area Ice Hockey Association for a monetary donation for the 2016-2017 season. The district has contributed \$4,000.00 in past years.

5. Discuss to approve the meal prices for the 2016-2017 school year:

Elementary Breakfast:	\$1.40	Elementary Lunch:	\$2.25
Secondary Breakfast:	\$1.55	Secondary Lunch:	\$2.50

This is a .15 increase from last year.

6. Discuss to approve the 2016-2017 Agreement for Prevention/Education Services, with the Wyoming Valley Alcohol and Drug Services at a per diem monthly rate of \$100.00. This agreement shall commence September 2016 and continue until the end of the 2016-2017 school year.

7. Discuss to approve the agreement between The Meadows Psychiatric Center and Wyoming Area School District. The Meadows will provide educational services at \$60.00 per day per student for the 2016-2017 school year.

8. Discuss to approve the budget for the West Side Career and Technology Center for the 2016-2017 school year.

9. Discuss to approve the 2016-2017 Milford E. Barnes Jr. School Partial Agreement & Therapeutic Educational Agreement with the Children's Service Center at a cost of \$125.00 per student per day for the Partial Hospitalization Program and \$165.00 per student per day for the for the Therapeutic Educational program.

10. Discuss to approve the five year renewal of the Topp Copy agreement encompassing in copy, printing, and document management subject to the review of the school solicitor.

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) are currently being planned for the 2016-2017 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the Christina Donati, Special Education Teacher at Montgomery Avenue, to take a maternity leave of absence effective at the start of the 2016-2017 school year until approximately May 1, 2017.
3. Accept, with regret, Mary Rose Lukesh's letter of intent to retire at the end of the 2015-2016 school year.
4. Accept, with regret, Barbara Moore's letter of intent to retire at the end of the 2015-2016 school year.
5. Accept, with regret, Phyllis Smiles' letter of intent to retire at the end of the 2015-2016 school year.
6. Accept, with regret, Ed DeLucca's letter of intent to retire at the end of the 2015-2016 school year.
7. Discuss to approve the appointments for the 2016 SAT Summer Program:

Paula Cecil	SAT Math Instructor
Christine Rutledge	SAT Verbal Instructor

8. Discuss to approve the appointment of Molly Kearns as instructor for the 2016 Summer Science Academy.
9. Discuss to approve retroactively the appointments of the following instructors for the Summer Math and English Program as needed depending on student enrollment:

Christine Rutledge	English
Dennis Hando	English
Amy Kosco	Math
Lauren Wysocki	Math

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10. Discuss to approve the request of Melissa Collevecchio, Foodservice Director, to attend the School Nutrition Association of Pennsylvania Conference in Hershey, PA., from Monday, August 1st to Wednesday, August 3, 2016. Total cost for lodging is \$199.00. Also, requesting mileage reimbursement.
11. Discuss to approve the appointment of Barbara Bullions as Drama Advisor for the 2016-2017 school year.
12. Discuss to approve the appointments of the following chairperson positions for the 2016-2017 school year:

Patricia Whaley	Special Education
Maureen Pikas	Social Studies
Joe Pizano	Physical Education
Jim Belles	Career Technology
Tosca Villano	Art
Carmen Latona	English
Christine Marianacci	Foreign Language
Shea Riley	Music
Michael Romanowski	Math 7,8,9
Leo Lulewicz	Math 10,11,12
Brian Butler	Guidance
David Pizano	Science
Charlene Berti	Library
Paula Ball	Nursing
Thomas Loftus	Family & Consumer Science

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13. Discuss to approve to rescind the following class changes approved at the May 17th board meeting:

Creation of 4th/5th grade loop position
Collapse of full day art at the Secondary Center
Creation of ½ day art at the Secondary Center

14. Discuss to approve the request of Erin Viglione, Physical Education Teacher, to take a maternity leave effective for the beginning of the 2016-2017 school year until approximately November 10, 2016.

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Activities Report

1. Discuss to approve the request of Thomas Campenni, President of the Wyoming Area Football Alumni Association, to hold the following fundraisers for the 2016 football season:

- Golf tournament at Four Seasons Golf Club on Saturday, July 30, 2016.
- Sell discount cards to the Wyoming Area community during the month of August.

2. Discuss to approve the request of Stanley Wycoski, President of the Wyoming Area Football Parents Association to hold the following fundraisers for the 2016 football season:

- Media Day for the football players - August 12, 2016
- Annual player barbeque, August 18, 2016, parking lot of weight room.
- Annual bonfire on the Wednesday before the Pittston Area game at Panthers Field.

