



**GREENWICH TOWNSHIP SCHOOL DISTRICT**

NEHAUNSEY MIDDLE SCHOOL

415 Swedesboro Road, Gibbstown, NJ 08027

Alisa Whitcraft, Principal/Curriculum Coordinator

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ANTICIPATED ABSENCE FORM

If a student knows in advance that he/she is going to be absent for three or more days, an "Anticipated Absence" form should be filed with the Principal's office.

Please fill out the required information. The student is then responsible to obtain initials from each of his/her teachers. Once the form is complete please return to the Principal's office.

This form notifies the teachers, principal, and nurse of that absence and enables the student to receive work in advance.

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Student Name: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Dates of Absence: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

**\*\* PLEASE BE AWARE THAT DAYS MISSED FOR FAMILY VACATIONS ARE NOT EXCUSED \*\***

Signature of Parent or Guardian: \_\_\_\_\_

HR	1	2	3	4	5	6	7	8	9
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Please return this completed form to the Principal's office

Signature of School Nurse \_\_\_\_\_

Signature of Principal \_\_\_\_\_