

**New Milford Board of Education
 Regular Meeting Minutes
 July 17, 2018
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
-----------------	---

RECEIVED
 TOWN CLERK
 JUL 20 A 9 41

NEW MILFORD, CT

Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Nestor Aparicio, Assistant Facilities Director
----------------------	---

1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> • There was none. 	Public Comment
3.	PTO Report <ul style="list-style-type: none"> • There was no report. 	PTO Report
4.	Student Representative's Report <ul style="list-style-type: none"> • There was no report. 	Student Representative's Report
5.	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes:	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes:

	<p>1. Regular Meeting Minutes June 19, 2018</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes June 19, 2018, seconded by Mr. McCauley and passed 8-0-1.</p> <p>Aye: Mr. Dahl, Mr. McCauley, Mrs. McInerney, Mr. Lawson, Mr. Failla, Mrs. Chastain, Mrs. Faulenbach, Mrs. Monaghan Abstain: Mr. Schemm</p> <p>2. Special Meeting Minutes June 21, 2018</p> <p>Mr. McCauley moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes June 21, 2018, seconded by Mrs. Monaghan and unanimously.</p>	<p>1. Regular Meeting Minutes June 19, 2018</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes June 19, 2018.</p> <p>2. Special Meeting Minutes June 21, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes June 21, 2018.</p>
<p>6.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Mr. Smith said the Board held a workshop this afternoon with Nick Caruso of CAFE to discuss Board goals. Summer hiring is underway. The HPS principal search paper review will be done this week and an advisory committee will interview candidates next week. He distributed an outline of an Eagle Scout project for New Milford High School regarding some signage at the turf field complex. The scout, Michael Tarby, has met with Mr. Shugrue and is set to begin. The proposal is presented for information purposes only, since it is under \$1,000 so does not need Board approval. The Facilities department staff are working hard to get the schools ready for return to school. Summer school is happening now. 	<p>Superintendent's Report</p>
<p>7.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> Mr. Lawson said that Mr. Smith has announced he is leaving the district for another position and there will be an executive session tonight on that 	<p>Board Chairman's Report</p>

topic. The Board will be working to ensure a smooth transition while his replacement is found. He said the damage to the high school roof is presenting a unique opportunity to perhaps use a metal roof replacement and add solar panels. Discussion is in the preliminary stage. He said tonight's agenda includes a budget adjustment of \$50,000 that may be considered for relief; a memo details suggested use.

- Mrs. Faulenbach asked for a clarification. She said she read the Region 15 minutes of Mr. Smith's appointment and a site visit was mentioned. She asked who was present.
- Mr. Lawson said he and Mr. Dahl were.
- Mrs. Chastain asked how the participants were selected. Mr. Smith said Region 15 had asked to meet the New Milford BOE Chair. He offered to have a second Board member present and he reached out to Mr. Dahl.
- Mrs. Chastain asked if the roof discussion would go back to the Facilities Sub-committee. Mr. Smith said yes. Bids are going out now with the insurance company paying for an "in kind" replacement, meaning asphalt. However the asphalt would have to be brought up to current code so the cost may be closer to metal, which was recommended when the high school was first built. They will be requesting bids for both ways. Mr. Smith said there is some overlap with the town on the project because the Town is paying for an engineering study regarding solar.
- Mr. Lawson said the topic will go to the Facilities Sub-committee for discussion before coming to the full Board.
- Mr. Failla said he loves the idea of solar and has been a proponent for years. Regarding the site visit by Region 15, he said he has an incredible amount of respect for Mr. Smith and doesn't understand the process where two Board members would help him leave.
- Mr. Lawson said this is standard interview process.
- Mrs. Faulenbach agreed but said it would have been prudent to let the Board know about it.

