**Paulsboro Public Schools**

Monday, February 27, 2017

**Minutes**

**Regular Meeting**

Mr. Ridinger, President, reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date: “As required by the Open Public Meetings Act as presiding officer I announce that adequate notice of this meeting has been provided by mailing on Friday, January 13, 2017 to the Paulsboro Clerk, Courier Post, South Jersey Times and Secretary of the Greenwich Township Board of Education; the meeting calendar for the 2016 / 2017 school year and by posting the meeting in a public place reserved for such announcements by the Board of Education.”

The meeting was called to order at approximately 7:00p.m.by pledging allegiance to the flag with the following members present: Barbara Dunn, Marvin Hamilton, Joseph L. Lisa, William S. MacKenzie, James J. Walter II, Greenwich Township Representative, John Hughes, Mrs. Lozada-Shaw and Mr. Ridinger. Mrs. Stevenson and Mrs. Priest were absent. Also present were Dr. Bandlow, Superintendent, Ms. Johnson, Business Administrator / Board Secretary, and Ms. Taylor Brady, Student Representative.

**Upcoming Scheduled Events**

The Board of Education was notified of the following events:

The 22nd Annual VIP Reception and Festival of the Arts will take place at 6:00 p.m. on Wednesday, March 8, 2017 at Paulsboro High School. All of the volunteers and donors will be invited to attend this event. The evening will begin with refreshments, student art galleries, and jazz music in the high school cafeteria. The program will continue with a private sneak preview of musical selections from the Paulsboro High School musical production of “*Godspell*”. Donors and volunteers also receive a lapel pin honoring their contributions to the Paulsboro Public Schools. Director of Assessment Secretary, Terry Croce coordinates this activity.

**Presentation**

1. The Board of Education presented *Lawrence Haynes,* graduate of June 1966, resolution of honorary diploma awarded by Board President, Thomas Ridinger. Mr. Larry Haynes was a Vietnam Era War Veteran.
2. Paulsboro Junior High School Principal, Mildred Tolbert presented awards to the Student of the Month for *December* and *January* 2017:

|  |
| --- |
| **Paulsboro Junior High School** |
| Kyla Haas - Grade 7  Jasmine Jacotin - Grade 7  A’yanna Johnson - Grade 7  Quamire Gantt - Grade 8  Cole Hampton - Grade 8  Jacqueline Richards - Grade 8 |

1. Paulsboro High School Principal, Paul Morina presented awards to the Student of the Month for *December* and *January* 2017:

|  |
| --- |
| **Paulsboro High School** |
| Jacen Abbott - Grade 90  Cole Redrow - Grade 90  KaJuan Garrett - Grade 10  Tiaija Hampton - Grade 10  Lily Jenkins - Grade 11  Samuel McFadden - Grade 11  Anthony Duca - Grade 12  Kimberlee Howell - Grade 12 |

**Old Business**

**Paulsboro Education Association (PEA) Negotiations**

The Board of Education Negotiations Committee met with the PEA Negotiations team on Thursday, June 30, 2016.

The Board of Education Negotiations Committee met with the PEA Negotiations team on Monday, September 19, 2016.

The Board of Education Negotiations Committee met with the PEA Negotiations Team on Thursday, October 13, 2016.

The Board of Education Negotiations Committee met with the PEA Negotiations Team on Monday, November 21, 2016.

Update: The first mediation session with the Paulsboro Board of Education Negotiations Committee and the Paulsboro Education Association will be held on Tuesday, March 14, 2017 at 7:00 p.m. in the Paulsboro High School Library.

**Strategic Planning**

The Strategic Planning Council Conference was held on Friday, September 30, 2016 and Saturday, October 1, 2016. Members of the community, Borough Officials, Administrators, staff, and parents collaborated through committees to develop five goals for the Paulsboro Strategic Plan. The goals are as follows:

Goal #1: To support the staff to create a safe, nurturing and interactive learning environment that fosters all learning, that correlates to state mandated guidelines to successfully integrate students into society.

Goal #2: To reach the 21st century parents to create the 21st century learners.

Goal #3: Create a district wide environment within the school community that is equitable for all.

Goal #4: Examine all avenues to secure more funding to supplement state and federal financing for education and facilities.

Goal#5: Improve the perception of the Paulsboro School District.

