

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 10, 2016**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. FIRST READING OF PROPOSED DISTRICT POLICY

916 – Volunteers

V. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, March 9, 2016** beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the January board meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$845,781.80
Cafeteria Fund Invoices (Page 3B)	\$35,905.21
Elementary Activity Fund Expenditures (Page 5)	\$795.97
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$3,279.58
Athletic Fund Invoices (Page 9)	\$6,231.95
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$891,945.51

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$722.96
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$4,044.97
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$23,027.78
Berkheimer Tax Administrators PASD – EIT (Current)	\$34,679.79
Total Taxes	\$62,475.50

5. APPROVING INSURANCE BROKER

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring _____ Insurance as the district insurance broker.

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6. APPROVING AGREEMENT WITH WESSEL & COMPANY

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving its agreement with Wessel & Company for auditing services for a one-year period, fiscal year 2016 at an annual fee of \$_____.

7. APPROVING ACTIVITIES FUND CLUB ADVISORS

Motion_____Second_____Vote_____

The Administration recommends approving the following activities fund clubs for the 2014-2015 school year:

Junior-Senior High School

Thespian – Michael Fox	Art – Tara Williams
School Publications – Chuck Kassick	SADD – Brian Randall
Audio Visual – Dennis Link	Student Council – Sara Duncan
Cheerleading – Gayle Price	Incentive – Ralph Cecere
Library – Jay Shuck	Sophomore Class - Mary Kenny
Environmental –Mary Kenny	Interact – Brian Randall
Choral – Kelly Myers	Junior Class – Nicole Panick
Senior Class – Mary Kenny	Senior High Band – Floyd Rousell
Majorette/Color Guard – Kelly Myers	Ski Club – Kristen Gribbin
Fitness Club – Marty Slanoc	Science Club – Ray Trybus
Spanish Club – Lauren Crisafulli	

Elementary School

Ski Club – Annette Lutz	Zero Demerit – Jennifer Pisarski
Chorus – Kyle Gossard	Music Club – Kyle Gossard
Student Council – Jennifer Pisarski/Lisa Civis	
Primary Elementary Discipline – Annette Lutz	
Mean Green Reading Machine – Emily Horn, Emily Steberger and Christina Franey	

8. APPROVING THE 2016-2017 SCHOOL YEAR CALENDAR

Motion_____Second_____Vote_____

The Administration recommends approving the 2016-2017 school year calendar as reviewed at the Committee of the Whole Meeting.

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VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Tina Lutz	Attend IU 08 Math Workshop IU 08 Office, Altoona	January 26, 2016	\$108.73
Kyle Gossard	Attend PMEA Music Conference, Hershey, PA	March 30 – April 2, 2016	\$255.00
Eric Zelanko	PSSC Leadership Conversation workshops Toftrees, State College	February 12, 2016 March 22, 2016 TBA	\$90.00
Eric Zelanko	PASA Leadership for Learning: Transforming Education, Harrisburg, PA	February 24, 2016 April 29, 2016 June 16, 2016	\$765.25
Amanda George	Helping K-3 Students Comprehend and Compose Informational Text Videoconference	April 21, 2016 8:00 a.m. to 3:30 p.m.	\$14.69
Molly Harrington	Introduction to Collins Writing IU 08 Foot of Ten	March 31, 2016 8:00 a.m. to 4:00 p.m.	\$229.21
Jude Decort	Oppositional, Defiant & Disruptive Children & Adolescents Lancaster, PA	March 29, 2016	\$462.92

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Brian Randall	Lock Haven University Mathematics Competition	April 5, 2016 6:30 a.m. to 4:00 p.m.	\$415.09	Yes
Brian Randall	PSU Altoona Mathematics Competition	May 10, 2016 7:00 a.m. to 2:45 p.m.	\$223.68	Yes

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Christian Serenko for the Cambria Martial Arts Academy	Self-defense class for staff members	Elementary auditorium	February 9, 16 & 23, 2016 3:45 to 5:15 p.m.	No Charge
Mary Ann George	FAFSA Workshop for parents	Room 111, High School	February 27, 2016 9:00 am to 12:00 pm	No Charge
One Good Turn Dance Company	Competition Dress Rehearsal	High School Auditorium and Cafeteria	February 27, 2016 9:00 am to 4:00 pm	\$20/hour
Nancy Lockhard, Good News Club	Hold Good News Club	Elementary music room	Wednesdays March 2 – April 6, 2016 3:30 – 4:30 p.m.	No Charge
Mary Ann George	Career Fair	Len Chappell Gymnasium	April 6, 2016 7:00 am to 12:00 pm	No Charge
Julie Taylor and Sam Boreck (Gayle Price, Sponsor)	Senior Project – Volley for Prom	Len Chappell Gymnasium	April 6, 2016 5:00 to 9:00 p.m.	No Charge

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Cape Fox Professional Services	Motorcycle Safety Program	Classrooms and Elementary School Parking Lot	Dates as per schedule	Charge is per participant
St. Francis University Club Baseball	Baseball game	Haschak Field (varsity field)	April 2-3, 2016 12:00 – 5:00 p.m.	\$30/hour Plus costs for paint and lime
Portage Area Hockey Association	Hockey Camp	Elementary Gym	March 5, 2016 10:00 am to 2:00 pm	No Charge

VII. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

IX. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____