

April 1, 2019

The Verndale Public School Board of Independent School District No. 818, Verndale, Minnesota met for a regular meeting on Monday, April 1, 2019 at 6:30pm in the Verndale Media Center. The meeting was called to order by Chairman of the Board, Marcus Edin. The meeting started with the Pledge of Allegiance.

Members present: Bill Blaha, Shyla Hess, Marcus Edin, Chris Youngbauer, Tony Stanley, and Scott Veronen.

Members Absent: None

Others present: Supt. Mr. Brownlow, Principal Mr. Follingstad, Dean of Students Mr. Johnson, Trinity Gruenberg-Verndale Sun, Kasey Kimber, Dan Johnson, and Mary Gronlund.

Roll call was taken. A quorum was determined.

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the agenda as presented by Mr. Brownlow, removing New Business items f. i. Special Education Teacher and f. ii. Title I Teacher and adding items f. iv. Resignation Regular Route Bus Driver, k. ii. Support Staff IUOE Local 70 Notice of Desire to Negotiate, k. iii. Bus Drivers IUOE Local 70 Notice of Desire to Negotiate, m. Supply Budget 2019-2020 and n. Facility Usage/Building Maximization Study. M/C

Recognition of the public.

Motion by Scott Veronen, seconded by Bill Blaha to approve the following Consent Agenda items:

- Minutes from the March 4, 2019 Regular School Board Meeting
- Payment of Monthly Claims: Checks 45610 - 45684, 45686 - 45699, and 45753 – 45754
- Payment of Monthly Claims: Checks 45685 & 45752 - *Motion by Bill Blaha, seconded by Shyla Hess to approve Payment of checks 45685 & 45752. Roll call. Chris Youngbauer abstained as the payment is to his company. M/C*
- Resolution to accept donations: *Member Scott Veronen introduced the following resolution and moved its adoption. The motion was duly seconded by Bill Blaha.*

## VERNDALE PUBLIC SCHOOLS RESOLUTION A RESOLUTION ACCEPTING DONATIONS TO THE DISTRICT

WHEREAS, State Statute 465.03, Gifts to Municipalities, states, in part, that "Any city, county school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor."; and;

WHEREAS, Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full, and;

WHEREAS, The Verndale Public School has received and accepted donations below:

THEREFORE, LET IT BE RESOLVED that the Verndale Public School gratefully accepts these donations.

### Student Activity

<u>Donator</u>	<u>Purpose</u>	<u>Amount</u>
Central Lakes Orthodontics, PA	Post Prom	\$50.00
Central Minnesota Credit Union	Post Prom	\$50.00
Chris O'Kane DDS, Inc.	Post Prom	\$25.00
Dailey Electric, LLC	Post Prom	\$50.00
Dale Schmith	Post Prom	\$50.00
Hockert's Inc.	Post Prom	\$20.00
James Madsen	Post Prom	\$50.00
Jordan Hinkle	Post Prom	\$25.00

Lake Country Insurance, Inc.	Post Prom	\$50.00
Lakewood Health System	Post Prom	\$50.00
Lamb-Weston/RDO Frozen	Post Prom	\$100.00
Leaf River Ag Service	Post Prom	\$25.00
Michael and Marian Craig	Post Prom	\$25.00
Pemberton Law	Post Prom	\$25.00
Solenk LLC DBA James Soule Auto Sales	Post Prom	\$15.00
Staples Auto License Bureau, Inc.	Post Prom	\$25.00
Todd Wadena Electric Cooperative	Post Prom	\$50.00
Trident Seafoods (Curt McIlravy)	Post Prom	\$100.00
Unity Bank	Post Prom	\$50.00
Verndale Lions	Post Prom	\$250.00
VFW Post 3922 (Wadena)	Post Prom	\$50.00
Wadena Family Dental	Post Prom	\$25.00
Wadena Hide & Fur Co., Inc.	Post Prom	\$25.00
Wadena State Bank	Post Prom	\$25.00
Weiher Enterprises, Inc.	Post Prom	\$50.00
<u>Woodland Dental, Inc.</u>	<u>Post Prom</u>	<u>\$50.00</u>
Total Student Activity donations		\$1,310.00

