

**New Milford Board of Education  
 Facilities Sub-Committee Minutes  
 October 10, 2017  
 Lillis Administration Building—Room 2**

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 NEW MILFORD, CT

**Present:** Mr. Brian McCauley, Chairperson  
 Mr. Robert Coppola  
 Mr. Bill Dahl  
 Mr. David A. Lawson, ex officio

**Absent:** Mrs. Angela C. Chastain

**Also Present:** Mr. Joshua Smith, Superintendent  
 Ms. Alisha DiCorpo, Assistant Superintendent  
 Ms. Ellamae Baldelli, Director of Human Resources  
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations  
 Mr. Kevin Munrett, Facilities Director  
 Mr. Nestor Aparicio, Assistant Facilities Director  
 Ms. Roberta Pratt, Director of Technology

1.	<p><b>Call to Order</b></p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mr. Lawson was seated, ex officio, in the absence of Mrs. Chastain.</p>	<p><b>Call to Order</b></p>
2.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Jeff Winter spoke regarding the ADA study. He said the Lillis Building has no historical value, is worth about \$1.5 million and should be sold, rather than address the recommendations in this study which could cost upwards of \$5.5 million total. He said there were other options for BOE offices. He said taxpayer needs should be taken into consideration and the building sold so that the BOE could reap the profits for their capital reserve account and use them for other school projects when needed.</li> </ul>	<p><b>Public Comment</b></p>
3. A.	<p><b>Items of Information</b></p> <p><b>NES Fire Alarm</b></p> <ul style="list-style-type: none"> <li>• Mr. Munrett said there were two bidders for this project and the recommendation is to use Turri-Masterson. They were the lowest bidder</li> </ul>	<p><b>Items of Information</b></p> <p><b>A. NES Fire Alarm</b></p>

	<p>and have done work at NES previously so they have a proven track record.</p> <ul style="list-style-type: none"><li>• Mr. Coppola asked if a motion was needed to move the bid to the Board but was told it would be on the Operations agenda for action.</li></ul> <p><b>B. SNIS Roof Top Unit (RTU) update</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said this project was complete.</li></ul> <p><b>C. New Milford Diamond Club donation</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said this donation is to provide materials for baseball and softball field bullpens and will show up on the Operations agenda for action.</li></ul> <p><b>D. Advertising program update</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said this is a template for the turf field advertising endeavor, drafted by Mr. Lipinsky with input from the Turf Field Committee.</li><li>• Mr. Coppola asked if there were zoning requirements to be followed. Mr. Munrett said he has spoken to the Town authorities and the signage is exempt as long as it faces in towards the fields.</li><li>• Mr. Lawson asked what types of advertisement will be accepted and Mr. Smith said he would be approving signage based on the guidelines outlined in the BOE's advertising policy.</li><li>• Mr. Dahl asked how the template would be announced and distributed. Mr. Munrett said they would be discussing that with the Turf Fields Committee at next week's meeting.</li></ul> <p><b>E. Lillis Building ADA Report</b></p> <ul style="list-style-type: none"><li>• Mr. Munrett said the full report has many pieces for review. Two identified areas have already been addressed. He has confirmed with Aquarion that we are in compliance with current code and a plumbing issue has been resolved.</li></ul>	<p><b>B. SNIS Roof Top Unit (RTU) update</b></p> <p><b>C. New Milford Diamond Club donation</b></p> <p><b>D. Advertising program update</b></p> <p><b>E. Lillis Building ADA Report</b></p>
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	<ul style="list-style-type: none"> <li>• Mr. Coppola wanted to reiterate that the building is grandfathered for compliance and no work is required. The Board paid to have the report done once the JPS agreement was null. He said the report was excellent but presented the “Cadillac version” and there are many ways to make smaller improvements. He also noted that the building contains DPA stained glass which has historical relevance.</li> <li>• Mr. Dahl asked what the plan is for the report going forward. Mr. Munrett said they would like to read and analyze to discuss where the Board would like to go with the recommendations. He said there are no life safety violations at this time.</li> <li>• Mr. Lawson said he agreed that the report would require careful study before committing capital money to projects.</li> <li>• Mr. Smith said the Board could choose to commit zero dollars or up to \$5 million or somewhere in between. He will be looking for Board input as to what to prioritize going forward, especially as there may be budgetary considerations.</li> <li>• Mr. McCauley said he can see lots of future conversations for the Facilities Committee.</li> </ul>	
<p><b>4.</b></p>	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• There was none.</li> </ul>	<p><b>Public Comment</b></p>
<p><b>5.</b></p>	<p><b>Adjourn</b> Mr. Coppola moved to adjourn the meeting at 7:04 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p><b>Adjourn</b> <b>Motion made and passed unanimously to adjourn the meeting at 7:04 p.m.</b></p>

Respectfully submitted:



Brian McCauley, Chairperson  
Facilities Sub-Committee