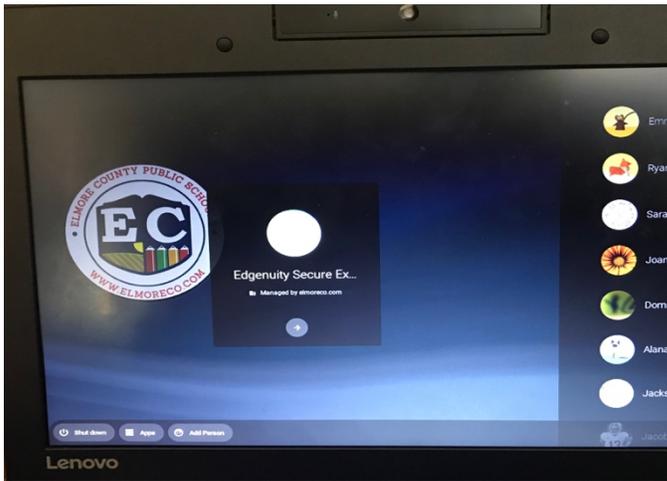
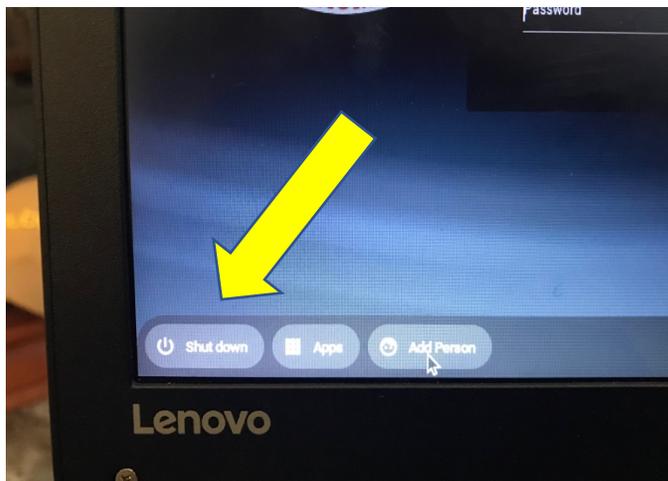


HMS Chrome Book Tips!

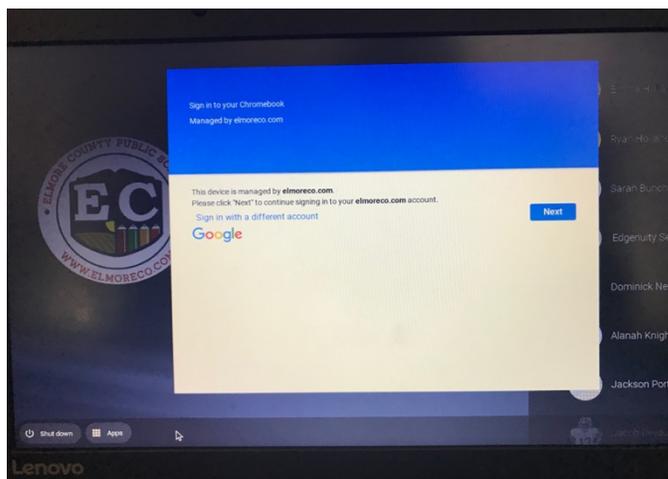
1. Open chrome book and power it on. You should see a login screen like below:



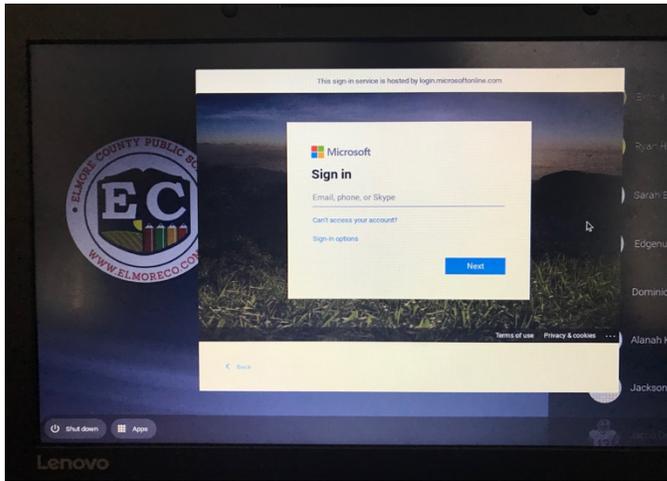
2. Go to the bottom left corner and click add person:



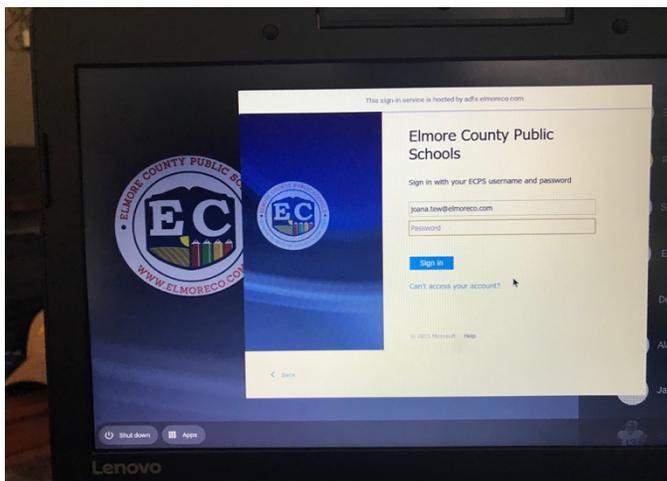
3. The next screen will look like this below, click NEXT.



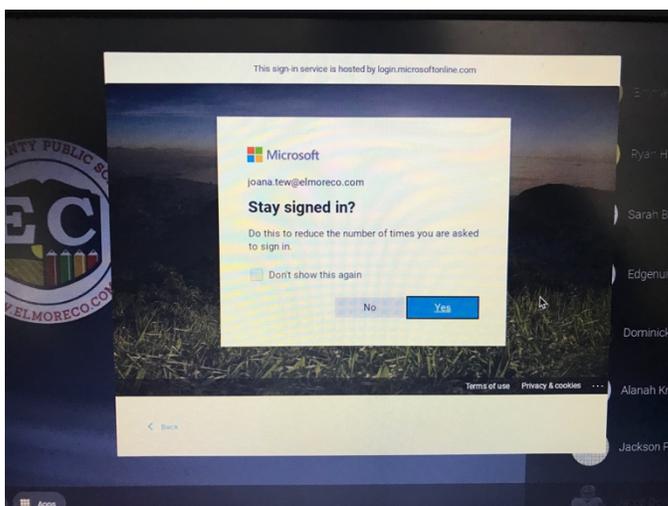
4. The student must sign in with their school login. The format is: First initial, full last name, four digits@student.elmoreco.com
Example: jdoe1234@student.elmoreco.com. Click NEXT.



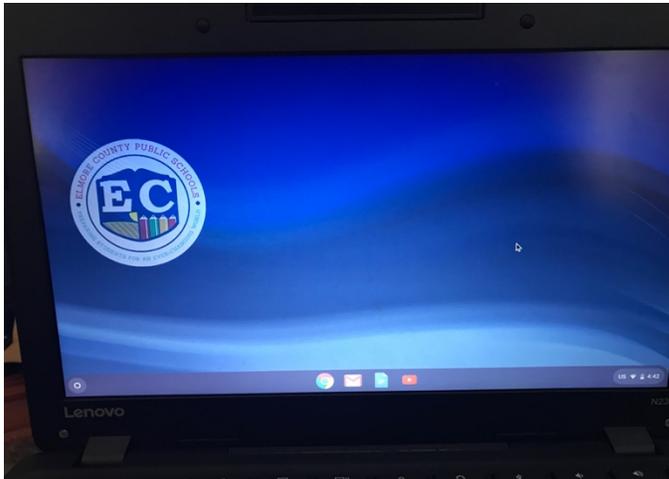
5. Students must use their school seven digit password. Click NEXT.



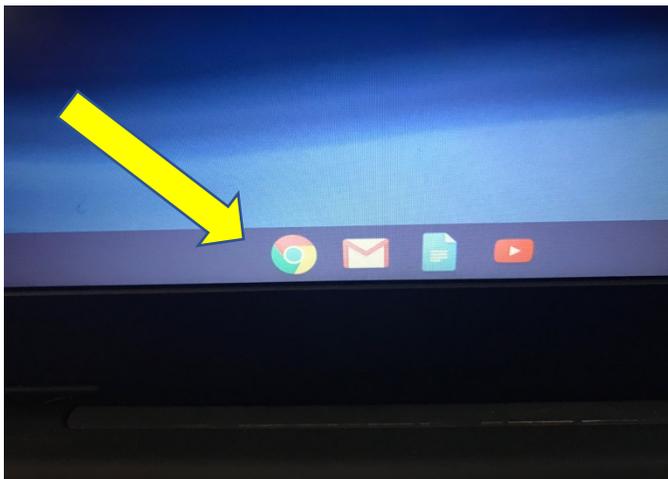
6. If the student has used their account before the next screen will look like this: Click YES.