3. Discuss to approve the appointment of Joe Pizano as Athletic Director at a salary of \$13,232.00 for the 2016-2017 school year.

4. Discuss to approve the following appointments for the 2016 summer program:

Michael Fanti	1,278.00
Thomas Loftus	1,278.00
Jason Speece	1,278.00
Michael Laffey	428.25

Funding will be provided by the Wyoming Area Football Alumni Association.

5. Discuss to approve the request of the Wyoming Area Drama Club Parents Association, for the Drama Club Thespian Troupe #4795 to attend the Pennsylvania State Thespian Conference in Central York, PA., Thursday, December 1st through Saturday, December 3, 2016. The Drama Parents are asking the district to cover the cost of transportation at \$2,450.00 and an additional \$225.00 for driver housing at a total cost of \$2,675.00 as per last year.

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6. Discuss to approve the request of the Wyoming Area Drama Club Parents Association, to hold the following fundraisers and activities for the 2016-2017 school year:
 - Wisecrackers Comedy Club – Mohegan Sun, January 28, 2017, 7:00 p.m.
 - Candy Fundraisers in September and February
 - Drama Club Picnic-Frances Slocum State Park in June
7. Discuss to approve the request of Lisa Minnelli, President of the Wyoming Area Tennis Booster Club, to hold a tennis picnic at the Wyoming Hose Co. pavilion, Friday, August 19th, 6:00 p.m.
8. Accept, with regret, Rick Branco's letter of resignation as Head Boys Varsity Soccer Coach.
9. Discuss to approve the appointment of Aaron Carter as Head Boys Varsity Soccer Coach at a salary of \$4,598.00 for the 2016 fall season.
10. Discuss to approve the request of Nancy Bronsburg, Wyoming Area Boys Soccer Parents Association, to hold a car wash fundraiser at Dileo's Service Station in August.
11. Discuss to approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association, to hold the following fundraisers in November/December:
 - Sale of Lottery Tickets
 - Pasty and pot pie sale (will be distributed from cafeteria) TBA

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Building Report

1. Discuss to approve the request of Thomas Campenni, President of the Wyoming Area Football Alumni Association, to continue with the 2016 Summer Program at the football stadium and weight room, starting Monday, June 27, 2016 to Friday, July 29, 2016, pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
2. Discuss to approve the request of Thomas Campenni, President of the Wyoming Area Football Alumni Association, to use the football stadium and Boston Avenue garage for the Warrior Pride Football Camp scheduled for Friday, July 29, 2016, from 8:00 a.m. to 2:00 p.m., pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
3. Discuss to approve the request of Thomas Campenni, President of the Wyoming Area Football Alumni Association, to use the football stadium at halftime of the football team's game against Scranton Prep on Friday, September 23, 2016 to announce the 2016 Ring of Pride inductees, pending approval by the building principal and athletic director. (Class A)
4. Discuss to approve the request of Stanley Wycoski, President of the Wyoming Area Football Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Sunday, August 14, 2016 from 11:00 a.m. to 3:00 p.m. A fee of \$25.00 per hour may be charged to the organization if a custodian or cafeteria worker's services are needed. (Class A)
5. Discuss to approve 25 summer hours for Jackie Vasquez, Library Aide.
6. Discuss to approve the request of Beth Connor, Perfect Harmony Center for the Arts, to rent the auditorium and lobby at \$100.00 for a recital on Friday, August 26, 2016, 5:00 p.m. to 9:00 p.m., with set up at 12:00 p.m., pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class D)
7. Discuss to approve the request of Michelle Klaproth, Wyoming Area Drama Parents Association, to use the Secondary Center cafeteria/kitchen for a pasta dinner/craft fair on Sunday, October 23, 2016, 8:00 a.m. to 5:30 p.m., pending approval by the building principal and foodservice director. A fee of \$25.00 per hour may be charged to the organization if a custodian or cafeteria worker's services are needed. (Class A)

