

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

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2015 NOV -9 P 4:13

NEW MILFORD, CT

DATE: November 10, 2015
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Commended Students - 2016 National Merit Program: NMHS students Christopher Ciaglo, Alexander Davlos, Nathaniel Diamond, Alexa Kugler, Francine Luo, Mackenzie Morehouse, Allegra Peery and Katherine Polley

B. Semifinalist – 2016 National Merit Program: NMHS student Zachary Pitcher

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes October 13, 2015

2. Special Meeting Minutes October 23, 2015

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

A. Facilities Sub-Committee – Mr. Littlefield

B. Operations Sub-Committee – Mrs. Faulenbach

C. Policy Sub-Committee – Mr. Lawson

D. Committee on Learning – Mrs. Shook

E. Education Connection – Mr. Coppola

F. Connecticut Boards of Education (CABE) – Mr. Littlefield

G. Negotiations Committee – Mrs. Chastain

H. Magnet School – Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated November 10, 2015

1. Skype with Dr. Eugenia Slone

B. Monthly Reports

1. Purchase Resolution: D-680

2. Budget Position dated 10/30/15

3. Request for Budget Transfers

C. Gifts & Donations

1. PTO-Exhibit B

D. Policy for Approval

1. 5141.21 Administration of Medication

E. Policies for First Review

1. 3240 Tuition Fees

2. 5157 Use of Physical Force

F. Approval of the Following Curricula

1. Chinese Studies

2. Children's Literature

3. Journalism I

4. Journalism II

G. Request for New Program or Course

1. Sports and Entertainment Marketing

H. Request for Course Revision

1. Practical Math: Applications of Measurement

2. Practical Math: Applications of Percent

3. Practical Math: Applications of Probability

4. Practical Math: Applications of Statistics

I. Textbook Approval – Grades 11 and 12

J. Request for Capital Reserve Funds – Exhibit C

1. Telephone System

2. CEN line to SNIS

3. Corrective Action Plan – Office of Civil Rights

K. Memorandum of Understanding re School Resource Officers

11. ITEMS FOR INFORMATION AND DISCUSSION

A. Field Trip Report

B. Presentation of NEASC Visiting Committee Report

12. EXECUTIVE SESSION (anticipated)

A. Discussion pertaining to the Board negotiating committee's recommended collective bargaining settlements with: 1. Local 1303-154 of Council 4, representing the New Milford Nurses' bargaining unit, and 2. The New Milford Educational Secretaries Association Chapter of Local 136, I.F.P.T.E.

13. DISCUSSION AND POSSIBLE ACTION

A. Approval of the Board negotiating committee's recommended collective bargaining settlements with: 1. Local 1303-154 of Council 4, representing the New Milford Nurses' bargaining unit, and 2. The New Milford Educational Secretaries Association Chapter of Local 136, I.F.P.T.E.

14. ADJOURN

ITEMS OF INFORMATION

- Policy Sub-Committee Meeting – October 20, 2015
- Committee on Learning Meeting – October 20, 2015
- Ad-Hoc Sub-Committee Meeting – October 20, 2015
- Facilities Sub-Committee Minutes – November 3, 2015
- Operations Sub-Committee Minutes – November 3, 2015

Policy Sub-Committee Meeting November 17, 2015 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting December 1, 2015 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning November 17, 2015 - 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Annual Meeting December 8, 2015 – 7:00 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting December 1, 2015 – 6:45 p.m. Lillis Administration Building, Room 2	Board of Education Meeting December 8, 2015 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
 Regular Meeting Minutes
 October 13, 2015
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Angela C. Chastain, Chairperson Mr. Robert Coppola Mrs. Wendy Faulenbach Mr. David A. Lawson Mr. David R. Shaffer Mr. John W. Spatola Mrs. Theresa Volinski
Absent:	Mr. Dave Littlefield Mrs. Daniele Shook

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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Deputy Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Jay Hubelbank, Director of Fiscal Services and Operations Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Mrs. Paula Kelleher, Principal, Hill and Plain Elementary School Mr. Greg Shugrue, Principal, New Milford High School Mr. Len Tomasello, Principal, Schaghticoke Middle School Mrs. Linnea Leclair, Grade 5 Teacher, Sarah Noble Intermediate School Ms. Kendall Stewart, Student Representative
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1.	Call to Order A. Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Winner in the 2015 CHET Dream Big! Competition – SNIS students Annabelle Colonna and Giacomo Colangelo <ul style="list-style-type: none"> • Dr. Paddyfote invited Mrs. Bilko and Mrs. Leclair to present the winners of the CHET Dream Big! Competition. B. Artistry in Creating SNIS LMC Mural – Mrs. Amy Gagnon and Mrs. Elizabeth McManus	Recognition A. Winner in the 2015 CHET Dream Big! Competition – SNIS students Annabelle Colonna and Giacomo Colangelo B. Artistry in Creating SNIS LMC Mural – Mrs. Amy Gagnon and Mrs. Elizabeth McManus

	<ul style="list-style-type: none"> • Dr. Paddyfote noted that the murals done in the SNIS Library Media Center were commissioned by the PTO and the artists were here tonight to be recognized. Mrs. Bilko said the artists gave of their time and talent to create the murals. <p>C. Selection as State Finalist for the 2015 Presidential Awards for Excellence in Mathematics and Science Teaching – Mrs. Erin Lucia, NMHS Science teacher</p> <ul style="list-style-type: none"> • Dr. Paddyfote invited Mr. Shugrue and Mr. Smith to recognize Mrs. Lucia. Mr. Shugrue said Mrs. Lucia has done a fantastic job representing the school and advocating for Project Lead the Way. <p>D. NMPS Retirees – Mrs. Barbara Bates and Mr. Alan Smith</p> <ul style="list-style-type: none"> • Dr. Paddyfote recognized Mrs. Bates for her 20 years of service as a paraeducator at SMS. Mrs. Bates was unable to attend this evening. • Dr. Paddyfote recognized Mr. Smith for his 32 years of service as a custodian at John Pettibone School. Mr. Smith thanked his friends, faculty and the staff at John Pettibone. <p>The meeting recessed at 7:44 p.m. for a brief reception and reconvened at 7:56 p.m.</p>	<p>C. Selection as State Finalist for the 2015 Presidential Awards for Excellence in Mathematics and Science Teaching – Mrs. Erin Lucia, NMHS Science teacher</p> <p>D. NMPS Retirees – Mrs. Barbara Bates and Mr. Alan Smith</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Doranne Koval, a second grade teacher at Northville Elementary School, said the elimination of the half days for teachers has been good for adding direct time with students. However, she felt the obligation of evening meetings and extra hours has been a burden for some teachers in terms of added cost of child care and in some cases an inability to work a second job. She said some teachers own children are going without their parent’s attention as they are out more of the time. She 	<p>Public Comment</p>

	<p>said teachers will become disheartened and will leave so she asks the Board to revise the calendar.</p> <ul style="list-style-type: none"> • Heidi Fair, an art teacher at Schaghticoke, said the transition from John Pettibone to Schaghticoke has left her in a room that is not designed to be an art room. She said there is no ambient light and so they have had to string up spotlights which cast a shadow on the desks. She also said there is limited shelving and storage space as well as sink space for cleanup. She said she did not receive her supplies until the 22nd of September. • Sydney Lane, a New Milford resident, said this is the third year of the common core curriculum and she noted 68% of juniors failed the SBAC test. She feels that common core has become a brainwashing mode as they heard about WAVE (work, achieve, value and empower) eight times in a two day period. She said the common core is propagandizing education. 	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis said the K-8 fundraising events will be closing by the end of October. • The PTO discount cards are still on sale. • K-12 pictures have been completed with retakes scheduled for November. • The K-5 schools will be co-sponsoring the Maureen Haas cross country meet. • PTO will once again sponsor the Pumpkins in the Dark for the Grad Party on October 24th from 5:00 p.m. until 7:30 p.m. at Sarah Noble. • The Meet the BOE Candidates Night will be October 28th at Sarah Noble. 	<p>PTO Report</p>
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • Last week was Spirit Week and the homecoming game was Friday and the band played quite well. • The seniors and senior parents were invited to a Guidance Night on completing college 	<p>Student Representatives' Report</p>

	<p>applications.</p> <ul style="list-style-type: none"> • The PSAT's for sophomores and juniors will be held during the school day and are free of charge. • On October 19th the National Honor Society will host its induction ceremony. • October 27th is the NAMES program which focuses on anti-bullying. • October 29th will be the Math Honor Society induction. • On November 4th at 7 p.m. there will be a financial aid workshop. 	
<p>6.</p>	<p>A. Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Board Workshop Meeting Minutes September 8, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Board Workshop Meeting Minutes September 8, 2015, seconded by Mr. Shaffer and passed unanimously.</p> <p>2. Regular Meeting Minutes September 8, 2015</p> <p>Mr. Coppola moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes September 8, 2015, seconded by Mrs. Volinski and passed unanimously.</p> <p>3. Special Meeting Minutes September 24, 2015</p> <p>Mrs. Volinski moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes September 24, 2015, seconded by Mr. Coppola and passed 5-0-2.</p> <p>Aye: Mrs. Volinski, Mrs. Faulenbach,</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Board Workshop Meeting Minutes September 8, 2015</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Board Workshop Meeting Minutes September 8, 2015.</p> <p>2. Regular Meeting Minutes September 8, 2015</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes September 8, 2015</p> <p>3. Special Meeting Minutes September 24, 2015</p> <p>Motion made and passed to approve the following Board of Education Meeting Minutes: Special Meeting Minutes September 24, 2015.</p>

