

SOUTHWEST GEORGIA S.T.E.M. CHARTER SCHOOL
SCHEDULED BOARD MEETING MINUTES
June 20, 2018 8:30 AM

The Southwest Georgia S.T.E.M. Charter School held their regularly scheduled monthly meeting June 20, 2018 at 8:30 AM. Members present were Chairman Paul Langford, Secretary Eddie Owens, Vice Chairman Mr. Tim Thompson, and Mrs. Courtney Ferguson. Also present were Superintendent Ms. Amy Foster, Principal Ms. LeAnne Smith and CFO Mrs. Marie Wills.

ITEM 1. CALL TO ORDER – Chairman Langford (8:30 a.m.)

ITEM 2. PLEDGE OF ALLEGIANCE

ITEM 3. RECOGNITION OF VISITORS/INVOCATION – Chairman Langford

ITEM 4. APPROVAL OF AGENDA

It is the recommendation of the Superintendent to approve the agenda as written with the elimination of **ITEM 10-a. Budget approval**. Motion made by Mr. Eddie Owens, seconded by Mr. Tim Thompson. Approved unanimously.

ITEM 5. APPROVAL OF MAY 23,2018 MEETING MINUTES

Mr. Tim Thompson made a motion to approve the minutes from the May 23rd meeting, seconded by Mrs. Courtney Ferguson. Approved unanimously.

ITEM 6. APPROVAL OF MAY 23, 2018 FINANCIAL REPORT

Mrs. Courtney Ferguson made a motion to approve May 23rd financial report, seconded by Mr. Tim Thompson. Approved unanimously.

ITEM 7. REPORTS

- A. FINANCIAL REPORT** - not available
- B. PRINCIPAL/FEDERAL PROGRAMS REPORT** – Principal Ms. LeAnne Smith presented the Principal’s Report and Federal Programs Report.

ITEM 8. PUBLIC COMMENT No public comment

ITEM 9. INFORMATION ITEMS

Superintendent Ms. Amy Foster briefed the Board on mobile units, desk, and lockers that have been donated or are being purchased from other school systems. Ms. Foster also updated the Board on the Lunchroom Facilities Project.

ITEM 10. CONSENSUS ITEMS

- A. BUDGET APPROVAL –ELIMINATED IN ITEM 4**
- B. FINANCIAL BOARD POLICY RECOMMENDATIONS** – Ms. Amy Foster recommended to the Board – Annual Operating Budget Policy, Cash Management Policy, Accounting System Policy, Audit and Financial Statements Policy, Capital Assets Accounting Policy, Payroll

Policy and Purchasing Policy to ensure fiscal responsibility of proper internal controls and best practices of Southwest Georgia STEM Charter School. Ms. Foster recommended that these policies override previous adopted policies that were not consistent with the requirements of the Georgia Department of Education's Financial Management for Georgia local Units of Administration. Mr. Eddie Owens made a motion to approve the financial policies, seconded by Mrs. Courtney Ferguson. Approved unanimously. **C.**

ITEM 11. EXECUTIVE SESSION - PERSONNEL RECOMMENDATIONS

A. ENTER

It is the recommendation of the Superintendent to enter executive session to discuss personnel. Motion made by Mrs. Courtney Ferguson, seconded by Mr. Eddie Owens. Approved unanimously.

B. EXIT

It is the recommendation of the Superintendent to exit executive session. Motion made by Mr. Eddie Owens, seconded by Mrs. Courtney Ferguson. Approved unanimously.

ITEM 12. EXECUTIVE SESSION CONSENSUS ITEMS

The Board approved the Superintendent's personnel recommendations motion made by Mr. Eddie Owens, seconded by Mrs. Courtney Ferguson. Approved unanimously.

ITEM 13. APPROVAL OF ADJOURNMENT OF MEETING

Mr. Eddie Owens made a motion to adjourn the meeting, seconded by Mr. Tim Thompson. Approved unanimously.

TIME ADJOURNED: 9:25