**Paulsboro Public Schools**

**Monday, January 28, 2019**

**Minutes**

**Executive Session**

The Paulsboro Board of Education adjourned to Executive Session from 6:12 pm to 6:44 pm to discuss personnel, negotiations and litigation, the results of which may be made known upon return to regular session or when conditions warrant.

**regular meeting**

As required by the Open Public Meetings Act as Board Secretary, I announce that adequate notice of this special meeting has been provided by mailing on Tuesday, January 8, 2019 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2019 Board of Education meeting calendar adopted by the Board of Education at the Reorganization Meeting on January 8, 2019 and by posting the revised schedule of meetings in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:03 PM by pledging allegiance to the flag with the following members present: Theresa Cooper, Marvin Hamilton, Crystal L. Henderson, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Elizabeth Reilly, Danielle Scott, Irma R. Stevenson, and the Greenwich Township Representative, Gerald Michael. Also present, Dr. Laurie Bandlow, Superintendent, Ms. Jennifer Johnson, Business Administrator/Board Secretary, Mr. Paul Bracciante, Assistant Superintendent.

**Pledge of Allegiance**

**Resolutions**

Motion made by Stevenson, seconded by Hamilton to adopt recommendation 1.

1. Recommend adoption to honor the South Jersey Touchdown Club Academic All Stars Fall 2018 Season. Resolution #1-28-19-001.

Robert Glocker Santino Morina

**Presentation**

1. Student of the Month Awards for November and December 2018 were presented by Tina Morris, BECC Principal and Matthew Browne, LES Principal.

|  |  |
| --- | --- |
| **Billingsport Early Childhood Center** | **Loudenslager Elementary School** |
| **November Students of the Month**  Anyai Bumpers - Grade 1  Jordan Lugo - Grade 1  **December Students of the Month**  Zaiya Robinson - Grade 1  Darrell Ealy - Grade 1  Jacob Carter - Grade 1 | **November Students of the Month**  Ava Kauffman – 3rd Grade  Drake Williams – 4th Grade  Camree Rolley – 5th Grade  Zy’Airr Jefferson – 6th Grade  **December Students of the Month**  Jayla Davis – 3rd Grade  Dasoni Scott – 4th Grade  Brian Tortella – 5th Grade  Alyssa Veney – 6th Grade |

1. John Giovannitti, Athletic Director presented Student Athletes Fall 2018 Season Honors, Resolution **#12-17-18-001**:

**Cross Country – 2nd Team All-Colonial Conference, Patriot Division**

DeShawn Williams

**Boys Soccer – 2nd Team All-Colonial Conference, Patriot Division**

Trevor Waegle

**Field Hockey – 1st Team All-Colonial Conference, Patriot Division**

Elizabeth Myers

**Field Hockey – 2nd Team All-Colonial Conference, Patriot Division**

Amaya Reed-Clark

**West Jersey Football League Memorial Division First Team All Stars**

***Offense***

Jamel Miles-Benjamin

Robert Glocker

Austin Mooney

***Defense***

Santino Morina

Tino Savaiinaea

Anthony Morina

Gabriel Onorato

Jacob Perez

***2nd Team Defense***

Douglas Blue-Eli

1. HIB Coordinator, Mr. John Giovannitti presented the semi-annual presentation of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period July 1, 2018 – December 31, 2018.

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annually information is submitted to the New Jersey Department of Education. Mr. Giovannitti will summarize the information and answer questions asked by members of the Board of Education.

**Public Comments and Petitions ITEMS ON THIS AGENDA**

None

**Correspondence**

1. Thank you letter dated January 7, 2019 from Major Daniel R. Neff, U.S. Army, thanking Paulsboro Senior High School Art Teacher, Mrs. Margaret LaDue and her art class students for creating holiday cards and sending them to the soldiers overseas during the holiday season.

**Board Business**

1. **Board of Education Meeting Calendar**

WHEREAS the “Open Public Meetings Act:” (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed, the Paulsboro Board of Education will meet in Executive Session for the purpose of discussing the following: Personnel, Student Matters, Contracts, Negotiations and Litigation at 6:00 p.m. on January 23, 2019 and January 28, 2019, prior to the commencement of the public portion of the board meeting. The matters discussed will remain confidential until the need for confidentiality no longer exists.

