

LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

Governing Board Minutes

August 15, 2017

REGULAR MEETING:

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Nichole Cohen, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on August 15, 2017.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: Nichole Cohen, President
John Masden, Vice President
Pat Rooney, Member
Alan Ward, Member
Kathy Cox, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent
Denise Miner, Director of Personnel/Technology
Michael Murray, Director of Business Services
Aggie Wolter, Director of Special Services
Claude Sanders, Principal, Havasupai Elementary
Corey Triassi, Principal, Starline Elementary
Roger Burger, Principal, Nautilus Elementary
Brett Bitterman, Principal, Oro Grande Elementary
Andrea Helart, Principal, Jamaica Elementary
Mari Jo Mulligan, Principal, Thunderbolt
Scott Becker, Principal, Lake Havasu High School
Jaime Festa, Assistant Principal, Lake Havasu High School
Brady Krueger, Assistant Principal, Lake Havasu High School
Terry Fleming, Secretary

Others: 45

1.3 Pledge of Allegiance

1.4 Call for an Executive Session - none

2. Call to the Public

- Amber Smith invited everyone to be a part of the Calvary Baptist Church's "Serve our Schools" event on October 7 starting at 8:00 a.m.
- Hal Christiansen, and Brenda Atkins, spoke on the donation of school supplies by the Lake Havasu Association of Realtors. This year the amount of donated supplies is \$13,865.

3. Recognition of Visitors

- John Warren, President of the Arizona Rural Schools Association, congratulated Tania Gray for being the 2017 Mohave County Rural Teacher of the Year.
- Rick Romain, Technology Coordinators, gave an LHUSD#1 Solar Project Update PowerPoint presentation.
- Michael Murray presented a Bond Update PowerPoint presentation.
- Lake Havasu City Education Association (LHCEA) Carol Nowakowski, LHCEA President, showed a PowerPoint presentation explaining who LHCEA is and what they do.

4. Consent Agenda

August 15, 2017

4.1 Approval of Consent Agenda

4.1.1 Approval of Minutes:

Regular Session of July 10, 2017
Special Session of July 10, 2017; July 24, 2017
Executive Session of July 10, 2017

4.1.2 Approval or Modification of Agenda

4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.

4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$35,499.96 and to Student Activities Organizations in the amount of \$2,300.00.
A detailed list of donations can be viewed as background material by contacting the District.

4.1.5 Approval of Travel - none

Asseier

4.1.6 Approval of Change in Policy Regulation GCCB-R Professional / Support Staff Personal / Emergency / Religious Leave

Miner

Mr. Masden moved, seconded by Mrs. Cox, to approve the Consent Calendar as presented.
ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

5. Old Business - none.

6. New Business

6.1 Award of Bid for Server Virtualization Project

Mrs. Miner recommended the Governing Board award the bid for the Server Virtualization project to Insight Public Sector in an amount not to exceed \$193,802.00.

The purpose of this project is to modernize the current end-of-life server, storage, back-up, and recovery systems by leveraging a hyper-converged infrastructure for centralized server management, including protection and redundancy for back-up and retrieval of critical data. The proposed solution will decrease the number of physical servers from 40 to less than 5, resulting in increased efficiency and reducing capital expenditures tied to future replacement. The proposed solution is scalable to allow for future growth, as needed.

On June 1, 2017, district staff began soliciting proposals from qualified vendors to design and implement a district-wide virtual server environment. Five vendors were contacted, two vendors declined to participate, and three proposals were received. On June 29, 2017, representatives from the three participating vendors presented their proposals to members of the LHUSD Technology Department. Proposals were further refined and on July 27, 2017, district staff met to review final the proposals. Insight Public Sector is on State Contract ADSPO16-137343.

If approved, funding for this project will come from the sale of school improvement bonds as outlined in the Citizens for Havasu Schools document titled Allocation of Capital Improvement Expenditures. Additional information was emailed to the Governing Board prior to the meeting.

Representatives from Insight Public Sector were present to show a PowerPoint about Insight and to answer questions. This item has been reviewed and approved by purchasing.

Mr. Masden moved, seconded by Mr. Rooney, to approve item 6.1 as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.2 Award of Bid for Novell to Active Directory Migration Project

Mrs. Miner recommended the Governing Board award the bid for the Novell to Active Directory Migration project to Dell EMC in an amount not to exceed \$295,200.00.