	<p>Mrs. Chastain, Mr. Shaffer, Mr. Coppola Abstain: Mr. Spatola, Mr. Lawson</p>	
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote noted that on October 9th, the keys to John Pettibone School were turned over to the Town. • She noted that a mural which had been painted at John Pettibone had been moved to Sarah Noble and invited all to take a look at as they left the building. • Everything has been removed from the school building and it is now the Town's responsibility. 	<p>Superintendent's Report</p>
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Chastain handed out the 2014-2015 BOE Annual Report noting that several students and staff were honored throughout the year, several grants were approved as were policies and curriculum. • Mr. Coppola said he had gone to a band competition which was done after the production of this annual report and wanted everyone to know that they made New Milford proud. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach reported for Mr. Littlefield that the items on the Facilities agenda included the legal opinion re: Schaghticoke fields, the budget request from the town for Pettibone, information on the chiller, an overtime update, the roof replacement update and the turf fields report. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the usual reports were on the Operations agenda including personnel, monthly reports and budget position, as well as 	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>grants, Schaghticoke after school activities, request for the budget and chiller, update on MUNIS, capital reserve account information, fundraising, food service upgrades, Schaghticoke roof, substitute listing and certified substitute coverage.</p> <p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Lawson said there are policies for approval on the agenda and one for suspension. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> • Mrs. Chastain reported for Mrs. Shook that there are curricula and textbooks for approval as well as an assessment update. <p>E. Education Connection</p> <ul style="list-style-type: none"> • Mr. Coppola said they are in the process of replacing the Executive Director who will be retiring in June. He is on the selection committee. <p>F. Connecticut Boards of Education (CABE)</p> <ul style="list-style-type: none"> • Mrs. Chastain noted everyone should have received a conference brochure. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> • Mrs. Chastain said they are still working with three units with one on the agenda tonight for executive session. • Mr. Spatola asked if during negotiations the Cadillac tax was being addressed and Mr. Hubelbank said it was. Mr. Hubelbank said the Cadillac tax has to do with the Affordable Care Act. He noted this tax goes into effect in 2018. <p>H. Magnet School</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the committee is due to meet soon. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
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<p>10.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 13, 2015</p> <p>Mrs. Volinski moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 13, 2015, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if the assistant principal who will be the interim assistant principal at Schaghticoke will get the job back at the end of June and Dr. Paddyfote said that would be the intent. Mr. Coppola asked if that was the same case for the math department chair who will become assistant principal at the high school and Dr. Paddyfote said yes. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution: D-679 2. Budget Position dated 9/30/15 3. Request for Budget Transfers <p>Mrs. Volinski moved to approve monthly reports - Purchase Resolution: D-679, Budget Position dated 9/30/15 and Request for Budget Transfers, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none"> • Mr. Spatola said he was looking at purchase order #1601601 for the Washington Cab Co. in the amount of \$7,500 needed because the road a child lives on is not traversable by a school bus. He said over a 10 year period this could add up to \$500,000 to \$600,000 and felt the Public Works department and Town Council needed to be made aware of this situation so that they could fix the road and make it 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated October 13, 2015</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of October 13, 2015.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution: D-679 2. Budget Position dated 9/30/15 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-679, Budget Position as of 9/30/15 and Request for Budget Transfers.</p>
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	<p>passable.</p> <ul style="list-style-type: none">• Mr. Coppola asked about the interdistrict transportation line of \$3,500,000 and Mr. Hubelbank said that is for the entire school district.• Mr. Coppola asked about the paraeducator in region 14 and Mr. Hubelbank said that is for a special education student in the vo-ag program.• Mr. Coppola asked about the Connecticut Business Systems expense of \$12,000 and Mr. Smith said that was for Chromebooks.• Mr. Coppola asked about the CCMC School and the Cooperative Education Services and Mrs. Olson said those were for special education.• Mr. Lawson asked about the revenue side including admissions to athletic games, parking permit fees, and the school musical and Mr. Hubelbank said those revenues go to offset the budget.• Mr. Coppola asked about the transition costs and Mr. Hubelbank said they had established a contingency fund for the transition for unanticipated expenses and telephone wiring was one of those items.• Mr. Coppola asked for a breakdown of the field trips line in the amount of \$151,450 and Mr. Hubelbank said that would be other transportation.• Mr. Coppola asked if the Board was in good shape with its finances and Mr. Hubelbank said the only thing that concerns him is the special education ODP budget which is higher than anticipated.• Mr. Lawson asked for a balance on the internal service fund and Mr. Hubelbank said he would have to get that figure to the Board. <p>The motion passed unanimously.</p> <p>C. Grant Approvals 1. Bilingual Education Program Grant – ED114</p> <p>Mr. Lawson moved to approve the Bilingual</p>	<p>C. Grant Approvals 1. Bilingual Education Program Grant – ED114</p> <p>Motion made and passed</p>
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<p>Education Program Grant – ED114 in the amount of \$4,771.00, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was a matching grant and Mr. Smith said it was not. <p>The motion passed unanimously.</p> <p>2. P-3 Preschool/K Transition and Collaboration Grant from the CT Community Foundation</p> <p>Mrs. Faulenbach moved to approve the P-3 Preschool/K Transition and Collaboration Grant from the CT Community Foundation in the amount of \$4,101.38, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if this was a matching grant and Mr. Smith said it was not. <p>The motion passed unanimously.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 3524.1 Hazardous Material in School - Pest Management/Pesticide Application 2. 4112.5/4212.5 Criminal History Inquiries & Employment - Reference Checks 3. 4118.25/4218.25 Reporting Child Abuse and Neglect 4. 5113 Truancy 5. 5113.1 Work Permits 6. 5114 Removal/Suspension/Expulsion 7. 5121 Examination/Grading/Rating 8. 5141.3 Health Assessments and Immunizations <p>Mr. Coppola moved to approve the following policies: 3524.1 Hazardous Material in School - Pest Management/Pesticide Application; 4112.5/4212.5 Criminal History Inquiries &</p>	<p>unanimously to approve the Bilingual Education Program Grant – ED114 in the amount of \$4,771.00.</p> <p>2. P-3 Preschool/K Transition and Collaboration Grant from the CT Community Foundation</p> <p>Motion made and passed unanimously to approve the P-3 Preschool/K Transition and Collaboration Grant from the CT Community Foundation in the amount of \$4,101.38.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 3524.1 Hazardous Material in School - Pest Management/Pesticide Application 2. 4112.5/4212.5 Criminal History Inquiries & Employment - Reference Checks 3. 4118.25/4218.25 Reporting Child Abuse and Neglect 4. 5113 Truancy 5. 5113.1 Work Permits 6. 5114 Removal / Suspension / Expulsion 7. 5121 Examination / Grading / Rating 8. 5141.3 Health Assessments and Immunizations <p>Motion made and passed unanimously to approve the following policies: 3524.1 Hazardous Material in School - Pest</p>
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<p>Employment - Reference Checks; 4118.25/4218.25 Reporting Child Abuse and Neglect; 5113 Truancy; 5113.1 Work Permits; 5114 Removal/ Suspension/Expulsion; 5121 Examination/ Grading/Rating; 5141.3 Health Assessments and Immunizations, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked about the age of truancy stating that the policy said age five through eighteen, inclusive. Dr. Paddyfote said if a student is still in school and they have absences they are truant. <p>The motion passed unanimously.</p> <p>E. Policy for Suspension 1. 5157 Use of Physical Force and Seclusion</p> <p>Mr. Lawson moved to suspend the following policy: 5157 Use of Physical Force and Seclusion, seconded by Mr. Coppola and passed unanimously.</p> <p>F. Approval of the Following Curricula 1. PE Leader 2. Keyboarding</p> <p>Mr. Lawson moved to approve the following Curricula: PE Leader and Keyboarding, seconded by Mr. Coppola and passed unanimously.</p> <p>G. Textbook Approvals</p> <p>Mr. Coppola moved to approve the following textbooks: <u>The Silver Star</u> – Grade 10, <u>Girl with a Pearl Earring</u> – Grades 10-12, and <u>The Round House</u> – Grades 11-12, seconded by Mr. Lawson and passed unanimously.</p> <p>H. Activity Stipend Requests – Exhibit B 1. Schaghticoke Middle School</p>	<p>Management/Pesticide Application; 4112.5/4212.5 Criminal History Inquiries & Employment - Reference Checks; 4118.25/4218.25 Reporting Child Abuse and Neglect; 5113 Truancy; 5113.1 Work Permits; 5114 Removal/ Suspension/Expulsion; 5121 Examination/ Grading/Rating; 5141.3 Health Assessments and Immunizations.</p> <p>E. Policy for Suspension 1. 5157 Use of Physical Force and Seclusion</p> <p>Motion made and passed unanimously to suspend the following policy: 5157 Use of Physical Force and Seclusion.</p> <p>F. Approval of the Following Curricula 1. PE Leader 2. Keyboarding</p> <p>Motion made and passed unanimously to approve the following Curricula: PE Leader and Keyboarding.</p> <p>G. Textbook Approvals</p> <p>Motion made and passed unanimously to approve the following textbooks: <u>The Silver Star</u> – Grade 10, <u>Girl with a Pearl Earring</u> – Grades 10-12, and <u>The Round House</u> – Grades 11-12.</p> <p>H. Activity Stipend Requests – Exhibit B</p>
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<p>Mrs. Faulenbach moved to approve the stipend positions for Schaghticoke Middle School as recommended in Exhibit B, seconded by Mr. Shaffer.</p> <ul style="list-style-type: none">• Mr. Lawson asked if the newspaper was going to be electronic, print or both; Mrs. Faulenbach read the description that said they would publish a hard copy every season.• Mrs. Volinski asked what board games would be purchased for \$1,400 and Mrs. Chastain said this was a stipend amount and not just to purchase games. <p>The motion passed unanimously.</p> <p>I. Legal Opinion re SNIS Fields</p> <p>Mrs. Faulenbach moved to approve the concept to renovate the two fields at SNIS, pending the development and approval of the plans by the appropriate Town boards and the Board of Education, seconded by Mrs. Volinski.</p> <ul style="list-style-type: none">• Mr. Coppola asked if this was discussed at Facilities and Mrs. Chastain said it had been.• Mrs. Faulenbach said it was brought before Facilities and Operations and both sub-committees felt it was a great opportunity.• Mr. Coppola asked if the school needed it during the day if it would be available and Mr. Hubelbank said the fields are the Board's to use and the youth league understands that.• Mr. Spatola noted the attorney had pointed out the issues of workers compensation even with volunteer workers, litigation issues if a volunteer is injured and the bargaining unit processes. He also asked about the \$30,000 donation and wondered if there would be any restrictions. Mr. Hublebank noted that is why the plan needs to be worked out. <p>The motion passed unanimously.</p>	<p>1. Schaghticoke Middle School</p> <p>Motion made and passed unanimously to approve the stipend positions for Schaghticoke Middle School as recommended in Exhibit B.</p> <p>I. Legal Opinion re SNIS Fields</p> <p>Motion made and passed unanimously to approve the concept to renovate the two fields at SNIS, pending the development and approval of the plans by the appropriate Town boards and the Board of Education.</p>
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<p>J. Mayor's Request for JPS Transfer</p> <p>Mrs. Volinski moved to return the funds allocated for John Pettibone School to the town, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none">• Mr. Coppola asked what money might be left and Mr. Hubelbank said the total budget for utilities was \$26,500 of which approximately \$15,000 has been spent. He said he has not yet received the September bills for electric or natural gas so he suspects between those two there will not be much left in the account.• Mr. Coppola said he would be voting no; since the Town wants the property so badly they need to find the money elsewhere.• Mr. Spatola noted in the past, funds were not returned to the Town. He also said if any money was to be returned, the Board should wait until the end of the fiscal year and if money is available then some could be returned.• Mrs. Faulenbach said she would be voting no because when the motion to return the property back to the Town was made it said the Town would be responsible for all expenses.• Mr. Lawson concurred with Mr. Coppola that the Town wanted the building, they were given the building, and now they are trying to charge the Board for it. <p>Mr. Lawson called the question, seconded by Mr. Coppola and passed unanimously.</p> <p>The motion failed unanimously.</p>	<p>J. Mayor's Request for JPS Transfer</p> <p>Motion made to return the funds allocated for John Pettibone School to the town.</p> <p>Motion to call the question made and passed unanimously.</p> <p>The motion failed unanimously.</p>
<p>K. Memorandum of Understanding re School Resource Officers</p> <ul style="list-style-type: none">• Mrs. Chastain noted the Board is not ready to move on this memorandum. Dr. Paddyfote said she is still looking for input from the Police Department and the Mayor.	<p>K. Memorandum of Understanding re School Resource Officers</p>

<p>L. Superintendent Search</p>	<ul style="list-style-type: none">• Mrs. Chastain said the Ad-Hoc Committee has had one meeting and she was looking for input in terms of hiring an outside firm, doing the search internally, hiring an interim superintendent, hiring internally or externally. She said the Ad-Hoc Committee was suggesting hiring an interim and using a consulting firm for the search.• Mr. Coppola said he is an alternate on the committee so he may never get to sit in on a meeting but he said he looked at many of the search firm documents and suggested they were all offering the same services. He noted that Education Connection is using CES for its search. He said his personal feeling was to bring an interim in until June allowing more time for the permanent search. He would like to see an external interim candidate so as not to leave other holes to fill.• Mrs. Faulenbach said she was hoping the Ad-Hoc Committee would meet again soon to formulate a plan. She said she had been in contact with CABA which sent out a list of retired superintendents who might be available to serve in an interim capacity. She said she would like to look at internal and external candidates.• Mr. Shaffer asked who did the searches prior to Dr. Paddyfote's hire and she said that Dr. Avery was in an internal decision.• Mr. Spatola noted that the next few months are critical for this Board as he expects a difficult budget session. He said the district is still in the middle of this transition of closing one school and realigning grades. He said MUNIS is a new computer system that could be daunting to an outside superintendent. He said this Board voted 8-1 to promote Mr. Smith to Deputy Superintendent with new duties including budgeting and contract negotiations. He supports promoting from within.	<p>L. Superintendent Search</p>
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<p>11.</p> <p>A.</p>	<p>Items for Information and Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> Mr. Coppola had a variety of field trip questions including the cost of the Band trip to Disney, which will be \$1295 per student. He suggested that the district may someday wish to support these Band trips. <p>Textbook Preview – Grades 11 and 12</p> <ul style="list-style-type: none"> Mr. Smith said this book is available in his office for review and is recommended due to a revision to the AP Art History coursework. 	<p>Items for Information and Discussion</p> <p>A. Field Trip Report</p> <p>B. Textbook Preview – Grades 11 and 12</p>
<p>12.</p> <p>A.</p>	<p>Executive Session (Anticipated)</p> <p>Discussion of records, reports and statements pertaining to the collective bargaining negotiations with Teamster's Local 677-Custodians and Maintainers and discussion of written communication protected by the attorney-client privilege concerning the strategy of said negotiations</p> <p>Mrs. Faulenbach moved that the Board enter into executive session in order to discuss the records, reports, statements and written communication protected by the attorney-client privilege pertaining to the collective bargaining negotiations with Teamster's Local 677-Custodians and Maintainers and to invite into the session Dr. JeanAnn Paddyfote, seconded by Mr. Lawson and passed unanimously.</p> <p>The Board and Dr. Paddyfote entered executive session at 9:20 p.m.</p> <p>The Board and Dr. Paddyfote returned to public session at 9:32 p.m.</p>	<p>Executive Session (Anticipated)</p> <p>A. Discussion of records, reports and statements pertaining to the collective bargaining negotiations with Teamster's Local 677-Custodians and Maintainers and discussion of written communication protected by the attorney-client privilege concerning the strategy of said negotiations</p> <p>Motion made and passed unanimously that the Board enter into executive session in order to discuss the records, reports, statements and written communication protected by the attorney-client privilege pertaining to the collective bargaining negotiations with Teamster's Local 677-Custodians and Maintainers and to invite into the session Dr. JeanAnn Paddyfote.</p>
<p>13.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Approval of successor collective bargaining agreement between the New Milford Board of</p>	<p>Discussion and Possible Action</p> <p>A. Approval of successor collective bargaining agreement between</p>

	<p>Education and the Teamster's Local 677-Custodians and Maintainers</p> <p>Mrs. Faulenbach moved that the Board approve the successor collective bargaining agreement between the New Milford Board of Education and the Teamster's Local 677-Custodians and Maintainers as discussed in executive session and to further move that the Board authorize the Board Chair to sign the collective bargaining agreement and the Agreement & Declaration of Trust of Teamsters Local 677 HSIP on its behalf, seconded by Mr. Coppola and passed unanimously.</p> <ul style="list-style-type: none"> • Mrs. Chastain thanked the negotiating team. 	<p>the New Milford Board of Education and the Teamster's Local 677-Custodians and Maintainers</p> <p>Motion made and passed unanimously that the Board approve the successor collective bargaining agreement between the New Milford Board of Education and the Teamster's Local 677-Custodians and Maintainers as discussed in executive session and to further move that the Board authorize the Board Chair to sign the collective bargaining agreement and the Agreement & Declaration of Trust of Teamsters Local 677 HSIP on its behalf.</p>
<p>14.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 9:34 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:34 p.m.</p>

Respectfully submitted:


 Wendy Faulenbach
 Secretary
 New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
October 23, 2015
Lillis Administration Building, Board Room**

RECEIVED
TOWN CLERK

2015 OCT 26 P 12: 54

NEW MILFORD, CT

Present: Mrs. Angela C. Chastain, Chairperson
Mr. Robert Coppola
Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mr. David R. Shaffer
Mr. John W. Spatola
Mrs. Theresa Volinski
Mrs. Daniele Shook

Absent: Mr. Dave Littlefield

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources

<p>1.</p>	<p>Call to Order A. Pledge of Allegiance</p> <p>The special meeting of the New Milford Board of Education was called to order at 6:02 p.m. by Mrs. Chastain, Chairperson. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order A. Pledge of Allegiance</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>3.</p> <p>A.</p> <p>B.</p>	<p>Executive Session (Anticipated)</p> <p>Interview candidates for Interim Superintendent</p> <p>Discussion regarding candidates for Interim Superintendent</p> <p>Motion made by Mrs. Shook to enter into Executive Session for the purpose of interviewing and discussing candidates for Interim Superintendent and to invite into the session the candidates, Dr. Paddyfote and Ms. Baldelli.</p>	<p>Executive Session (Anticipated)</p> <p>Interview candidates for Interim Superintendent</p> <p>Discussion regarding candidates for Interim Superintendent</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of interviewing and discussing candidates for Interim Superintendent and to invite into the session the</p>

	<p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> <p>The Board entered executive session at 6:05 p.m.</p> <p>The first candidate entered executive session at 6:11 p.m.</p> <p>The first candidate left executive session at 7:13 p.m.</p> <p>The Board recessed at 7:14 p.m. and went back into executive session at 7:22 p.m.</p> <p>The second candidate entered executive session at 7:23 p.m.</p> <p>The second candidate left executive session at 8:09 p.m.</p> <p>The Board recessed at 8:10 p.m. and returned at 8:15 p.m.</p> <p>Dr. Paddyfote entered executive session at 8:24 p.m.</p> <p>Dr. Paddyfote left executive session at 8:42 p.m.</p> <p>The Board returned to public session at 9:12 p.m.</p>	<p>candidates, Dr. Paddyfote and Ms. Baldelli.</p>
<p>4.</p>	<p>Discussion and Possible Action</p> <p>A. Action vote regarding election of Interim Superintendent</p> <p>B. Action/vote regarding contract with Interim Superintendent</p> <p>Motion made by Mrs. Shook to authorize the Chairperson of the Board of Education to execute a contract with Mr. Joshua Smith to serve as Interim Superintendent of Schools, based upon the terms discussed in executive session and subject to any further necessary legal review.</p>	<p>Discussion and Possible Action</p> <p>A. Action vote regarding election of Interim Superintendent</p> <p>B. Action/vote regarding contract with Interim Superintendent</p> <p>Motion made and passed to authorize the Chairperson of the Board of Education to execute a contract with Mr. Joshua Smith to serve as Interim Superintendent of</p>

**New Milford Board of Education
Special Meeting Minutes
October 23, 2015
Lillis Administration Building, Board Room**

	<p>Motion seconded by Mrs. Volinski</p> <p>Aye: Mrs. Chastain, Mr. Shaffer, Mr. Spatola, Mr. Coppola, Mrs. Faulenbach, Mrs. Volinski, Mrs. Shook</p> <p>Nay: None</p> <p>Abstain: Mr. Lawson</p> <p>Motion passed 7-0-1.</p>	<p>Schools, based upon the terms discussed in executive session and subject to any further legal review.</p>
<p>5.</p>	<p>Adjourn</p> <p>Mrs. Shook moved to adjourn the meeting at 9:14 p.m., seconded by Mr. Coppola and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:14 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Secretary
New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
November 10, 2015
**As of November 6, 2015

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- 1. Dr. Eileen Cooper**, Gifted and Talented Teacher, District wide **Move** that the Board of Education accept the resignation, due to retirement, of **Dr. Eileen Cooper** as District wide Gifted and Talented Teacher effective January 22, 2016.

Retirement

2. CERTIFIED STAFF

b. APPOINTMENTS

- 1. Mr. William Knipple**, Head Teacher, Math, New Milford High School
Move that the Board of Education appoint **Mr. William Knipple** as Head Teacher for Math at New Milford High School effective October 23, 2015.
2015-2016 stipend - \$2,798
- 2. Dr. Eugenia Slone**, Acting Assistant Superintendent, Central Office
Move that the Board of Education appoint **Dr. Eugenia Slone** as Acting Assistant Superintendent effective January 4, 2016.

Education History:

BS: WCSU
Major: Math
MS: WCSU
Major: Math

Work Experience:

Staff member since 1981

Education History:

BA: Ithaca College
Major: History
MS: SCSU
Major: Library Science
6th yr.: SCSU
Major: Educational Administration and Supervision
Ph.D.: UConn
Major: Educational Administration

Work Experience:

Brookfield Public Schools:
Interim Superintendent - 3 mos.
Asst. Superintendent – 5 ½ yrs.
Principal 8 ½ yrs.
Curriculum Specialist for Instr.
Media & Technology – 3 yrs.
LMC Specialist - 10 yrs.
Asst. Principal – Berlin HS – 4 yrs.

Per Diem Rate: \$650/day

Replacing: J. Smith

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Kimberly Ginn**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Mrs. Kimberly Ginn** as a Paraeducator at Schaghticoke Middle School effective January 15, 2016.

