

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MARCH 12, 2014**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower, President</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The April Committee of the Whole Meeting will be held April 9, 2014 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the February board meetings minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

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School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$968,366.75
Cafeteria Fund Invoices (Page 3B)	\$33,196.97
Elementary Activity Fund Expenditures (Page 5)	\$1,029.68
Athletic Fund Invoices (Page 9)	\$33,928.43
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$2,828.55
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$1,039,350.38

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C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$33.00
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$62,203.54
Total Taxes	\$62,236.54

5. APPROVING BUDGET TRANSFERS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Business Administrator and the Administration recommend approving the February Schedule of Budget Transfers for the 2013-2014 school year. The Schedule of Transferred Amounts was provided with the advance agenda.

6. APPROVING E-RATE CONTRACTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving the following E-Rate contracts:

School-in-Sites (one year extension For web hosting)	\$1,550.00	2014-2015 SY
Network Maintenance*	\$0.00	2014-2015 SY
Verizon Wireless (cell phones)	\$26.94 ea.	Month to Month
Verizon (intrastate service)	\$0.02/min.	2012-13 thru 2015-16
Verizon Select Service (interstate service)	\$0.027	2012-13 thru 2015-16
Verizon (PRI)	\$400.00	2012-13 thru 2015-16

*Possible in house for 2014-2015

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7. APPROVING FALL SPORTS BIDS

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving the following Fall Sports Bids as indicated in bold type:

Football

Sportman's **\$14,721.42**
Aluminum Athletics No Bid

Volleyball

Sportsman's **\$697.50 (Incomplete Bid)**
Aluminum Athletics No Bid

Golf

Sportsman's **\$639.00**
Aluminum Athletics No Bid

8. APPROVING SUMMER SCHOOL PROGRAM

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving a summer school program for the summer of 2014 at an estimated cost of \$3,300. Two three week sessions will be planned on dates to be determined.

9. PURCHASING TICKETS FOR REMEMBERING ADAM

Motion_____Second_____Vote_____ (Roll Call Vote)

The board moves to purchase ____ tickets at a cost of \$40 per ticket to the Remembering Adam Murder Mystery benefit to be held at La Ferme Rouge, Patton, PA on Saturday, April 12, 2014.

10. APPROVING GENERAL FUND OPERATING BUDGET FOR THE IU

Motion_____Second_____Vote_____ (Roll Call Vote)

The Administration recommends approving the 2014-2015 Appalachia Intermediate Unit 8 General Fund Operating Budget as presented with the advance agenda.

11. APPROVING SUMMARY OF REFERENDUM EXCEPTIONS

Motion_____Second_____Vote_____ (Roll Call Vote)

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The Administration recommends approving the Summary of Referendum Exceptions for the Budget Year 2014-2015, under Act 1 of 2006. The exception being sought from the PA Department of Education is for retirement contributions.

12. REVISING THE 2013-2014 SCHOOL YEAR CALENDAR

Motion _____ Second _____ Vote _____

The Administration recommends approving the 2013-2014 school year calendar.

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13. APPROVING THE 2014-2015 SCHOOL YEAR CALENDAR

Motion_____Second_____Vote_____

The Administration recommends approving the 2014-2015 school year calendar.

14. REQUESTING PERMISSION TO ADVERTISE FOR BIDS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for bids for coal, music, cafeteria supplies, and winter sports for the 2014-2015 school year.

15. REQUESTING PERMISSION TO ADVERTISE FOR PROPOSALS

Motion_____Second_____Vote_____

The Administration requests permission to advertise for proposals for the high school roofing projects as per the architect's specifications.

16. APPROVING REVISIONS TO POLICIES

Motion_____Second_____Vote_____

The Administration recommends approving revisions to Policy 220 Student Expression and Distribution of Materials and Policy 913 Nonschool Organizations, Groups and Individuals as presented with the advance agenda.

VIII. PERSONNEL MATTERS

1. ADDITIONS TO THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Theresa Stevens	Substitute Teacher (Elementary)
Mark Bier	Substitute Custodian

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

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2. APPROVING MILITARY LEAVE OF ABSENCE

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving Dennis Link's request for a military leave of absence to commence on April 3, 2014 with an approximate return date of April 3, 2015. The administration further recommends assuming the monthly difference in military salary while Mr. Link is on active duty, which is \$972.86. Benefits will continue as per the current contract between the district and the PAEA.

3. ACCEPTING RESIGNATION DUE TO RETIREMENT

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation due to retirement of Kenneth Meckey effective at the end of the 2013-2014 school year. Mr. Meckey has been a teacher in the district for 30 years.

IX. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Richard Bernazzoli and Eric Zelanko	Annual PARSS Conference, State College	April 23-25, 2014	\$392.45
Jen Pisarski and Mary Ann George	34 th Annual Cambria County Child Abuse Awareness Workshop UPJ, Johnstown	April 29, 2014 7:45 a.m. – 4:00 p.m.	\$152.50

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost
Kelly Myers	Take 5 th grade students on a field trip to the Johnstown Symphony's "Young People's Concert"	April 15, 2014 9:45 – 2:00 p.m.	\$273.53
Kelly Myers	Take 4 students to the PMEA District 6 Song Fest at Northern Bedford HS	May 9, 2014 7:00 a.m. until after concert	\$165.00
Kristen Gribbin	Take 6 students to the Saint Francis Business Day	March 14, 2014 8:00 a.m. – 2:30 p.m.	\$115.00
Shana Casey	Take 1 student to the Regional Band Festival	March 12-15, 2014 1:15 p.m. - ?	\$219.75
Brian Randall, SADD Club Advisor	Take 46 students to the PA SADD DUI Memorial Run/Walk in Harrisburg	May 3, 2014	\$381.92 (transportation)

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Brian Randall	Take 20 students to Math Competition at Penn State Altoona*	May 13, 2014 7:35 p.m. – 3:00 p.m.	\$229.20
Brian Randall	Mathematics Competition at IUP	May 12, 2014 7:30 p.m. – 2:45 p.m.	\$251.46

*This trip replaces the trip scheduled for 2/19/14, which was canceled due to a snow day.

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Tina Lutz	National Honor Society Induction	HS Cafeteria and Auditorium	TBD	No Charge
Jacob Skelly and Bryan Husar with Floyd Rousell advising	Walter Mitty Show (Senior Project)	HS Auditorium	April 11, 2014	No Charge
Michael Fox, Drama Advisor	Drama Production	HS Auditorium and Cafeteria	March 21-22, 2014 4:00 pm – 10:30 pm	No Charge
Travis Kargo	Storm Basketball	ES and HS Gyms	March 2, 9, 15 and 30, 2014 2:00 pm – 4:00 pm	\$10/hour
Brian Randall	SADD Club Intramurals	Len Chappell Gymnasium	March 8, 14, 22 29 and April 5, 2014 6:00 – 10:00 p.m.	No Charge
Marty Slanoc for the Bunny Dash 5K	Bunny Dash 5K	Football Stadium	April 19, 2014 6:00 am – 12:00 pm	No Charge

X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____