

ROCKY HILL PUBLIC SCHOOLS
SCHOOL LUNCH PROGRAM
EMERGENCY FEEDING PROTOCOLS

In the event of an unanticipated school closure, the Rocky Hill School Lunch Program will operate meal service for all persons (18 and under) under the direction of the CT State Department of Education, (CSDE) version of the Summer Food Service Program (SFSP) program standards as outlined below.

The following site will be open to the public for all persons 18 years of age and under and will offer two complete free breakfasts and two complete free lunches Monday and Wednesday with one free breakfast and one free lunch on Friday starting March 23rd. These persons must be present at the time of distribution.

If the student attends the Middle or High School, they should bring their student Id for verification. Kindergarten through 5th grade students will need to verify their first and last name to the Foodservice staff during meal pickup.

To limit our staff to exposure to any illnesses, if you are not feeling well or experiencing any flu like symptoms you should not come to the food pickup site.

Each student meal will be combined into one paper bag as lunch for the present day and breakfast for the next morning. Students must take the complete bag.

Breakfast and Lunch distribution times: 9:00 AM till 11:00 AM-Monday, Wednesday, Friday

Rocky Hill High School-Student Entrance-Bus Pick Up and Drop Off Area

50 Chapin Avenue, Rocky Hill, CT 06067

Sample Bag Breakfast: (must take complete meal bag) Nutri grain Bar, 100% Fruit Juice, Graham Cracker, Piece of Fruit, Milk.

Sample Lunch Bag: (must take complete meal bag) Sandwich, Vegetable, Fruit, and Milk.

Drive up – Grab & Go:

The site will be equipped with an external point of pickup that will allow the point of service to be located away from food production areas. All participants in a motor vehicle will be directed to remain in their vehicle as the meal is brought to them.

Walk up – Grab & Go:

The site will be equipped with an external point of pickup that will allow the point of service to be located away from food production areas. All participants will be directed to an external, designated location where the distribution will take place.

Food Production:

All meals served will follow the CSDE nutrition guidelines to ensure a unified product. Rocky Hill High School will be utilized as the main point of production and product delivery.

- Following production, meals will be placed in coolers with ice packs to ensure proper temperature during distribution.
- Additional products will be available on site to ensure that any additional production will be readily available.
- Staff will be provided with proper Personal Protective Equipment (PPE) to ensure the safety of all participants involved.
- All steps will be taken to ensure proper food safety and documentation to ensure the integrity of the product.

Staffing:

Work schedules will be available and offered to all School Lunch Program employees. The site will be staffed with one site manager and at least one assistant. Additional staff will be added based on a business as needed basis.

Meal Counting:

Meals provided to participants will be counted and documented according to SFSP procedures and records kept in order to submit for CSDE reimbursement.