2. **Mr. Mark Matrigali**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education accept the resignation of **Mr. Mark Matrigali** as a Paraeducator at Schaghticoke Middle School effective October 16, 2015.

3. **Mrs. Grace Parker**, Administrative Secretary to Deputy Superintendent, Central Office
Move that the Board of Education accept the resignation of **Mrs. Grace Parker** as Administrative Secretary to Deputy Superintendent at Central Office effective October 19, 2015.

Personal Reasons

Took position elsewhere

Personal Reasons

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. **Ms. Kimberly Marcus**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Kimberly Marcus** as a Paraeducator at Schaghticoke Middle School effective November 12, 2015.

2. **Ms. Meegan Meeks**, Paraeducator, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Meegan Meeks** as a Paraeducator at Schaghticoke Middle School effective November 12, 2015.

\$13.04 per hour - Hire Rate
\$13.38 per hour – Job Rate (after completion of probationary period)

Replacing: M. Matrigali

\$13.04 per hour - Hire Rate
\$13.38 per hour – Job Rate (after completion of probationary period)

Replacing: A. Crookshank

5. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

6. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. ****Ms. Hope Kaplan**, Secretary for Adult Education
Move that the Board of Education appoint **Ms. Hope Kaplan** as Secretary for Adult Education effective November 12, 2015.

\$14.00 per hour/20 hours per week

Replacing: J. Strelez

7. BAND STAFF

a. RESIGNATIONS

- 1. None**

8. BAND STAFF

b. APPOINTMENTS

- 1. None**

9. COACHING STAFF

a. RESIGNATIONS

- 1. **Ms. Cheryl Caridad, Boys' Assistant Swimming Co-Coach, New Milford High School**
Move that the Board of Education accept the resignation of **Ms. Cheryl Caridad** as Boys' Assistant Swimming Co-Coach at New Milford High School effective October 23, 2015.

Personal Reasons

- 2. ** Ms. Cheryl Caridad, Boys' Varsity Swimming Co-Coach, New Milford High School**
Move that the Board of Education accept the resignation of **Ms. Cheryl Caridad** as Boys' Varsity Swimming Co-Coach at New Milford High School effective October 23, 2015.

Personal Reasons

- 3. Ms. Carrie DeMilio, Head Dance Coach, New Milford High School**
Move that the Board of Education accept the resignation of **Ms. Carrie DeMilio** as Head Dance Coach at New Milford High School effective November 26, 2015.

Took position elsewhere

10. COACHING STAFF

b. APPOINTMENTS

- 1. Mr. Chris Bacich, Volunteer Boys' Indoor Track Coach, New Milford High School**
Move that the Board of Education appoint **Mr. Chris Bacich** as Volunteer Boys' Indoor Track Coach at New Milford High School effective November 11, 2015.

Volunteer

- 2. Mr. Andrew Bimonte, Boys' Freshman Basketball Coach, New Milford High School**
Move that the Board of Education appoint **Mr. Andrew Bimonte** as Boys' Freshman Basketball Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.

2015-2016 stipend: \$2,813

Current staff member

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| <p>3. Mr. Scott Capriglione, Boys' Varsity Ice Hockey Coach, New Milford High School
Move that the Board of Education appoint Mr. Scott Capriglione as Boys' Varsity Ice Hockey Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>2015-2016 stipend: \$3,739</p> |
| <p>4. Mr. Rick Casagrande, Volunteer Boys' Basketball Coach, New Milford High School
Move that the Board of Education appoint Mr. Rick Casagrande as Volunteer Boys' Basketball Coach at New Milford High School effective November 11, 2015.</p> | <p>Volunteer
Current staff member</p> |
| <p>5. Ms. Linda Cervone, Volunteer Girls' Indoor Track Coach, New Milford High School
Move that the Board of Education appoint Ms. Linda Cervone as Volunteer Girls' Indoor Track Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>Volunteer
Current staff member</p> |
| <p>6. Mr. Daryl Daniels, Volunteer Boys' Wrestling Coach, New Milford High School
Move that the Board of Education appoint Mr. Daryl Daniels as Volunteer Boys' Wrestling Coach at New Milford High School effective November 11, 2015.</p> | <p>Volunteer
Current staff member</p> |
| <p>7. Mr. Andrew DePalma, Boys' Assistant Ice Hockey Coach, New Milford High School
Move that the Board of Education appoint Mr. Andrew DePalma as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>2015-2016 stipend: \$2,428</p> |
| <p>8. Ms. Cindy Dubret, Girls' Varsity Cheerleading Coach, New Milford High School
Move that the Board of Education appoint Ms. Cindy Dubret as Girls' Varsity Cheerleading Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$3,439
Current staff member</p> |
| <p>9. Mr. Tom Ferrell, Boys' Assistant Wrestling Coach, New Milford High School
Move that the Board of Education appoint Mr. Tom Ferrell as Boys' Assistant Wrestling Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>2015-2016 stipend: \$3,006
Current staff member</p> |

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| <p>10. Mr. Ryan Fitzsimmons, Girls' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Girls' Varsity Indoor Track Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$2,777
Current staff member</p> |
| <p>11. Mr. Douglas Hook, Boys' Assistant Ice Hockey Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Douglas Hook as Boys' Assistant Ice Hockey Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$2,428</p> |
| <p>12. Mr. William Kersten, Girls' Varsity Basketball Coach at New Milford High School
<u>Move</u> that the Board of Education appoint Mr. William Kersten as Girls' Varsity Basketball Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$5,626</p> |
| <p>13. Ms. Bethany Mihaly, Girls' Varsity Gymnastics Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Bethany Mihaly as Girls' Varsity Gymnastics Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$3,859</p> |
| <p>14. Mr. Tyler Monroe, Boys' Assistant Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tyler Monroe, Boys' Assistant Wrestling Coach at New Milford High School at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>2015-2016 stipend: \$3,006</p> |
| <p>15. Mr. Michael Nahom, Girls' and Boys' Assistant Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Michael Nahom as Girls' and Boys' Assistant Indoor Track Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$1,804</p> |
| <p>16. **Mr. Robert Nathan, Boys' Varsity Swimming Co-Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Varsity Swimming Co-Coach at New Milford High School effective November 12, 2015.</p> | <p>2015-2016 stipend: \$2,157.50
(\$4,315 x .50)
Staff member</p> |

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| <p>17. **Mr. Robert Nathan, Boys' Assistant Swimming Co-Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Robert Nathan as Boys' Assistant Swimming Co-Coach at New Milford High School effective November 12, 2015.</p> | <p>2015-2016 stipend: \$1,402.50
(\$2,805 x .50)

Staff member</p> |
| <p>18. Mr. Tony Nocera, Girls' Freshman Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Tony Nocera as Girls' Freshman Basketball Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$2,813

Current staff member</p> |
| <p>19. Ms. Mary O'Connor, Girls' Assistant Gymnastics Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Mary O'Connor as Girls' Assistant Gymnastics Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$2,508</p> |
| <p>20. Mr. Chris Piel, Boys' Varsity Wrestling Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Chris Piel as Boys' Varsity Wrestling Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$4,626</p> |
| <p>21. Mr. Ryan Rebstock, Boys' Varsity Indoor Track Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Indoor Track Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$2,777

Current staff member</p> |
| <p>22. Mrs. Mindi Sarko, Girls' JV Cheerleading Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mrs. Mindi Sarko as Girls' JV Cheerleading Coach at New Milford High School effective November 11, 2015, pending receipt of coaching permit.</p> | <p>2015-2016 stipend: \$2,236</p> |
| <p>23. Mr. Shawn Stanco, Boys' JV Basketball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Shawn Stanco as Boys' JV Basketball Coach at New Milford High School effective November 11, 2015.</p> | <p>2015-2016 stipend: \$3,657</p> |

24. Mr. Wayne Thrall, Boys' Varsity Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Wayne Thrall** as Boys' Varsity Basketball Coach at New Milford High School effective November 11, 2015.

2015-2016 stipend: \$5,626

Current staff member

25. Mr. Giles Vaughan, Girls' JV Basketball Coach, New Milford High School
Move that the Board of Education appoint **Mr. Giles Vaughan** as Girls' JV Basketball Coach at New Milford High School effective November 11, 2015.

2015-2016 stipend: \$3,657

11. LEAVES OF ABSENCE

1. Mr. David Hawthorne, Special Education Teacher, Litchfield Hills Transition Center
Move that the Board of Education approve an unpaid leave of absence for **Mr. David Hawthorne** beginning January 4, 2016 for the remainder of the 2015-2016 school year.

Unpaid Leave of Absence

10. DISCUSSION AND POSSIBLE ACTION

THE FOLLOWING ITEMS CAN BE FOUND ON THE OPERATIONS WEB PAGE UNDER NOVEMBER 3, 2015

- B. Monthly Reports
 - 1. Purchase Resolution D-680
 - 2. Budget Position dated 10/30/15
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- J. Request for Capital Reserve Funds – Exhibit C
 - 1. Telephone System
 - 2. CEN line to SNIS
 - 3. Corrective Action Plan – Office of Civil Rights
- K. Memorandum of Understanding re School Resource Officers

THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE OFFICE OF THE DEPUTY SUPERINTENDENT

- F. Approval of the Following Curricula
 - 1. Chinese Studies
 - 2. Children’s Literature
 - 3. Journalism I
 - 4. Journalism II
- G. Request for New Program or Course
 - 1. Sports and Entertainment Marketing
- H. Request for Course Revision
 - 1. Practical Math: Applications of Measurement
 - 2. Practical Math: Applications of Percent
 - 3. Practical Math: Applications of Probability
 - 4. Practical Math: Applications of Statistics

THE FOLLOWING ITEMS CAN BE FOUND ON THE POLICY WEB PAGE UNDER OCTOBER 20, 2015

- E. Policies for First Review
 - 1. 3240 Tuition Fees
 - 2. 5157 Use of Physical Force

Students

Administration of Medication

A licensed nurse, or in the absence of such nurse, qualified personnel for schools may administer medication to students in the school system. Administration of medications by qualified personnel for schools shall be under the general supervision of the school nurse and in accordance with a student's individual medication plan.

Students will be permitted to self-administer medications only when they follow the procedures established by this policy and obtain prior approval from the school nurse. This requirement applies even to students who are age 18 or older.

Nothing in this policy prohibits parents or guardians from administering medication to their own children on school grounds.

Definitions

For the purpose of this policy, the following definitions shall apply:

“Medication” means any medicinal preparation including over-the-counter, prescription and controlled drugs.

“Administration of Medication” means any one of the following activities:

- Handling, storing, preparing or pouring of medication;
- Conveying it to the student according to the medication order;
- Observing the student inhale, apply, swallow, or self-inject the medication;
- Documenting that the medication was administered;
- Counting remaining doses to verify proper administration and use.

