

**Colebrook School Board
Meeting Minutes**

Date	02/16/2020
Time	6:00 pm.
Location	Colebrook Elementary School Library via Zoom
Chairperson	Brian LaPerle

Attendance

Attendance Legend: **P** - Present **R** – Remote **E** - Excused Absence **A**- Absent

School Board Members		Principal		SAU Members			
R	John Falconer	R	Nathan Lebel	R	Kim Wheelock	R	Debra Taylor
R	Deb Greene	E	Tracey McKinnon			R	Cheryl Covill
R	Craig Hamelin	E	Michael Pearson				
R	Brian LaPerle						

Public in Attendance: L. Kenny, T. Hamelin, A. Caron, D. Dionne, L. Hastings, K. Lawton-Haynes, C. Ouimette, D. Hall, and M. McCord.

Minutes

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Chairman Brian LaPerle.	
2.	Agenda Adjustments: <ul style="list-style-type: none"> • None 	
3.	Hearing of the Public: <ul style="list-style-type: none"> • K. Lawton-Haynes stated they were waiting to hear the Superintendent’s proposal related to leave time for staff. • Superintendent Taylor presented the following to the school board for consideration: <ul style="list-style-type: none"> ○ Provide additional COVID-19 leave days. Up to 10 days of total additional leave applicable as follows: <ul style="list-style-type: none"> ▪ COVID-19 required quarantine ▪ COVID-19 absence while seeking a medical diagnosis ▪ COVID-19 absence when diagnosed ○ Documentation is required from health care providers for leave options. ○ Flexible Work Schedules <ul style="list-style-type: none"> ▪ If absent for COVID-19 related reasons, they must complete the required leave absence report. ▪ Flex/Remote work needs to be approved in advance by the Superintendent. ▪ To ensure continued operation of the school, Flex/Remote work will be accommodated to support continuity of education for our 	

	<p style="text-align: center;">students.</p> <ul style="list-style-type: none"> ○ This leave benefit is only for current employees and expires on June 30, 2021. This is not precedence setting for the future. ○ Upon application for this leave, an employee may receive up to 10 days of paid leave for qualifying absences related to COVID-19 where remote work is not possible. ○ Supporting documentation is required to access this leave. ○ This benefit excludes childcare leave. ○ It was explained earlier that this leave would be granted if all other leave was exhausted. <ul style="list-style-type: none"> ● Discussion ensued around using current earned time under agreement and benefits package before using this time for COVID-19 related expenses. ● K. Lawton-Haynes expressed her understanding from the Superintendent the leave would be granted if an employee qualifies and not deducted from current earned leave time. ● This leave would be available from January 1, 2021 – June 30, 2021, only. ● Fiscal Impact – ESSER #2 will be available shortly and per the Superintendent and her discussion with the NH DOE ESSER II consultant, this will be covered under the grant. <ul style="list-style-type: none"> ○ The NH DOE has stated guidelines and funding should be released in approximately 2 weeks. <p><u>J. Falconer / D. Greene:</u> Motion to approve the COVID-19 leave proposal for qualifying events under the proposal for events that have and will take place from January 1, 2021 – June 30, 2021.</p>	Vote: Motion Carries
4.	<p>Reading of the Minutes: <u>C. Hamelin / D. Greene:</u> Motion to approve the minutes of February 2, 2021, as presented.</p>	Vote: Motion Carries
5.	<p>Special Reports:</p> <ul style="list-style-type: none"> ● None 	
6.	<p>Principal’s Report: Kim Wheelock</p> <ul style="list-style-type: none"> ● Submitted 2 grants <ul style="list-style-type: none"> ○ Peer Tutoring program through the North Country Tillotson Foundation ○ Staff Mentoring program – Title II grant ● Enrollment: 301 in-person and 10 remote/VLACS ● Winter Assessments have been completed. The data team has been meeting with teachers to implement RTI for Students ● Quarter 2 Data <ul style="list-style-type: none"> ○ Honor Roll calculations: <ul style="list-style-type: none"> ▪ Junior High <ul style="list-style-type: none"> ● 9 – highest honors ● 14 – honors ● 12 – failures 	

	<ul style="list-style-type: none"> ▪ High School <ul style="list-style-type: none"> • 29 – highest honors • 27 – honors • 16 - failures 	
7.	<p>Superintendent's Report: Debra Taylor</p> <ul style="list-style-type: none"> • Consultants worked with the staff on Early Release Day developing competency-based standards and assessments. • Colebrook has one new substitute teacher and one para educator has been hired. Administrators suggested contacting college students who graduated to see if they would be interested in subbing. • Thursday, Wednesday, February 17, 2021, a Town Hall Vaccine informational session will be held after school for staff. • Colebrook will hold winter carnival activities this Friday. <p>The public left the meeting at approximately 6:50 pm</p>	
8.	<p>Business Administrator's: Cheryl Covill</p> <ul style="list-style-type: none"> • Audit Report <ul style="list-style-type: none"> ○ Fothergill Segale & Valley have submitted the annual audit report for FY 2020. ○ A copy is available at the SAU office if you would like to review the report. • Annual School District Meeting <ul style="list-style-type: none"> ○ Cheryl met with Jon Frizzell, Carl Harris, Colebrook Selectmen, and Colebrook Town Clerk regarding the layout of the gymnasium for our annual meeting and potential voting, if required that night. ○ The gymnasium floor can hold approximately 100 people with the chairs 6' apart. Household members can sit together. Staff will be available to seat attendees. ○ The school board will be on the stage with the moderator. The layout will be two rows deep. ○ Voting booths will be in the Music Room and we will have the Consumer Science room available if we have individuals attending who are not wearing masks. ○ Everything must be equipped with audio and visual to and from the main floor. ○ The number of attendees over the past three years: <ul style="list-style-type: none"> ▪ 2018 (100) ▪ 2019 (160) ▪ 2020 (85) • Use of Facility <ul style="list-style-type: none"> ○ Columbia would like to hold its annual school district meeting at CA & CES on March 17th. • Reviewed the school board motions and the PowerPoint presentation for the Annual District Meeting. Kim will have a few slides, which Cheryl will add next week, highlighting programs and activities. Each board member will call Cheryl 	

	<p>to review any changes necessary for the slide presentation.</p> <ul style="list-style-type: none"> • Additional information is needed on the current bus. • The school board will meet at 6:15 pm before the Annual Meeting. 	
9.	<p>NH School Board Association Business: John Falconer</p> <ul style="list-style-type: none"> • Legislative Updates – FYI • The following are a few proposed bills: <ul style="list-style-type: none"> ○ The Governor released his proposed state budget. The proposal includes a provision that would protect school districts from drops in school funding due to the USDA’s paperwork waiver for Free and Reduced Lunch. ○ HB20 - Statewide Voucher Bill. Several thousand people signed on in opposition to the bill. <ul style="list-style-type: none"> ▪ Concern with costing; What data has the state used to calculate this reimbursement to families? ○ Several bills (SB145, SB 158, HB623, HB608) discuss increasing Adequacy Aid for FY 2022 to FY 2021 or similar calculation. ○ HB110 – Will require all Adequacy Aid payments sent to Municipalities not directly to schools. ○ HB243 – Budget line-item determination for funding based on GL line items. ○ SB135 Hold harmless on Adequacy Aid. 	
10.	<p>Co-Curricular Committee Report: Brian LaPerle</p> <ul style="list-style-type: none"> • Brian would like to see this committee meet and discuss options for working collaboratively on co-curricular as well as instructional scheduling. 	
11.	<p>Building Committee: Craig Hamelin</p> <ul style="list-style-type: none"> • RFP for Real Estate Broker <ul style="list-style-type: none"> ○ 4 Proposals were sent out ○ 2 Proposals were received in response to the RFP for Real Estate Broker. <ul style="list-style-type: none"> ▪ Ray Davis Real Estate ▪ REMAX Northern Edge ○ Discussed proposals <ul style="list-style-type: none"> ▪ The board agreed to take more time and review the proposals. ▪ Table this item until after the School meeting. It was suggested to discuss at the annual meeting with the public. Get a feel if this is the direction they would like to go. ○ Cheryl notified the board that further research needs to be done on the boundaries and title. It was the suggestion of the attorney to have a surveyor review the deeds. 	
12.	<p>Policy Committee Report: Deb Greene</p>	

13.	Support Staff Committee Report: Michael Pearson	
14.	Negotiations Committee Report: John Falconer	
15.	Curriculum Committee Report: Deb Greene	
16.	Technology Committee Report: Nathan Lebel	
17.	Regional Committee Report: Brian LaPerle <ul style="list-style-type: none"> • Financial data is still being worked on <ul style="list-style-type: none"> ○ RHR Smith should have a report ready by early March 	
18.	Unfinished Business: <ul style="list-style-type: none"> • The revised Draft Calendar was included in the email today. The Superintendent received the NHDOE suggested calendar last week, which shows the February vacation the same week as suggested by the school board. Now everyone’s calendar aligns. NHDOE sets February break a week apart from the Massachusetts February break. 	
19.	New Business:	
20.	Other Business:	
21.	Non-Public Session: <ul style="list-style-type: none"> • None 	
22.	Meetings: <ul style="list-style-type: none"> • Colebrook School Board Annual Meeting: Tuesday, March 2, 2021, @ 7:00 pm • Colebrook School Board Meeting: Tuesday, March 2, 2021 – immediately following the Annual Meeting 	
23.	Adjournment: <ul style="list-style-type: none"> • <u>N. Lebel / J. Falconer</u>: Motion to adjourn the meeting @ 7:36 pm. 	Vote: Motion Carries

Respectfully Submitted,
Cheryl Covill
Business Administrator

Adopted 03/16/2021