Update: During the month of January the Superintendent, New Jersey School Boards Representative Terry Lewis, and the Administrative team met and developed action plans for each of the five goals.

The Paulsboro Public Schools Strategic Planning committee will be meeting on Wednesday, March 29, 2017 at 6:30 p.m. in the Paulsboro High School Cafeteria for a Wrap Up session. The final version of the five year Strategic Plan will be presented to the Board for review and approval at the

May 29, 2017 Board of Education meeting.

**Report of The Board Secretary/Business Administrator**

Motion was made by Walter, Seconded by Lozada-Shaw to approve items A-E:

1. Approval of Minutes (**Attachments**) Reorganization January 9, 2017

Regular Meeting January 30, 2017

Executive Sessions January 30, 2017

1. Approval of the Cash Receipts Report (**Attachment**)
2. Approval of the budget transfers (**Attachment**)
3. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of December 31, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting Business Administrator Jennifer Johnson.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes (\*Abstain Item A January 9, 2017), Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

**Business Administrator Certifications**

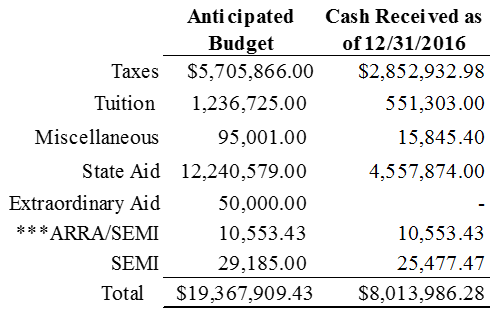
Motion by Walter, seconded by Lozada-Shaw to accept the recommendation to approve items A & B:

1. ***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of December 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, February 27, 2017

1. ***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of December 31, 2016.

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Monday, February 27, 2017

\*\*\*ARRA/SEMI (American Recovery and Reinvestment Act / Special Medicaid Initiative program): Local education agencies received a payment with a description of “ARRA Extension Period” in December 2016. Pursuant to the audit resolution process that the State recently participated in with the Office of the Inspector General (OIG) and the Centers for Medicare and Medicaid Services regarding Medicaid requirements under the ARRA Act of 2009 this payment is similar to the SEMI ARRA amount districts may have received from the State in June 2015. While that payment reflected the initial ARRA time, this payment reflects amounts related to the ARRA extension period of January 1, 2011 to June 30, 2011.

Paulsboro Board of Education has elected to include the $10,553.43 received in June 2016 into the FY2016-2017 budget; anticipated as revenue and appropriated in account 11-000-566-01 (tuition).

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Report Of The Superintendent**

1. Informational: All people being recommended for employment must have completed Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve items B & C:

1. Recommend appointment of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval of a medical leave of absence for Paulsboro High School Teacher,

April Lowery as follows:

Dates of Leave Terms and Conditions of Leave

Friday, January 27, 2017- Friday, February 3, 2017 Without pay, but with benefits by use of

Tuesday, February 7, 2017 - Wednesday, February 8, 2017 Federal Family Leave.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Personnel D – H:**

Motion by Dunn, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve items D - H:

1. Recommend approval to appoint Mary Bailey to the position of Playground / Lunch Room Aide effective March 1, 2017. Ms. Bailey will earn $8.44 per hour.
2. Recommend approval to appoint Christin Goss to the position of Playground / Lunch Room Aide effective March 1, 2017. Ms. Goss will earn $8.44 per hour.

Informational: The rate of $8.44 per hour is the minimum wage in New Jersey, which increased from $8.38 per hour. Other than changing the minimum wage all other rates remain unchanged from the 2016-2017 school year

1. Recommend approval to change the degree status and salary of Loudenslager Elementary School Teacher, William Tuff from MA Step O - $80,294.00 to MA +30 Step O - $81,494.00 as per agreement with the Paulsboro Education Association effective March 1, 2017.

Informational: Mr. Tuff is working toward his Doctoral Degree in Organizational Leadership at Grand Canyon University.

1. Recommend approval of a medical leave of absence for Billingsport Early Childhood Center / Loudenslager Elementary School Art Teacher, Kimberly Reger as follows:

Dates of Leave Terms and Conditions of Leave

Monday, January 30, 2017 – Wednesday, February 8, 2017 With pay and benefits by use of

accumulated sick days as well as the

concurrent use of Federal Family Leave.