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8. Discuss to approve the request of Richard Dushok, Custodian at Montgomery Avenue, to extend his unpaid medical leave until further notice.
9. Discuss to approve the request of Patti Drendall, Personal Care Aide at Tenth Street, to rescind her request for a medical leave scheduled to begin on May 24, 2016.
10. Accept, with regret, the resignation of Darla Dickson as part-time cleaner retroactive to June 11, 2016.
11. Discuss to approve the request of Juel Anne Klepadlo, on behalf of the Kiwanis and Key Club to use the Secondary Center cafeteria and parking lot for a community yard sale on Saturday, July 9, 2016 from 7:30 a.m. to 2:00 p.m., pending approval by the building principal and foodservice director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
12. Discuss to approve the request of Nancy Bronsburg, Wyoming Area Boys Soccer Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Sunday August 21, 2016, 1:00 p.m. to 4:00 p.m., pending approval by the building principal and foodservice director. A fee of \$25.00 per hour may be charged to the organization if a custodian or cafeteria worker's services are needed. (Class A)
13. Discuss to approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association, to use the Secondary Center gym for a boys elementary basketball program on Saturdays, September 17th through November 5, 2016, starting at 9:00 a.m. to noon. Registration to be held at the Secondary Center gym September 10th to September 17th, pending approval by the building principal and athletic director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed. (Class A)
14. Discuss to approve the request of Lisa Nardell, Wyoming Area Boys Basketball Parents Association to use the Secondary Center cafeteria for "Meet the Warriors" on Sunday, December 11, 2016, 9:00 a.m. to 2:00 p.m., pending approval by the building principal and foodservice director. A fee of \$25.00 per hour may be charged to the organization if a custodian's services or cafeteria worker's services are needed. (Class A)

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15. Discuss to approve the re-naming of the following school buildings:

JFK Elementary School to Wyoming Area Kindergarten Center
Tenth Street Elementary School to Wyoming Area Primary Center
Montgomery Avenue Elementary School to Wyoming Area Intermediate Center

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Policy Report

1. Discuss to approve the first reading of Policy #237 Electronic Devices.
2. Discuss to approve the first reading of Policy #221 Structured Dress Code.

Wyoming Area School District

SECTION: PUPILS

TITLE: ELECTRONIC DEVICES

ADOPTED:

REVISED:

	237. ELECTRONIC DEVICES
1. Purpose	The Board adopts this policy in order to maintain an educational environment that is safe and secure for district students and employees.
2. Definition	Electronic devices shall include all devices that can take photographs; record audio or video data; store, transmit or receive messages or images; or provide a wireless, unfiltered connection to the Internet. Examples of these electronic devices include, but shall not be limited to, radios, walkmans, CD players, iPods, MP3 players, DVD players, handheld game consoles, Personal Digital Assistants (PDAs), smart telephones, paging devices, laser pointers and laptop computers, as well as any new technology developed with similar capabilities.
3. Authority SC 510	The Board prohibits use of electronic devices by students during the school day in district buildings; on district property; on district buses and vehicles; during the time students are under the supervision of the district; and in locker rooms, bathrooms, health suites and other changing areas at any time.
SC 1317.1	<p>The district shall not be liable for the loss, damage or misuse of any electronic device.</p> <p><u>Electronic Images And Photographs</u></p> <p>The Board prohibits the taking, storing, disseminating, transferring, viewing, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or other means, including but not limited to texting and emailing.</p> <p>Because such violations may constitute a crime under state and/or federal law, the district may report such conduct to state and/or federal law enforcement agencies.</p>

237. ELECTRONIC DEVICES - Pg. 3

Pol. 113	<ol style="list-style-type: none">1. Health, safety or emergency reasons.2. An individualized education program (IEP).3. Classroom or instructional-related activities.4. Other reasons determined appropriate by the building principal.
SC 1317.1	<p>The building administrator may grant approval for possession and use of a telephone paging device/beeper by a student for the following reasons:</p> <ol style="list-style-type: none">1. Student is a member of a volunteer fire company, ambulance or rescue squad.2. Student has a need due to the medical condition of an immediate family member.3. Other reasons determined appropriate by the building principal. <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1317.1</p> <p>Board Policy – 000, 113, 122, 123, 218, 226, 233, 815</p> <p>Policy #237 Electronic Devices supersedes prior policy Telephone Pagers/Beepers</p>

WYOMING AREA SCHOOL DISTRICT **STRUCTURED DRESS CODE**

The intent of this policy is to ensure that our students dress appropriately, are not disruptive to the educational process, and do not compromise the safety and security of our school. While requiring a specific type of clothing, it is not our purpose to interfere with student decisions or freedom of expression. However, the safety of all students, the security of the building, and the environment in which our students learn must be the foremost objectives of our school.

