



Huron Intermediate School District

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Memorandum

To: Eligible **Teachers** – GSRP, Young Adult Special Education
From: Julie Williams-Muz, Director of Finance
Julie Toner, Human Resources Specialist
Date: March 19, 2021
RE: Michigan Classroom Heroes COVID-19 Grant (MICHC-19)

This is the second round of the State of Michigan Department of Treasury grant for teachers of GSRP, and Young Adult Special Education *who did not receive a grant in the first round*. Those who qualify under the Treasury definitions as teachers may be eligible for up to a \$500 grant from the Treasury. *Qualification* is determined based on an employee's position between April 2, 2020 and June 30, 2020. *Eligibility* is determined based on the certifications the employee provides on [Treasury Form 5741](#). To qualify, employees must both be *qualified* and *eligible*. A list of *qualified* positions is below.

The Department of Treasury specifically excluded Administrators, ECSE, and support staff. Substitute staff are also specifically excluded. A list of specifically excluded positions is also attached. *If you were qualified and eligible for a grant in the first round (K-12 Teacher and Support Staff), you may not apply for this grant.*

Staff who are *qualified* are receiving this memo and [Treasury Form 5741](#). You must complete this form and return it to jtoner@huronisd.org no later than noon (12:00 pm) on April 9, 2021 to be *eligible*. You must answer the certification questions honestly. Improperly filled out forms will not be returned and will not be submitted to the Department of Treasury. You must honestly certify the appropriate information in Part 1, Part 2, Part 3a, Part 3b, and Part 4. **You must sign and date the form in the Eligible Teacher Signature space in Part 4.**

Administrative Office
1299 S. Thomas Road, Suite 1
Bad Axe, MI 48413
(989) 269-6406
Fax (989) 269-9218

Huron Learning Center
1299 S. Thomas Road, Suite 2
Bad Axe, MI 48413
(989) 269-9274
Fax (989) 269-3403

Huron Area Technical Center
1160 S. Van Dyke
Bad Axe, MI 48413
(989) 269-9284
Fax (989) 269-2844

Transition House
1257 S. Thomas Road
Bad Axe, MI 48413
(989) 269-3434
Fax (989) 269-3403

It is the policy of the Huron Intermediate School District not to discriminate on the basis of race, color, religion, national origin or ancestry, sex, gender, disability, age, height, weight, marital status, genetic information, or any other legally-protected characteristic, in its programs, activities, or employment. Inquiries regarding this nondiscrimination policy should be directed to Superintendent, Huron Intermediate School District, 1299 S. Thomas Road, Suite 1, Bad Axe, MI 48413; (989) 269-6406.

If you believe you are ineligible for this grant, please disregard this communication and do not fill out Treasury Form 5741.

This is a Treasury grant with no school district discretion as to who qualifies. The payment will come from the Department of Treasury, not the district. The Treasury department did obligate the Huron ISD to communicate, distribute, and collect the employee forms.

Timeline:

- Mar 19, 2021 – Huron ISD will provide [Treasury Form 5741](#) to *qualified* employees
- Apr 9, 2021 - *Eligible* employees will return Form 5741 to jtoner@huronisd.org
- Apr 19, 2021 – Huron ISD submits the completed list of eligible employees to Treasury
- Jun 4, 2021 - (Approximate) Treasury will make payment directly to eligible employees

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Qualified Employees:

- GSRP Lead Teacher
- GSRP Associate Teacher
- Young Adult (ages 18-16) Special Education Teacher

Unqualified Employees:

- K-12 Teachers & Support Staff
- K-12 Administration
- GSRP Paraprofessional – Support Staff
- Early Childhood Special Education (ECSE) Teacher
- Early Childhood Special Education (ECSE) Paraprofessional – Support Staff
- Young Adult (ages 18-16) Special Education Paraprofessional – Support Staff

The Department of Treasury has defined “classroom teacher” as a full-time or part-time GSRP, Head Start, adult education and young adult (ages 18-26) special education teachers who provided continuity of learning to students during the 2019-2020 period of school closure that resulted from COVID-19.

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If you are receiving this letter, you are deemed *qualified* for the grant—based on the position you held from April 2, 2020 – June 30, 2020. This does not mean you are also *eligible*. To be *eligible*, you must also have worked by providing services to students during the 2019-2020 period of school closure (April 2, 2020 – June 30, 2020). You must also certify that you spent time outside of normal working hours, experienced hazardous conditions, or incurred additional costs related to providing services to students under the continuity of learning plan during the period of closure in 2019-2020 (April 2, 2020 – June 30, 2020) due to the COVID-19 pandemic. You will certify this, among other certifications on your Treasury Form 5741 submission.

For additional information, please see the [Frequently Asked Questions](#) from the State of Michigan Department of Treasury.

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