

# Anadarko Public Schools



## Department of Transportation

### **This form must be completed in order to ride the School Bus**

Please return this form to your teacher, bus driver, or principal within the first two weeks of school.

To the Anadarko Public School System:

We have read and discussed the school bus policies and rules on page 2 for riding the bus with our children. We agree with the School System that these rules should be enforced and that any student who cannot abide by these simple rules will be disciplined according to the student discipline policy listed in the student handbook.

As parents/guardians, we ask that the school contact us by phone or written letter each time our children are involved in incidents so that we might further counsel our children on proper bus conduct.

Sincerely,

\_\_\_\_\_  
(Parent/ Legal Guardian Signature)

\_\_\_\_\_  
(Date)                      \_\_\_\_\_  
(Phone Number)

Please provide the name(s) and grade of each student in your family that will be riding the school bus. This statement will be in effect for the current school year.

**Bus #** \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

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### For Transportation Department Use Only

Stop number: am \_\_\_\_\_ pm \_\_\_\_\_

Stop Time: am \_\_\_\_\_ pm \_\_\_\_\_

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## **Bus Riding Safety Rules**

Riding a school bus is a privilege and that privilege may be withdrawn for not following the bus rider rules.

### **Before Loading:**

1. Be on time at the designated school bus stops in order to keep the bus on schedule.
2. Stay off the road at all times while waiting on the bus.
3. Wait until the bus comes to a complete stop before attempting to enter.
4. Approach the bus with caution.
5. Respect others and their property while waiting at the bus stop.
6. Receive proper authorization to be discharged at places other than the regular stop.

### **While on the Bus:**

1. Keep all parts of the body inside the bus.
2. Refrain from eating or drinking on the bus.
3. Refrain from the use of any form of tobacco, alcohol, or drugs on the bus.
4. Assist in maintaining a clean bus at all times.
5. Keep in mind that loud talking, laughing, or unnecessary confusion diverts the driver's attention and could result in a serious accident.
6. Treat the bus equipment as you would if it was your own. Damage to seats or other equipment will be paid for by the offender.
7. Never tamper with the bus or any of the bus equipment.
8. Help in the observation of safety and the comfort of the small children.
9. Maintain possession of books, backpacks, and other school items to keep the aisle clear.
10. Remain seated at all times while the bus is in motion.
11. Refrain from horseplay and fighting while on the bus.
12. Do not throw objects in or out of the bus.
13. Be courteous to fellow students and the bus driver at all times. Remember the bus driver has the ultimate authority on the bus.
14. Remain quiet when approaching the railroad-crossing stop.
15. Remain on the bus during road emergencies unless the driver instructs you to exit or when it may be hazardous to your safety.

### **Upon Leaving the Bus:**

1. If you must cross traffic, go at least ten (10) feet in front of the bus, stop, check traffic, and wait for the driver's signal before leaving the bus stop.
2. Go home immediately, staying clear of the traffic.
3. Help look after the safety and comfort of the small children.
4. If you drop anything near the bus, do not try to pick it up until the bus has left the stop and traffic has cleared.

### **Extracurricular Trips:**

1. All the above rules apply to all trips under the supervision of Anadarko Public Schools. Anadarko Public Schools administrators will assign sponsors for all activity trips.