1. Recommend approval to appoint Alexa Muraca to a One to One Instructional Aide position for a Kindergarten student at the Billingsport Early Childhood Center effective March 1, 2017. Ms. Muraca will be on Step 1 and earn $20.58 an hour as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of the Criminal History Background Review.

Informational: Ms. Muraca is currently a substitute teacher for Source 4 Teachers for the past two years. Interviews were conducted and references checked by Billingsport Early Childhood Center Principal, Mr. Paul Bracciante. Ms. Muraca replaces Ms. Cheryl Schoppy who was reassigned to the position of Billingsport Early Childhood Center Basic Skills Instructional Aide.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 7 YES.

Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development**

Motion by Walter, seconded by Dunn to accept the Superintendent’s recommendation to approve items A - E:

1. Recommend approval for Paulsboro High School Health and Physical Education Teacher, *Ashlie Gaynor* to attend *Rowan University Second Annual Yoga & Mindfulness in NJ Schools Symposium* on March 24, 2017 at Rowan University in Glassboro, New Jersey. Cost to the Board of Education is the registration fee of $169.00 and a substitute at $120.00 for a total cost of $289.00.

Informational: By attending this symposium Ms. Gaynor will hear internationally, nationally and locally recognized speakers, authors, practitioners, and educators speak to the benefits of bringing evidence and research based yoga based movement and focused attention strategies to the Paulsboro Public Schools immediately, safely and effectively.

1. Recommend approval of the minor changes in the approved district-wide Social Studies and English Language Arts curriculum. These changes were varying (depending on the curriculum) and included adding, and/or updating the pacing guides, materials list, benchmark assessments, modifications and accommodations and integration of English Language Arts and 21st Century Standards across all curricula.
2. Recommend approval for additional courses to be added to Paulsboro High School electives. These include:

1. *Introduction to Social Media*

Social media is a 21st century application that continues to have a significant impact on society. This course explores historical perspective, the language of social media, the influence of social media on business and marketing, audience engagement, and media analysis, as well as legal and ethical considerations of social media use.

2. *Advanced Fitness*

The purpose of this course is to help achieve personal fitness goals as well as to enhance knowledge of different weight lifting programs, nutrition plans and cardiovascular fitness through a variety of activities. Students will participate in multiple resistance training programs along with different speed, agility and conditioning activities. Programs will be provided based on each individual’s fitness goals.

3. *Graphic Art*

Graphic Design is a creative process that combines art and technology to communicate ideas. This course will give students a foundation in Graphic Design by introducing them to the various aspects of the Graphic Design field. Students will become familiar with production techniques with industry standard software such as Adobe Photoshop, Illustrator and InDesign and postproduction techniques for finishing, mounting and the creation of mock-ups.

4. *Nutrition and Wellness*

This course introduces students to good nutrition principles needed for physical and mental wellness. Topics include good nutrition; food safety; digestion, absorption, and metabolism; how major nutrients are processed in the body; basic components of carbohydrates, proteins, and fats; the roles of vitamins, minerals, and fluids; physical fitness and athletic performance; stress; and wellness and nutrition principles throughout the human life cycle. Application to today’s food and eating trends plus learning to assess for reliable nutrition information is emphasized.

5. *Biology II*

Biology II is structured in a manner that guides all students toward achieving their potential. Through the use of inquiry based learning techniques, varied assessments, and the student’s willingness to learn, each child is certain to be successful in this course. We will explore biology including such topics as: biochemistry, cells, genetics, evolution, bioenergetics, and ecology. The ultimate goal of Biology II is to give each student the understanding of concepts and topics and also, the ability to apply them toward further educational pursuits.

1. *Introduction to College Math*

This is a 1.25 credit course taken in conjunction with Intro to College English. This course is designed for junior and senior students planning to take the Accuplacer. The curriculum is directly aligned with Gloucester County College’s developmental courses in Math, and will prepare students to have success on the Accuplacer exam. Students who pass the equivalent placement exams will progress beyond the community colleges developmental courses, avoiding the additional cost associated with non-credit developmental college courses.