For many years, Novell Directory Services has lacked functionality and development, while licensing costs have continued to rise. The purpose of this project is to modernize and migrate our network directory authentication system from Novell Directory Services to Microsoft Active Directory. The scope of this project includes assessment of the current environments, design of new directory architecture, and implementation services. Completion of this project will unify our directory systems

under a single framework, providing improved management of user accounts and network resources, as well as increased capacity for system integration and compatibility, resulting in greater IT security and administrative efficiency.

On June 1, 2017, district staff began soliciting proposals from qualified vendors to design and manage our migration from Novell to Active Directory. Five vendors were contacted, two vendors declined to participate, and three proposals were received. On June 29, 2017, representatives from two vendors presented their proposals to members of the LHUSD Technology Department, and one proposal was later presented via email. All three proposals were further refined, and on July 27, 2017, district staff met to review final the proposals. Dell EMC is on State Contract ADSPO16-100284.

If approved, funding for this project will come from the sale of school improvement bonds as outlined in the Citizens for Havasu Schools document titled Allocation of Capital Improvement Expenditures. This item has been reviewed and approved by purchasing. Additional information was emailed to the Governing Board prior to the meeting.

Mr. Ward moved, seconded by Mr. Masden, for approval of Item 6.2 as presented.

Mr. Masden explained what this project will entail.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.3 Resolution and Borrowing Request to Wells Fargo Bank

Mr. Murray recommended the Governing Board approve and sign a "borrowing request," to be forwarded to the Mohave County Treasurer, along with a resolution authorizing the request.

The Mohave County Treasurer has requested the Governing Board approve and sign a borrowing request to Wells Fargo Bank for a credit line in the amount of \$1,000,000. This request replaces the letter of declaration approved by the governing board in past years. It is not anticipated the district will be required to borrow funds from Wells Fargo; however, this paperwork must be put in place in case that becomes a necessity.

Also attached was a resolution of the Board authorizing the borrowing request. Both documents have been reviewed and approved by legal counsel. A copy of the approved Revolving Credit Agreement was provided to the Governing Board by email prior to the meeting.

Mrs. Cox moved, seconded by Mr. Rooney, to approve Item 6.3 as presented.

Mr. Murray will always inform the Board if the District would need to use this line of credit. This is a State requirement.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.4 Approval of Governing Board and Administration Travel

Mrs. Asseier recommended the Governing Board approve that Nichole Cohen-Board President, John Masden-Board Vice President, Pat Rooney-Board member, Diana Asseier- Superintendent, and Denise Miner-Director of Personnel/Technology travel to the Arizona School Boards Association (ASBA) Annual Law Conference on September 6-8, 2017, at the JW Marriott Desert Ridge in Phoenix, Arizona.

The 2017 ASBA Law Conference will include four timely and in-depth half-day Pre-Conferences; three national acclaimed speakers on leading-edge topics; two sponsored networking receptions; 28 breakout sessions; and 52 overall sessions.

This item has been reviewed by purchasing and a completed travel packet has been received by the Travel Department. Costs funded from M&O: Lodging \$2,950.00; Registration \$2,226.00; and Fleet cost \$406.60.

Mr. Ward moved, Mr. Rooney seconded, that Item 6.4 be approved as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.5 Approval of Memorandum of Understanding between Interagency Council of Lake Havasu City and

Lake Havasu Unified School District for Student Assistance Program

Mrs. Wolter recommended the Governing Board approve the revised Memorandum of Understanding between the Interagency Council of Lake Havasu City and Lake Havasu Unified School District for Student Assistance Program for the 2017-18 school year.

The Memorandum establishes a formal commitment between the parties to support collaborative work in better addressing the behavioral and social needs of our at risk students through the Student Assistance Program in all our elementary schools, with intent of providing services in the middle and/or high schools if opportunity and time permit. Interagency agrees to administer and provide the Student Assistance Program to support elementary schools, and LHUSD agrees to provide \$10,000 in grant funding to supplement the wage and benefits of the Student Assistance Program Coordinator.

Funding will come from the 220 Grant. This has been reviewed by purchasing. Legal has reviewed the document as to form. This will be our 4th year working with the Interagency Council of Lake Havasu City. There were 117 students served last year. The revised agreement was sent by email to the Board for review, and will be presented to the board annually for renewal approval.

Mr. Masden moved, seconded by Mr. Ward, to approve Item 6.5 as presented.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.6 Approval of Renewal of Nurse Clinical Practicum and/or Internship/Externship Educational Experience Agreement between Lake Havasu Unified School District #1 and Mohave County Community College District

Mrs. Wolter recommended the Governing Board approve the renewal agreement between Lake Havasu Unified School District #1 (LHUSD#1) and Mohave County Community College (MCC) to provide MCC students with an opportunity have a clinical practicum and/or internship/externship educational experience in a school setting for potential registered nurses.