1. **Committee Appointments -** President Lisa has appointed the following members to the respective committees: The Chairperson of each committee will be contacting the committee members regarding upcoming meeting dates. The Business Committee will be meeting five business days after the Governor’s Budget address.

**Negotiations:**

Chairperson: Mr. Joseph Lisa

Members: Mr. Marvin Hamilton, Mr. William Scott MacKenzie,

Mrs. Irma Stevenson

A date for mediation, at the request of the Paulsboro Administrators Association, is pending the availability of the State Arbitrator.

**Facility:**

Chairperson: Mr. Joseph Lisa

Members: Mr. Marvin Hamilton and Mrs. Irma Stevenson

**Education:**

Chairperson: Mrs. Lisa Lozada-Shaw

Members: Mrs. Crystal Henderson, Mrs. Danielle Scott and Ms. Elizabeth Reilly

**Budget:**

Chairperson: Mr. Joseph Lisa

Members: Mr. William Scott MacKenzie, Mrs. Theresa Cooper

Mrs. Danielle Scott

1. **Committee Of The Whole: Negotiations:**

Meetings held with the Paulsboro Administrators Association (PAA):

December 11, 2017 May 23, 2018 June 11, 2018

July 24, 2018 August 15, 2018 October 15, 2018

Update: A date for mediation, at the request of the Paulsboro Administrators Association, is pending the next available date for the State Arbitrator.

1. **Committee Of The Whole: Facilities/Construction:**

Committee met Thursday, January 17, 2019. The agenda included discussion of pending Regular Operating District Projects (ROD), Non (ROD), and an update on the Paulsboro High School Auditorium. The committee decided unanimously to move forward with all pending projects, and their recommendations were included in the 2019-2020 budget presentation.

1. **Informational:**
2. On Wednesday, May 8, 2019, the Pegasus Educational Foundation will be hosting a Red Tie Event at the Sons of Italy Lodge, Paulsboro. New Jersey beginning at 6:00 p.m.

**Superintendent New Business**

**Teacher Recognition**

Congratulations to the following educators who have been selected as Governor’s Teacher Recognition Award and Governor’s Educational Services Professional Award recipients.

|  |  |  |
| --- | --- | --- |
| **Governor’s Teacher Recognition Award** | | |
| Billingsport Early Childhood Center | Linda Coleman | Grade 1 |
| Loudenslager Elementary School | Roseanne Lombardo | Grade 3 |
| Paulsboro Junior High School | Leslie O’Brien | Grade 7 & Grade 8 Math |
| Paulsboro High School | Michael Calabrese | Grade 9-12 History |
| **Educational Services Professional Award** | | |
| Loudenslager Elementary School | Gloria Melchoire | Instructional Aide |

The Annual Teacher Recognition Awards Ceremony and Reception will take place on May 20, 2019 prior to the regular scheduled meeting.

**Report of The Board Secretary/Business Administrator**

Motion made by Lozada-Shaw, seconded by Henderson to approve items A-D that The Greenwich Township Representative may vote on.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (**Attachments**)

Regular Meeting December 17, 2018

December 17, 2018

Reorganization Meeting January 3, 2019

Special Budget Meeting January 23, 2019

Executive Session Special Budget Meeting January 23, 2019

1. Approval of the November 2018 Cash Receipts Report (**Attachment**)
2. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
3. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of November 30, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.

**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of November 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, January 28, 2019

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of November 30, 2018.





