

**Augusta Independent Board of Education**

January 08, 2015 6:00 PM  
207 Bracken Street  
Augusta, KY

**Attendance Taken at 5:58 PM:**

Present Board Members:

Mrs. Laura Bach  
Gene Groves  
Ms. Jacqueline Hopkins  
Mrs. Dionne Laycock  
Mrs. Chasity Saunders

**I. Call to Order**

Rationale:  
School Board Recognition Month

Thank you for all you do on behalf of the students at Augusta Independent School District.

Laura Bach  
Eugene Groves  
Jacqueline Hopkins  
Dionne Laycock  
Chasity Saunders

- I.\*. Roll Call**
- I.\*. Pledge of Allegiance**
- I.\*. Mission Statement**

Rationale:  
The mission of Augusta Independent Schools is to enable all students to become self-sufficient, responsible, ever-learning members of society while sustaining our unique Augusta community and school.

**I.\*. Approval of Agenda**

**Order #15-195 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**I.\*. Oath of Office**

Rationale:  
The Oath of Office was administered to all board members by board attorney, Don Ruberg and finance officer and notary-public, Tim Litteral.

**I.\*. Election of 2015 Board Officers**

Rationale:  
Laura Bach nominated Superintendent Lisa McCane to serve as board Secretary for 4 years and Finance Officer Tim Litteral to serve as Treasurer. Chasity Saunders nominated Laura Bach to serve as chairperson and Laura Bach nominated Eugene Groves as vice chairperson.

**Order #15-196 - Motion Passed:** Passed with a motion by Mrs. Laura Bach and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

## **II. School Board Recognition**

Rationale:

School Board Members; Laura Bach, Eugene Groves, Jacqueline Hopkins, Dionne Laycock and Chasity Saunders were recognized by the City of Augusta Mayor, Mary Zeigler. Mayor Zeigler presented each board member a Proclamation declaring the month of January 2015 as School Board Recognition Month and urged all citizens to honor them for their devotion to the shared goal of a better life for our children and future leaders.

**II.\*. \*BREAK**

## **III. Round Table Discussion**

### **III.\*. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch outlined Augusta Independent School's student growth and achievement goals. He stated goal setting is divided into three steps; planning, execution, results and determined based on data analysis from state and local assessments, student work, and teacher and administrative input.

### **III.\*. Budget**

Rationale:

Finance Officer, Tim Litteral presented a PowerPoint presentation for the first half of the year. The district generated \$893,300 in revenue through December. Property taxes have brought in \$205,000, close to the budgeted amount of \$209,000. Utility taxes have generated \$40,500. Tuition payments have continued to lag. Fitness Center revenues have increased almost \$400. SEEK has produced about \$11,500 more this fiscal year, while miscellaneous revenue is up about \$1,300. Expenditures through December were approximately \$735,000, which is down about \$21,000 from last year. Receipts exceeded expenditures by nearly \$158,300 through December.

Mr. Litteral reported the school budget has expended \$12,535 through December, expending just over \$1,200 this past month. 39.2% of the budget has been used as the district is half way through the fiscal year. About \$19,500 remains in the school budget. Maintenance expenses through December are approximately \$105,600. About \$14,000 was spent during December. 45.5% of the maintenance budget has been utilized. Through the end of December, transportation costs are at \$44,200, with 45% of the transportation budget being utilized. \$7,000 has been expended on fuel year-to-date, with \$5,000 being spent on repairs and parts.

Special Revenue Funds indicate all projects are on target with regards to the budget. The district will seek reimbursement for second quarter fund 2 expenditures this month.

Food service income through December was \$95,800. This year's receipts currently exceed 2014 by \$4,400. Local revenues (receipts collected from student/adult meals) are nearly even with last year. Expenditures sit at \$71,500 year-to-date, which is nearly \$17,000 less than through this period last year. Food service currently reports a balance.

Kelley Gamble, Part-time Finance Officer presented the 2015-2016 Draft Budget. Mr. Gamble stated the Draft Budget is a preliminary projection for the upcoming

fiscal year and there are still many variables that are yet to be finalized, however, SEEK funding, as well as any mandated salary increases are a known entity since 2015-16 is the second year of the biennium. The Draft Budget provides a look at the budgetary situation based on data as we know it and gives an opportunity to plan in case the funding situation improves or does not improve.

