

Augusta Independent Board of Education  
December 10, 2020 5:00 PM  
207 Bracken Street  
Augusta, KY  
Via: Video-Teleconference

Attendance Taken at: 5:00 PM

Present Board Members:

Mrs. Laura Bach  
Mr. Shawn Hennessey  
Mrs. Dionne Laycock  
Mrs. Julie Moore  
Mrs. Chasity Saunders

Updated Attendance:

Mr. Shawn Hennessey was updated to present at 5:25 PM

1. Call to Order

Rationale:

Wishing You and Yours a Very Merry Christmas and Happy New Year!  
Happy Birthday Board Member Shawn Hennessey Dec. 4!

1.1. Roll Call

1.2. Pledge of Allegiance

1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #20-687 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Absent
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

2. Student Spotlight

Rationale:

Special prerecorded Christmas music performed by Mr. Brawner's band students and Mrs. Bach's 4<sup>th</sup> grade class reading of the book, Twas the Night before Christmas.

3. Communications

3.1. Principal's Report/Student Achievement

Rationale:

Principal Robin Kelsch demonstrated the newly launched AIS Principal's Spotlight using a QR Code Reader that he and Mrs. Bach have launched to spotlight students and staff members that will be updated each Friday.

According to Principal Kelsch, the school district will resume in-person school on Jan. 4<sup>th</sup>, 2021 and will continue to offer virtual learning as an option to students and families. He explained participation/attendance of virtual students was a concern and that the administrative team developed a plan and will begin offering one-on-one support to students in jeopardy of failures.

### 3.2. Superintendent's Report

#### Rationale:

Superintendent Lisa McCane updated board members on the COVID-19 vaccination roll-out for educators. Kentucky educators are high on the priority list following health care workers to receive vaccinations anticipated to begin in early March. All educators are encouraged to be vaccinated. The district will begin compiling a roster of district employees, contract employees, volunteers, etc. who want to be vaccinated.

Superintendent McCane reported the district was informed by KDE the Coronavirus Relief Funds will be replaced by SEEK funds; the district is not losing funds in the amount of \$76,594. The funds will be received in December and must be expended by December 30.

Superintendent McCane updated the Board on the district's FEMA application; Kentucky school districts learned FEMA abruptly changed the guidelines for reimbursement of expenses and only few cleaning supplies and personal protective equipment purchased prior to May 1, 2020 will be eligible for reimbursement, according to the new guidelines. The district will receive approximately \$7,700 in FEMA reimbursements for COVID-19 expenses.

The district is in the process of transitioning from School Pointe to new district website provider, School In Sites. School In Sites has improved features and more cost efficient for the district, according to Superintendent McCane.

### 3.3. Attendance/Enrollment

#### Rationale:

Enrollment: P-12: 309 and K-12:292

Virtual Students: 67

Quarantined students due to direct exposure: 6

Quarantined students tested positive: 5

Quarantined staff due to direct exposure: 2

Quarantined staff tested positive: 1

November Attendance/Participation: 91.64%

YTD Attendance/Participation: 94.12%

Superintendent McCane reported attendance of the students 100% virtual has continued to decrease, as opposed to students attending in-person with attendance over 95%. The administrators and teachers are taking several steps to improve participation/attendance of 100% virtual students.

### 3.4. Citizens

### 3.5. Board Members

## 4. Business Action/Discussion Items

### 4.1. Approve Monthly Budget Report

#### Rationale:

#### November 2020 Budget Report

##### General Fund

Revenue receipts through November totaled over \$637,000.

**Local Revenue:** \$39,000 was received for utility tax. Nearly \$11,000 was received in motor vehicle taxes. \$9,600 was collected in tuition, while \$2,100 was received for delinquent property taxes and for the sale of supplies. \$1,400 was reimbursed for athletic travel, and \$900 was received for a refund of prior expenditures.

**State Revenue:** \$566,000 was received in SEEK funding. Approximately \$2,700 was received for revenue in lieu of taxes from the state.

**Federal Revenue:** \$2,400 was received for Medicaid reimbursement.

Expenditures through November totaled \$693,000.