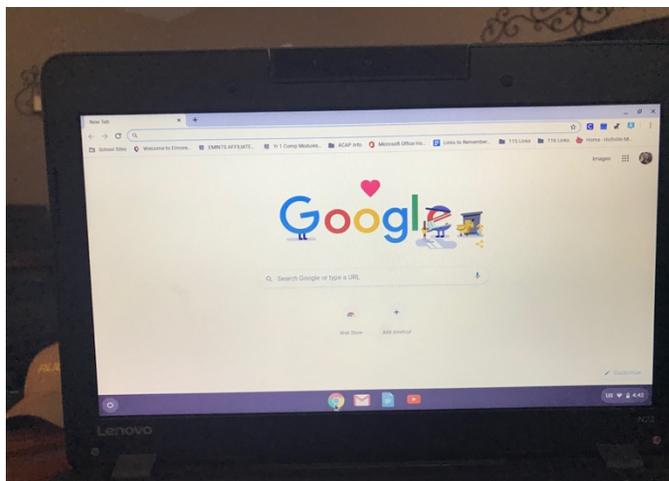
7. Once logged into the chrome book, the home screen will look similar to this.



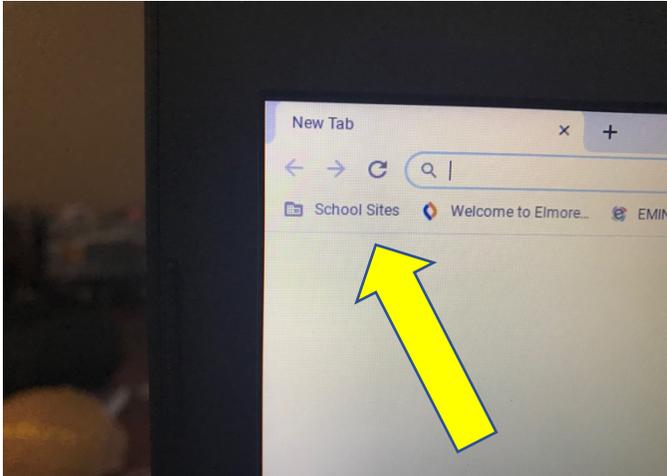
8. In the bottom menu bar, click on the chrome icon to open google.



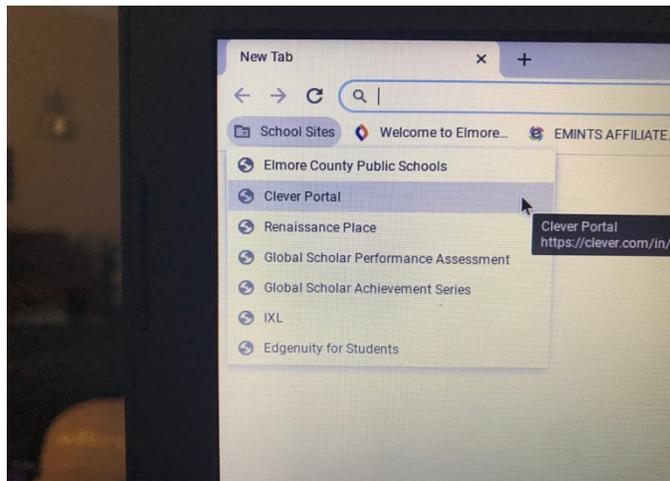
9. When the google window opens, it will look similar to this.



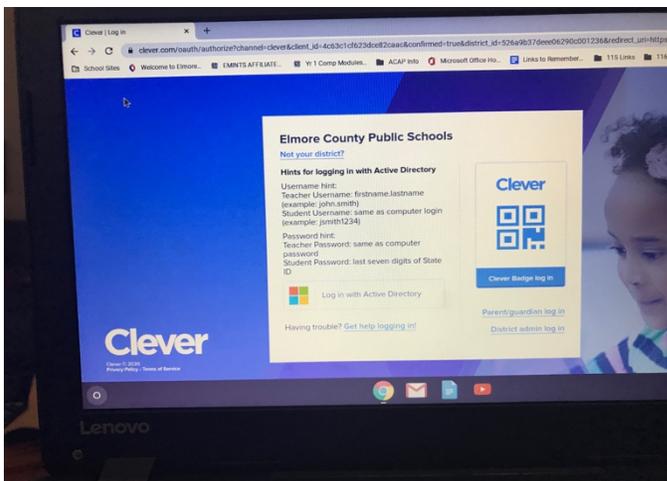
10. Look in the top left corner under the address bar for a folder labeled **SCHOOL SITES**. Click on the folder.



11. Several options will appear, click on **CLEVER PORTAL**.



12. The window below will appear click **LOG IN WITH ACTIVE DIRECTORY**.



13. Each person's Clever homepage will look different. However, each student should be able to access Google Classroom, Edgenuity, Zoom, and many more online programs teachers are using at this time.