Monday, January 28, 2019

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson (*abstained item C)*, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES. Motion carried

**Report of The Superintendent**

**Personnel B - I:**

Motion made by Lozada-Shaw, seconded by Stevenson to approve items B-I that The Greenwich Township Representative may vote on.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to appoint Mr. Norman Scott to the position of Substitute Custodian for the 2018-2019 school year. Mr. Scott will earn $8.85 per hour on an “as-needed” basis.
2. Recommend approval of the following pay rates for substitutes during the 2018-2019 school year effective February 1, 2019:

**Substitute Category 2018-2019**

Custodians

Regular $ 8.85

After 10 years service $10.00

Cafeteria Workers $ 8.85

Classroom and Playground/Cafeteria Aides $ 8.85

Bus Drivers $12.00

Teachers

Daily rates $80/day

After 10 consecutive days in the same position $85/day

After 20 consecutive days in the same position $90/day

Informational: The rate of $8.85 per hour is the minimum wage in New Jersey which increased from $8.60 per hour. Other than changing the minimum wage all other rates remain unchanged from the 2018-2019 school year. On January 1, 2019, the minimum wage in New Jersey automatically increased from $8.60 per hour to $8.85 per hour.

1. Recommend approval of the following pay rates for the below listed Playground/Cafeteria workers during the 2018-2019 school year effective February 1, 2019:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Hours/Day** | **Salary/Hour**  **2018-2019** | **Salary/Hour**  **2018-2019 Increase** |
| Helen Kidd | B | Playground/Cafeteria | 2.0 | $8.77 | $8.85 |
| Julie Perry | B | Playground/Cafeteria | 2.0 | $8.77 | $8.85 |
| Christin Goss | B | Playground/Cafeteria | 2.0 | $8.77 | $8.85 |
| Shannon McGinnis | B | Playground/Cafeteria | 2.0 | $8.60 | $8.85 |
| Mary Bailey | L | Playground/Cafeteria | 2.0 | $8.77 | $8.85 |
| Arrie Davis | L | Playground/Cafeteria | 2.0 | $8.60 | $8.85 |
| Natascia Powell | L | Playground/Cafeteria | 2.0 | $8.77 | $8.85 |
| Norman Scott | L | Playground/Cafeteria | 2.0 | $8.60 | $8.85 |

Informational: The rate of $8.85 per hour is the minimum wage in New Jersey which increased from $8.60 per hour. Other than changing the minimum wage all other rates remain unchanged from the 2018-2019 school year. On January 1, 2018, the minimum wage in New Jersey automatically increased from $8.60 per hour to $8.85 per hour.

1. Recommend approval to contract with Dr. Barbara J. Leech, to provide a Neuropsychological Evaluations for the 2018-2019 school year. Dr. Leech fee for school districts is $1,500.00 per case.

Informational: Dr. Leech will provide the proper expertise needed to complete Neuropsychological Evaluations for students.

1. Recommend the status change for Michael Calabrese from Step O – BA at $79,894.00 to Step O – BA+30 at $81,094.00 effective February 1, 2019 as per agreement with the Paulsboro Education Association.
2. Recommend approval of a medical leave of absence for Paulsboro High School Custodian, Shirley Jenkins as follows:

Dates of Leave Terms and Conditions of Leave

Wednesday, January 2, 2019 – Tuesday, February 5, 2019 Unpaid, with Benefits utilizing the Federal Family Leave.

1. Recommend approval of a medical leave of absence for Paulsboro Public Schools Bus Driver, Genieve Stuart as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, November 20, 2018 – Friday, December 21, 2018 With pay and benefits by use of

accumulated sick/personal days.

Wednesday, January 2, 2019 – Friday, March 29, 2019 Unpaid, with Benefits utilizing the Federal Family Leave.

*Roll Call Vote*: Ms. Reilly, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 9 YES; Mrs. Scott ABSTAINED.

Motion carried

**Report of The Superintendent**

**Personnel J - N:**

Motion made by Stevenson, seconded by Lozada-Shaw to approve items J-N.

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Teacher, Gina Mariano as follows:

Dates of Leave Terms and Conditions of Leave

Wednesday, January 2, 2019 – Monday, February 11, 2019 With pay and benefits by use of

accumulated sick and personal days.

Tuesday, February 12, 2019 – Tuesday, May 14, 2019 Unpaid, with Benefits utilizing the Federal Family Leave.

1. Recommend approval of a medical leave of absence for Billingsport Early Childhood Center and Loudenslager Elementary School Librarian, Tammi Minix as follows:

Dates of Leave Terms and Conditions of Leave

Thursday, December 13, 2018 – Friday, January 11, 2019 With pay and benefits by use of

accumulated sick days.