1. Recommend changing graduation requirements for the class of 2021 to 140 credits. At the present time, students need 130 credits to graduate. This will encourage students to take additional electives.
2. Recommend that beginning school year 2017-2018, no Paulsboro High School student who has completed his/her coursework, be allowed to leave school in the afternoon unless he/she is leaving to attend classes at Rowan College at Gloucester County (RCGC) or other approved college classes.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Report Of The Superintendent**

**Tuition A – B:**

Motion by Lozada-Shaw, seconded by Dunn to accept the Superintendent’s recommendation

to approve items A & B:

A. Recommend approval for out of district summer school tuition for school year 2016-2017, Ninth through twelfth grade, in the amount of $61,839.67.

Informational: Eleven (11) students with three (3) requiring an aide, attended summer programs during July and August. The amount approved represents contracts and or billing received by the business office and encumbered as of January 31, 2017.

B. Recommend approval for out of district tuition for school year 2016-2017, Ninth through twelfth grade, in the amount of $772,387.38.

Informational: This cost includes tuition contracts for twenty-four (24) students with three (3) requiring an aide which have been received by the Business Office and encumbered as of January 31, 2017.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Tuition C – D:**

Motion by Walter, seconded by Hamilton to accept the Superintendent’s recommendation

to approve items C - D:

C. Recommend approval for 2016-2017 summer school tuition for out of district placements, Preschool through eighth grade, in the amount of $59,056.00.

Informational: Sixteen (16) students with one (1) student requiring an aide, attended summer programs during July and August. The amount approved represents contracts and or billing received by the business office and encumbered as of January 31, 2017.

D. Recommend approval for out of district tuition for school year 2016-2017, Preschool through eighth grade, in the amount of $1,337,686.18.

Informational: This cost includes tuition contracts for thirty-one (31) students with two (2) students requiring an aide which have been received by the Business Office and encumbered as of January 31, 2017.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 7 YES.

Motion carried

**Report Of The Superintendent**

**Instructional Services A – C**:

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve items A - C:

1. Recommend approval to provide homebound instruction for the following students Grades 9-12:

|  |  |  |
| --- | --- | --- |
| **Case #** | **Grade** | **Hours of Instruction** |
| 201269 | 9 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was January 25, 2017. |
| 2813 | 9 | Student is receiving home instruction through Bridgeton Board of Education. This student will receive home instruction for a minimum of 10 a week. Start date was January 13, 2017. |
| 301450 | 12 | Student was placed on home instruction, due to medical reasons. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week.  Start date was January 17, 2017. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval of the following tuition and / or transportation costs for students who are homeless: Grades 9-12:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student** | **Grade** | **Location of Temporary Residence** | **Home District/District Responsible for Tuition and/or Transportation** | **Tuition Cost** | **Transportation** |
| PHS1617007 | 11 | Paulsboro | Woodbury | $8,242.64 | No |

Informational: When students must reside in a location as a result of economic necessity they are considered homeless. The parents have two options for the schooling of the children. They can request the home district to provide transportation from the temporary place of residence to the home school. The second option is for the child to attend the school served by the temporary residence. In this case, the home district is responsible to pay tuition. The home district is responsible to pay tuition and / or transportation cost for one year from the date each family becomes homeless. If a family’s living arrangement changes within the year, the timeline “resets” and the year starts over.

1. Recommend approval for Fredrick Corsey (Deptford High School) to attend Paulsboro High School (Grade 11) during the 2016-2017 school year. If approved this student will be attending Paulsboro High School as a courtesy. The parents will be responsible for transportation to and from school.

Informational: The Paulsboro Board of Education has approved a policy for the acceptance of courtesy students if board approved.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Instructional Services D – H:**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve items D - H:

1. Recommend approval for Paris Corsey (Monongahela Middle School) to attend Paulsboro Junior High School (Grade 8) during the 2016-2017 school year. If approved this student will be attending Paulsboro High School as a courtesy. The parents will be responsible for transportation to and from school.

Informational: The Paulsboro Board of Education has approved a policy for the acceptance of courtesy students if board approved.