<p>8.</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> Mr. McCauley said there was no meeting in July. Summer projects are on the agenda for tonight. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there was no meeting in July. Items for discussion have been added to tonight’s agenda. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said there was no meeting in July. There are five policies on tonight’s agenda for second review; suggested changes are highlighted. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> Mrs. McInerney said there was no meeting in July. The next meeting is scheduled for August 7. There will be no curriculum for review until February 2019. <p>E. EdAdvance – Mrs. Monaghan</p> <ul style="list-style-type: none"> Mrs. Monaghan said the next big meeting for EdAdvance will be in the fall and it will center on budget development. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none"> Mr. Lawson said the CABE Convention is coming up in the fall. Any Board member interested in attending should let Central Office know. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said there was no report. 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
------------------	--	---

	<p>H. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none"> Mrs. Monaghan said there have been no summer meetings. 	<p>H. Magnet School</p>
<p>9.</p>	<p>Discussion and Possible Action</p> <p>A. Policies for Second Review</p> <ol style="list-style-type: none"> 1000 Concept, Goals and Roles in Community Relations 1112 News Media Relationships 1112.5 Media Access to Students 1120 Public Participation at Board of Education Meetings 9321 Time, Place and Notification of Meetings <ul style="list-style-type: none"> Mr. Lawson asked for comments or questions. Mr. Schemm said he was pleased to see the district’s mission statement added to the first policy in the series, as it sets the tone. <p>B. Gifts & Donations</p> <ol style="list-style-type: none"> IBM Research <p>Mr. Dahl moved to accept Gifts and Donations from IBM Research with an approximate value of \$1,300.00, seconded by Mrs. Monaghan.</p> <ul style="list-style-type: none"> Mr. McCauley said this was a generous donation. <p>The motion passed unanimously.</p> <ol style="list-style-type: none"> Weston Public Schools <p>Mrs. Monaghan moved to accept Gifts and Donations from Weston Public Schools with an approximate value of \$17,000.00, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> Mrs. McInerney asked why Weston chose New Milford for the donation. Mr. Smith said their Facilities Director Joe Olenik was formerly the Assistant Facilities Director for New Milford. When the renovation project started, Joe reached out to New Milford to see if there was interest in 	<p>Discussion and Possible Action</p> <p>A. Policies for Second Review</p> <ol style="list-style-type: none"> 1000 Concept, Goals and Roles in Community Relations 1112 News Media Relationships 1112.5 Media Access to Students 1120 Public Participation at Board of Education Meetings 9321 Time, Place and Notification of Meetings <p>B. Gifts & Donations</p> <ol style="list-style-type: none"> IBM Research <p>Motion made and passed unanimously to approve Gifts & Donations from IBM Research with an approximate value of \$1,300.00</p> <ol style="list-style-type: none"> Weston Public Schools <p>Motion made and passed unanimously to approve Gifts & Donations from Weston Public Schools with an approximate value of \$17,000.00.</p>

<p>the tables with the caveat being that we would need to take them right away. They are in good condition and we are happy to have them.</p> <p>The motion passed unanimously.</p> <p>C. ESS/Source4Teachers</p> <p>Mr. McCauley moved to approve ESS/Source4Teachers as the firm to manage substitutes for the district, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Failla asked for clarification that this is an outside service used by the district. Mr. Smith said it is and the district piloted, and the Board approved, their service last year for teacher and paraeducator substitutes. This year the plan is to add in other bargaining units and make the approval open ended for future years. • Mr. Failla asked if it is cost effective and easier for district personnel to administer. Mr. Smith said it is. • Ms. Baldelli said the recruiting piece is very valuable and couldn't be done in house. She said the substitute fill rate has also been higher. <p>The motion passed unanimously.</p> <p>D. Recommended Adjustment to the 2018-2019 Board of Education Adopted Budget</p> <p>Mr. Lawson moved to approve an adjustment to the 2018-2019 Board of Education Adopted Budget as described in the Superintendent's memo "Recommended Adjustment to the 2018-2019 Board of Education Adopted Budget – Item 9D", seconded by Mr. Dahl.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked a parliamentary question regarding how the item was posted on the agenda. She asked if this was a motion to rescind or reconsider the budget. • Mr. Smith said technically it was a suggested transfer within the adopted budget. 	<p>C. ESS/Source4Teachers</p> <p>Motion made and passed unanimously to approve ESS/Source4Teachers as the firm to manage substitutes for the district.</p> <p>D. Recommended Adjustment to the 2018-2019 Board of Education Adopted Budget</p> <p>Motion made and passed to approve an adjustment to the 2018-2019 Board of Education Adopted Budget as described in the Superintendent's memo "Recommended Adjustment to the 2018-2019 Board of Education Adopted Budget – Item 9D".</p>
---	---

