

**Augusta Independent Board of Education**

September 10, 2015 6:00 PM

207 Bracken Street

Augusta, KY

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Laura Bach

Gene Groves

Mrs. Dionne Laycock

Absent Board Members:

Ms. Jacqueline Hopkins

Mrs. Chasity Saunders

**I. Call to Order**

**I.\*. Roll Call**

**I.\*. Pledge of Allegiance**

**I.\*. Mission Statement**

Rationale:

The mission of Augusta Independent Schools is to enable all students to become self-sufficient, responsible, ever-learning members of society while sustaining our unique Augusta community and school.

**I.\*. Approval of Agenda**

**Order #15-239 - Motion Passed:** Approval of the agenda as presented. Passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach Yes

Gene Groves Yes

Ms. Jacqueline Hopkins Absent

Mrs. Dionne Laycock Yes

Mrs. Chasity Saunders Absent

**II. Student Recognition**

Rationale:

Congratulations to our Student Achievers!

Camp McKee Leadership Conference: Stephen Cordle & Katie Gilbert

Fellowship of Christian Athletes: Camryn Snapp & Danielle Shackelford

All A Regional Tournament State Qualifier: Thomas Purdon

1st Place World Horse Show Champion: Kirstie Buerkley

**II.\*. \*BREAK**

**III. Round Table Discussion**

**III.\*. Principal's Report/Student Achievement**

Rationale:

Principal, Robin Kelsch informed board members the 2015-2016 Athletic Grading Policy was revised to reduce the number from two to one courses a student-athlete can be failing during a grading period and still be eligible to participate. He stated KHSAA guidelines are two but the school wanted to raise the standards for student-athletes.

Principal Kelsch reported numerous school leadership committees were in place including; attendance, mission/vision, discipline, social, etc. He stated teachers were guiding the decisions and work on the committees.

**III.\*. Budget**

Rationale:

Finance Officer, Tim Litteral stated the general fund revenue receipts for the first two months total \$274,500. Nearly \$2,000 was collected in motor vehicle taxes and \$500 in delinquent property taxes. \$950 in tuition has been collected. Over \$230,600 has been received in SEEK funding, currently \$18,000 more than last year. Expenditures for the first two months were approximately \$198,500 (that figure reduced from last month since the general fund was reimbursed for construction costs). Which is about \$3,000 more than this time last year. Receipts exceeded expenditures by approximately \$76,000 through August.

The school budget began the year with a budget of \$39,700. Approximately \$8,400 has been expended through August. \$2,600 of that went towards general office supplies and the copy paper order, \$2,240 on new lockers for the boys' locker room, \$1,600 on dues and fees including the library system license renewal, and \$1,620 on printer/copy machine payments. Maintenance expenses totaled \$52,500 through August. \$28,000 was paid out for property taxes, \$12,500 on salaries and benefits, \$6,600 in utility expenses, \$2,000 in general supplies, and \$2,240 on the new lockers. Through the first two months, transportation costs are at \$19,500. \$7,000 was expended on two used buses, \$5,200 was expended on fleet insurance, \$5,600 has been spent on salaries and benefits, and \$1,100 has been spent on diesel fuel.

Mr. Litteral stated the special revenue funds are continuing to be expended for the 2015 fiscal year where necessary and several grants have been reduced this fiscal year.

Current federal 15-16 grant awards are as follows:

|                  | 2015-2016 Funding | 2014-2015 Funding | Difference |
|------------------|-------------------|-------------------|------------|
| Title I          | \$89,776          | \$97,591          | -\$7,815   |
| Title II Part A  | \$13,336          | \$14,231          | -\$895     |
| IDEA B           | \$65,038          | \$67,325          | +2,287     |
| IDEA B Preschool | \$9,226           | \$9,226           | 0          |
| Perkins (Voc)    | \$1,946           | \$2,335           | -\$389     |
| Rural Schools    | \$17,247          | \$19,713          | -\$2,466   |

The food service began the year with approximately \$17,000. Receipts through August totaled \$4,500. \$3,100 was generated locally, while \$1,400 was reimbursement for July's summer lunch program. Expenditures currently total \$9,500 after two months. The current food service balance is \$12,180.

Superintendent, Lisa McCane provided an overview of the 2015-2016 Working Budget. She stated the Working Budget is the final projection for the current fiscal year with significant and known conditions. SEEK funding has been established, as well as salary increases. Other planned activities are finalized as the clarity of the budget situation has improved and grant awards have been received and budgeted appropriately.

In the general fund, local property tax revenues are budgeted based upon the current tax rate and property assessments, property tax collections are expected to increase more than \$36,000. Public Service tax collections are dependent upon an appeals process through the Department of Revenue. Only \$43,000 of the expected \$68,000 was collected in 2014-15, so the district should receive collections from 2014-15 and 2015-16. Additionally, \$24,000+ was collected in 2014-15 for commercial watercraft from the Department of Revenue which could add additional revenues to the budget that are not currently budgeted. Utility, motor vehicle and delinquent taxes are projected to very close to the same as last year. Due to the ADA loss of about 20, SEEK revenue is projected to be \$24,000 less than in 2014-15. Excluding extraordinary items (last year's insurance reimbursement and the reimbursement from bond proceeds) revenues are budgeted at \$27,000 less than in FY 2014-15.

Salary increases in this budget are based on the mandated 2% plus the experience step for both classified and certified personnel. No additional positions have been added to the budget based on last year's personnel. Salaries are budgeted at \$1,360,000 compared to last year's actual of \$1,316,000, an increase of 3.3%. Employer benefit costs are budgeted at \$127,155 compared to \$113,232 in 2014-15. This is an increase 12.3%, 2/3 of this increase is attributed to the KTRS medical match. This match amount is not scheduled to increase after this year. The school's instructional budget is \$39,100 compared to last year's budget of \$31,600. This is \$159 per student. \$7,000 is allotted for the purchase of vehicles. Other operational costs such as utilities, maintenance, fuel, insurance, etc. are budgeted based on historical trends. Budgeted receipts are \$5,616 less than budgeted expenditures, with a projected ending fund balance of \$287,104 equivalent to 10.9% of General Fund expenditures.

