

# June 26th, 2017 Board of Directors Meeting Minutes

**Attendees:** R. Wilson, H. Crosley, L. Hamer, M. Anglin, D. Benons, C. Rice, D. Dunlap, N. Pace, T. Muniz, A. Davis, S. Fairclough-Leslie, K. Sandiford

After a short welcome from L. Hamer, the meeting was called to order at 6:52 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

The agenda was reviewed; M. Anglin made the motion to accept the agenda with necessary corrections, K. Sandiford seconded the motion.

The minutes from last meeting were reviewed; K. Sandiford made a motion to accept minutes from May 22nd with any necessary corrections. M. Anglin seconded the motion.

## **Business Operations Report – Ms. Muniz**

270 K-5 students 35 UPK; 2017-2018 documentation for parents ongoing; 2 ELL students accepted. Clean Title 1 Audit from NYS. 6/20 preliminary fiscal audit; no findings. Will be back in September for phase 2. Attended a webinar for ELL students and discovered all material must be translated into the other language and school leadership must be trained for ELL students. DOE provides for free interpreters for school leadership for meetings with parents. Financial report and cash disbursement report were distributed for end of year; in good financial standing and within budget. Final budget will be complete in September.

## **CEO Report – Dr. Rice via T. Muniz**

Fire Alarm company will commence their annual inspection of the building 6/28 – 6/29; must be done before final inspection. Received letter of interest from Northfield Bank for financing for an expansion for REACS. Contact signed to purchase Montessori School; attended a two-day workshop on rental assistance and best practices. Still in negotiations with King's Point Development on repayment as per the agreement. Attended an online training session with Eva Moskowitz on best practices according to academics and improved test scores.

## **Principal Report – D. Dunlap**

Report cards were handed out; NYS cut scores came out last week; won district collaborative and will work with 6 other charter schools training for students with disabilities. Terra Nova scores were completed and will be results in July for students. Ratings and Evaluations for staff are ongoing along with interviews for prospective staff; foundations training for 2 nd grade is ongoing. Charter School national conference was attended by 4 teachers and will turn-key in

September. Summer Packets for students were handed out. Proms, Graduations and class trips for students were completed. Science Test results were handed to the board.

**Academic Report** – C. Williams

Met and reviewed cut scores; reviewed UPK, district collaborative, terra nova tests and final teacher ratings. Discussed more rigor in Mandarin program.

**Personnel Report** – K. Sandiford

Interviewing staff ongoing for vacant positions throughout the summer.

**PTO Report** – A. Davis

Commented on the successful school year that was achieved from the board; purchased books for 5th grade for summer reading.

**Finance Report** – M. Anglin

Meeting was held on 6/24/17; Budget for 2017-2018 was reviewed and are currently making minor changes before submission; reviewed policies and procedures to ensure we comply to the charter. Discussed plans for next year; professional development, curriculum.

**Fundraising Meeting** – L. Stephens via H. Crosley

Discussed fundraising activities; Spring fundraiser was discussed; date, venue and price; need to discuss benchmarks for profitability. A Tentative date of Saturday April 28th has been agreed to as the date.

L. Hamer thanked all for coming out. Next board meeting will be 7/23/17 at 6:30. Meeting was adjourned at 8:16 p.m. In Executive session was held. A motion was made from S. Fairclough-Leslie for REACS to draft a resolution to occupy the building planned for expansion, a 1 million dollar rental/security deposit, an increase in the rent to the market rate in 2018 and a formal request to DOE for a material change to increase enrollment back to the original 420 to support all of the afore mentioned proposals; M. Anglin seconded. A motion was made from H. Crosley to give bonuses to staff pursuant to a schedule as prescribed by C. Rice, K. Sandiford seconded.