



Hawkins County Schools Student Device Agreement

PLEASE PRINT

Date: August 2020 **Location: (School Name)** Church Hill Intermediate School

Last Name: _____ **First Name:** _____

Accessories: Power Cord/mouse

Initials While the device is in your possession, you agree to the following:

- _____ 1. Legal title to the property belongs to Hawkins County Schools. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this agreement and Hawkins County Schools Student Acceptable Use Policy 4.406. (A signed Student AUP/Student Handbook must be on file before device is released.)
- _____ 2. You are responsible for the proper use and operation of this device. You must comply with all of the Hawkins County Schools Board Policy, which includes Care of School Property Policy 6.311.
- _____ 3. Any software and applications that you install will be for HCS purposes and within copyright guidelines.
- _____ 4. You will not delete or remove software that is already installed.
- _____ 5. You will not copy software from this device to another device that is not school property.
- _____ 6. You will not change any of the original settings on this device (excluding settings needed for data connection)
- _____ 7. If loss or property damage occurs to this device while in your custody or due to misuse, you agree to take care of the financial obligation related to this event. Loss or theft of the property must be reported to the District by the next school day after the occurrence. A police report must also be filed and a copy submitted to the base school office.
- _____ 8. You will present this device with its cords, and cables for check-in at the end of the school year at your base school.
- _____ 9. Home use is limited to the HCS Student listed on this form.
- _____ 10. Device is provided for educational purposes. The parent/guardian will accept full responsibility for the actions of the student using this device.
- _____ 11. Device is HCS property and is subject to inspection at any time.

Note: If the cost of repair or replacement for the above item is determined to be my responsibility, Hawkins County School System will be reimbursed within thirty (30) days of the reported loss. If not reimbursed, within 30 days, payment details will be arranged with the Accounting Department.

OPT OUT: In the event of a hybrid or exclusively online teaching scenario I **DO NOT** wish to have this device sent home with my student and acknowledge that I will provide an appropriate and working laptop for my student to complete his/her assignments.

Signature indicates that you agree to all the device guidelines contained within this document and the current Student Acceptable Use Policy.

Student (Print) **Student (Signature)** **(Date)**

Parent/Guardian (Print) **Parent/Guardian (Signature)** **(Date)**

Department:	Asset Tag Number	Serial Number of Device

ACCEPTABLE USE POLICY FOR COMPUTERS AND INTERNET Board Policy 4.406; 6.312

The Hawkins County School District provides technology resources to its students in class and/or at home. Through technology, the District provides access for students and staff to resources from around the world. Expanding technologies take students and staff beyond the confines of the classroom, and provide tremendous opportunities for enhancing, extending, and rethinking the learning process. The goal in providing these resources is to promote educational excellence in the district by facilitating resource sharing, innovation, and communication with the support and supervision of parents, teachers, and support staff.

Internet Safety Measures

Internet Safety Measures are implemented and address the following:

- Controlling access by students to inappropriate matter on the internet and world wide web;
- Safety and security of students when they are using electronic mail, chat rooms, and other forms of direct electronic communications;
- Preventing unauthorized access, including “hacking” and other unlawful activities by students online;
- Unauthorized disclosure, use, and dissemination of personal information regarding students; and
- Restricting students’ access to materials harmful to them.

User Privileges

The use of the internet and/or Hawkins County devices is a privilege, not a right, and inappropriate use will result in the loss of those privileges. Hawkins County Schools reserve the right to review any account or file space in order to maintain security, determine improper use or in making discipline decisions. Decisions of the Hawkins County Schools regarding unacceptable computer use are final.

E-mail and Internet Rules

Students are responsible for good behavior on school devices whether in school or off campus. Student use of the Internet must be in support of education and research and consistent with the educational objectives of Hawkins County Schools. Transmission of any material in violation of any U.S. or state regulation is prohibited. This includes, but is not limited to, copyrighted material, threatening obscene material, or material protected by trade secret. Use for commercial activities is not acceptable. Use for product advertisement or political lobbying is also prohibited.

Network Etiquette

Hawkins County School students are expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- Be polite. Do not harass, insult, attack others or use inappropriate language
- Do not send or display offensive messages or pictures.
- Overriding the internet filter by use of proxy servers is strictly prohibited.
- Do not reveal anyone’s personal address or phone number.
- Do not damage/vandalize computer systems or computer networks. Vandalism is defined as any malicious attempt to harm or destroy data of another user or any other agencies or networks that are connected to the system. This includes, but is not limited to, uploading or creation of computer viruses.
- Do not intentionally waste technology related resources.

Security

To protect the integrity of the Hawkins County Schools network, devices, and its users, the students of Hawkins County Schools are not permitted to do the following:

- Reveal your password to another user.
- Use another user’s password to gain access to the network or Internet.
- Trespass into another user’s files.

Hawkins County Schools has taken precautions, which are limited, to restrict access to inappropriate materials; however, on a global network, it is impossible to control all available content. A user may accidentally or intentionally discover inappropriate information. Use of any information obtained via electronic resources is at the risk of the user. Hawkins County Schools makes no warranties of any kind, whether expressed or implied, for the service it is providing. Hawkins County Schools will not be responsible for any damages suffered while on the system network and/or devices. These damages include loss of data as a result of delays, non-deliveries, mis-deliveries, or service interruptions caused by the system or your errors or omissions. Hawkins County Schools specifically disclaims any responsibility for the accuracy of information obtained through its service. All users need to consider the source of any information they obtain and consider the validity of the information. *We realize devices may be used in class or at home. The following applies whether the device is used in class or at home.*

I have received a copy of the Hawkins County School District Acceptable Use Policy for Computers and Internet. It is my responsibility to read this policy and contact school or district personnel with any questions.