1. Recommend approval to provide homebound instruction for the following students Grades K-8:

| **Case #** | **Grade** | **Hours of Instruction** |
| --- | --- | --- |
| 2947 | 1 | Student will be placed on home instruction pending a child study team evaluation. This student will receive home instruction, at $32/hour, 5 hours a week. Start date was January 27, 2017. |
| 271156 | 1 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was February 8, 2017 (2nd Admission). |
| 291965 | 1 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was February 7, 2017. |
| 281064 | 3 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was February 6, 2017 |
| 2341 | 4 | Student is receiving home instruction through Education Inc. this student was admitted to Kennedy University Hospital. Each hour of instruction delivered in any setting requires administrative and preparation time and education Inc. bills an additional 33% for those services (i.e., each 3 hours of teaching requires 1 hour of admin/prep time cost).  Start date was January 21, 2017. |
| 2493 | 5 | Student is receiving home instruction through Education Inc. this student was admitted to the Rockford Center. Each hour of instruction delivered in any setting requires administrative and preparation time and education Inc. bills an additional 33% for those services (i.e., each 3 hours of teaching requires 1 hour of admin/prep time cost).  Start date was January 11, 2017. |
| 302511 | 7 | Student was placed on home instruction, due to medical reasons. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was January 27, 2017. |
| 221919 | 8 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was January 20, 2017. |
| 3019 | 8 | Student is receiving home instruction through Hampton Behavioral Health Center. This student will receive home instruction for a minimum of 10 hours a week. Start date was January 23, 2017. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval of the following tuition and / or transportation costs for students who are homeless: Grades PK-8:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Student** | **Grade** | **Location of Temporary Residence** | **Home District/District Responsible for Tuition and/or Transportation** | **Tuition Cost** | **Transportation** |
| BECC1617005 | PK | Gibbstown | Paulsboro | n/a | Yes |
| BECC1617004 | K | Gibbstown | Paulsboro | n/a | Yes |
| BECC1617003 | 2 | Gibbstown | Paulsboro | n/a | Yes |
| OOD1617002 | 4 | Paulsboro | Paulsboro | Yes | Yes |

Informational: When students must reside in a location as a result of economic necessity they are considered homeless. The parents have two options for the schooling of the children. They can request the home district to provide transportation from the temporary place of residence to the home school. The second option is for the child to attend the school served by the temporary residence. In this case, the home district is responsible to pay tuition. The home district is responsible to pay tuition and / or transportation cost for one year from the date each family becomes homeless. If a family’s living arrangement changes within the year, the timeline “resets” and the year starts over.

1. Recommend approval to change Ms. Haase’s Kindergarten Learning Disabilities Class to a Kindergarten to Grade 2 Multiple Disabilities Class. This will facilitate a greater flexibility in the placement of students within our district.

Informational: A meeting was held with School Superintendent, Dr. Laurie Bandlow, Gloucester County Special Education Supervisor, James McBee, Special Services Director, John Giovannitti, Billingsport Early Childhood Center Principal, Paul Bracciante and members of the Child Study Team to create a plan for the Kindergarten Learning Disabilities Class.

1. Recommend a resolution approving the District Budget Planning Workbook and Four-Year Preschool Program Plan Update for 2017-2018. This recommendation is for the third year of funding via the New Jersey Department of Education Preschool Expansion Grant.

Informational: Paulsboro is one of nineteen districts that collaborated with the New Jersey Department of Education in its successful application to the United States Department of Education. As a partner, Paulsboro will receive approximately $1,458,000.00 over the four years in order to expand programs for four year olds. This year we intend to collaborate with Paulsboro’s Head Start program to serve a greater populace. This is a requirement of the Grant. The funds for this collaboration are part of the Grant and there is no cost to the Board of Education.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 7 YES

Motion carried

1. Informational:
2. Mid-Year Report of Student Assistance Counselor, Lessie Jean Brown (**Attachment**)
3. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of January 2017** | |
| **Grade** | **Enrollment** |
| 9 | 80 |
| 10 | 78 |
| 11 | 77 |
| 12 | 95 |
| **Total** | **330** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of January 2017** | |
| **Grade** | **Enrollment** |
| 7 | 72 |
| 8 | 81 |
| **Total** | **153** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School: Month of January 2017