Our current two year clinical agreement will expire in September. MCC is requesting a renewal of our current agreement as required for accreditation and licensure requirements. The agreement sets forth an understanding as to responsibilities and rights of both parties in providing authentic school nurse practicum experience for potential registered nurses attending Mohave Community College.

This agreement will be in place up to two years from September 24, 2017, through September 23, 2019, and may be renewed by mutual written agreement of the parties. Agreement has been reviewed and approved as to form by legal.

Mr. Rooney moved, seconded by Mr. Masden, to approve Item 6.6 as approved.

Discussion ensued on concerns that the MCC students be monitored. District provides direct supervision for these students, and they are required to have a criminal background check prior to doing their clinical practicum.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.7 Approval of Pay for Performance Plan for School Year 2017-18

Mrs. Miner recommended that the Governing Board approve the following Performance Pay (301) Plan for 2017-18, a.k.a. the Classroom Site Fund.

Lake Havasu Unified School District has high expectations for our students, teachers and administrators. In that context, the LHUSD 301 Performance Plan is designed to compensate teachers for attainment of school goals as well as individual performance.

This year the LHUSD District 301 committee met to review this framework and made no significant revisions. A full copy of the document will be forwarded to the Board electronically.

Members of LHUSD District 301 committee for 2017-18 are:

Admin	Jaime Festa
Havasupai	Tiffany Berry
Jamaica	Jamie Hammer
LHHS	Kris Garry and Erika Washington
Nautilus	Amy DePuydt

Oro Grande	LeeAnne Grogan
Smoketree	Tamara Yates
Starline	Melissa Waller
Thunderbolt	Nissa Harris
District	Denise Miner

Mr. Ward moved, seconded by Mrs. Cox, to approve Item 6.7 as presented.

Mr. Murray stated that the District follows the state model of funding. Fund 12 has specific requirements on the performance measure. Fund 13 distributes towards our Employee Benefit Trust and all staff benefit from this. Discussion on components of this program.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.8 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of Vouchers for July 2017 / \$2,453,472.77;
 Student Activity Funds for K-8 for June 2017 / \$33,657.06;
 Student Activity Funds for 9-12 for June 2017 / \$222,880.89; and
 Auxiliary Funds for June 2017 / \$791,386.60.

Mr. Masden moved, Mr. Ward seconded, that Item 6.8 be approved as presented.

Mr. Murray explained Fund 610 - Schools In Site, which is a new inventory system for the warehouse that will track in/out materials by an electronic format.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

6.9 Approval of Changes in Policy Regulation JICA-R Student Dress

Mrs. Asseier recommended that the Governing Board approve the changes in Policy Regulation JICA-R Student Dress.

Changes were made to align policy regulation with Board approved Student Handbooks by adding, "Shorts and skirts must be fingertip length. This means long enough so that when standing straight, hands at sides, the hem is at the edge of the fingertips. Students are responsible for checking in the mirror before coming to school."

Mr. Masden moved, Mr. Ward seconded, that Item 6.9 be approved as presented.

Heather French explained her concern that elementary students were being embarrassed and made to change shorts if they do not meet the new requirement. She is in agreement with the change, but requests that on the first offense we do not have the child change shorts, only a letter be sent home to parent to sign. Discussion ensued on this is the easiest way (fingertip length) to enforce appropriate dress and we need to set a standard.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

7. Informational

- * Superintendent - Mrs. Asseier gave appreciation for July's Gifts and Donations.
- * Directors - Reports were included in the packet. Board members appreciate these detailed reports.
- * Governing Board Members - Mrs. Cohen welcomed everyone back...this will be a great year.
- * Advisory Committees

8. Call to the Public

- Corey Schnore spoke on landscaping and appearance needs of Jamaica Elementary School.

9. Communications - none

10. Adjournment

Mr. Masden moved, seconded by Mr. Ward to adjourn at 8:47 p.m.

ROLL CALL VOTE: Cox: YES, Rooney: YES, Ward: YES, Masden: YES, Cohen: YES

Video of the entire meeting may be seen on the District website [www.havasu.k12.az.us] under Governing Board.

Minutes of the Regular Governing Board meeting of August 15, 2017 are approved as submitted.

Nichole Cohen, Board President

John Masden, Board Vice President