



David A. Perdue Primary

Student Handbook

Leslie M. Shultz, Principal
Sharon Eddy, Asst. Principal Instruction
Tiana Anderson, Asst. Principal and Title IX coordinator
Patricia Etheridge, Counselor and 504 Coordinator

Welcome Panda Families,

It is my pleasure to welcome you to David A. Perdue Primary School, home of the Pandas. The faculty and staff join me in saying we are very excited to start a new school year and happy to have you and your child as a part of our school family.

Our mission is to build a community of learners.

We believe that:

- Each child is a unique learner.
- Students learn best when they are actively engaged and having fun.
- Active partnerships between the school, home and community produce successful students.
- Character building and a love of learning help produce productive citizens.

Our vision is to be intellectually invincible!

Our faculty and staff continue to engage in professional learning so that we can provide top quality instruction to our students.

The beginning of the year is full of things for you to sign. These forms are attached to the Houston County Handbook in your packet for your convenience. You can find our system and school handbook on-line (www.dpps.hcbe.net). All of these forms are important as they help us to get to know your child and keep them safe. Please return signed forms by Friday, August 2nd.

If you have any questions or concerns please feel free to give us a call. Working together, we will be able to have a successful year.

Leslie M. Shultz
Principal
David A. Perdue Primary

DPPS SCHOOL-WIDE RULES

Ms. Tiana Anderson-Assistant Principal and Title IX Coordinator

Our Beliefs

Dear Parents,

David A. Perdue Primary School, takes on the responsibility to build a community of kind, respectful learners in a peaceful and safe environment. Our discipline plan is based on the belief of setting clear expectations, remaining consistent with our procedures, and maintaining the belief that children can be taught to model appropriate behavior. We pledge to acknowledge and praise good behavior, keep an open line of clear communication with parents, and help students to take ownership in the development of their character building throughout the elementary years. This year our school will utilize the Second Step Program. Our classroom teachers will have daily class meetings to work on the Social-Emotional Learning (SEL) of our students. Mrs. Etheridge, our counselor will have at least three lessons with our students. Ms. Anderson, our assistant principal will also go through lessons with our students as well. All of this will help make sure we are building a supportive, successful learning environment uniquely equipped to help children thrive.

The teachers and administrators at DPPS created the following school-wide rules as a guide for teachers, parents, and a reminder for children of the expectations set at the school. These are life-skills that students will utilize throughout life. The rules serve as a visual reminder throughout the building and will be revisited often through classroom instruction.

School-wide Rules

1. Be Safe
2. Be Respectful
3. Be Responsible
4. Be Kind

Sincerely,
David A. Perdue Primary
Faculty and Staff

School-wide Procedures

Bathroom Rules

Be Responsible!

1. Enter and exit the bathroom quickly and quietly.
2. Give each other privacy.
3. Wash hands with soap and water.
4. Throw away all trash.

Playground Rules

Play Safe!

1. Keep rocks on the ground.
2. Use equipment safely.
3. Be helpful, not hurtful.
4. Leave playground neat and clean.

Cafeteria Rules

Don't forget your Manners!

1. Enter and leave quietly.
2. Get everything you need before you sit down.
3. Stay in your seat.
4. Talk quietly to your neighbors when the music is off.
5. Clean up your area.

Character Plan for DPPS FY 19-20

Safe (August) **free from hurt** Books: Llama llama and the Bully Goat and Officer Buckle

Respectful (September) Show others they are important by what you say and do. Being respectful starts with a basic consideration of others feelings. Value others. Show kindness and courtesy. **(Good manners and peaceful)** Books: How to Teach a Slug to Read and One

Responsible (October) Show others you can be trusted to do what is right. Having a job or duty to take care of and following through. **(Make good choices)** Book: The Bad Seed and Chair for my Mother

Kind (November) include empathy for others, Show others that you care. Express gratitude, forgive others, help people in need **(Think of others)** Books: Who Am I and The Recess Queen

Gratitude (December) Letting others know that you see that they have helped you. Be **(Thankful)** Book: Those Shoes

