

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 March 9, 2021
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT

Present: Mr. Brian McCauley, Chairperson
 Mrs. Cynthia Nabozny
 Mrs. Olga I. Rella
 Mr. Pete Helmus, Alternate

Absent: Mrs. Eileen P. Monaghan

Also Present: Ms. Alisha DiCorpo, Superintendent
 Mr. Kevin Munrett, Facilities Director
 Mr. Nestor Aparicio, Assistant Facilities Director
 Mr. Anthony Giovannone, Director of Operations and Fiscal Services
 Mrs. Catherine Gabianelli, Human Resources Director
 Mr. Brandon Rush, Technology Director

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:47 p.m. by Mr. McCauley. Mr. Helmus was seated as an alternate in the absence of Mrs. Monaghan. Mr. McCauley said closed captioning is available through Zoom.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Items for Information and Discussion</p> <p>A. Annual Bids</p> <ul style="list-style-type: none"> • Mr. Munrett said this is the time of year that he informs the Board of the annual bid process. In the coming weeks, he will be working with the Business Office to request bids for summer work. <p>B. NMHS Eagle Scout Project</p> <ul style="list-style-type: none"> • Mr. Munrett said this Eagle Scout project by Caleb Cerra is for the New Milford High School library courtyard. The value of the 	<p>Items for Information and Discussion</p> <p>A. Annual Bids</p> <p>B. NMHS Eagle Scout Project</p>

	<p>donation is still to be determined but the work is planned to be completed this spring.</p> <ul style="list-style-type: none">• Mr. McCauley said he loves the proposal; he said it is the first Eagle Scout project for the high school he's seen.• Mrs. Nabozny asked if the project is decorative in nature or if students will be able to use the space. Mr. Munrett said it is for student use. <p>C. NMHS Roof Project Update</p> <ul style="list-style-type: none">• Mr. Munrett said the Office of School Construction Grants & Review's approval steps were completed today and a state construction number has been assigned. This means the project can now go out to bid. This is a Municipal Building Committee project.• Mrs. Rella asked if this is for a metal roof. Mr. Munrett said the bid packet will specify that the metal roof be bid first with the shingle roof being an alternate depending on where the pricing comes in.• Mr. McCauley asked what the dollar amount is and how long the project will take. Mr. Munrett said \$4.3 million is allocated for the project and they are hoping the next steps will move along quickly, with the goal to get the work completed by fall at the latest. <p>D. SNIS Oil Tank Update</p> <ul style="list-style-type: none">• Mr. Munrett said this is also a Municipal Building Committee project. Testing on the generator has led to a recommended option of a small 1,000 to 2,000 gallon above ground tank. Testing also revealed the need for replacement of the generator's fuel pump. The quote for that work is in the meeting packet of materials.• Mrs. Rella asked where the tank will be placed. Mr. Munrett said near the generator. He said some site work may be required after placement.	<p>C. NMHS Roof Project Update</p> <p>D. SNIS Oil Tank Update</p>
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	<p>for the all-in model, as well as for two sanitation attendants, one each for SMS and NMHS.</p> <ul style="list-style-type: none">● Mrs. Rella said she has heard from people in the schools that the attendants are not as visible cleaning as they were. Mr. Munrett said they have had some trouble with retention and have 2-3 vacancies at the moment that they are trying to cover.● Mr. Helmus suggested those vacancies should be filled before additions are made.● Ms. DiCorpo said the district needs to do both because the plan is to open SMS and NMHS in full on April 26.● Mrs. Gabianelli said they are posting vacancies using Indeed and LinkedIn and are talking to ESS, the sub service, regarding the vacancies.● Ms. DiCorpo said she has been in the schools and has found the attendants visible, but acknowledged they are spread out, so she encourages the Board to approve these requested additions. Regarding the shields, they are for SMS and NMHS and for cafeteria tables at SNIS. She said they are being careful with counts for the full Board so as to make sure they are all set for the rest of the year. They will also have a request for two tents to help with lunch waves at SMS and NMHS once they return to all-in. They are talking to vendors for pricing now, which will include tables and chairs, and to the Town regarding any needed permits. That information will be presented to the full Board for consideration next week.● Mrs. Rella said she had heard complaints of students getting cut by the shields' rough edges. Mr. Munrett said they have since sanded down the edges for all shields.● Ms. DiCorpo said thankfully only a couple students had any issue. She said they are looking to add painters' tape for visibility too as the students get used to the shields. There were also some loose tabs and they are being replaced as needed.	
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4.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
5.	Adjourn <p>Mrs. Nabozny moved to adjourn the meeting at 7:22 p.m., seconded by Mrs. Rella and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 7:22 p.m.</p>

Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee