

TITLE**Instructional Coach – North Middle****PENDING FEDERAL FUNDS****QUALIFICATIONS**

- At least a Bachelor's Degree in Education with an appropriate teaching endorsement(s) and a minimum of 5 years experience;
- Evidence of strength as a strong, effective teacher;
- Strong communication skills with some experience in teaching and training of adults; and
- Ability to demonstrate technology skills in current technology applications, use of peripherals, and classroom integration.

JOB GOAL

To enhance the professional skills of all certified employees, and therefore, meet the need of a highly qualified teacher in every classroom.

ESSENTIAL FUNCTIONS

1. Provides sustained on-going support in the areas of curriculum and instruction for teachers;
2. Gather and desegregate school data and assist the school principal and teachers in making data informed decisions which address school and student needs;
3. Supports teachers in implementing new or different strategies/programs;
4. Supports individual teachers in specific areas of identified needs;
5. Serves as a co-mentor for all new teachers; collaborating with the new teachers often to enhance the required professional skills and therefore creating a positive, successful, learning experience for all students;
6. Trains the mentors at the school level;
7. Collaborates with principal to meet school and system goals in improving curriculum and instruction;
8. Assists principal in the implementation of the School Improvement Plans;
9. Assists teachers in meeting the specific expectations of their individual Growth Plans;
10. Participates with individuals and groups in the continuous principle of reflective planning;
11. Models effective research based teaching strategies which address the needs of all students;

12. Attends trainings and conferences which encourage the practice of improving teaching skills and thus learning for students; and
13. Support the school STREAM program to include Outreach to community and elementary schools;
14. Support the school efforts for parent involvement; and
15. Performs other duties, as deemed necessary, by the School Principal;

PHYSICAL DEMANDS

This job may require lifting of objects that exceed 10 pounds. Other physical demands that may be required are as follows:

1. Stooping and/or kneeling
2. Reaching
3. Talking
4. Hearing
5. Seeing

TEMPERAMENT (Personal Traits)

- Adaptability to performing a variety of duties, often changing from one task to another of a different nature without loss of efficiency or composure.
- Adaptability to accepting responsibility for the direction, control, or planning of an activity.
- Adaptability to dealing with people beyond giving and receiving instruction.
- Adaptability to making generalizations, evaluations, or decisions based on sensory or judgmental criteria.
- Strong communication skills.
- Well versed in research on teaching and learning.
- Can model demonstration teaching.
- Ability to meet the public well.
- Ability to convey curriculum and staff development experience
- Good organizational skills.
- Demonstrates the ability to implement innovative ideas.
- Enthusiasm

CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or perform adequately a task or job duty.

- *Intelligence*: The ability to understand instructions and underlying principles. Ability to reason and make judgments.
- *Verbal*: Ability to understand meanings of words and the ideas associated with them.
- *Numerical*: Ability to perform arithmetic operations quickly and accurately.
- *Data Perception*: Ability to understand and interpret information presented in the form of graphs, charts, or tables.

WORK CONDITIONS

Normal working environment—minimum of 200 days.

Works under the direct supervision of the above noted School Principal.

GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.