

## MINUTES

Boulder Elementary School District No. 7  
Regular Meeting

May 13, 2019  
Boulder Elementary School

### Board members present:

Bob Warfle      Eric Rykal      Carrie Harris      Matt Strozewski

### Administrators present:

Maria Pace, Superintendent/Principal  
Britton Mann, Clerk

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Visitors:    Anika McCauley, Jessie Harris, Jeyden Sullivan

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CALL ELEMENTARY BOARD TO ORDER	The Elementary Board was called to order at 5:30 p.m. by Bob, who led the Pledge of Allegiance.
AGENDA REVIEW	None
CANVAS ELECTION	The election was cancelled by acclamation.
CONSENT AGENDA	Eric motioned to approve claims and warrants with the prior month ending with warrant # 8257 and the current warrant numbers 8256-8301 in the amount of \$99,301.56. Carrie seconded, all present approved. Carrie motioned to approve the minutes for April 2019, Eric seconded, all present approved.
UNFINISHED BUSINESS	None
SEATING OF TRUSTEES	Peg Hasner left her position and was replaced by Matt Strozewski. Matt will sit on the board for a three (3) year term. Anika McCauley was in attendance to swear Matt in as a trustee.
BOARD REORGANIZATION	Bob motioned to appoint Eric Rykal as the new board chair and Carrie Harris as the new Vice Chair. Carrie seconded, all present approved.
APPOINTMENT OF CLERK	Carrie Harris motioned to appoint Britton Mann as the clerk for Boulder Elementary, Bob seconded all present approved. Anika McCauley was in attendance to swear Britton Mann in as the clerk.
COMMITTEE APPOINTMENTS	<b>Leadership</b> – Chair and Vice chair: Eric Rykal and Carrie Harris <b>Handbook/Policy</b> – Bob Warfle and Matt Strozewski <b>Budget/Finance and Negotiations/Personnel</b> – Carrie Harris and Eric Rykal <b>Facilities</b> – Bob Warfle and Matt Strozewski <b>Transportation</b> –
PUBLIC COMMENT	None.
COMMUNICATIONS	<b>Letters</b> – Letter of resignation was received from Trustee Christine Schultz. <b>Student Issues</b> – None
COMMENDATIONS AND RECOGNITIONS	Ms. Pace wanted to recognize Mr. Bowman and Mr. Hesford for the Wizard of Oz play. The whole school attended and the students were a great audience.
COMMITTEE REPORTS	<b>Leadership</b> –Eric Rykal & Carrie Harris: The committee did meet and discussed the following: <ol style="list-style-type: none"><li>1. Rochelle Hesford and Susie Hartman completed a needs assessment for the green house.</li><li>2. Year-end Budget</li></ol>

3. Roof and Facilities assessment
4. 19/20 School staffing.
5. Football coop numbers with Clancy.
6. Set the agenda

**Handbook/Policy** – Bob Warfle & Matt Strozewski: This committee did not meet.

**Budget/Finance and Negotiations/Personnel** – Carrie Harris and Eric Rykal: This committee did meet. The committee recommended to increase the pay for Ms. Pace by 2.5% and also increase her cell phone reimbursement from \$600 a year to \$1000 a year. She will keep the same insurance, employee and children, and put a freeze on salary increase for the next 2 years.

**Facilities** – Bob Warfle & Eric Rykal – This committee did not meet.

**Transportation** – Eric Rykal & Bob Warfle: The committee did not meet.

## ADMINISTRATORS REPORT

Ms. Pace provided notes to be added to the official minutes.

Jessie Harris and Jeyden Sullivan from the student council were present to discuss ideas from the student council. They are planning a spirit week towards the end of school. They have established a drama club and those participants are talking with Mr. Hesford at JHS about some high school students working with the Jr High students on drama. They have been approved to have a hat day. This will be used as a fundraiser and the student council is still working out the logistics.

## NEW BUSINESS

### Personnel –

- a. Long term substitute – Ms. Pace recommended Jackson Ballard for this position. Mrs. Peterson will be out the remainder of the year. Bob motioned to accept the recommendation presented by Ms. Pace, Carrie seconded, all present approved.
- b. Appointment of Certified Staff and Grade Level – Ms. Pace explained the Reading Specialist position and stated that it would be paid through the literacy grant. Eric asked how it was going with Mrs. Sullivan as part time assistant principal. Ms. Pace stated that it was going really good. Carrie motioned to accept the staff and grade assignments as presented with the additional position to advertise. Matt seconded, all present approved.
- c. Renewal / Non-Renewal of Classified Staff – Ms. Pace recommended rehiring all current classified staff. Eric asked how many para's we had prior to introducing Intermountain to the school. Ms. Pace stated that last year we had 6 para's assigned and this year we are down to 4. Matt asked what was Intermountain. Ms. Pace stated that it was a self-contained classroom for students who needed extra help emotionally or behaviorally. The staff consists of a counselor, teacher and aide. Carrie motioned to approve the classified staff presented, Bob seconded, all present approved.
- d. Athletic Director / On site Tech Assistant – Carrie motioned to approve Jason Sullivan as the athletic Director and Sarina Eckman as the on-site Tech Assistant. Matt seconded, all present approved. Ms. Pace explained the contract the school has with Schoolhouse IT.
- e. Coaching Position – Mr. Bowman let Ms. Pace know that was not interested in the boys basketball assistant coach position this year. Ms. Pace will advertise in house for any applicants and if there is no interest she will advertise in the Monitor.

**Non Resident Student Acceptance** – *Standing Agenda Item* – None

**Liquidation of School Property** – *Standing Agenda Item* - None

**Food Corps Update** – *Standing Agenda Item* – None.

**Board Vacancy** – Christine Schultz resigned her position as a trustee. Bob motioned to accept her letter of resignation. Carrie seconded the motion which passed unanimously. Eric asked if Ms. Pace would be able to send out a message on the school messenger system along with advertising in the Monitor. Ms. Pace stated that she would find out from MTSBA if that was allowed.

**Social Studies Curriculum Grades 4-8** – Carrie motioned to approve the 4<sup>th</sup> – 8<sup>th</sup> grade social studies curriculum in the amount of \$11,159.05. Bob seconded the motions, all present approved.

**Graduation** – 8<sup>th</sup> grade graduation will be held on June 6<sup>th</sup> at 6:00 in the gym.

**Resolution** – Matt motioned to pass a resolution to have Jefferson County run the

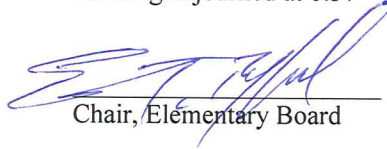
19/20 school election. Bob seconded, all present approved.

TOPICS FOR FUTURE  
AGENDAS

Nonresident Students  
TR4's  
Policies  
Superintendent Contract  
Cancel July Meeting  
MOU for Basin and JHS Food Program  
Foods Contract with Basin and JHS

ADJOURNMENT

Meeting adjourned at 6:37

  
Chair, Elementary Board  
Clerk, Elementary Board