- Mrs. Faulenbach said if it was not predetermined then the motion should be to reconsider the budget. She is not in favor of that since she doesn't want items to recur on agendas from month to month. Mrs. Faulenbach asked if the item was run by legal for clarity. She asked what the intent is.
- Mr. Smith said this could have been done as a transfer, which he is empowered to do in the summer, but it would not have been as transparent. It was an error and he wanted to be clear in making the adjustment and give the Board the option to adjust other lines if they preferred. He said Pay to Play and parking were areas that were of concern when the Board was making cuts, and this is an opportunity to lower those fees.
- Mrs. Faulenbach appreciates the opportunity to weigh in but does not want to reconsider the budget which was already approved.
- Mr. Smith said it was discussed at this afternoon's workshop that the budget is in reality a list of expected expenditures. He said the Board reviews the budget monthly for adjustments as needed.
- Mr. Failla said he has been vocal with his unhappiness regarding Pay to Play and the increased parking fee. He said under no circumstances should we be charging student athletes to play. It is disgraceful and embarrassing and he would not support the motion.
- Mr. Schemm said the suggested lowered fee for Pay to Play will put us lower than neighboring districts.
- Mr. Lawson said this provides an opportunity for some relief and is a step in the right direction. The Board had to make tough choices to preserve academics.
- Mrs. Chastain said she googled Mr. Lawson's comments and historically Mr. Lawson has never supported Pay to Play and she doesn't understand why he is now. She said the increases are too much on high school families. She thinks other things in the budget could have been

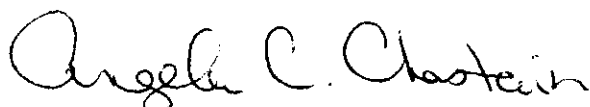
	<p>reduced or eliminated instead. She will not support the motion.</p> <ul style="list-style-type: none"> • Mr. Lawson said that is correct, and he is proposing to reduce the fee now. • Mrs. Faulenbach said she would not belabor discussion but that she will not support this hit to high school families. • Mr. Failla asked if free and reduced students are accounted for. Mr. Smith said they would not have to pay the fee and they had built in historical estimates when budgeting. • Mr. Failla said regarding how we compare to other towns, he doesn't care what other towns do. He said New Milford has always been a blue collar middle class town and always will be. We should make New Milford an example of what not to do by not charging our athletes as other towns do. <p>Motion passed 6-3.</p> <p>Aye: Mr. Dahl, Mr. McCauley, Mrs. McInerney, Mr. Lawson, Mrs. Monaghan, Mr. Schemm No: Mrs. Chastain, Mrs. Faulenbach, Mr. Failla</p>	
<p>10.</p>	<p>Items For Information And Discussion</p> <ul style="list-style-type: none"> • Mr. Lawson said these items are for information only since the Board had previously delegated these approvals to the Superintendent for the summer months. • Mrs. McInerney asked if that meant Board members would have no recourse if they had a problem with an approval of someone on the list. Mr. Smith said this is not an action item, but the Board always holds the Superintendent accountable and could work through Human Resources with any concerns on hires. <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated July 17, 2018</p> <p>B. Monthly Reports 1. Budget Position</p>	<p>Items For Information And Discussion</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated July 17, 2018</p> <p>B. Monthly Reports 1. Budget Position</p>