“Qualified personnel” (A) for schools means a qualified school employee who is (i) a full time employee, or is (ii) a coach, athletic trainer or school paraprofessional, or (B) for school readiness programs and before- and after-school programs, means the director or director's designee and any lead teachers and school administrators who have been trained in the administration of medication;

“Authorized Prescriber” means a physician, dentist, optometrist, advanced practice registered nurse or physician assistant and, for interscholastic and intramural athletic events only, a podiatrist.

“Self-Administration of Medication” means that the medication is controlled by the student at all times and self-managed by the student according to an individual medication plan.

Students

Administration of Medication

Documentation Required

Except for the emergency administration of epinephrine to students who do not have a written prior authorization or order, prior to any administration of medication to students, the school nurse must be in possession of the following documentation:

1. The written order of an authorized prescriber;
2. The written authorization of a parent, guardian or student who is 18 years of age or older; and
3. The written permission for the exchange of information between the prescriber and the school nurse necessary to ensure safe administration of the medication.

Self-Administration of Medications by Students

Students who have a verified chronic medical condition and are deemed capable to self-administer prescribed emergency medication [or maintenance medication for diabetes] will be permitted to self-administer such medication provided that:

1. The required documentation for self-administering medication at school includes the following additional items:
 - a. The written order must include the recommendation for self-administration by the authorized prescriber;
 - b. The written authorization of the parent/guardian or student who is 18 years of age or older for the self-administration of medication;
 - c. An assessment by the school nurse that the student is competent to self-administer in the school setting;
 - d. An appropriate plan for the self-administration of medication including provisions for general supervision developed by the school nurse.
2. In addition, the Principal and appropriate staff must be informed that the student is self-administering prescribed medication.
3. The medication is transported by the student and maintained under the student's control in accordance with school policy and the student's plan.

Students

Administration of Medication

Self-Administration of Medications by Students (continued)

4. In the case of inhalers for asthma and cartridge injectors for medically diagnosed allergies, the school nurse's review of a student's competency to self-administer shall not be used to prevent a student from retaining and self-administering such medication. In such cases, students may retain possession of inhalers or cartridge injectors at all times while attending school and self-administer such medication with only the written authorization of an authorized prescriber and written authorization from a student's parent or guardian.

Administrative Regulations

The Superintendent of Schools, with the advice and approval of the school medical advisor and the school nurse supervisor shall develop administrative regulations to implement this policy. The regulations shall address the following topics:

1. Administration of medications by qualified personnel for schools
2. Limitations of LPNs, paraprofessionals, coaches and athletic trainers
3. School readiness and before- or after-school programs
4. Training and supervision of qualified school personnel
5. Self-administration of medications by students
6. Procedures in the event of a medication emergency
7. Handling, storage and disposal of medications
8. Documentation and record-keeping
9. Notification and documentation of errors in the administration of medication
10. Procedures for the administration of epinephrine by qualified school employees for the purpose of emergency first aid to students who experience allergic reactions and who do not have a prior written authorization for the administration of epinephrine

Biennial Review of Policy and Regulations

This policy and administrative regulations shall be reviewed and revised biennially with the advice and approval of the school medical advisor, school nurse supervisor or other qualified licensed physician.

Students

Administration of Medication

Legal Reference: Connecticut General Statutes

- 10-212 School nurses and nurse practitioners. Administration of medications by parents or guardians on school grounds.
- 10-212a Administration of medications in schools, at athletic events and to children in school readiness programs

Regulations of Connecticut State Agencies

- 10-212a-1 to 10-212a-10, Administration of Medications by School Personnel and Administration of Medication During Before- and After-School Programs and School Readiness Programs

Policy adopted: June 12, 2001
Policy revised: June 11, 2002
Policy revised: August 26, 2003
Policy revised: June 24, 2004
Policy revised: September 14, 2004
Policy revised: June 12, 2007
Policy revised: October 13, 2009
Policy revised: June 14, 2011

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut



**NEW MILFORD PUBLIC SCHOOLS
Office of the Deputy Superintendent**

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Dr. JeanAnn C. Paddyfote, Superintendent
FROM: Joshua Smith, Deputy Superintendent
DATE: November 6, 2015
RE: Textbook Approval – Grades 11-12

The textbook listed below has been on review by the Board of Education. I ask that you recommend adoption of this book by the Board at the November meeting.

Gateways to Art by Debra J. DeWitte, Ralph M. Larmann, and M. Kathryn Shields (Thames & Hudson) – Grades 11-12

The College Board has revised the course curriculum for AP Art History. This textbook aligns with the new curriculum, is primarily theme based, and focuses on artwork of non-western culture.



EXHIBIT C

NEW MILFORD PUBLIC SCHOOLS
Fiscal Services and Operations
50 East Street
New Milford, Connecticut 06776
(860) 354-8726 FAX (860) 355-4966

TO: JeanAnn Paddyfote, Superintendent
FROM: Jay H. Hubelbank, Director of Fiscal Services
Re: Capital Reserve Account
Date: November 9, 2015

I am recommending that the Board of Education approve a motion to request the following funds from the District's Capital Reserve account:

Telephone system replacement	\$261,900.00
Move CEN line to SNIS	\$113,127.00
Office of Civil Rights Compliance	\$125,000.00
Total	\$500,027.00

Currently, there is a total of \$1,902,052.00 in the account based on the 2013-14 audit. I anticipate approximately \$200,000.00 being added to the account following the completion 2014-15 audit. Below is an explanation for the requested purchases

Telephone System

The technology department began to research the phone system in the New Milford School District the last two years due to the numerous issues we have been experiencing with the phone system throughout the district. The following infrastructure and security issues need to be addressed:

- The district has three phone vendors for schools and Central Office.
- The phones are not completely interoperable.
- Equipment is at, near or past end of life.
- Parts are often difficult or costly to obtain.
- One system is not on a managed platform.
- Current system has no commonality.
- 911 calls are handled differently from classrooms in each of the locations.
- Sporadic difficulties with the Intercom in all of schools.

After reviewing numerous options we have determined that the most efficient solution is to install a single vendor digital phone system district-wide. Utilizing new and upgraded digital telephony provides the same options as VOIP systems without the worry of losing the phone system when the network goes down.

The Town of New Milford recently upgraded their telephone system and based on their experience, we entered into discussion with Fairfield County Communications, a State approved vendor. We were provided a quote, including 3 years of service of \$261,900.00 to install the new system district wide.

CEN Move

The Connecticut Educational Network (CEN) is the source for Internet access for the District. The CEN is located at the Central Office, however our Wide Area Network (WAN) services are located at SNIS. Currently network traffic for all schools and the Central Office routes to SNIS and then uses a 1 gig link back to the Central Office and out on the CEN. Relocating the CEN connection to the district WAN at SNIS will reduce network traffic bottlenecks and improve accessibility by efficiently streamlining data flow.

The acquisition and use of new devices this past year has only increased the number of bottlenecks in the network. The use of technology for research and student testing is negatively affected by the current configuration. Traffic slows considerably going from SNIS to the CEN connection at the East Street Location.

Moving the connection for our Internet service to Sarah Noble Intermediate School will address bottleneck issues throughout the district and place the CEN connection at the hub of our Wide Area Network. The new configuration will increase student and teacher accessibility to cloud based instruction materials, as well as decrease the volatility of the network. The continued acquisition and allocation of technology in the schools to assist with 21st Century learning will continue to place a burden on the infrastructure unless this configuration change is made.

Additionally relocating the CEN will allow for an improved secure environment for the equipment and core switches. If power is lost at the Central Office, the CEN line goes down. Placing the CEN in the climate controlled security enabled server room at SNIS that has a generator will keep any location with power up and running during a local outage.

Office of Civil Rights Compliance

The Office of Civil Rights (OCR) conducted a review of New Milford High School in 2011 and sited the school for numerous violations many of which have been addressed by the District. Recently OCR informed us that the remaining items must be addressed. This includes access to the fields as well as providing improved accessibility throughout the building.

In order to comply with the OCR directive, we met with our current vendor to determine a cost to address the accessibility issues in the high school. They have given us a quote to complete the work of \$97,500.00. This includes installing numerous access pads to automatically open doors throughout the building.

We also must address the accessibility issues of the playing fields. To that end, we contacted BSC Group, the current architect for the Turf Field, and asked for a proposal to develop a

preliminary design, bid specifications and project management to address the violations identified in the OCR report. They have provided us a quote of \$27,500.00.

In addition to the work noted above, I anticipate coming back to the Board in December with a recommendation to replace the chiller at NMHS. As you know, we are currently working to develop specifications for a new chiller and I expect to go out to bid in November. I expect the cost for the chiller will be a maximum of \$350,000.00. Should the Board approve the projects noted above and the chiller, the Capital Reserve Account would have a balance of over one million dollars for future projects and/or facility related emergencies.

I believe the work noted above is essential to the operations of the District and that the Capital Reserve Account is the appropriate avenue for funding these projects. Please let me know if you have any questions, or need any additional information.

APPROVED FIELD TRIPS November 2015

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	FBLA	10/26/15	Monday	15	1	FBLA Fall Leadership Conference -Southbury Crowne Plaza - Southbury, CT	Yes - 1	\$50
NMHS	English - 12	10/29/15	Thursday	45	5	Metropolitan Museum of Art & St. Johns Cathedral, NYC	Yes - 2	\$62
NMHS	Fine Arts - Music 10-12	11/10/15	Tuesday	35	1	Veterans Day Performance at Hill and Plain School, New Milford	Yes- 1	\$0
NMHS	World Language 9-12	11/17/15	Tuesday	30	3	Metropolitan Museum of Art , NYC	Yes - 2	\$45
NMHS	Social Studies - 10-12	11/20/15	Friday	24	2	Brighton Beach - Brooklyn, NY	Yes - 2	\$48
NMHS	Team Waramaug - 9-12	11/21/15	Saturday	12	1	Team Waramaug competition - Briarcliff High - Briarcliff, NY	no	\$0
NMHS	Social Studies	11/30/15	Monday	42	5	Metropolitan Museum of Art , NYC	yes - 1	\$40
NMHS	Business - 11-12	12/9/15	Wednesday	16	1	Bantam Superior Court - Bantam, CT	yes - 1	\$10
NMHS	Art - 10-12	12/9/15	Wednesday	365	4	Metropolitan Museum of Art , NYC	yes - 2	\$40
NMHS	Business 11-12	12/17/15	Thursday	22	1	Bantam Superior Court - Bantam, CT	yes - 1	\$10
NMHS	Team Waramaug - 9-12	1/9/16	Saturday	12	1	Team Waramaug competition - Horace Greely HS - Chappaqua, NY	no	\$0
NMHS	Leo Club - 19-12	2/6/16	Saturday	10	1	International Lions Day - United Nations Headquarters - NYC	no	\$25
NMHS	Team Waramaug - 9-12	2/27/16	Saturday	12	1	Team Waramaug competition - Briarcliff High - Briarcliff, NY	no	\$0
NMHS	Business - 10-12	3/1/15	Tuesday	50	3	DECA State Conference - Aqua Turf - Planstville, CT	yes - 2	\$45
NMHS	Business 11-12	4/22-4/27/16	Fri - Wed	10	2	Int'l Career Development Conference - Nashville, TN	yes - 2	\$900
NMHS	Science - 11	5/31/16	Tuesday	100	10	American Museum of Natural History - NYC	yes - 6	\$50