Persistent, (January) Continuing to try to do something even though it is difficult or hard. Resilient, the ability to recover readily, bounce back, Diligent **(Never give up)** Book: The Little Red Fort and Giraffes Can't Dance

Flexible (February) Capable of bending without breaking. Able to be easily modified to respond to altered conditions. **(Try something else)** Book: Dog's Colorful Day and Pete the Cat

Optimistic (March) Expecting the best, Be hopeful and confident about the future. **(Be positive)** Books: The Word Collector and Stand Tall Molley Lou Mellon

Trustworthy (April) Do what you say you will do. Stand by your family and friends. Be reliable, loyal, don't cheat, or steal, **(Be honest)** Books: Pig the Winner and Ruthie

Citizenship (May) Do your part and make your school and community better. Cooperate, get involved, volunteer, protect your environment, obey rules and laws **(Be a good person)** Book: The Flag We Love

Check in-Check out

Our new computer system will require all parents/visitors to input their child's student id number when visiting the school. You will need this number to eat lunch or check them in or out. Your child's teacher will give you your child's number. I suggest you put the number in your phone or keep the card in your wallet. Keeping this number will help you receive faster service.

Arrival

Car Line

Cars will come down Jerry Barker Blvd (behind Houston County High) and turn onto our drive. School sign will be in front of you. Morning, cars will wrap around on the outer road forming a double line from the front corner of the school up to the sign. We will have several people outside waiting to help your child get out of the car and into the building safely. Encourage your child to be ready when their car door opens. (bookbag/lunchbox in hand, car seat unbuckled) It is very helpful if you move your child's car seat to the side they get out and pick up from. All of these tips will help us to keep our line moving.

Dismissal

Please stay in line to pick your child up. Unless it is an emergency I cannot dismiss from the office.

Car Line

Cars will come down Jerry Barker Blvd (behind Houston County High) and turn on to our drive. Please stay to the right as you wrap in towards the school, Please form a double line from the front corner of the building until the road splits by our sign. We will have several people outside waiting to help your child get in the car. Have your car tag visible for the teacher outside to see. A second teacher will ask your child's name so we can have them in the right order. If you do not have your tag please park and come inside with your identification. Our goal is to have all of our students loaded before 4:00. Thank you for your patience. If you need to help your child buckle, please pull up past the tree in order to keep the line moving.



Tag displayed on dash



Tag displayed hanging on mirror

Additional Arrival/Dismissal Information

- ❖ Do not come in the *Bus Only* lane between 7:30-8:30 and 2:30-4:00. Special Needs Pre-K and board-approved vehicles are the only exceptions.
- ❖ The majority of our students will be involved in academic opportunity time starting at 2:45. This is a remediation and enrichment time when our students will be with small groups in different locations around the building. If you need to check your child out early, please make plans to get here before

2:40. We do not want to interrupt this important instructional time and locating your child will disrupt two different groups. **No early dismissals will be made after 2:40.**

- ❖ For safety reasons, please refrain from using your cell phone while in the car rider line.
- ❖ Student dismissal is electronically logged and displayed to students in his or her classroom at the end of the day. If you have a dismissal change, please call the office, you may DOJO your teacher but if you do not get a response please call. If you need to make a change during the day, please call the office at 478-218-7500 before 2:30.
- ❖ Doors to the school open at 7:45. We start dismissal at 3:30. The first few days it will take a little bit longer to get our children out the door. When things are running smoothly, all children should be picked up before 4:00. If we are finished with dismissal and your child is still here, they will come into the office. After several times of picking up late, we will ask you to fill out a form for our After School Program. This will give them a place to safely wait for you if you happen to be late again. We often have meetings to attend after school and my office staff needs to clock out at 4:00 pm. If this continues to be a problem, then our school social worker will get involved. Safety is always our first priority.

Starting school is a very special time...but it can also be a little scary for you and your child. For the first few weeks of school, we will allow you to walk your child all the way to their classroom. First and second grade parents, be ready to stop and give them their last hug after the first two weeks, Kindergarten, after the first month. We want our students to walk the rest of the way to their room independently. We will all work hard to make sure our little ones learn the routines and feel safe and confident as they walk to class. We will have many adults in the hallways to help get them get where they need to go.