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 9 |  |  |  |  | 3 | 22 | 21 | 21 |  |  |
| Pre-School | 15 | 15 | 15 | 15 |  | 4 | 24 | 23 | 23 |  |  |
| K | 20 | 20 | 19 | 20 | 19 | 5 | 13 | 13 | 15 | 18 |  |
| 1 | 22 | 21 | 22 | 21 |  | 6 | 23 | 17 | 21 | 22 |  |
| 2 | 22 | 20 | 22 | 20 |  | Special Education | 4 |  |  |  |  |
| Special Education |  | 13 | 12 | 3 |  |  |  |  |  |  |  |
| **Total** | | | | | **365** | **Total** | | | | | **280** |

**Report Of The Superintendent**

**Student Activities A – F:**

Motion by Lozada-Shaw, seconded by Hamiltion to accept the Superintendent’s recommendation

to approve items A - F:

1. Recommend approval to accept the resignation of Roseanne Lombardo as one of the Concession Stand Managers for the High School Musical effective immediately.
2. Recommend appointment of Anne Thompson as the Concession Stand Manager for the High School Musical with a stipend of $300.00. The stipend is paid from the profits earned by the sale of concessions.
3. Recommend approval of the following volunteers to assist with the Paulsboro High School production of “*Godspell*”.

| **Volunteer** | **Background** |
| --- | --- |
| Alicia Thomson | Helped with the musical last year. She will help with the concession stand. |
| Rosemary Haley | Parent who will assist with make-up and costumes. Also worked with the musical last year. |
| Michael Yarabinee | Theatric Design major at Neumann University. He will help with Tech Crew / Sound as well as set-up and break-down of the equipment. Also worked on the musical in the past. |
| Tim McLean | Paulsboro High School alumnus. He will assist with set-up and break-down of the stage. Also worked on the musical last year. |
| Sean McFarland, Jr. | Paulsboro High School alumnus. He will help with stage crew. |
| Rebecca Smith | She will help with the choreography. She also helped last year while doing her college internship at Paulsboro High School. |
| Justin Henry | He will help with the concession stand. |
| Christopher Magdin | He will be a general volunteer. |

1. Recommend approval for Senior Class Advisor, Brenda Caltabiano, Paulsboro High School, Teacher, Monica Garner, Paulsboro High School Guidance Counselor, Vincent Giovannitti, and Paulsboro High School Assistant Principal, James Pandolfo to serve as chaperones for the Senior Class Trip. The class trip was approved at the January 30, 2017 Board of Education Meeting.

Cost to the Board of Education:



Informational: As of February 14, 2017, there are 26 students (18 girls and 8 boys) out of 95 members of the Class of 2017 going on the Senior Class Trip to Disney World and nearby attractions in Orlando Florida from Monday, April 24, 2017 through Friday, April 28, 2017.

1. Recommend approval for thirty-five Paulsboro High School Music students to attend *Philadelphia Orchestra Open Rehearsal* of Pat Metheny and the American Beat on Thursday, March 30, 2017 at The Kimmel Center for the Performing Arts, Philadelphia, Pennsylvania. Paulsboro Music Teachers, Jenna Ouellette, Wendy Stocker, and Brian Betz will be their chaperone. The bus will leave at 9:00 a.m. and returning around 2:00 p.m. There is no cost to the students.

Cost to the Board of Education:



Informational: The purpose of the trip is to expose students to a professional orchestra concert setting and rehearsal. Students will listen to a variety of orchestral works, some of which feature famous guest musicians and observe rehearsal techniques that students can apply to their concert band rehearsals. This event helps foster an appreciation for the concert performance and the dedication required to become a professional musician.

1. Recommend approval for twelve Paulsboro High School Gifted & Talented Art students and Paulsboro High School Art Teacher, Mrs. Margaret LaDue to attend Adventure Aquarium “Environmental and Cultural Enrichment” in Camden, New Jersey on Thursday, April 6, 2017. The bus will leave at 8:00 a.m. and returning around 2:00 p.m.

Cost to the Board of Education:



Informational: As many of you know, my gifted and talented art students’ SLURPIT sculpture won the grand prize in the national 2017 Made by Milk contest. Part of the contest submission was an essay on their inspiration and how we would spend the prize money if we won. Here is an excerpt: “If we win any prize money, we would love to take a trip to the Adventure Aquarium in Camden, New Jersey. They offer educational classes for high school students on STEM careers, local beach ecology, and a water quality lab.”