**New Milford Board of Education
 Policy Sub-Committee Minutes
 October 20, 2015
 Lillis Administration Building, Room 2**

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 2015 OCT 23 A 9 34

NEW MILFORD, CT

Present: Mr. David A. Lawson, Chairperson
 Mrs. Daniele Shook
 Mr. John W. Spatola
 Mrs. Wendy Faulenbach, Alternate

Absent: Mr. Robert Coppola

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Deputy Superintendent of Schools

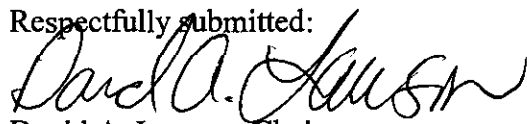
1.	<p>Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Lawson. Mrs. Faulenbach was seated in the absence of Mr. Coppola.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p> <p>1. 5141.21 Administration of Medication</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted the clarification in this policy was the qualified personnel and also said this would require the suspension of 9311. • Dr. Paddyfote said these changes were effective as of October 1st. <p>Mrs. Faulenbach moved to bring Policy 5141.21 Administration of Medication to the full Board for approval and to suspend bylaw 9311, seconded by Mrs. Shook and passed unanimously.</p> <p>B. Policies Recommended for Revision:</p>	<p>Discussion and Possible Action</p> <p>A. Policy Recommended for Revision and Approval at Initial Board Presentation in accordance with Board Bylaw 9311:</p> <p>1. 5141.21 Administration of Medication</p> <p>Motion made and passed unanimously to bring Policy 5141.21 Administration of Medication to the full Board for approval and suspend bylaw 9311</p> <p>B. Policies Recommended for</p>

<p>1.</p>	<p>3240 Tuition Fees</p> <ul style="list-style-type: none"> Mrs. Faulenbach asked if this was just the payment schedule that was changing and Dr. Paddyfote said in part it was, now it says the payments will be four times per year. Mr. Spatola noted in item #6 it said “in advance” and yet in item #9 “in advance” was crossed out and wondered if it was needed at all. The committee felt the policy should be consistent. Mr. Spatola asked about the history of certified staff paying 50% and Mr. Lawson said it was been ongoing for at least 10 years. <p>Mr. Shook moved to bring 3240 Tuition Fees to the full board for first review, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Revision:</p> <p>1. 3240 Tuition Fees</p> <p>Motion made and passed unanimously to bring 3240 Tuition Fees to the full board for first review</p>
<p>2.</p>	<p>5157 Use of Physical Force</p> <ul style="list-style-type: none"> Dr. Paddyfote said the current policy was suspended by the Board at its regular October meeting because it was not compliant. The state is supposed to issue regulations but they have not done so yet. In the absence of the State’s regulation, this policy is in sync with what CUBE is proposing. Mr. Spatola asked if this policy was primarily aimed at the special education students who might get frustrated and begin to act out and Dr. Paddyfote said generally speaking that was true. Mr. Spatola asked if a training program would have to be established and Dr. Paddyfote said there already is one in place because students have it in their IEP’s. She said those who need to be trained are trained. Mr. Spatola said he would not want to be a teacher today and this is one of the problems with unfunded mandates. 	<p>2. 5157 Use of Physical Force</p>

	<ul style="list-style-type: none"> • Mr. Spatola asked if substitutes had to be trained and how they would be paid. Dr. Paddyfote said substitutes would have to be trained but noted the training is really good first hand knowledge of how to intervene when a student is disruptive. • Dr. Paddyfote noted this policy would hold someone harmless if they had to act in an emergency situation. • Mrs. Faulenbach noted that this is in line with keeping a safe environment for children in the schools. <p>Mrs. Faulenbach moved to bring policy 5157 Use of Physical Force to the full board for first review, seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to bring policy 5157 Use of Physical Force to the full Board for first review.</p>
<p>4.</p> <p>A.</p> <p>1.</p> <p>2.</p> <p>3.</p>	<p>Items of Information</p> <p>Regulation Revisions:</p> <p>5141.21 Administration of Medications</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the Board doesn't approve the regulations. • Mr. Spatola if this referred primarily to an epipen and Dr. Paddyfote said it was any self administered medication. <p>5157 Use of Physical Force</p> <p>6142.2 Student Nutrition and Physical Activity (Student Wellness)</p> <ul style="list-style-type: none"> • Dr. Paddyfote said this brings the regulation up to date with what children can be served. 	<p>Items of Information</p> <p>A. Regulation Revisions:</p> <p>5141.21 Administration of Medications</p> <p>5157 Use of Physical Force</p> <p>6142.2 Student Nutrition and Physical Activity (Student Wellness)</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Theresa Volinski, a member of the school board, asked if the policy regarding medications was just about the epipen or did it include Narcan. While the public comment is 	<p>Public Comment</p>

	not meant to be a discussion, Dr. Paddyfote said currently in Connecticut schools nurses can only administer emergency medications with authorization and there is no written authorization for Narcan. If people want that changed they need to reach out to the legislature.	
6.	Adjourn Mrs. Shook moved to adjourn the meeting at 7:05 p.m. seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:05 p.m.

Respectfully submitted:



David A. Lawson, Chairperson
Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Minutes
 October 20, 2015
 Lillis Administration Building, Room 2**

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 2015 OCT 23 A 9 34

NEW MILFORD, CT

Present: Mrs. Daniele Shook, Chairperson
 Mrs. Angela C. Chastain
 Mr. Dave Littlefield
 Mr. David R. Shaffer

Also Present: Dr. JeanAnn Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Deputy Superintendent of Schools
 Mr. Michael Abraham, Teacher, New Milford High School
 Mr. Jeffrey Bronn, Teacher, New Milford High School
 Dr. Kathleen DelMonico, English Chair, New Milford High School
 Mrs. Deborah Knipple, Teacher, New Milford High School
 Ms. Linda Scoralick, Assistant Principal, New Milford High School

1.	<p>Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mrs. Shook.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3. A. 1.	<p>Discussion and Possible Action</p> <p>Review and Approval of Curriculum:</p> <p>1. Chinese Studies</p> <ul style="list-style-type: none"> • Mr. Smith noted that Mr. Abraham worked on the Chinese Studies curriculum. • Mr. Abraham noted this is a one semester course that covers traditional China and modern China. Students are exposed to the language and characters that make up the language. They learn basic sentences like “I am” and “I am from” through Pimsler’s Mandarin Chinese. The students will read excerpts from classic Chinese literature and work on brush painting. They will see Chinese films as well. The modern China section will discuss communism and the reform period 	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum:</p> <p>1. Chinese Studies</p>

where the relations with the US were restored.

- Mrs. Chastain asked how many sections there were of this course and Mr. Abraham said there are two small sections this year. Typically there is one but since 22 students signed up this year and there were some scheduling issues, they had to make two sections.
- Mr. Shaffer asked if any of former President Bush's, former Ambassador to China, writings were referenced and Mr. Abraham said he was not aware of any.
- Mr. Shaffer noted that the Gunnery teaches Mandarin and Canterbury has some Mandarin teachings as well so it might be interesting to bring in some native speakers.

Mr. Shaffer moved to bring the Chinese Studies curriculum to the full Board for approval, seconded by Mr. Littlefield and passed unanimously.

2. Children's Literature

Mr. Littlefield left the meeting at 7:38 pm and returned at 7:39 pm.

- Mr. Bronn said Children's Literature is a fantastic course. In 2013 there were two sections, next year there will be four sections. He said the course deals with children's literacy and issues facing children today. Many of the students taking the course are employed in child care centers and take child development courses. The course will look into the contest of children's books and analyze the different parts. Some of the focus is on feminism and gender roles in children's literature and the role the mother plays versus the father. Fairy tales contain gender stereotypes, for instance. Issues such as the over protection of children are addressed in this course. Students have to write a children's information book which are difficult to do because of the focus on children which requires a focus on a much younger audience. They will

Motion made and passed unanimously to bring the following curricula to the full Board for approval: Chinese Studies

2. Children's Literature

	<p>write a book proposal and create a website. Then they will write a children's book with a lesson in it such as a social behavior. Finally they will write a lesson plan for the children's books and will take a field trip to the elementary schools to teach their books.</p> <ul style="list-style-type: none">• Mrs. Chastain said she did not like the term feminism and suggested the description be about gender roles or gender stereotypes.• Mrs. Chastain noted the PTO sponsors elementary school authors and suggested Mr. Bronn might reach out to the PTO to suggest that the authors also come to meet these students. <p>Mrs. Chastain moved to bring the Children's Literature curriculum to the full Board for approval, seconded by Mr. Shaffer and passed unanimously.</p> <p>3. Journalism I 4. Journalism II</p> <ul style="list-style-type: none">• Mr. Smith said all of the curricula are works in progress and they continue to be improved and modified as things change including Twitter and other social media options.• Mrs. DelMonico said the Journalism I curriculum teaches the traditional groundwork before trying to go off in all the directions that today's journalism deals with.• Mr. Shaffer asked how long these courses were taught here and Mrs. DelMonico said as long as she has been here but Journalism II was dormant for a while and was made into an independent study.• Mr. Shaffer asked how many take I and II and Mrs. DelMonico said there are about 15 students.• Mr. Smith noted the requirement for 26 credits makes students consider different courses and career paths. He said the goal has become to build meaningful options for college and career readiness.	<p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Children's Literature</p> <p>3. Journalism I 4. Journalism II</p>
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- Mrs. Chastain suggested that seniors need to start writing their college essays sooner than their senior year, maybe spring semester of their junior year.
- Mr. Smith said part of the SAT prep class is to shift the conversation to what do students want to do for their lives. The PSAT has predictors in it to help students consider their future careers.
- Mr. Shaffer noted students who are applying for early decision to college need to write their essays early. Mrs. DelMonico noted that the new applications require videos or Skype.
- Mr. Littlefield noted his concern as a parent is to get direction from the counselors as to what their students are thinking about for the future given their lack of communication skills.
- Mr. Smith said the new conversation starts with freshman orientation about the future. The schools are using Navience and the PSAT tools to help students think about the future.
- Mr. Littlefield said as a parent it is important to hear feedback from counselors about their children's interests.

Mr. Shaffer moved to send Journalism I and II to the full Board for approval, seconded by Mrs. Chastain and passed unanimously.