**School Budget:** The school budget is \$19,569. Through November, \$6,200 was expended. Expenses included \$2,800 on copying costs, \$1,500 for technology resources, \$1,000 on dues and fees, and \$700 on general supplies.

**Maintenance Budget:** Expenses totaled \$138,000 through November. Expenses included \$46,000 on property insurance, \$33,000 on salaries and benefits, \$29,000 on utility services, \$11,000 on repairs and maintenance, \$10,000 on general supplies \$4,000 in technology/camera equipment, and \$3,000 on professional services. 46% of the maintenance budget has been utilized.

**Transportation Budget:** Through November, costs totaled \$33,000. The annual Suburban payment was \$11,000. Salaries and benefits accounted for \$10,000, while \$8,000 was expended for fleet insurance. \$1,000 was expended on professional services/drug testing and \$1,600 on diesel fuel. 33% of the transportation budget has been utilized.

For the general fund, year-to-date expenditures exceeded receipts by \$56,000.

**Special Revenue Fund**

Durr Grant funds of \$3,600 were received for the purchase of graphing calculators. \$3,000 was received from the Rotary Club which will fund the Raptor visitor management system installed in July.

**Food Service Fund**

**Revenue:** \$51,000 was received in federal reimbursement, while \$1,000 was received from local revenue and \$600 was received from state revenue. Receipts totaled \$53,000 through November.

**Expenditures:** Expenses totaled \$63,000 through November including \$36,000 on salaries and benefits, \$21,000 on food supplies, \$4,000 on general supplies, \$1,000 on machinery, and \$800 on dues and fees.

The food service balance as of November 30 was approximately \$36,000.

Finance Officer, Tim Litteral informed board members the CERS employer contribution rate will increase to 26.95% effective July 01, 2021.

**Order #20-688 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.2. Approve Monthly Facilities Report**

Rationale:

**Monthly Maintenance:**

- Refrigerator repaired in cafeteria
- Light replaced in cafeteria
- Heater repaired in school lobby
- Disinfectant fogger used daily for entire school and buses
- Repaired stair rail on stairs by cafeteria
- Repaired toilet in boys' restroom
- Daily sanitizing of classrooms, restrooms, and stair rails
- Local Planning Committee & District Facilities Plan Update

**Order #20-689 - Motion Passed:** Approve Monthly Budget Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.3. Approve Comprehensive School/District Improvement Plans 2020-2021**

Rationale:

The 2020-2021 CSIP/CDIP outlined the school and districts improvement initiatives.

**Order #20-690 - Motion Passed:** Approve Comprehensive School/District Improvement Plans 2020-2021 passed with a motion by Mrs. Laura Bach and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.4. Approve 2021 Board Meeting Calendar**

**Order #20-691 - Motion Passed:** Approve 2021 Board Meeting Calendar passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
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Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**4.5. District Municipal Advisor Options**

**Rationale:**

Superintendent McCane stated the district's municipal advisor is the fiscal agent for bond issues and refinancing of school facilities and two companies recently made presentations for the district's business.

RSA, the district's long standing partner that has provided excellent services for many year and Compass Municipal Advisors, a firm new to Kentucky with extensive experience in school facilities financing in South Carolina.

Superintendent McCane stated her confidence with both financial advising companies; RSA or Compass Municipal Advisors.

Board Chairwoman, Julie Moore expressed the district's satisfaction with the services and the relationship with RSA and did not recommend the board change companies; all board members were in agreement with no further discussion.

**5. Business Content Items**

**Order #20-692 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

**5.1. Approve Previous Meeting Minutes**

**5.2. Approve Bills**

**5.3. Approve Treasure's Report**

**5.4. Approve Field Trips**

**6. Adjournment**

**Rationale:**

January 4th: Students Return from Christmas Break (Dependent upon County Red Status)

January 7th: Local Planning Committee Meeting @ 5:30 pm and 6:30 pm Public Forum in Library

January 14th: Board Meeting @ 6 pm in Library

February 11th: Board Meeting @ 6 pm in Library

**Order #20-693 - Motion Passed:** Approve to Adjournment passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

*Julie Moore*  
 Julie Moore, Chairperson

*Lisa McCane*  
 Lisa McCane, Superintendent