

**CENTENNIAL BOARD  
OF COOPERATIVE EDUCATIONAL SERVICES**

**SUPERINTENDENTS ADVISORY COUNCIL**

**MINUTES  
May 7, 2010**

**9:00 a.m. SUPERINTENDENTS ROUND TABLE DISCUSSION**

**A. 11:05 a.m. CALL TO ORDER – DR. RANDY MILLER**

- **The following Superintendents, or designees, were present:**

1) Glenn McClain	Platte Valley RE-7
2) Marty Foster	Johnstown-Milliken RE-5J
3) Joe Kimmel	Prairie RE-11
4) Bob Petterson	Weldon Valley RE-20J
5) Jo Barbie	LaSalle, Gilcrest, Platteville Weld RE-1
6) Steve Neel	Wiggins RE-50J
7) Randy Miller	Eaton RE-2
8) Rick Mondt	Briggsdale RE-10
9) Rob Ring	Ault-Highland RE-9
10) Donna Howell	Brush RE-2J
11) Luis Martinez	Thompson R-2J
12) Linda Chapman	Park R-3
13) Greg Wagers	Morgan RE-3

- **The following Superintendents, or designees, were absent:**

1) Sharon Warren	Pawnee / Grover RE-12
2) Michael Gradoz	St Vrain RE-1J

- **The following CBOCES staff members were present:**

Terry Buswell	CFO / HR Director
Mary Ellen Good	Federal Programs / Learning Services Director
Melony Sandquist	Executive Administrative Assistant

- **The following guests were present:**

Dale McCall	Colorado BOCES Association, Executive Director
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**B. CONSENT GROUPING ACTION ITEMS**

- Approve Agenda
- Approve Minutes from April 9, 2010

**Mr. Bob Peterson moved to approve the Agenda and Minutes as presented. Seconded by Mr. Rick Mondt. The motion passed unanimously.**

### **C. BROADBAND GRANT DISCUSSION**

- Dr. McCall was invited to the SAC Meeting to report on and answer questions regarding EAGLE-Net and the Broadband Grant. Dr. McCall has understanding of these endeavors as both the past Executive Director of Centennial BOCES (re: EAGLE-Net) and as the Executive Director of the Colorado BOCES Association. Dr. McCall is very involved at the state and national level with legislative issues and current initiatives (Broadband Grant) concerning education.

- Dr. McCall explained that EAGLE-Net is a brainchild of CBOCES Technology Department that began several years ago. The initiative was developed with a goal of finding a way to provide increased bandwidth to the rural areas of Colorado.

- Dr. Dale McCall reported on his knowledge of the Broadband BTOP (Broadband Technologies Opportunities Program) Infrastructure Application, and explained what he believes are the significant advantages:

- Receiving this Grant will be good for School Districts and other entities around Colorado.
- School Districts (especially rural districts) and many public entities (hospitals, etc.) are running on unacceptably low bandwidth. This scenario is causing challenges at the user level whenever there is more request for internet service than there is bandwidth to accommodate the need.
- Politically, the Governors Office has widely supported this initiative.
- This Grant is considered to be the top stimulus application for the State of Colorado.

- Dr. McCall shared that he believes the Grant details and funds must be managed by CBOCES, and not “turned over” to another entity in the form of an IGA (Inter-Governmental Agreement). Dr. McCall recommends that CBOCES does not engaging in an IGA.

- A Broadband Committee Meeting has been scheduled by CBOCES Board President, Mr. John Dudley, for May 12, 2010 at the Longmont BOCES Office. Mr. Ken Fellman, CBOCES attorney for the broadband project, will be at this meeting. Dr. McCall has also been asked to attend. The Superintendents agreed that Dr. McCall would be a welcome participant at this meeting.

- In addition, Superintendents agreed to hold a pre-meeting beginning at 8:00 am at the Longmont BOCES Office on May 12<sup>th</sup>. Superintendents will be meeting with Dr. Randy Zila during this time as well as discussing details relative to the Broadband Committee Meeting. Dr. Zila will also attend the 9:00 am broadband meeting.

- When asked, Mr. Terry Buswell, CBOCES CFO, indicated that there will be no more money paid out to Denise Shorey, Chip White or Ken Fellman for their work on the Broadband Grant unless the Grant is awarded to CBOCES. Final invoices have been processed.

### **D. PROGRAM DIRECTOR REPORTS**

- **Special Education / Gifted Education**

- Ms. Becky Minnis was unable to attend the meeting. Dr. Mary Ellen Good reported on her behalf and shared handouts outlining current events and details around Special Education and Gifted Education.
- Medicaid Payback Situation information was provided in the SAC Agenda. Mr. Terry Buswell reported on this scenario and responded to questions.