B. Request for New Program or Course

1. Sports and Entertainment Marketing

- Mr. Smith noted this course comes about as a change in the graduation credit requirements which will require more new courses from time to time.
- Mrs. Knipple said she teaches marketing I and II at the high school and has for the past five years and learned that students are interested in sports marketing. She noted that at the DECA competitions sports marketing is often a subject that New Milford students do not do well at. Sports marketing includes events, products,

Motion made and passed unanimously to bring the following curricula to the full Board for approval: Journalism I and Journalism II.

B. Request for New Program or Course

1. Sports and Entertainment Marketing

promotion and branding. Sports marketing does not mean working for a team. As a side note, Mrs. Knipple's son is the Director of Sports Management at the YMCA and has a degree in sports marketing.

- Mrs. Chastain asked if this course was predominantly men and Mrs. Knipple said women are interested as well.
- Mrs. Chastain asked about the demographic of men and women and Mrs. Knipple said it is about 50-50.
- Mr. Smith said DECA has 80 students involved.
- Mrs. Knipple said last year 9 students went to the national competition. She also noted that seniors like half year courses.
- Mrs. Chastain asked if Marketing I is a prerequisite and Mrs. Knipple said it was.
- Mr. Shaffer asked if there was a public speaking part of the course and Mrs. Knipple said all students are required to do presentations weekly.

Mrs. Chastain moved to bring the request for a new program: Sports and Entertainment Marketing to the full Board for approval, seconded by Mr. Littlefield and passed unanimously.

C. Request for Course Revision

- 1. Practical Math: Applications of Measurement**
- 2. Practical Math: Applications of Percent**
- 3. Practical Math: Applications of Probability**
- 4. Practical Math: Applications of Statistics**

- Mr. Smith said the new 26 credit requirement leads to new courses for all levels.
- Ms. Scoralick noted these classes are revisions of practical math courses toward graduation requirements. In 2017, four credits in math will be required. She said the measurement and percent courses utilize core concepts and demonstrate application of topics such as surveying, construction and home design. The

Motion made and passed unanimously to bring the request for new program or course: Sports and Entertainment Marketing to the full Board for approval.

C. Request for Course Revision

- 1. Practical Math: Applications of Measurement**
- 2. Practical Math: Applications of Percent**
- 3. Practical Math: Applications of Probability**
- 4. Practical Math: Applications of Statistics**

	<p>probability and statistics courses will demonstrate the way statistics are used in the media for example.</p> <ul style="list-style-type: none"> • Mrs. Chastain asked how these courses fall in line with Geometry and Algebra. Mr. Smith said these are for students who are not taking Algebra and Geometry. These will make the math meaningful and help them apply math skills. • Ms. Scoralick said these are practical math courses to discuss statistics such as “4 out of 5 dentists recommend.” These half year practical math courses will appeal to all levels as seniors like to take half year courses. • Mrs. Shook said she was concerned about the four math credits when the Board first approved that but these courses make that possible. • Mr. Shaffer felt these courses were a home run and noted that when Mr. Shugrue got some grief for the size of the bag girls could carry he told them to design something and they used math to do that. • Mr. Shaffer asked if the plan was to get these implemented for next year and Ms. Scoralick said that would be ideal. Mr. Smith said they are here tonight for approval and recommendation to the full Board for approval. Then the budget will have a request for curriculum writing and then they will go into the course catalog. <p>Mr. Shaffer moved to bring the request for course revision: Practical Math: Applications of Measurement, Practical Math: Applications of Percent, Practical Math: Applications of Probability and Practical Math: Applications of Statistics to the full Board for approval, seconded by Mrs. Chastain and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the request for course revision: Practical Math: Applications of Measurement, Practical Math: Applications of Percent, Practical Math: Applications of Probability and Practical Math: Applications of Statistics to the full Board for approval.</p>
<p>4. A.</p>	<p>Item for Information and Discussion</p> <p>SAT Assessment Update</p>	<p>Item for Information and Discussion</p> <p>A. SAT Assessment Update</p>

	<ul style="list-style-type: none"> Mr. Smith said he had gone to a meeting at the state regarding the SAT assessments hoping to learn about the SAT rollout timeline, etc. the State still does not have that information. They said they did not want to start giving out information only to have to possibly change it later on. It is a state law now that all Juniors have to take the SAT in the spring. 	
5.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	Public Comment
6.	<p>Adjourn</p> <p>Mrs. Chastain moved to adjourn the meeting at 8:30 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:30 p.m.</p>

Respectfully submitted:

Daniele Shook

Daniele Shook, Chairperson
 Committee on Learning

**New Milford Board of Education
 Ad-Hoc Committee Special Meeting Minutes
 October 20, 2015
 Lillis Administration Building, Room 2**

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 2015 OCT 22 P 1:16
 NEW MILFORD, CT

Present: Mrs. Angela C. Chastain, Acting Chairperson
 Mrs. Wendy Faulenbach
 Mr. David R. Shaffer

<p>1.</p>	<p>Call to Order A. Pledge of Allegiance</p> <p>The special meeting of the New Milford Board of Education Ad-Hoc Committee was called to order at 6:00 p.m. by Mrs. Chastain, acting as Chairperson. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order A. Pledge of Allegiance</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>3.</p>	<p>Discussion and Possible Action</p> <p>Mrs. Chastain read the following statement: the ad hoc committee is functioning as a personnel search committee and as a result when we screen applicants and interview interim superintendent candidates we may do so without having to comply with the Freedom of Information Act notice, meetings and minutes requirements.</p> <p>A. Review Search Firms</p> <ul style="list-style-type: none"> • Mrs. Chastain asked how the committee wanted to handle the search firm decision. • Mrs. Faulenbach said she felt this should be broken into two different pieces, the interim superintendent and the long-term hire. • Mr. Shaffer said he would volunteer to call other districts who just hired superintendents to see if they would recommend the firm they worked with. • Mrs. Faulenbach noted that CABE would come in and offer a free workshop on the steps to 	<p>Discussion and Possible Action</p> <p>A. Review Search Firms</p>

	<p>take in the superintendent hiring process. Mrs. Chastain said she would poll the board to see if they were available for the workshop.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if Dr. Paddyfote had a chance to look up who was used before with the prior two superintendents and Mrs. Chastain said she was still looking for the information. <p>B. Discuss Interim Candidates</p> <ul style="list-style-type: none"> • Mrs. Chastain said Mrs. Faulenbach had contacted CAFE and they referred her to CAPSS. • Mrs. Faulenbach said CAPSS gave her a list with 16 potential external candidates and Mrs. Silverman had reached out to all of them. Of the 16, five expressed interest, three of those are in state and two are out of state. Mrs. Faulenbach thought it was best to proceed with the three in state and internal candidates first. • Mr. Shaffer asked what the per diem rate was for this position and no one knew what was appropriate at this time. Mr. Shaffer said he would also ask Board chairs what they paid. • Mrs. Faulenbach suggested this committee meet sooner rather than later to set up these interviews. • Mrs. Chastain asked for member availability and Mrs. Faulenbach suggested working around the candidates availability instead. • Mr. Shaffer asked if there would be sample questions for the candidates and Mrs. Chastain asked each member to send to her proposed questions. • The goal of the ad hoc committee is to make a recommendation of the interim candidate to present to the Board at a special meeting. 	<p>B. Discuss Interim Candidates</p>
<p>4.</p>	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at</p>	<p>Adjourn</p> <p>Motion made and passed</p>

	6:15 pm, seconded by Mr. Shaffer and passed unanimously.	unanimously to adjourn the meeting at 6:15 p.m.
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Respectfully submitted:



Angela C. Chastain, Acting Chairperson
Ad-Hoc Committee

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 November 3, 2015
 Lillis Administration Building, Room 2**

RECEIVED
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 NOV -5 P 12:58
 NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
 Mrs. Wendy Faulenbach
 Mr. David A. Lawson
 Mr. John W. Spatola

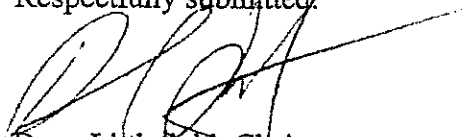
Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Deputy Superintendent of Schools
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Jay Hubelbank, Director of Fiscal Services and Operations
 Mr. Kevin Munrett, Facilities Manager
 Mr. Nestor Aparicio, Assistant Facilities Manager

<p>1.</p>	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.</p>	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Mr. Bob Coppola said he hoped the Chair would introduce the new Facilities Manager who is present for the first time tonight. 	<p>Public Comment</p>
<p>3. A.</p>	<p>Items of Information</p> <p>Corrective Action Plan -- Office of Civil Rights</p> <ul style="list-style-type: none"> Mr. Hubelbank said this plan was discussed last month. The Office of Civil Rights was mandating several items that had previously been termed voluntary. He would be discussing costs for two proposals at the Operations meeting to follow. The first is for access to the fields. This involves primarily the baseball and softball fields as the other fields would be addressed as part of the turf field project. The plan is to do these other fields in conjunction with that project for cost savings. The other proposal is for access in and out of the building 	<p>Items of Information</p> <p>A. Corrective Action Plan -- Office of Civil Rights</p>

	<p>and in bathrooms.</p> <ul style="list-style-type: none">• Mr. Spatola noted that the plan is described as voluntary but that the letter from the state shows it to be another unfunded mandate.• Mr. Littlefield officially welcomed Mr. Kevin Munrett, Facilities Manager, and said the Board looks forward to working with him and soliciting his expertise. <p>B. New Milford High School Chiller</p> <ul style="list-style-type: none">• Mr. Munrett said the small chiller was installed yesterday and piping and connections will take place over the next few weeks. They are looking at options for replacing the large chiller and have contacted engineering firms for proposals.• Mr. Hubelbank said they have talked to the Town's energy task force to see if they can include this with current engineering work being considered.• Mr. Lawson asked if it was known why the large chiller stopped working, if it our maintenance or machine wear and tear.• Mr. Aparacio said the big chiller was serviced two weeks before it stopped working and that annual maintenance was done.• Mr. Littlefield said he is on the energy task force for the Town and thought working with them could help greatly with the cost of a replacement.• Mr. Lawson asked if the project would be governed by prevailing wage law and Mr. Hubelbank said it would be. <p>C. Update on Overtime</p> <ul style="list-style-type: none">• Mr. Munrett handed out an update. He said much of the overtime was due to the closing of JPS and that there is now a moratorium except for emergencies as we wait to see what winter will bring.	<p>B. New Milford High School Chiller</p> <p>C. Update on Overtime</p>
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	<ul style="list-style-type: none"> Mr. Lawson asked what happened to the JPS sign and Mr. Aparicio said it had been put aside for now with plans to repurpose it as a bench or table top. Mr. Lawson said he would like those plans brought to the Board for approval before anything is done. Mr. Spatola asked if there was money left in the JPS moving account that could be used to offset and Mr. Hubelbank said there was approximately \$70,000 left. 	
4.	<p>Public Comment</p> <ul style="list-style-type: none"> Mr. Bob Coppola praised the Facilities staff for their work in the decommissioning of JPS, especially in relocating the JPS mural to SNIS and in finding the dinosaur print. Dr. Paddyfote said a private party had requested the print but that it is the property of the school district. 	<p>Public Comment</p>
5.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:04 p.m., seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:04 p.m.</p>