The budgets in the Special Revenue Fund are dictated by state and federal grant awards. The personnel that are paid from these grants have been budgeted using the new salary and benefit levels. The grants were adequate to fund these personnel and General Fund should not have to commit any funding to balance fund any grants. Practically all grants had carryover funding left from 2014-2015, and can be used to offset 2015-16 expenditures. There is \$499,000 budgeted in local, state and federal grants.

The district activity fund is budgeted using the fundraising and donation revenue equivalent to 2014-15.

Revenue of \$24,700 is budgeted in Capital Outlay, (\$100 per child in ADA) plus SFCC Escrow of \$12,088. The escrow amount is budgeted to be transferred and spent in the Construction Fund. \$6,686 will be transferred to be used to retire debt, and the remaining \$18,000 will be transferred to General Fund to be used for current operating expense.

This year's Building Fund revenue of \$92,502 (\$64,825 state/\$27,677 local) is budgeted entirely for local debt service. The \$27,677 represents 5 cents of local tax effort.

The construction fund bond proceeds of \$1,012,400 are budgeted as well as the \$12,088 in the SFCC Escrow Account, for the new renovation project.

The debt service fund is a transfer fund to record debt payments. The debt requirement for the new bond issue is included. The local debt service requirement is \$98,188. This increases to \$116,686 next year.

The Food Service Fund is budgeted with a contingency of just over \$20,000. A La Carte revenues are budgeted at a modest increase since this seems to be a resulting factor of the community eligibility program. At the same time federal revenue is budgeted to increase \$42,000. Food cost are budgeted significantly higher at a 20% increase.

**Order #15-240 - Motion Passed:** Approve the 2015-2016 Working Budget passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Yes    |
| Ms. Jacqueline Hopkins | Absent |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Absent |

**III.\*. Facilities Update**

Rationale:

The Energy Management Report for the July billing period indicates a decrease in total energy consumption of 12,768 kBTU, which created a savings in energy cost of \$337. For the month, the district used 3,742 (6.1%) fewer kilowatt-hours (kWhs) as compared to our 3-year (FY2010-FY2012) baseline averages. There were no changes in the consumption of natural gas during the month of July.

Monthly Maintenance:

- Gym Floor refinished
- Lights repaired over handicap ramp and steps over east wing
- Air conditioner repaired in library
- Toilets (2) in basement boys' restroom replaced
- Repaired drain in cafeteria
- Air conditioner replaced in Mrs. Barnett's room
- Outlets installed in Mrs. Barnett's room

**III.\*. Approve 2015-2016 KDE District Funding Assurances**

**Order #15-241 - Motion Passed:** Approve 2015-2016 KDE District Funding Assurances passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Yes    |
| Ms. Jacqueline Hopkins | Absent |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Absent |

**IV. Communications**

**IV.\*. Superintendent's Report**

Rationale:

Superintendent McCane stated all required paperwork was ready to be submitted to the IRS for the Augusta Independent Educational Foundation, Inc. to obtain 501 (c) 3 tax-exempt status.

An early childhood committee has been established in the district focusing on improving early childhood education of birth to 3-year-olds and preschool school age children. Superintendent McCane said state-wide and locally, school readiness data indicates a vast majority of students are not ready for kindergarten. The committee will collaborate with community partners on improvement initiatives.

Superintendent McCane stated a Mission/Vision Committee was established to revise the current mission statement and develop a vision statement. She said the district has not updated the mission statement in at least a decade and many changes have occurred in education since it was adopted. She said a draft would be presented to the board in October.

Superintendent McCane informed board members that KSBA would provide needed training to board members on Ethics and School finance sometime in October or November.  
Enrollment P-12: 273 and K-12: 261 and August Attendance Percentage was 95.78%.

**IV.\*. Citizens**  
**IV.\*. Board Members**

**V. Business and Consent**

**Order #15-242 - Motion Passed:** Approval of the Business and Consent items as presented passed with a motion by Gene Groves and a second by Mrs. Dionne Laycock.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Yes    |
| Ms. Jacqueline Hopkins | Absent |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Absent |

**V.\*. Approve Previous Meeting Minutes**

**V.\*. Approve Donation**

Rationale:

Emmett Cox \$300

**V.\*. Approve Bills**

**V.\*. Approve Treasurer's Report**

**VI. Personnel**

Rationale:

Certified Substitute Hires  
Aleisha Tucker  
Amy Brown

**VII. Adjournment**

Rationale:

Parent Teacher Conferences: Sept. 17th from 4:00-7:00 p.m.

Gracie Day: Sept. 19th

Athletic Dept. Golf Scramble: Sept. 20th

High Attendance Day: Sept. 24th

Next Board Meeting: Oct. 8th

A.I.S. Haunted House: Oct. 24th

Halloween Social: Oct. 30th

**Order #15-243 - Motion Passed:** Approve to adjourn the meeting. Passed with a motion by Mrs. Dionne Laycock and a second by Gene Groves.

|                        |        |
|------------------------|--------|
| Mrs. Laura Bach        | Yes    |
| Gene Groves            | Yes    |
| Ms. Jacqueline Hopkins | Absent |
| Mrs. Dionne Laycock    | Yes    |
| Mrs. Chasity Saunders  | Absent |

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Laura Bach, Chairperson

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Lisa McCane, Superintendent