Dress Code:

1. **Pants:** Must be casual/dress/corduroy or dark colored blue jean pants of a solid color: Khaki (beige), Navy Blue, Black, or Gray, Green or Brown.
 - a. Pants must be sized to fit the student.
 - b. Pants must be secured at the waist.
 - c. Cargo pockets are not permitted.
 - d. The following types of pants are not permitted:
 1. Cargo Pants
 2. Baggy/Skateboard Pants
 3. Extra wide/Extra full pants
 4. Military fatigues (NO Camouflage)
 5. Sweat Pants
 6. Wind Pants
 7. Flannel Pants
 8. Yoga, stretch or spandex pants or leggings can only be worn under a length appropriate dress or skirt
 9. Faux Jeans (Look alike jeans) are not permitted

2. **Skirts/Dresses**
 - a. All skirts/dresses must extend to the top of the knee.
 - b. All dresses must have a collar and cover from the collar bone to the base of the torso.
 - c. Cargo pockets are not permitted.

3. **Shirts:** Acceptable shirts include: "polo" shirts (short or long-sleeve) that only have two-buttons, casual button-down shirts (short or long-sleeve), and half-zip and quarter-zip athletics shirts Camisole shirts are not permitted. All shirts must have a collar. Tee shirts aren't permitted and may not be worn over collared shirts.

Definition of collar- A part of clothing that fits around a person's neck and folds down.

 - All shirts must cover from the collar bone to the waist so as not to expose any midriff, cleavage, or chest.
 - All short sleeve shirts must have a collar.
 - Turtle necks are permitted.
 - a. Military camouflage shirts are not allowed.
 - b. Tee shirts are not permitted to be worn over collared shirts.
 - c. Only the top two buttons of a shirt are permitted to be unbuttoned.
 - d. Camisoles shirts are not permitted.
 - e. Henley shirts or thermal t-shirts are not permitted.

Policy #221

4. Sweatshirt/Sweaters/Turtlenecks:

- a. Crewneck or V-Neck sweatshirts and sweaters may be worn with an approved collared shirt underneath. V-Necks/Crewnecks and sweatshirts must be of a solid color.
- b. Hooded sweatshirts are absolutely **not** permitted.
- c. Cardigan sweaters are not considered to have a collar and are not permitted unless a collared shirt is displayed underneath.

5. Shorts:

Shorts may be worn.

- a. Solid color, knee length, two or four pocket dress shorts only.
- b. Athletic and Cargo shorts are NOT permitted.

6. Belts:

- a. No emblems or logos will be permitted.
- b. Belt buckles must not exceed size of 2" x 2".

7. Shoes:

- a. Some style of shoes/sneaker must be worn at all times. Flip-flops, Slides and shoes without backs are prohibited.
- b. Any footwear that poses a safety hazard is not permitted.

8. Jackets:

- a. "Track" jackets and "blazers" will be the only type of jacket that is permitted to be worn. The track jacket should have an approved shirt underneath.
- b. Winter jackets of any kind are strictly prohibited inside of school. All jackets can only be worn to and from school.
- c. For example, North face, Marmot, Columbia, etc. fleece and softshell jackets are not permitted.

9. Special Groups

- a. Special group attire may be worn on designated days with administrative permission and must conform to all rules of decency.

10. Dress Down Days

- a. Dress down days may be scheduled throughout the school year for special circumstances. Ripped clothing, cargo pants and shorts, hooded sweatshirts, and military fatigues are not permitted at any time on these days.

11. Additional Articles of Non-compliance

- No hats or caps may be worn inside school building.
- Professional athletic jerseys of any kind are prohibited.
- Exposed underwear of any kind, including see through clothing, are strictly prohibited.
- No chains, dog collars or spike bracelets/necklaces.

Policy #221

- No clothing or article deemed offensive, sexually suggestive, condoning violence, drug/alcohol/tobacco use, suicide or vulgar language is permitted.
- No sunglasses may be worn except for documented medical reasons
- No torn/ripped clothing

BACKPACKS, sackpacks, totebags, excessively sized purses may be carried to and from school. They aren't permitted to be carried in the hallways to and from class. All "packs" **MUST** be kept in students' lockers while school is in session.

***Special Events – Dress during special events, such as spirit days, dress-up days, field days etc., the dress code will be adjusted as deemed appropriate by administration.**

NOTE: The above dress code may be amended at any time at the discretion of the Wyoming Area School Board.

If parents are unsure which attire is appropriate, please call an administrator at the high school. At all times, appropriate attire for school and school activities must be observed. No specific standards are needed beyond those of safety, decency, cleanliness, good grooming and non-interference with teaching and learning.

Policy #221 Structured Dress Code supersedes prior policy Dress and Grooming.