**Dr. Glenn McClain moved that CBOCES discontinue their participation in the Medicaid reimbursement program for the 2010-2011 fiscal year. Seconded by Dr. Jo Barbie. The motion passed unanimously.**

➤ **Federal Programs / Learning Services**

- Dr. Mary Ellen Good provided handouts to participating districts regarding the Consolidated Application, comparing 2009-2010 final figures to preliminary allocations for 2010-2011.
- Christine Muldoon is working with each individual district on Title I needs.
- Dr. Good reported that she is keeping in contact with Dr. Medina regarding the Migrant Federal Dollars and what is needed on the application. Details are still sketchy, but CBOCES will apply for these funds.
- Dr. Mary Ellen Good provided a handout on a proposed 1-day conference around “Legal Strategies Training”. Several Superintendents agreed this would be good training as long as the teaching is consistent with the counsel being given by the CBOCES and District Attorneys. Dr. Good will get more information and report back.
- Dr. Good asked Superintendents to be thinking of what types of Professional Development Programs they want CBOCES to provide and to let her know; she needs to hear back from Superintendents on what their goal is for the Learning Services Department.
- Ms. Linda Chapman said she has many ideas for Learning Services, but would like to get the new Executive Director on board first in order to have a clearer understanding of the general direction that CBOCES is taking before furthering discussions about Learning Services.
- Dr. Glenn McClain said his district will need to have the Administrator Induction Program for next year.
- Mr. Greg Wagers agreed to meet with Dr. Mary Ellen Good to coordinate some of these programs that his district has already planned to provide.

➤ **Business Services / Administration / HR**

- Mr. Terry Buswell handed out insurance benefit proposal documents and explained that this information is a comparison in benefits / rates between Meritain and CEBT.

Discussion: The rates from CEBT are lower than those from Meritain. However, there is an estimated run-out cost with Meritain of \$211,706.39 which is too costly to pay out at this time.

**Dr. Jo Barbie moved to recommend to the CBOCES Board of Directors to stay with Meritain for Health & Dental insurance benefits for the 2010–2011 fiscal year. Seconded by Dr. Donna Howell. The motion passed unanimously.**

- Mr. Buswell reported on the audit firm RFP status, recommending a change from Swanhorst & Company LLC to Johnson, Holscher & Company.

**Dr. Glenn McClain moved to recommend to the CBOCES Board of Directors to change audit firms from Swanhorst & Company LLC to Johnson, Holscher & Company for the 2010-2011 fiscal year. Seconded by Mr. Rob Ring. The motion passed unanimously.**

- Mr. Buswell reviewed the Salary & Benefits documents, indicating that there have been no salary increases or changes from last year’s schedule. Salaries have basically been frozen except for one licensed person who is moving across a lane on the schedule. One change in benefits is under Schedule C, those staff working 180 days will no longer receive health benefits.

**Mr. Bob Peterson moved to recommend to the CBOCES Board of Directors approval of the Salary & Benefit Schedules as presented. Seconded by Dr. Donna Howell. The motion passed unanimously.**

- Mr. Buswell provided Draft Proposed Budget documents and reviewed each section, responding to questions.

Discussion: Mr. Buswell was asked how much the budget is for the upcoming year and what his projected cash would be as of June 30, 2010. The budget is approximately \$13,000,000 and the cash including the CD would be approximately \$500,000.

There was discussion among Superintendents around what cash is, what reserve is, and what equity is. It was agreed that School Districts differ from CBOCES on how / where equity is shown in the budget.

When asked if he perceives a cash flow problem in the near future, Mr. Buswell indicated that he does not, but has no control of when money is received from CDE, and would still like to continue checking out possibilities for a line of credit. Several Superintendents gave names of local banks for him to check with (Key Bank, Bank of Choice).

- Mr. Buswell provided a brief update on recent Budget Committee meetings. There were no questions and no discussion.

#### **H. APPOINT SAC REPRESENTATIVE TO REPORT THE BOARD OF DIRECTORS**

- Dr. Randy Miller, SAC Chairperson, agreed to report to the Board of Directors at their next meeting on May 20<sup>th</sup>. At the beginning of the new fiscal year, a new SAC Chairperson will be chosen; this item can be revisited at that time.

#### **I. FUTURE AGENDA ITEMS**

- Report from Aims staff on the Aims / BOCES High School Diploma Program
- Report from Gully Stanford with CollegeInColorado.org regarding Career and Academic Planning

**The meeting was adjourned at 1:48 p.m.**

Respectfully Submitted,

Melony Sandquist  
Centennial BOCES  
Executive Administrative Assistant