<u>Donator</u>	<u>Purpose</u>	<u>Donation</u>
Army National Guard	Post Prom	Contigo Water bottle (6)
Army National Guard	Post Prom	phone card holder (32)
Army National Guard	Post Prom	Sunglasses (5)
Army National Guard	Post Prom	hot/cold cups with lids (5)
Caseys	Post Prom	Free Large single topping pizza gift card (10)
Central Minnesota Credit Union	Post Prom	napkins
Ernies	Post Prom	\$10.00 gift card (5)
kwad/knsp/kkws	Post Prom	Twins ticket (2)
Lund Boats	Post Prom	Hooded sweatshirt (L) and baseball cap
Super One	Post Prom	\$25.00 gift card
Whitetail Run Golf Course	Post Prom	2 - 9 hole green fee gift certificate (1 gift card)

Where upon the Resolution was declared duly passed and adopted by the Verndale Public School Board this 1<sup>st</sup> day of April, 2019.

Signed:

Attest:

\_\_\_\_\_  
Signature  
Marcus Edin, Chairperson

\_\_\_\_\_  
Signature  
Scott Veronen, Treasurer

- Resignation(s)/Retirement(s)
  - Title I Teacher/Technology Integrationist: Rachel Johnson
  - Regular Route Bus Driver: Riley Anderson
- Leave Request(s)
  - Childcare Leave: Teacher Alicia Strayer
  - Leave of Absence: Bus Driver Brad Cottrell
- Employee Contracts/Notices of Assignment:
  - Elementary Teacher Hire: Angela Erickson
  - Assistant Track Coach Hire: Kasey Kimber
  - Substitute/Extracurricular Bus Driver Hire: Michael Mahoney
  - Substitute/Extracurricular Bus Driver Hire: Tanner Anderson
  - Summer Recreation Director Salary Increase
  - Summer Pirate Fun Lead Teacher Hire: Amanda Richter

- Summer Pirate Fun Assistant Hire: Tamara Merk

MCU

- Report Items:
  - Monthly Financial Report: Mr. Brownlow
  - Freshwater Education Report: None
  - Legislative Report: Mr. Brownlow

New Business:

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the Revised FY 2019 Budget. Roll Call. MCU

Motion by Chris Youngbauer, seconded by Scott Veronen to approve authorizing Business Manager and Superintendent access to School District Accounts at Star Bank. M/C

### MODEL RESOLUTION

#### CERTIFICATION OF MINUTES RELATING TO "MN TRUST"

Issuer: Independent School District No. 818 (Verndale), Minnesota

Governing Body: School Board

Kind, date, time and place of meeting: A regular meeting, held on April 1, 2019 at 6:30 o'clock p.m. at the District offices

Members present: Bill Blaha, Shyla Hess, Marcus Edin, Chris Youngbauer, Tony Stanley, and Scott Veronen

Members absent: None

Documents Attached: Minutes of said meeting (including):

RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST  
ESTABLISHING THE "MN TRUST" AND AUTHORIZING PARTICIPATION  
THEREIN

I, the undersigned, being the duly qualified and acting recording officer of the public corporation referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this 1st day of April, 2019,

\_\_\_\_\_  
Clerk of the Board

Member Bill Blaha introduced the following resolution and moved its adoption, which motion was seconded by

Member Chris Youngbauer:

RESOLUTION AUTHORIZING ENTRY INTO JOINT POWERS AGREEMENT IN THE FORM OF A DECLARATION OF TRUST  
ESTABLISHING THE "MN TRUST" AND  
AUTHORIZING PARTICIPATION THEREIN

