

**Governance Committee Minutes**  
**October 24, 2017**

Committee Members Present: Chris Bewell, Julie Richards, Liz Coenen, Melissa Santrach

**Policy**

Revisited discussion regarding policy review schedule. Schedule will be prioritized according to date of last review and the need for Liesl's review. Liz will create and distribute schedule prior to the November meeting.

Completed discussion of a *Student Medication Policy* and related procedures. Melissa will present a draft policy at the November meeting.

Discussed establishing a regular schedule for repeating background checks on current employees. Discussion was tabled until further research on best practice is complete.

**Governance**

Ongoing discussion regarding board recruitment. Brainstormed a list of East Side organizations whose mission is in concert with Cornerstone and where Julie has contacts. Liz will create a shared document to track board recruitment.

*Respectfully submitted by Liz Coenen, CMES Board Chair*