1. Recommend approval to appoint Mrs. Devin Bellocchio to the position of Billingsport Early Childhood Center Pre-School Teacher effective February 12, 2019. Mrs. Bellocchio will earn be Step K – B.A. - $59,075.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Acct# 20-218-100-101-02-999

Informational: Interviews were conducted and references checked by Billingsport Early Childhood Center Principal, Mrs. Tina Morris and Superintendent, Dr. Laurie Bandlow.

1. Recommend approval to appoint Ms. Brandi Esters to the position of Billingsport Early Childhood Center Pre-School Aide effective February 11, 2019. Ms. Esters will earn be Step 1 - $23,813.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Acct# 20-218-100-101-02-999

Informational: Interviews were conducted and references checked by Billingsport Early Childhood Center Principal, Mrs. Tina Morris.

1. Recommend approval for Thomas Jefferson University Student, Ms. Kristina Matteo to complete her Level II Fieldwork at Billingsport Early Childhood Center. Ms. Matteo will be under the supervision of the Gloucester County Special Services School District occupational therapy staff. This will begin in January and run through March 2019.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development:** **A - D:**

Motion made by Lozada-Shaw, seconded by Stevenson to approve items A-D that The Greenwich Township Representative may vote on.

1. Recommend approval of the Paulsboro Public Schools Title I Program Parent Compact Handbook & Parent Involvement Policy. **(Attachments)**
2. Recommend approval to approve Professional Development (PD) days to work on the Technology Survey feedback from certificated staff. The survey analysis will provide the Technology Task Force with a clear direction to proceed. This meeting will be on Wednesday, February 6, 2019. The cost to the Board of Education will be substitute(s).

Cost to the Board of Education:



Administration: Mr. Craig Gibson (substitute not required)

Billingsport Early Childhood Center: Ms. Noreen Demarco

Loudenslager Elementary School: Mrs. Rebecca Richardson (substitute not required)

Paulsboro Junior/Senior High School: Ms. Christine Lindenmuth (substitute not required)

1. Recommend approval to approve Professional Development (PD) days to work on the STEAM Academy Phase in for the 2019-2020 academic school year. These meetings will be on a monthly basis. The next meeting will be on Wednesday, February 27, 2019. The cost to the Board of Education will be substitutes.

Cost to the Board of Education:



Administration: Mr. Craig Gibson (substitute not required)

Billingsport Early Childhood Center: Ms. Brittany Bielski

Ms. Noreen Demarco

Ms. Prudence Hanly

Loudenslager Elementary School: Mr. Matthew Browne (substitute not required)

Mrs. Monica Moore Cook

Mrs. Rebecca Richardson (substitute not required)

Paulsboro Junior/Senior High School: Ms. Lisa Broder

Mr. Thomas Damminger

Ms. Holly Kline

Mr. Shane Kovalesky

Ms. Christine Lindenmuth (substitute not required)

1. Recommend approval for Paulsboro Junior / Senior High School Athletic Director, Mr. John Giovannitti to attend New Jersey Athletic Directors Conference on Monday, March 11, 2019, Tuesday, March 12, 2019 and Wednesday, March 13, 2019 in Atlantic City, New Jersey.

Informational: The New Jersey Athletic Directors Conference provides updated professional development.

Cost to the Board of Education:



*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Staff and Curriculum Development** **E - I:**

Motion made by Stevenson, seconded by Lozada-Shaw to approve items E-I.

1. Recommend approval for Billingsport Early Childhood Center Teacher, Ms. Keri Lyn Cooper to attend Implementing Gold on Wednesday, March 6, 2019 and Thursday, March 7, 2019 in Atlantic County Special Services in Mays Landing, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Loudenslager Elementary School Teacher, Mr. Anthony Petrutz to attend Grant Writing 101 on Friday, February 1, 2019 at Monroe Township, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Teacher, Ms. Lisa Kuhnel-Morrison to attend Powerful Strategies for strengthening your Special Education program to better support your students with Learning Disabilities on Wednesday, February 13, 2019 and Thursday, February 14, 2019 at Cherry Hill, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Teacher, Ms. Lisa Kuhnel-Morrison to attend Grant Writing 101 on Friday, February 1, 2019 at Monroe Township, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Loudenslager Elementary School Speech Teacher, Ms. Addie Shmuel to attend Speech Language Pathology on Monday, March 18, 2019 at Cherry Hill, New Jersey.

