

# HATCH VALLEY PUBLIC SCHOOL

## BOARD OF EDUCATION

### MINUTES

#### REGULAR BOARD MEETING

October 9, 2019

#### Board Members Present:

Greg Mitchell, Elva Garay, Chris Montez, Lupe Castillo, and Merlinda Hinojos

#### Board Members Absent

N/A

#### School Personnel Present:

Superintendent Chavez, Shelly Ortega, Daniel Montoya, Alysia Trujillo, Latishia Zamora, Libby Gonzalez, Jennifer Russell, Diana Rodriguez, Blanca Ramirez, Shara Montoya, Rey Gonzalez, Carla Moffut, Antoinette Cisneros, Michelle Archer, Sheila Offutt, Ana Alvarado, Brandy Holguin, Donna Franzoy, and Elsa Ramirez

#### Visitors

Jennine Garcia, Joshua Vega, Orrin Russell, Kamra Russell, Alondra Silva, Jessie Cabral, David Garcia, Danny Garcia, Frank Angel, Monica Torres, Kelly Brooks, Vicente Zamora, Manny Rodriguez, Donna Candelaria, Giselle Madrid, Shane Riggs, Jessica Banegas, and Julie Alvarado

Call to Order at 6:00 pm by Board President Mitchell

#### Pledge of Allegiance

#### 1. A. Approval of Agenda

Board President Mitchell requested a motion to approve the Agenda

**Action:** Vice President Garay made a motion to approve the Agenda. The motion was seconded by Board Secretary Montez. On a voice vote the motion was passed unanimously by the Board.

#### B. Approval of Minutes from the Regular Board Meeting of September 11, 2019

**Action:** Board Secretary Montez made a motion to approve the minutes. The motion was seconded by Board Member Castillo. On a voice vote the motion was passed unanimously by the Board.

#### C. Approval of Minutes from the Special Board Meeting of September 30, 2019

**Action:** Board Member Hinojos made a motion to approve the minutes. The motion was seconded by Board Secretary Montez. On a voice vote the motion was passed unanimously by the Board.

#### 2. Reports

##### A. Superintendent Report

- DACC GO Bond - President Dr. Monica Torres presented to the Board the projects the Bond would support if passed. (report enclosed)

- High School Council reported: homecoming week was a success, planning on red ribbon week, and a Halloween bash, they also have a few concerns with bathrooms not working properly and would like to have more elective classes.
- Middle School Council reported: pep assembly was a lot of fun, decorated a float for the homecoming parade, participating in “Pennies for Patients” organization goal is \$1,500; students in Ms. Jennifer Russell’s class are reading “7 Habits of Highly Effective Teens” book
- Ms. Michelle Archer, Music Teacher presented to the Board a proposal for relocating a portable for a music classroom. (report enclosed)
- Facilities update by Mr. Daniel Montoya (report enclosed)

3. Limited Public Forum

Mr. Shane Riggs addressed the Board with a concern regarding his child getting kicked off the football team for insufficient reasons.

Ms. Donna Candelaria addressed the Board with her opinions regarding the football team and their coaches.

4. Approval of Financials

A. Approval of September 2019 Bills

**Action:** Board Member Hinojos made a motion to approve the Bills as presented. The motion was seconded by Board Secretary Montez. On a voice vote the motion was passed unanimously by the Board.

B. Approval of Budget Adjustments Requests/Transfers/Cash Requests

*Fund 11000 K-5 Plus/ELTP Membership Projection adjustment BAR -\$157,046.01*

*Fund 24118 Fresh Fruit & Vegetable Grant - \$37,110.91*

*Fund 24101 Title I – Clean up BAR*

*Fund 27183 NM Grown Local Produce Grant - \$6,000*

*Fund 27103 Dual Credit - \$2,786*

*Fund 24106 IDEA-B - \$50,000 salary fix & \$108,851 Carryover*

*Fund 11000 Operational-School Buses- \$147,500*

*Fund 27109 - Instructional Material - \$94,239.30*

**Action:** Board Member Castillo made a motion to approve the BARs as presented. The motion was seconded by Board Secretary Montez. On a voice vote the motion was passed unanimously by the Board

5. Unfinished Business

A. Consider Approval of the NMSBA Policy Advisories 183-184 Administering Medicines to students. District Nurse Carla Moffat presented to the Board concerns of adopting the NMSBA Policy as is and recommended to have the Policy Committee meet to review and develop a stand-alone policy and revise the current policy to reflect the medical practice of today. A discussion was held (report enclosed).

Superintendent Chavez recommended Board move to table this item until the committee meets and develops a new policy.

**Action:** Vice President Garay made a motion to table this item. The motion was seconded by Board Member Hinojos. On a voice vote the motion was passed unanimously by the Board.

B. Consider Approval of the NMSBA Policy Advisories 198-202

Superintendent Chavez recommended Board move to approve and adopt 198-202 policies.

**Action:** Board Secretary Montez made a motion to approve the policies as presented. The motion was seconded by Board Member Castillo. On a voice vote the motion was passed unanimously by the Board,

6. New Business

A. Consider Approval of the allocation Methodology Policy and Procedure

Sheila Offutt explained to the Board that it is a requirement to develop a policy and procedure that explains how the District will allocate and centralize expenditures to the school location level. A Discussion was held. (report enclosed)

**Action:** Board Secretary Montez made a motion to approve this item. The motion was seconded by Vice President Garay. On a voice vote the motion was passed unanimously by the Board

B. Consider Approval of the Five-Year Facilities Master Plan Application

**Action:** Board Member Castillo made a motion to approve the Plan as presented. The motion was seconded by Board Member Hinojos. On a voice vote the motion was passed unanimously by the Board

7. Items for Future Meetings

Policy Committee

Update on Music room

Update cell tower

8. NEXT REGULAR BOARD MEETING – Wednesday, November 13, 2019 at 6:00 P.M. at HVPS

Central Office.

9. Executive Session

Board President Mitchell called for a motion to go into a closed session. The Board will go into executive session in accordance with Section 10-15-1 to 10-15-4, NMSA 1978 of the Open Meetings Act to discuss limited personnel matters. No action will be taken until the Board returns to open session.

**Action:** Vice President Garay motioned to go into executive session. The motion was seconded by Board Member Hinojos. On a voice vote the motion was passed unanimously by the Board. The Board members retired into executive session at 7:20 pm.

10. Return from Executive Session

**Action:** Vice President Garay made a motion to return to regular session. The motion was seconded by Board Member Castillo. On a voice vote the motion was passed unanimously by the Board. The Board return from executive session at 8:25 pm.

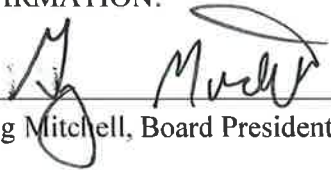
11. Adjournment

With no further business to be conducted, Board President Mitchell called for a motion to adjourn the meeting. Vice President Garay made a motion to adjourn. The motion was seconded


by Board Secretary Montez. On a voice vote the motion was passed unanimously by the Board.  
The meeting was adjourned at 8:28 pm.

The above minutes are a true and correct reflection of the Board of Education's regular meeting on  
October 9, 2019.

AFFIRMATION:

  
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Greg Mitchell, Board President

ATTEST:

  
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Chris Montez, Board Secretary