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Student Activities G – I:**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve items G - I:

1. Recommend approval for ExxonMobil to conduct the “*Introduce a Girl to Science and Engineering*” program at Paulsboro Junior High School for Junior High Students on March 17, 2017. The program will run approximately 8:30 a.m. until 11:00 a.m. Paulsboro Junior High Guidance Counselor, Christie Konzik will coordinate with Fuel Products SGA Advisor, Brianne Kanach from ExxonMobil. There will be no cost to the Board of Education.

Informational: ExxonMobil hosts “Introduce a Girl to Engineering” events with activities designed to encourage careers in engineering. The program seeks to promote curiosity among middle school students, and particularly help shrink the gender gap in science, technology, engineering and math (STEM) fields. For more than a decade, hundreds of company employees have helped demonstrate to more than 11,000 students that engineering careers are not only exciting, rewarding and diverse, but also offer the power to make a difference in society.

1. Recommended approval of the *Rowan University Jazz Ensemble* to perform at Loudenslager Elementary School on Friday, April 7, 2017 under the direction of Professor, Denis Diblasio. There will be no cost to the Board of Education.

Informational: Billingsport / Loudenslager Music Teacher, Brian Betz is a professor at Rowan University and coordinated this assembly. This assembly will be part of Loudenslager’s celebration of National Jazz Appreciation Month.

1. Recommend approval of a Second Grade Field Trip to the Franklin Institute. The trip will be on Friday, May 19, 2017 costing each participant $12.00 per student / adult.

Cost to the Board of Education:



Informational: This trip addresses multiple educational standards. The students will visit several of the major exhibits that relate to units of study addressed in the curriculum.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 7 YES.

Motion carried

**Report Of The Superintendent**

**Finance A – D**:

Motion by Walter, seconded by Dunn to accept the Superintendent’s recommendation

to approve items A - D:

1. Recommend approval to enter into an agreement with the Camden County Educational Services Commission for Participation in Cooperative Transportation Services for the 2016-2017 school year. This agreement includes a 5% administrative fee.
2. Recommend approval to participate in transportation jointures for the 2016-2017 school year with Delsea Regional Board of Education and Glassboro Board of Education to transport students Paulsboro Public Schools is unable to transport in house or through a Cooperative Transportation Service agreement.

Informational for Items A and B: A cooperative transportation agreement with Gloucester County Special Services School District (GCSSSD) was approved for the 2016-2017 school year. These contracts services students Paulsboro Public Schools was unable to perform in-house or contract with through GCSSSD.

1. Recommend approval to accept donation of trash bags from Heritage Bag Company located at 2321 High Hill Road in Logan Township. Paulsboro Public Schools received 137 boxes of trash bags valued at $2,547.80.
2. Recommend approval for the donation of a 2010 Model KV600, Serial Number 081610044 Billy Goat from WAWA, Inc. of Paulsboro New Jersey. The Billy Goat, lawn and litter vacuum is valued at approximately $900.00.

Informational: This generous donation was facilitated by Ms. Lisa Priest on behalf of Wawa, Inc.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Finance E**:

Motion by Dunn, seconded by Lozada-Shaw, to accept the Superintendent’s recommendation

to approve item E:

E. Recommend approval for the donation of a new All-Purpose Room Podium to Loudenslager Elementary School from the *Loudenslager Parent Teacher Organization*. Donation is valued at $400.00.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 7 YES.

**Report Of The Superintendent**

**Budget A**:

Motion was made by Walter and Seconded by Lozada-Shaw, and unanimously carried (8-0) to accept the Superintendent’s recommendation to approve item A.

1. Recommend approve of the Budget Calendar (**Attachment**).
2. Informational: A Special Meeting will be held to discuss the 2017 – 2018 Budget on Saturday, March 11, 2017 and Saturday, March 18, 2017 at 8:30 a.m. in the Paulsboro High School Cafeteria. No action will be taken at the March 11, 2017 meeting. Action will be taken at the March 18, 2017 meeting

**Report Of The Superintendent**

**School Safety A:**

Motion by Walter, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve item A:

