**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF JANUARY 7, 2020**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on January 7, 2020 at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

The Superintendent recommended approval of the agenda. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation and approve the Agenda. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of December 10, 2019 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Asst. Supt./Principal Jones updated the Board on recent and upcoming school events. Included in his report were highlights from the first semester.

Superintendent Harris shared briefly how proud she is of the progress the district is making.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made, and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent said there would be a need for a Called Board Meeting this month for Personnel.

**FINANCE**

The Superintendent recommended approval of the Financial Report for December 2019. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for November 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent discussed the Budget Planning Notebooks.

The Superintendent reported that the Letters of Intent are ready to go out to the staff.

The Superintendent reported that the Teacher Advisory Collaborative will be convened to start working on the 2020-2021 School Calendar (will present 2 calendar options).

Chairman Anderson opened nominations for the Vice Chairman for the 2020 school year. Mr. Wilborn nominated Mr. Shirah. There were no other nominations. All Board members agreed that Mr. Shirah should continue to serve as Vice Chairman for 2020. Mr. Shirah accepted the position. The Board agreed unanimously.

The Superintendent shared with the Board that she would recommend the Legal Organ in June 2020 but was leaning toward keeping the Eufaula Tribune.

The Superintendent recommended approval to continue to utilize Harben, Hartley, and Hawkins for Legal Services for 2020. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to continue to utilize Five Star Credit Union for Financial Services for 2020. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent updated the Board of Education on needed repairs for the Transportation Building. The insurance company has been notified and has asked that we get someone to look at the roof. We are in the process of getting 3 different people to look at it.

Asst. Supt./Principal Jones shared with the Board the problems that we are having with the automatic Generator Transfer Case in the cafeteria. The Superintendent recommended approval for Danny Lynn to replace the Generator Transfer Case for $4,550.00. (There was not a response on the motor from CAT.) On a motion by Mr. Wilborn, and a second by Mr. Eleby, the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. The motion passed.

**NEW & UNFINISHED BUSINESS**

Chairman Anderson asked the Board and Superintendent to agree to rescind the action from last month’s regular meeting that reflected the year of 2020 meeting start time of 5:30 p.m. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to rescind the 5:30 p.m. meeting time from last month’s meeting. The motion passed.

Chairman Anderson asked the Board and Superintendent to agree to have the Regular Board Meetings at 6:00 p.m. to allow time for public attendance. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the meeting time of 6:00 p.m. for Regular Board Meetings. The motion passed.

The Superintendent recommended approval of a Krispy Kreme Donut sale sponsored by the Senior Class. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of a Kiddie Prom sponsored by the Senior Class. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of an overnight field trip for the FBLA State Leadership Conference in Atlanta (March 20 -21, 2020). On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of an overnight field trip for the Senior Class Trip to Orlando, Florida (April 23 -26, 2020). On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reviewed the upcoming events and field trip list with the Board.

**ANNOUNCEMENTS**

The Superintendent shared the Board and Administrator Brochure.

The Superintendent shared that the Black History Program would be held on February 28th. She said additional information would follow.

The Superintendent said she would email the Chairman’s job description.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to adjourn. The motion passed.

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Chairman Secretary