Cost to the Board of Education:



*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of January 2019** | |
| **Grade** | **Enrollment** |
| 9 | 94 |
| 10 | 83 |
| 11 | 78 |
| 12 | 63 |
| **Total** | **318** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of January 2019** | |
| **Grade** | **Enrollment** |
| 7 | 68 |
| 8 | 90 |
| **Total** | **158** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of January 2019:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School | 13 | 13 | 15 | 13 | 12 | 13 | 79 | 3 | 30 | 30 | 30 |  | 90 |
| Kindergarten | 26 | 25 | 25 | 26 |  |  | 102 | 4 | 24 | 27 | 25 | 27 | 103 |
| 1 | 20 | 21 | 22 | 21 |  |  | 84 | 5 | 20 | 20 | 21 |  | 61 |
| 2 | 21 | 20 | 21 | 21 |  |  | 83 | 6 | 23 | 25 | 23 |  | 71 |
| Special Education | 9 | 3 | 8 |  |  |  | 20 |  | 6 |  |  |  | 6 |
| **Total** | | | | |  |  | **368** | **Total** | | | | | **331** |

1. Informational: The New Jersey Quality Single Accountability Continuum (NJQSAC) is the Department of Education’s monitoring and District self-evaluation system for public schools. NJQSAC insures that all District operate at a high level of performance.

|  |  |  |  |
| --- | --- | --- | --- |
| **NJ Quality Single Accountability Continuum (NJQSAC)** | | | |
| DPR Area | Paulsboro Score  2013-2014 | Paulsboro Score  2016-2017 | Paulsboro Score  2018-2019 |
| Instruction and Program | 35% | 62% | 74% |
| Fiscal Management | 92% | 98% | 98% |
| Governance | 74% | 98% | 98% |
| Operations | 90% | 100% | 100% |
| Personnel | 80% | 100% | 100% |

**Report Of The Superintendent**

**Tuition A**:

Motion made by Lozada-Shaw, seconded by Stevenson to approve items A that The Greenwich Township Representative may vote on.

1. Recommend approval for the following tuition costs. These costs include tuition, additional services, and extraordinary costs (the cost of transportation is not included in this total).

As of January 7, 2019, we have 19 Out of District students grades 9-12 for a total cost of $1,327,259.26.

As of January 7, 2019, we have 18 McKinney-Vento (homeless)/Division of Protection and Permanency (DCPP) students for a total cost of $284,394.67.

As of January 7, 2019, we have 27 students that attend Gloucester County Institute of Technology (GCIT) for a total cost of $64,665.00.

As of January 7, 2019, we have one student in a state facility.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Tuition B**:

Motion made by Lozada-Shaw, seconded by Henderson to approve item B.

1. Recommend approval for the following tuition costs. These costs include tuition, additional services, and extraordinary costs (the cost of transportation is not included in this total).

As of January 7, 2019, we have 20 Out of District students grades PK-8 for a total cost of $1,497,292.73.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**Instructional Services A**:

Motion made by Lozada-Shaw, seconded by Stevenson to approve items A which The Greenwich Township Representative may vote on.

1. Recommend approval to provide homebound instruction for the following students

Grades 9-12:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 301883 | 12 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 12/21/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 yes.

Motion carried

**Report Of The Superintendent**

**Instructional Services B**:

Motion made by Lozada-Shaw, seconded by Henderson to approve items B.

