

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
February 17, 2021
7:00 p.m. Virtual (link on website)**

***I. CALL TO ORDER – OPENING STATEMENT**

The meeting was called to order at 7:03 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

All who were in attendance pledged the flag.

***III. ROLL CALL**

Mr. Christopher Keiser - President	Present - Remote
Mr. Michael Reaves - Vice President	Present - Remote
Ms. Rebecca Kipp-Newbold	Present - Remote
Ms. Rita Lemley	Present - Remote
Mr. Netz Sacro	Present - Remote

Also present

Dr. Michele Cone, Superintendent	Present - Remote
Ms. Cheryl Zarra, Board Secretary	Present - Remote

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

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***V. APPROVAL OF MINUTES**

1. Motion by Mr. Keiser and Seconded by Mr. Reaves to approve the January 20, 2021 Regular Session minutes.

Motion approved on unanimous roll call vote.

***VI. WRITTEN COMMUNICATIONS**

The Board received one written communication that was tuition based.

***VII. SUPERINTENDENT'S REPORT**

Dr. Cone shared the following updates:

- **HIB Report: 0**
- **Enrollment 93**
- **100th Day of School activities**
- **Twitter feed has photos of Valentines Day, Jersey Day and more.**
- **Kindness week included kindness announcements, classroom gratitude jars, a gratitude bulletin board, a donation of 200 lbs of canned and non-perishable foods to the Open Cupboard pantry. A great job by Mrs. Kooger, Mrs. Sullivan and Mrs. Patterson.**
- **The Student Council is working on wonderful activities as well including get well cards to children in hospitals.**
- **State Assessments have been pushed to April 5th.**
- **COVID is now at level yellow. There is no change in guidance and procedure but moving in the right direction.**

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Met and discussed the tuition program, professional development and a potential preschool program collaboration.

Policy & Legislation Committee: Met and discussed the policies on tonight's agenda.

Finance, Facilities, & Transportation Committee: Did not meet.

Personnel Committee: Met and discussed items on tonight's agenda.

Negotiations Committee: Met and negotiation continues moving forward.

Long Range Planning, Shared Services Did not meet.

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***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and seconded by Mrs. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Mrs. Kipp-Newbold noted the good news noted in personnel and that Mrs. Medea will be attending the Rutgers Speaker Series.

Mr. Keiser inquired about the motion for Mrs. Hoitsma.

Dr. Cone explained that it is a one month extension on her maternity leave.

Mr. Reaves inquired if the replacement for Mrs. Mitzak would be the same for the end of year and beginning of year.

Dr. Cone noted that once advertised she will explore options.

Motion made by Mr. Reaves and seconded by Mrs. Lemley to approve the consent agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel

Finance:

1. Motion to approve the bills list dated January 21, 2021 through February 17, 2021 in the amount of \$213,356.89.
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for January 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for January 2021.

Transportation:

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Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
Jan 25, 2021	Security Drill-Bomb Threat
Jan 26, 2021	Fire Drill-Phase One
Jan 27, 2021	Fire Drill-Phase Two

Personnel:

1. Motion to approve the following Stipend position for the 2020-2021 school year.

Stipend Position	Staff Member	Stipend Amount
Virtual Drama Club	Peggy Ippolito	\$500 prorated

2. Motion to approve maternity leave extension for Kyle Hoitsma through April 1, 2021.
3. Motion to approve the maternity leave replacement employment extension for Tracy Denkovic, Grade 2 through April 1, 2021, at Step 1, BA at \$51,907.00 pro-rated.
4. Motion to approve maternity leave for Kelly Mitzak, Kindergarten Teacher, beginning on or about April 23, 2021 and returning on or about Nov. 8, 2021.

C. Curriculum and Instruction

1. Motion to accept the Health Report for January 2021.
2. Motion to amend Curriculum and Instruction Motion #6 from the October 21, 2020 meeting to reflect the following: Maryjane Medea to attend the Spring 2021 Speaker Series with Rutgers Center for Literacy from a cost of \$425 to a cost of \$100.
3. Motion to approve the Student Safety Data System Report Period 1.

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X . POLICY

Motion made by Mr. Reaves and seconded by Mrs. Kipp-Newbold to approve the motions under Policy.

Motion approved on unanimous roll call vote.

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

- Policy 0145 Board Member Resignation & Removal (M) Revised
- Policy 1643 Family Leave (M) New
 - **Replaces P 3431.1, 4431.1, 3431.3, and 4431.3**
- Policy and Regulation 5330.01 Administration of Medical Cannabis (M) Revised
- Policy 7425 Lead Testing of Water in Schools (M) Revised
- Regulation 7425 Lead Testing of Water in Schools (M) New

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

- Policy 5111.01 Non -Resident Tuition Criteria & Application
- Policy 6440 Cooperative Purchasing (M) *Revised*
- Policy & Regulation 6470.01 Electronic Funds Transfer & Claimant Cert (M) *Revised*
- Policy & Regulation 7440 School District Security (M) *Revised*
- Policy 7450 Property Inventory (M) *Revised*
- Policy & Regulation 7510 Use of School Facilities (M) *Revised*

***XI. OLD BUSINESS**

None

***XII. NEW BUSINESS**

None

***XIII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

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Mrs. Smith inquired about the increase in enrollment.

- Dr. Cone noted that the most recent increase is due to families moving into town.

Mrs. Smith inquired about the assessment date.

- Dr. Cone noted that it is set for no later than April 5th but will provide updates should it change.

***XIV. EXECUTIVE SESSION - None**

***XV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Mrs. Lemley to adjourn the meeting at 7:31 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted

Ms. Cheryl Zarra
Board Secretary