



TO: ISAAC Faculty and Staff
FROM: Dr. Nicholas J. Spera, Executive Director
DATE: August 18, 2020
SUBJECT: Mandatory Use of Face Masks by Employees

The purpose of this memorandum is to remind all ISAAC employees and visitors that it is mandatory to properly wear a face masks that covers the nose, mouth, and chin at all times when in the building except when social distancing can be adhered to in non-public spaces (ex. at one's desk where no one else sits during the day and more than six feet apart from others). In addition, when taking short mask breaks, please remove yourself from any areas where an employee or student is sharing an enclosed space during that time. We must do everything we can to ensure the safety of each other and our loved ones during this health crisis. This new reality could last for several months ahead and we must abide by state laws and board policy.

I encouraged all of us at ISAAC to model proper mask behavior as we welcome back our students to the classrooms where they have been absent from for so long. Let's do all we can to ensure that we are providing the safest environment for our students, teachers, and staff members who work, learn, and grow together.