#### General Fund

##### Revenues

Local tax revenues were increased by 4.9% (\$22,629). This includes a slight increase in property tax revenue and motor vehicles, and a larger budgeted increase in utility tax revenues since this year's numbers seem to be holding steady with last year. Even though the SEEK base is increased 2%, a decrease in SEEK revenue of \$26,000 is budgeted due to a decrease in average daily attendance this year. Since debt service will decrease significantly next year an additional \$22,289 will be transferred to General Fund from the Capital accounts. Total budgeted receipts are \$16,000 more than 2014-2015, an increase of less than 1%.

##### Expenditures

Salary increases are at 2%, the increases mandated in the state's biennial budget. In addition, extracurricular salaries are budgeted at a 2% increase. Current staff is budgeted as well as the half-time Spanish teacher that is currently shared with a neighboring district. Employer matching costs are also budgeted to increase by 2.1%. County Retirement match percentage is decreasing while KTRS match requirements are increasing. This is the last scheduled year for the KTRS increase. Total salary and benefit costs are scheduled to increase \$37,000.

The school's instructional budget has been increased 1% to \$27,068. Other operational costs such as utilities, maintenance, fuel, insurance, etc. were 1%, unless current circumstances dictated a different amount. Other significant expenditure increases were \$3600 in web hosting fees and increased KETS match for technology. \$9,500 is budgeted for a van purchase.

Budgeted receipts exceed budgeted expenditures by \$43,097 with a projected ending fund balance of \$299,009 compared to this year's \$255,911.

##### Special Revenue Fund

The Special Revenue Fund is not a part of the Draft Budget preparation. The budgets in the Special Revenue Fund are dictated by state and federal grant awards and hopefully this information will be available in time for inclusion in the Tentative Budget presented in May.

##### Capital Outlay Fund

Revenue of \$25,400 is budgeted in Capital Outlay, based on the projected average daily attendance of 254. The entire allotment will be transferred to the General Fund to use for current operating expenses. A balance of \$12,088 will remain in escrow for the required match for School Facilities Construction Commission funding.

##### Building Fund

Revenue of \$99,886 (\$72,169 state/\$27,717 local) is budgeted for next year. \$86,982 will be used to retire debt, while the remaining \$12,904 will be transferred to General Fund to be used for current operating expenses.

##### Debt Service Fund

This is a transfer fund to record debt payments. The District debt service decreases \$23,989 next year to \$86,982.

##### Food Service Fund

The Food Service Fund is budgeted with a contingency of just over \$26,000. Revenues in the Food Service are flat, but employee charges and food costs are decreasing this year. The waiver of the penalty by KDE increased the current year contingency to over \$20,000 and the Food Service Director salary is not budgeted this year or next. The Food Service Fund may be able to cover part of the Director's salary in 2015-16, but at this time we will wait for the 2014-2015 year end results.

##### Summary

In spite of an anticipated decrease in average daily attendance, and a SEEK increase of 2% coupled with a mandated 2% salary increase, is the General Fund contingency still is increasing by over \$43,000 for 2015-16, adding to the contingency increase of \$85,000 in the current year. Furthermore, over expenditures in grants for prior years have been addressed and the grant allotments will easily cover planned expenditures. While no significant revenue increases are foreseen, costs are well contained and financial health is improving substantially.

### **III.\*. Facilities Update**

#### **Rationale:**

The Energy Management Report for the November billing period indicates an increase in total energy consumption of 73,719 kBTU (27.5%), which created an additional energy cost of \$630. However, through November-YTD, the district has reduced our total energy consumption by 66,497 kBTU (5.9%), which has created a total savings in energy cost of over \$2,257, as compared to our 3 year (FY2010-FY2012) baseline averages. Year-to-Date, we have used 28,084 (\$2,528) fewer kilowatt-hours (kWh) and 285 (\$271) CCF more of natural gas. As you can tell, the kBTU cost is different when converting the units of natural gas and electricity.

The Weather Comparison Report indicates the average temperature in November was much colder than the previous four years.