**WHEREAS**, Minnesota governmental units may invest their monies and enter into contracts and agreements as authorized by Minnesota Statutes, Section 118A.04 and Section 118A.05; and

**WHEREAS**, Minnesota Statutes, Section 471.59 (the Joint Powers Act) provides among other things that governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

**WHEREAS**, MN Trust (the Fund) was established for the purpose of joint investment of governmental units' moneys so as to enhance the investment earnings accruing to each of the governmental units pursuant to the Joint Powers Act by adoption of a joint powers agreement in the form of a Declaration of Trust by Independent School District No. 192 (Farmington) and Independent School District No. 241 (Albert Lea) acting as the initial participants thereof, and further, by filing the executed Declaration of Trust with the Minnesota Secretary of State pursuant to Minnesota Statutes, Chapter 318; and

**WHEREAS**, the Declaration of Trust authorizes governmental units of the State of Minnesota, including, and without limitation, any city, county, town, school district, and any other political subdivision or agency of the State of Minnesota, and including any instrumentality of a governmental unit, all as defined in the Joint Powers Act, to adopt and enter into the Declaration of Trust and become Fund participants (the Participants); and

**WHEREAS**, the Declaration of Trust and Information Statement, describing and summarizing certain details with respect to the Fund, have been presented to this School Board (the Board); and

**WHEREAS**, the Fund is governed by a Board of Trustees (the Trustees) in accordance with the terms of the Declaration of Trust; and

**WHEREAS**, the Board deems it advisable for Independent School District No. 818 (Verndale), Minnesota (the District) to adopt and enter into that certain Declaration of Trust, as amended, dated April 11, 2007, (the Declaration of Trust) in order to become Participants; and

**WHEREAS**, the Board deems it advisable for the District to make use from time to time, in the discretion of its officials, of the Fund's fixed income investment program and other Fund programs available to Participants; and

**WHEREAS**, the Board deems it advisable for the District to make use from time to time the services provided by PMA Financial Network, Inc., PMA Securities, Inc., Prudent

Man Advisors, Inc., and Associated Bank, National Association and Associated Trust Company, National Association, and/or their affiliates and successors, in connection with the District's utilization of the Fund.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

**Section 1.** The District shall adopt and enter into the Declaration of Trust, which is adopted by reference herein with the same effect as if it had been set out verbatim in this Resolution, and thereby become a Participant in the Fund. A copy of the Declaration of Trust shall be filed in the minutes of the meeting at which

this Resolution was adopted. The Chair and the Clerk of the Board, being the officers charged with the responsibility for executing documents, are authorized to take such actions and execute any and all such documents as they may deem necessary and appropriate to effectuate the entry of the District into the Declaration of

Trust and to utilize Fund programs and services through PMA Financial Network, Inc., PMA Securities, Inc., Prudent Man Advisors Inc., and Associated Bank.

**Section 2.** The District and those acting on its behalf are hereby authorized to invest its available moneys, not presently needed for other purposes or restricted for other purposes, from time to time and to withdraw such moneys from time to time in accordance with the provisions of the Declaration of Trust including investment through the Fund programs and other Fund services offered through PMA Financial Network, Inc. PMA Securities, Inc., Prudent Man Advisors, Inc., and Associated Bank. The following officers and officials of the District, and their respective successors in each office, are hereby designated as Authorized Officials (the Authorized Officials) with full power and authority to effectuate the investment and withdrawal of moneys of District from time to time in accordance with the Declaration of Trust, pursuant to the Fund's fixed income investment program and other Fund services available to Participants:

Paul Brownlow, Superintendent \_\_\_\_\_  
Print Name/Title Signature

Jordan Anderson, Business Manager \_\_\_\_\_  
Print Name/Title Signature

The District's Superintendent shall advise the Fund of any changes in Authorized Officials in accordance with the procedures established by the Trustees.

**Section 3.** The Trustees are hereby designated as having official custody of the District's moneys that are directed to be invested in accordance with the Declaration of Trust.