1. Recommend approval to provide homebound instruction for the following students

Grades PreK-8:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 252459 | 6 | Student is receiving home instruction through Brookfield School for a minimum of 5 hours/week at $32/hour. Student is attending Jefferson Health Program in West Deptford, New Jersey. Start date was 12/7/2018. |
| 262217 | 5 | Student is receiving home instruction through Brookfield School for a minimum of 10 hours/week at $32/hour. Student is attending Inspira Health Program in West Deptford, New Jersey. Start date was 12/18/2018. |
| 282039 | 3 | Student is receiving home instruction through Brookfield School for a minimum of 10 hours/week at $32/hour. Student is attending Inspira Health Program in West Deptford, New Jersey. Start date was 12/11/2018. |
| 232351 | 8 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 12/21/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**Student Activities A:**

Motion made by Stevenson, seconded by Hamilton to approve items A which The Greenwich Township Representative may vote on.

1. Recommend approval of the Senior Class Trip to Disney World and nearby attractions in Orlando Florida from Monday, April 29, 2019 through Friday, May 3, 2019. Trip will cost each participant $1,470.00. This recommendation includes approval of a contract with World Class Vacations of Allentown, Pennsylvania.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Student Activities B - D:**

Motion made by Lozada-Shaw, seconded by Henderson to approve items B-D.

1. Recommend approval to transport Paulsboro Public Schools elementary students enrolled in the Boys and Girls Club after school program to their location, 916 Penn Line Road, Paulsboro. The district will bill the cost of service provided to the Boys and Girls Club. The Superintendent has been meeting quarterly with prominent community leaders to promote services to help our students succeed.
2. Recommended Approval for the Loudenslager Elementary School Gifted & Talented Program to attend a field trip to Legoland in Plymouth Meeting, Pennsylvania on Thursday June 6, 2019.

Informational: The cost of transportation will be covered through grant money and student fees. There will be no cost to the district for this field trip.

1. Recommend approval for Loudenslager Elementary School and Paulsboro Junior High School Instrumental Music teacher, Mrs. Wendy Stocker to provide after-school instrumental lessons to the students at Loudenslager Elementary School for the remainder of the 2018 – 2019 School Year. Mrs. Stocker will earn $32.00 per hour. Lessons will be scheduled for up to two hours per week.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**Facilities A - B**:

Motion made by Lozada-Shaw, seconded by Henderson to approve items A-B.

1. Recommend approval to dispose of the following:

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Item** | **Reason for Disposal** | **Method of Disposal** |
| 1 | 1992 band saw from PHS Woodshop | Inoperable | Metal recycling |

1. Recommend approval to enter into a new service agreement to install a new service location with Atlantic City Electric for the cost of (2) two 1000 watt “LED” flood lights at the Billingsport Early Childhood Center, Nassau Avenue, Paulsboro.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**Finance A - B:**

Motion made by Lozada-Shaw, seconded by Henderson to approve items A-B.

1. Recommend approval to submit carryover application for Every Student Succeeds (ESSA) funding to the New Jersey Department of Education for the 2018-2019 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **NCLB Component** | **Grant**  **Amount**  **2018-2019** | **Carryover**  **Amount** | **Amended**  **Award**  **2018-2019** |
| Title IA | $888,883 | $241,043 | $1,129,926 |
| Title I SIA | $ 22,600 | $ 46,075 | $ 68,675 |
| Title IIA | $ 79,598 | $ 30,888 | $ 110,486 |
| Title III |  | $ 4,679 |  |
| Title IV | $ 53,422 |  | $ 53,422 |

Informational: Carryover funding was anticipated in the development of the 2018-2019 school year and funds for the amended award have been allocated to the current school year.

1. Recommend approval to submit carryover application for Individual Disability Education Act (IDEA) BASIC and Preschool funding to the New Jersey Department of Education for the 2018-2019 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **IDEA**  **Component** | **Grant Amount**  **2018-2019** | **Carryover**  **Amount** | **Amended**  **Award**  **2018-2019** |
| Basic | $357,799 | $16,437 | $374,236 |
| Pre-K | $13,603 | $0 | $13,603 |

Informational: Carryover funding was anticipated in the development of the 2018-2019 school year and funds for the amended award have been allocated to the current school year.

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, voting 9 YES.