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| --- | --- | --- | --- | --- | --- | --- |
| BECC010417001 | 1/4/17 | Complete | Non Actionable HIB | Charisse Generette, ABS | Admonishment, and Lunch Detention | Counseling Type |
| BECC013017001 | 1/30/2017 | Complete | Non Actionable HIB | Rachelle Sepielli, Counselor | This incident did not warrant any corrective action | n/a |
| LOUD122016001 | 12/20/2016 | Complete | Intentional, but not designed to harass, intimidate or bully | Angela Bradbury, ABS | Out of school suspension 2 days | Referred to law enforcement, Parent conference, and counseling type |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

1. Informational:
2. Report of School Security Drills

| **Type of Drill** | **Notation** | **Schools** | | |
| --- | --- | --- | --- | --- |
| **Paulsboro**  **Senior High**  **and**  **Paulsboro**  **Junior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/16,  10/21/16, 11/28/16, 12/14/16,  1/27/17,  2/10/17 | 9/12/16, 10/14/16, 11/2/16, 12/14/16, 1/25/17  2/7/17 | 9/19/16, 10/18/16, 11/8/16, 12/12/16, 1/20/17  2/23/17 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 12/21/16 |  | 11/15/16 |
| Lockdown | Each school must conduct two annually | 9/20/16 - Secure Classroom, 1/10/17 | 12/7/16, 1/20/17 | 9/9/16, 12/6/16, 1/5/17 |
| Bomb Threat | Each school must conduct two annually | 11/17/16 | 11/17/16 |  |
| Active Shooter | Each school must conduct two annually |  | 9/19/16, 1/10/17 |  |
| Other Drills | Each school must conduct two annually | Shelter in Place  10/5/16  2/24/17 | Shelter in Place 10/5/16  2/14/17 | Shelter in Place 10/5/16  2/7/17 |
| Bus Evacuation | School District (Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Bus Evaluation | School Routes  (2 Annually) | 10/13/16-10/14/16 | 10/17/16 | 10/12/16 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure |  |  |  |

**Report Of The Superintendent**

**Centennial A – C**:

Motion by Hamilton, seconded by Walter to accept the Superintendent’s recommendation

to approve items A - C:

* + 1. Recommend approval to accept a donation of Paulsboro High School memorabilia including:

*1953 Pegasus Yearbook*

*1954 Senior Class photograph in Washington, D.C.*

*1954-1955 Editions of the Paulsentinel*

*1954 Commencement Program.*

Informational: The donation was made by Cheryl Haas. In one sense, the donation is valued at $30.00 but for what it represents, it is priceless.

B. Recommend approval to accept a donation of Paulsboro High School memorabilia including:

*1955 Commencement Program*

*Various newspaper clippings and sports schedules*

*1954-1955 Editions of the Paulsentinel*

Informational: The donation was made by Mrs. Ernest Kelley. In one sense, the donation is valued at $15.00 but for what it represents, it is priceless.

C. Recommend approval to accept a donation of Paulsboro High School memorabilia including:

*Numerous photographs of the PHS Class of 1970*

*Class of 1970 25th Reunion Program*

*Various photographs of the PHS Class of 1940*

*Class of 1940 20th Reunion Program (Hawaiian Village)*

*Photographs of John Lubrano (PHS 1940) (father of Dennis Lubrano) and Ray Lubrano (PHS 1943) (brother of John Lubrano)*

Informational: The donation was made by Dennis Lubrano (PHS 1970). In one sense, the donation is valued at $20.00 but for what it represents, it is priceless.

***Roll Call Vote***: Ms. Dunn, Mr. Hamilton, Mr. Hughes, Mr. Lisa, Mrs. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mr. Walter voting 8 YES.

Motion carried

**Public Comments**

Mrs. JoAnne Gayeski, President of the Paulsboro Education Association, made a statement on all the positive things the members of the PEA do for the students of Paulsboro Public Schools.

Nata Waters also made a statement of these individuals from a parent’s perspective.

**Motion To Adjourn**

Motion made by Dunn, seconded by Hamilton and unanimously carried (8-0) to adjourn the meeting at 8:02 PM

**Next Public Meetings**

**March 11, 2017 & March 18, 2017**

10:00 a.m – Special Budget Meetings

* Action will be taken on the March 18th meeting.

**Monday, March 27, 2017**

*7:00 p.m. - Regular Meeting – Paulsboro High School Library*

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Respectfully Submitted,



Business Administrator/Board Secretary