Respectfully submitted/



Dave Littlefield, Chairperson
 Facilities Sub-Committee

**New Milford Board of Education
 Operations Sub-Committee Minutes
 November 3, 2015
 Lillis Administration Building, Room 2**

RECEIVED
 TOWN CLERK
 MAP
 2015 NOV -5 P 12: 58
 NEW MILFORD, CT

Present: Mrs. Wendy Faulenbach, Chairperson
 Mr. Robert Coppola
 Mr. David R. Shaffer
 Mrs. Angela C. Chastain, Alternate

Absent: Mrs. Theresa Volinski

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Mr. Joshua Smith, Deputy Superintendent of Schools
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Jay Hubelbank, Director of Fiscal Services and Operations
 Mrs. Laura Olson, Director of Pupil Personnel and Special Services

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach. Mrs. Chastain was seated in the absence of Mrs. Volinski.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Mrs. Faulenbach said that if the committee was agreeable, a Skype link would be established so that questions could be asked of Dr. Slone whose name is on Exhibit A for appointment as Acting Assistant Superintendent. The plan is to do this at the full Board meeting next week as well. Board counsel had been consulted and said this was allowable. Mr. Coppola asked if this would take place in public or executive session and Mrs. Faulenbach said in public session as Dr. Slone's name was already published in the 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>

	<p>exhibit.</p> <ul style="list-style-type: none"> • Dr. Slone was requested to give an opening statement and summarized her years of experience. Board members asked questions about her time in Brookfield, her past curriculum initiatives, SBAC opt outs and educational track for non-college bound students. • Mrs. Faulenbach thanked Dr. Slone for agreeing to the Skype call while she is on vacation. • Mr. Coppola wished Dr. Eileen Cooper well on her retirement and thanked her for her over 19 years as teacher for the gifted program. • Mr. Shaffer asked about the status of the substance abuse counselor and Ms. Baldelli said she is waiting on the candidate's certification confirmation which is expected soon. • Mrs. Faulenbach asked how the district is doing with hiring of coaches and Ms. Baldelli said there are just a few remaining. She may have a revision to Exhibit A before next week's Board meeting. <p>Mr. Coppola moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-680 2. Budget Position dated 10/30/15 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Hubelbank handed out a revised purchase resolution with an additional item added. • Mrs. Faulenbach asked for questions or comments. 	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-680 2. Budget Position dated 10/30/15 3. Requests for Budget Transfers
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	<ul style="list-style-type: none">• Mr. Shaffer asked for explanations on the Torrington, Thomaston and Sacred Heart items. Mr. Hubelbank said the first two are for out of district placements. Mr. Smith said the Sacred Heart item is for an internship. The person is in the Masters program at Sacred Heart and works in the district every day either as a substitute or in classes and will student teach during the second half of the year. Mr. Hubelbank said using an intern results in a savings to the district versus hiring a regular substitute.• Mrs. Faulenbach asked if the boiler repair charge reflected an annual cost district wide and Mr. Hubelbank said yes.• Mrs. Faulenbach asked about the PLTW equipment and supplies and Mr. Smith said this is for elementary classrooms as part of the science enrichment program.• Mr. Coppola asked if the Frontier charge was an annual payment and Mr. Hubelbank said yes for the link to CEN from the schools.	
	<ul style="list-style-type: none">• Mr. Coppola thanked Mr. Hubelbank for providing the detail regarding the transportation line item that he had requested last month. He highlighted the large amount of money that goes to after school activities, in particular to the sports program. Mr. Coppola said after school expenses for band have also mushroomed over the years. Only a very small portion of this money goes towards regular field trips.• Mrs. Chastain said the sports program costs close to \$1,000,000 and that is why she is a proponent of Pay to Play to help offset this cost.• Mr. Coppola said it was his opinion that if the Board is going to charge athletes, they should charge the band as well. Dr. Paddyfote said this had been discussed in the past but that band has been differentiated because it is considered part of the curriculum and meets during the school day for credit as well as after	

	<p>school.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked why the curriculum development line does not show money spent since the Board has approved revised curriculum written during last summer. Mr. Smith said summer work is paid out of the previous year's budget. • Mr. Shaffer asked about the amount listed for substitutes and Mr. Hubelbank said that is for non-certified substitutes. • Mr. Shaffer asked about summer transportation and Mr. Hubelbank said there are items to be posted. • Mrs. Faulenbach asked about the sewer assessment which is higher than budgeted and Mr. Hubelbank said that number is given to us. • Mr. Coppola asked about any general concerns and Mr. Hubelbank said the special education ODP costs and substitute expenses continue to be high. A bad winter weather-wise would also bring concern. • Mrs. Faulenbach mentioned that in some years it was necessary to freeze spending prior to year's end and Dr. Paddyfote said that is a real possibility this year. • Mr. Coppola said he was pleased not to see any budget transfers in the 611 line. <p>Mrs. Chastain moved to bring the monthly reports: Purchase Resolution D-680; Budget Position dated 10/30/15; and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations 1. PTO – Exhibit B</p> <ul style="list-style-type: none"> • Mrs. Faulenbach thanked the PTO for their continued generosity. 	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-680; Budget Position dated 10/30/15; and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations 1. PTO – Exhibit B</p>
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	<p>Mr. Shaffer moved to bring Gifts and Donations to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>D. Request for Capital Reserve Funds – Exhibit C</p> <ol style="list-style-type: none"> 1. Telephone System 2. CEN line to SNIS 3. Corrective Action Plan – Office of Civil Rights <ul style="list-style-type: none"> • Mrs. Faulenbach said requesting from capital reserve is a long process; this is the first step in recommending items to the full Board before going to the Town. • Mr. Shaffer asked for more detail on the request. • Mr. Hubelbank said the telephone system has 	<p>Motion made and passed unanimously to bring Gifts & Donations to the full Board for approval.</p> <p>D. Request for Capital Reserve Funds – Exhibit C</p> <ol style="list-style-type: none"> 1. Telephone System 2. CEN line to SNIS 3. Corrective Action Plan – Office of Civil Rights
	<p>many issues. A digital replacement system is being recommended versus an internet based system so that phones will not be lost if the internet goes down. The proposal will include direction connections with all schools and a three year warranty. This same system was just purchased by the Town.</p> <ul style="list-style-type: none"> • Mrs. Chastain said she is thrilled to see this request and that it is well past time for a replacement. • Mrs. Faulenbach said she agreed completely and feels the current system is a safety issue. • Mr. Smith said moving the CEN line to SNIS is recommended because SNIS has a back up generator and all network traffic currently goes there so it will help data flow. • The corrective action plan items were discussed at Facilities and will provide accessibility to the fields and in and out of the building and bathrooms. • Mrs. Chastain questioned the security of the door access and Mr. Hubelbank said it would 	

	<p>still need to be unlocked from the inside before entry was allowed.</p> <ul style="list-style-type: none">• Mr. Coppola questioned why accessibility issues were only being addressed at the high school since other district schools have the same problem. Mr. Hubelbank said that is the only school the report addresses so immediate action is needed there. The other schools should be addressed as well but hopefully gradually over time so as not to stress the budget.• Mr. Shaffer asked if this addressed the auditorium issues mentioned in the report and Mr. Hubelbank said it did not as there is already other accessibility there. <p>Mr. Coppola moved to bring the Request for Capital Reserve Funds – Exhibit C to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>E. Memorandum of Understanding re School Resource Officers</p> <ul style="list-style-type: none">• Dr. Paddyfote said this has been reviewed by the New Milford Police and Town Attorney who requested one sentence be added to the version presented last month. The Board attorney recommended it be added on page 3 under item #7. The Mayor has confirmed her agreement. <p>Mrs. Chastain moved to bring the Memorandum of Understanding re School Resource Officers to the full Board for approval.</p> <p>Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Request for Capital Reserve Funds – Exhibit C to the full Board for approval.</p> <p>E. Memorandum of Understanding re School Resource Officers</p> <p>Motion made and passed unanimously to bring the Memorandum of Understanding re School Resource Officers to the full Board for approval.</p>
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<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>New Milford High School Chiller</p> <ul style="list-style-type: none"> • Mr. Hubelbank said two different engineering firms will be making proposals including the firm that the Town is using as part of its energy audit. • Mr. Coppola asked about the estimated replacement cost and Mr. Hubelbank said \$350,000. Mr. Coppola asked if the recommendation would be to take this from capital reserve and Mr. Hubelbank said yes. • Mrs. Faulenbach asked if there was any sense of urgency in replacing the chiller since the capital reserve request takes time and we are moving into budget season. Mr. Hubelbank said no, that the work could be done in the summer. • Dr. Paddyfote noted that there is no back up if the small chiller goes down. 	<p>Items of Information</p> <p>A. New Milford High School Chiller</p>
<p>B.</p>	<p>Certified Substitute Coverage</p> <ul style="list-style-type: none"> • Mr. Hubelbank distributed a breakdown of the costs associated with this account to accompany the chart provided by Ms. Baldelli regarding teacher absences and reasons. • Ms. Baldelli said the pool of substitutes is still lacking and that other districts are in the same boat. She has started to explore alternatives. One avenue she is exploring is a sub finding service where the district pays a fee and the service hires and provides the subs. This would lower costs in other areas since the substitutes would not be district employees so would not generate workers comp or insurance costs. She is also starting to gather information regarding possible incentives. • Mrs. Chastain asked what degree the state of Connecticut required substitutes to have and Ms. Baldelli said a bachelor's degree is required. 	<p>B. Certified Substitute Coverage</p>

	<ul style="list-style-type: none"> • Mr. Shaffer asked if the numbers included the extra amount paid to long term substitutes and Mr. Hubelbank said it did. • Mrs. Faulenbach said this topic provides both a coverage and financial challenge. • Mr. Coppola asked if this includes professional development. Ms. Baldelli said the absences show those for professional development. Mr. Smith said the funding comes out of the professional development line. <p>C. Update on Munis</p> <ul style="list-style-type: none"> • Mr. Hubelbank said Munis continues to move along. Accounts Payable has been active since July. The HR and Business staff are committed to the January 2016 Payroll launch. Budget training to enter the 2016-17 budget started last week. 	<p>C. Update on Munis</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 8:47 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:47 p.m.</p>

Respectfully submitted:

Wendy Faulenbach
 Wendy Faulenbach, Chairperson
 Operations Sub-Committee