Superintendent McCane recommended the board move forward with planning the next building project and she stated the district currently has \$915,000 in bonding potential. She stated building projects under \$1 million do not require multiple letters of interest, proposals, or interviews per KDE standards. She recommended the board hire G. Scott & Associates, Architects to begin the BG-1 process. The District Facilities Plan will be used to determine priorities for the project and expected to begin in the summer.

#### **Monthly Maintenance:**

Playground Fire: Requested estimates from 2 companies for insurance company  
Repaired wall hole in hallway  
Key pad repaired for front door  
Sport Walls hung in gym for elementary students  
Repaired elevator

**Order #15-197 - Motion Passed:** Approve to hire G. Scott & Associates, Architects for the building project. Passed with a motion by Ms. Jacqueline Hopkins and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

### **III.\*. Approve 2015 Board Meeting Calendar**

**Order #15-198 - Motion Passed:** Approve 2015 Board Meeting Calendar passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**III.\*. Approve Extra Duty Salary Homebound Teacher Compensation**

Rationale:

Certified teachers will be paid \$25 per hour for extra duty home bound compensation.

**Order #15-199 - Motion Passed:** Approve Extra Duty Salary Homebound Teacher Compensation. Passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**IV. Communications**

**IV.\*. Superintendent's Report**

Rationale:

Superintendent McCane reported the district received donations from the Mains Foundation, Moore and Parker Funeral Home and Bracken County Retired Teachers' Association that would be allocated for the insurance deductible to replace the playground. She indicated \$1,500 of the Mains Foundation Grant will be used to purchase four document cameras for classrooms.

- December Attendance: 94.30%
- Enrollment P - 12: 292
- Enrollment K - 12: 278

**IV.\*. Citizens**

**IV.\*. Board Members**

**V. Business and Consent**

**Order #15-200 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Ms. Jacqueline Hopkins and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**V.\*. Approve Previous Meeting Minutes**

**V.\*. Approve Donations**

Rationale:

- Moore and Parker Funeral Home \$1,000
- Mains Foundation \$5,000
- Bracken County Retired Teachers Association \$180

**V.\*. Approve Bills**

**V.\*. Approve Treasurer's Report**

**VI. Personnel**

Rationale:

Certified Substitute Hire  
Marie Kelsch

**VII. Executive Session KRS 156.557(6) (c) and KRS 61.810(1) (f)**

Rationale:

The board entered into executive session at 6:45 p.m. to discuss the Evaluation of Superintendent and to conduct an Expulsion Hearing.

**Order #15-201 - Motion Passed:** Passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**VIII. Exit Executive Session**

Rationale:

The board exited executive session at 7:50 p.m.

**Order #15-202 - Motion Passed:** Approve to exit executive session. Passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**VIII.\*. Expulsion Hearing**

Rationale:

Superintendent McCane recommended to the board to expel the student for one calendar year. The student may reappear before the board in May 2015 to request the expulsion be lifted. The student will attend bi-weekly counseling, attend summer school and work at the school during the summer to pay restitution for playground damage.

**Order #15-203 - Motion Passed:** Approve expulsion for one calendar year with option to lift the expulsion in May 2015. Passed with a motion by Gene Groves and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**IX. Superintendent Evaluation**

Rationale:

Board chairperson, Laura Bach stated the board of education proposed to renew Superintendent McCane's contract for four years with approximately a 2% raise effective July 1st, 2015.

Board Attorney, Don Ruberg recommended the board of education amend the superintendent's current contract by converting \$150 paid monthly for health insurance into salary to avoid penalties under the Affordable Care Act.

**Order #15-204 - Motion Passed:** Approve to renew the Superintendents' contract for four years effective July 1st, 2015. Passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

**Order #15-205 - Motion Passed:** Approve to amend the Superintendent's contract by converting \$150 paid monthly for health insurance into salary. Passed with a motion by Gene Groves and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

#### **X. Adjournment**

Rationale:

MLK Holiday-No School: January 19th, 2015

Next Board Meeting: February 12th, 2015 at 6:00 p.m.

**Order #15-206 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Gene Groves and a second by Ms. Jacqueline Hopkins.

Mrs. Laura Bach	Yes
Gene Groves	Yes
Ms. Jacqueline Hopkins	Yes
Mrs. Dionne Laycock	Yes
Mrs. Chasity Saunders	Yes

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Laura Bach, Chairperson

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Lisa McCane, Superintendent