**Section 4.** Authorization is hereby given for members of the Board and officials of this District to serve as Trustees from time to time if selected as such pursuant to the provisions of the Declaration of Trust.

**Section 5.** Authorization is hereby given, until further notice, for the Superintendent to act as a representative and take action on behalf of the District as a Participant in the Fund.

**Section 6.** The District may open depository accounts, enter into wire transfer agreements, safekeeping agreements, collateral agreements, third party surety agreements securing deposits, and lockbox agreements with institutions participating in Fund programs including Associated Bank, its successor, or Fund programs of PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. and that these institutions shall be deemed eligible depositories pursuant to Minnesota Statutes, Section 118A.02. PMA Financial Network, Inc. and/or PMA Securities, Inc. are authorized to act on behalf of the District as agent with respect to such Fund accounts and agreements.

**Section 7.** Financial institutions which qualify as depositories under Minnesota law and are included on a list approved and maintained for such purpose by the Fund's Administrator are hereby designated as depositories

of the District pursuant to Minnesota Statutes, Section 118A.02 and moneys of the District may be deposited therein, from time to time in the discretion of the Authorized Officials, pursuant to the fixed income investment program available to Participants.

Upon vote being taken thereon, the following voted in favor thereof: Tony Stanley, Scott Veronen, Bill Blaha, Shyla Hess, Marcus Edin, and Chris Youngbauer

and the following voted against the same: None

whereupon the resolution was declared duly passed and adopted.

Motion by Shyla Hess, seconded by Chris Youngbauer to approve the first reading of a Resolution Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds. M/C

Motion by Bill Blaha, seconded by Chris Youngbauer to approve Summer 2019 Program Fees. M/C.

Motion by Chris Youngbauer, seconded by Shyla Hess to approve hiring Mack Jones, Molly Brownlow and Brayden Vertina as Summer Recreation Assistants. Roll call. MCU

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the resignation of Melissa Current as Regular Route Bus Driver. M/C

Motion by Bill Blaha, seconded by Scott Veronen to approve the first reading of the following policies:

Policy 101 – Legal Status of the School District

Policy 101.1 – Name of the School

Policy 102 – Equal Educational Opportunity

Policy 103 – Complaints – Students, Employees, Parents Other Persons

Policy 104 – School District Mission Statement

Policy 714 – Fund Balances

M/C

Motion by Bill Blaha, seconded by Scott Veronen to approve the Memorandum of Understanding – Resolution of Grievance Filed November 28, 2018. Roll call. MCU

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the Bus Purchase for FY 2020. Roll call. MCU

Motion by Chris Youngbauer, seconded by Bill Blaha to approve the Summer 2019 Project items 1 – 4. Roll call. MCU

Motion by Shyla Hess, seconded by Chris Youngbauer to receive:

Verndale Education Associate Notice of Desire to Negotiate

Support Staff IUOE Local 70 Notice of Desire to Negotiate

Bus Drivers IUOE Local 70 Notice of Desire to Negotiate

Motion by Bill Blaha, seconded by Chris Youngbauer to approve:

Cooperative Agreement with Bertha-Hewitt for Agriculture for the 2019-2020 School Year

Cooperative Agreement with Bertha-Hewitt for Spanish for the 2019-2020 School Year

Roll call. MCU

Motion by Chris Youngbauer, seconded by Bill Blaha to approve the Supply Budget 2019-2020. Roll call. MCU

Motion by Bill Blaha, seconded by Chris Youngbauer to approve a Facility Usage/Building Maximization Study for a cost up to \$2,500.00.

Administrative reports were given by Mr. Johnson, Mr. Follingstad and Mr. Brownlow.

Meeting adjourned at 7:27pm by Chairman of the Board, Marcus Edin.

Respectfully submitted by the Board,

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Tony Stanley, Clerk

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Mary Gronlund, Secretary