

SEASIDE SCHOOL DISTRICT 10  
Regular Meeting of the Board of Directors  
Tuesday, January 15, 2019 - 6:00 pm  
District Administration Office  
1801 South Franklin Street, Seaside, Oregon

**PRESENT:**

Board Members: Chair Steve Phillips, Mark Truax, Brian Taylor, Michelle Wunderlich, Patrick Nofield, Lori Lum, Hugh Stelson (via Zoom meeting).

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals Jeff Roberts, Natalie Osborn and Juliann Wozniak, Assistant Principals Jason Boyd and Jeremy Catt, Special Services Director Lynne Griffin.

Guests: Catherine Lacaze, John Meyer, Laura Kanter, Tamra Taylor, Amy Fredrickson, Jessica Garrigues, Luke Nelson

**CALL TO ORDER**

Chair Steve Phillips called the January 15, 2019 meeting of the Board of Directors of Seaside School District 10 to order.

**ESTABLISH QUORUM**

A quorum of the Board was present.

**DELEGATIONS/GUESTS**

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

**APPROVAL OF MINUTES – Exhibit A**

1-1 A motion to approve the minutes of the December 13, 2018 meeting of the Board of Directors as presented was made by Brian Taylor and seconded by Michelle Wunderlich. The motion carried unanimously.

**CORRESPONDENCE – None**

**CHECK LISTING AND APPROVAL – Exhibit B**

1-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Mark Truax and seconded by Patrick Nofield. The motion carried unanimously.

**ACTION ITEMS**

Personnel — *Board Member Mark Truax*

Employment: Broadway Middle School – Exhibit C

### **Wrestling Coach – Jeff Corliss**

- 1-3 A motion was made by Mark Truax and seconded by Brian Taylor for approval of the recommendation submitted by Broadway Middle Assistant Principal Steve Sherren to hire for the above listed position for the 2018-2019 school year. The motion carried unanimously.

### Employment: Seaside High School

### **Head Softball Coach – Jessica Garrigues**

- 1-4 A motion was made by Mark Truax and seconded by Lori Lum for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Aaron Tanabe to hire for the above listed coach position for the 2018-2019 school year. The motion carried unanimously.

### PACE Joinder to Trust Agreement – Exhibit D

- 1-5 A motion was made by Brian Taylor and seconded by Mark Truax to accept the updated PACE Trust Agreement, to be signed by the Board Chair. The motion carried unanimously.

### Building and Grounds – Board Member Patrick Nofield

### Recommendation to enter into contract with Norris & Stevens Real Estate – Exhibit E

Building and Grounds Committee members Patrick Nofield, Lori Lum and Mark Truax gave an overview of the RFP process and their reasons for recommending Norris & Stevens (knowledge of market, aggressive timeline, level of preparation).

- 1-6 A motion was made by Patrick Nofield and seconded by Mark Truax to enter into contract with Norris & Stevens Real Estate for disposal of school properties. The motion carried unanimously.

### Budget Calendar

- 1-7 A motion was made by Mark Truax and seconded by Michelle Wunderlich to approve the proposed 2018-2019 Budget Calendar. The motion carried unanimously.

### Out of State Field Trip – Key Club District Convention

- 1-8 A motion was made by Mark Truax and seconded by Michelle Wunderlich to approve the Key Club District Convention trip to Seattle, March 7-10, 2019. The motion carried unanimously.

## **REPORTS, DISCUSSION, AND INFORMATION**

### Division 22 Standards

Superintendent Roley reported that Division 22 Standards are a set of laws that school districts must follow and which provide guidelines on school operations, curriculum and instruction, discipline and much more. An annual report to the Board is required, followed by reporting to the state which includes the meeting minutes at which the Board report was given. Roley reported that the Seaside School District is in compliance with all Division 22 Standards.

## Superintendent Evaluation Process

Superintendent Roley reported that the first step to updating the process for evaluation of the Superintendent is to update our Board policy. A Policy Committee meeting will be scheduled sometime in the next couple of weeks, with the intent to recommend updated policy at the February Board meeting. Roley distributed a draft of a proposed annual process, her stated goals for the year, and an OSBA Superintendent Evaluation workbook. She asked that the Board review the materials and send feedback, with the intent to finalize the process for evaluation at the February meeting.

## Seaside High School Report on Measure 98

Jeff Roberts reported on the three areas of focus for Measure 98: attendance, graduation rate, and enhanced CTE programs. He reported that Jason Boyd has been doing a tremendous job working on improving attendance. Jason has been working with the ESD and other districts on finding strategies that get results. In addition, our Attendance Monitor is being utilized in new ways, including making personal attendance calls to families when students are out. Reduced suspensions is another goal, with the emphasis on alternatives that keep students at school. Freshman on Track guidelines are being implemented to improve graduation rates. Teacher Ann Susee has been hired to be the Freshman on Track Team leader and that group is meeting at least twice each month. A new CTE program in Business and Management has been started by Mike Verhulst. Mike is also working on a Video Production course and continues with Future Business Leaders of America. Work is being done to get the Construction program up to higher standards. Jeff Corliss is working with John Nieberall (NWRESA) on updates and consulting. Also looking at CAD design curriculum. As for the Culinary program, it is now officially ODE CTE certified and Chelsea Archibald is doing an amazing job building the program.

## Administrative Reports

Principals Natalie Osborn and Juliann Wozniak, and Assistant Principals Jason Boyd and Jeremy Catt provided the Board with reports on various activities and subjects (e.g. Band concert, progress reports, long-term sub, teacher observations, STARR assessments, attendance letter, TAG trip).

Lynne Griffin reported that her department is preparing for a file review by ODE and that she and Life Skills teacher Becky Botkins made a sight visit to Hillsboro to see their Transitions program.

Amy Fredrickson reported that the Cannon Beach Academy was awarded a \$180,000 grant from ODE and that they now have 34 students enrolled.

## ASB

Luke Nelson reported that the week before Christmas the Dollars for Dornbecker fundraiser earned almost \$2000.

## Food Service

Tamra Taylor reported that ODE will be doing a review of the food service program next month, with a focus on Broadway Middle School.

## OEA

John Meyer reported that the elementary schools are very pleased about the Outdoor School funding. He requested that there be a method for teachers to give input about next year's school calendar. He also reported that after the meeting at the Heights in which Dr. Roley reported on the elementary remodel project, there was concern among the staff (Dr. Roley responded that the project is under discussion, that the process is just beginning, there a significant budget challenges, and that she will continue to

communicate with staff.) John concluded by reporting that he has had positive meetings with Fish and Wildlife about a possible partnership on a “Coastal Science Center” on the new property.

### GO Bond Report

Jim Henry reported that the project is still on schedule. The first delivery of concrete blocks has taken place, with many more to come. Beginning with the summer of 2019 the sight will be extremely busy. Once students are finished with school this spring and teachers have checked out of the building, the area will be fenced and there will be very limited access. The seismic grant for the Heights has been submitted and we should hear results in April. Continuing to work with the City on permitting and arrangements for the water reservoir.

### **OTHER**

Board member Patrick Nofield submitted his resignation from the Board, effective at the end of the month. Patrick expressed that he has been proud to be a part of the organization and hopes to continue to be involved in other ways.

Board Chair Steve Phillips, and Superintendent Roley both expressed appreciation for Patrick’s service to the District.

1-9           A motion was made by Mark Truax and seconded by Brian Taylor to accept the resignation of Patrick Nofield from the School Board. The motion carried unanimously.

There being no further business, the regular Board meeting was adjourned.

Leslie Garvin  
Executive Secretary