Motion Carried

**Report Of The Superintendent**

**School Safety A:**

Motion made by Lozada-Shaw, seconded by Stevenson to approve items A which The Greenwich Township Representative may vote on.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Senior High School.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Names of Investigators** | **Type and Nature of Discipline Imposed** |
| --- | --- | --- | --- | --- |
| PHS122018001 | 12/20/2018 | Complete | Melba Moore-Suggs, Anti-Bullying Specialist | HIB |

1. Informational: Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** | | | | |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **Schools** | | |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/14/18  10/30/18  11/16/18  12/14/18  1/18/19 | 9/14/18  10/4/18  11/12/18  12/10/18  1/17/19 | 9/12/18  10/12/18  11/7/18  12/4/18  1/17/18 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 11/21/18 | 11/16/18 | 11/14/18 |
| Lockdown | Each school must conduct two annually | 9/19/18  1/11/19 |  | 12/14/18  1/11/19 |
| Bomb Threat | Each school must conduct two annually |  | 12/3/18 |  |
| Active Shooter | Each school must conduct two annually | 12/12/18 | 9/10/18  1/17/19 | 9/17/18 |
| Shelter In Place | Each school must conduct two annually | 10/18/18 | 10/18/18 | 10/18/18 |
| **Other Drills** | | | | |
| Bus Evacuation | School District (Annually) | (P5) 10/10/18  10/22/18  10/26/18 | (P5) 10/11/18  10/12/18 | (P5) 10/11/18  10/17/18 |
| Bus Evacuation | School Routes  (2 Annually) | Larc  10/18/18 | Bankbridge Elementary  10/25/18 | Bankbridge Development. 10/12/18 |
| Bus Evacuation | School Routes  (2 Annually) | Crescent Hill  10/12/18 | Bankbridge Regional  10/10/18 | AM/PM Boys & Girls Club  10/18/18 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

*Roll Call Vote*: Ms. Reilly, Mrs. Scott, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Report Of The Superintendent**

**Policy A:**

Motion made by Lozada-Shaw, seconded by Henderson to approve items A which The Greenwich Township Representative may vote on.

1. Recommend the first reading of the following Board Policy: **(Attachment)**

-Physical Restraint – Policy #5142.20

*Roll Call Vote*: Ms. Reilly, Mrs. Scott abstained, Mr. MacKenzie, Mrs. Stevenson, Mrs. Cooper, Mr. Hamilton, Mrs. Henderson, Ms. Lozada-Shaw, Mr. Lisa, Mr. Michael voting 10 YES.

Motion carried

**Public Comments**

**Cheryl Scott**, West Adam St., Paulsboro, NJ had several questions about the restraint policy approved for its first reading during this meeting.

*Response*: Mr. Bracciante explained the policy is for staff kindergarten through twelfth grade and used only as a last resort or when necessary. Select staff will be trained and certified in “Handle with Care”, then they will turnkey to remaining staff. A copy of the policy was given to Ms. Scott.

**Robert Davis**, *resident*, Paulsboro, NJ asked for further explanation of the student growth explained at the special budget meeting.

*Response*: Dr. Bandlow explained The New Jersey Quality Single Accountability Continuum (NJQSAC) is the Department of Education's monitoring and district self-evaluation system for public school districts. The system focuses on monitoring and evaluating school districts in five key components that, based on research, have been identified to be key factors in effective school districts. These components are Instruction & Program, Fiscal, Governance, Operations, and Personnel. At the special meeting, administration discussed how the districts scores in Instruction and Program have increased. In addition, Dr. Bandlow agreed there is more work to do!

**MaryAnn Costa**, resident/employee, Paulsboro, NJ asked why Administration recommended staff outside the current employees to staff the preschool teacher vacancy and their salary not at entry level.

Response: Mr. Bracciante explained no current staff applying for the position held a Preschool through third grade New Jersey teaching certificate required of the position. The best-qualified candidate was selected who also had teaching experience.

**Next Scheduled Meetings**

**Monday, February 25, 2019**

*6:00 p.m. – Executive Session – Loudenslager Elementary School Multipurpose Room*

*7:00 p.m. - Regular Meeting – Loudenslager Elementary School Multipurpose Room*

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in

attendance.

**Motion To Adjourn**

Motion made by Stevenson, seconded by Hamilton and unanimously carried (10-0) to adjourn the meeting at 8:15 PM.

Respectfully Submitted,



Board Secretary