	<p>2. Purchase Resolution: D-712 3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Smith said the big nuance in the budget position is the \$450,000 payment to the Town for the ECS funding shortfall. There is no mechanism yet to capture that so a line has been added to the report to reflect its effect on the year end balance. They are working with the Town and auditors to capture it for clarity to future budgets. • Mr. Failla said the Town ended up receiving an increase to its 2018-19 budget and he suggested that the Town should give us funding to offset Pay to Play and parking fees since we've helped them this year. • Mrs. Faulenbach asked if possible audit reductions were still to come and Mr. Smith said yes, there should be a draft in September. • Mrs. Faulenbach asked if there were any changes to insurance numbers. Mr. Smith said the numbers used are ones the consultants gave the district as of the end of June. • Mr. Smith noted the various encumbrances and said those lines would be fluid as actual bills are received. • Mrs. Faulenbach stressed that this budget position is a snapshot only. • Mrs. McNerney asked if the year end balance is still subject to change. Mr. Smith said yes but that he expects it to remain within the \$100,000 to \$389,000 range previously referenced. • Mr. Schemm said he was happy to see that the district will come within ½ % of what was budgeted. He asked if there were things the district went without to get the \$450,000 savings. Mr. Smith said definitely. Positions were not filled and projects were delayed. Mr. Schemm noted that this was active cost avoidance. • Mrs. Faulenbach said there was a conscious effort made to work with the Town. <p>C. Security Grant Reimbursement Update</p> <ul style="list-style-type: none"> • Mr. Smith said the district has invested a large amount of funds from capital reserve over the 	<p>2. Purchase Resolution: D-712 3. Request for Budget Transfers</p> <p>C. Security Grant Reimbursement Update</p>
--	---	--

	<p>past six years to security. They have completed their reporting to the state for reimbursement and are awaiting a ruling on the amount.</p> <p>D. OCR Update</p> <ul style="list-style-type: none"> • Mr. Smith said the high school was audited by the Office of Civil Rights in 2012 and they are regularly required to give updates. This is the latest update. • Mr. Failla noted that several of the last updates, such as access to bleachers etc. were made possible due to the turf field project. They were incorporated into the plans when the project was ongoing. While the district paid for the ADA improvements, the collaboration made the project more cost effective. • Mrs. Chastain noted that the last updates were completed in 2016. Mr. Smith said all feasible projects were completed by then. Items remaining are not cost feasible in the district's opinion. They are required to report them but no action is planned. <p>E. Summer Projects Update</p> <ul style="list-style-type: none"> • Mr. Smith said the oil tank project at HPS is moving along and may be completed ahead of projection. There is ongoing asbestos abatement projects in the district. Conversation has begun regarding the high school roof repair and replacement. 	<p>D. OCR Update</p> <p>E. Summer Projects Update</p>
<p>11.</p> <p>A.</p>	<p>Executive Session (Anticipated)</p> <p>Discussion of Superintendent's contract term and related provisions</p> <p>Mrs. Monaghan moved to enter into Executive Session to discuss the Superintendent's contract term and related provisions and to invite Mr. Joshua Smith into the session, seconded by Mr. McCauley and passed unanimously.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion of Superintendent's contract term and related provisions</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the Superintendent's contract term and related provisions and to invite Mr. Joshua Smith into the session.</p>

	<ul style="list-style-type: none"> • Mrs. Faulenbach said she wanted it clear that transition plans would be discussed in public session. Executive session is for contractual matters only. • Mr. Lawson said he thought there could be some overlap. <p>The Board and Mr. Smith entered executive session at 8:38 p.m.</p> <p>The Board and Mr. Smith returned to public session at 9:16 p.m.</p>	
12.	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding Superintendent's contract term and related provisions</p> <p>Mr. Dahl moved that the Board regretfully accept Mr. Joshua Smith's resignation as Superintendent of the New Milford Public Schools, effective July 13, 2018, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked Mr. Smith for his service and wished him luck in his future endeavors. <p>The motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>A. Discussion and possible action regarding Superintendent's contract term and related provisions</p> <p>Motion made and passed unanimously that the Board regretfully accept Mr. Joshua Smith's resignation as Superintendent of the New Milford Public Schools, effective July 13, 2018.</p>
13.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 9:17 p.m., seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 9:17 p.m.</p>

Respectfully submitted:



Angela C. Chastain
 Secretary
 New Milford Board of Education