

## SUGAR VALLEY RURAL CHARTER SCHOOL

POLICY NUMBER: 702 - 2  
SECTION: PROPERTY  
TITLE: **DEDICATIONS**  
DATE ADOPTED: NOVEMBER 2008  
DATE LAST REVISED:

### DEDICATIONS

#### PURPOSE

The purpose of this policy shall be to set guidelines for dedication of fields/facilities to individuals who have served the students and adults of the school.

#### AUTHORITY

The Board has the authority to name or rename such areas, and may choose to accept a recommendation by an individual or community organization.

#### DELEGATION OF RESPONSIBILITY

In order to assure that requests for honoring individuals are treated in a fair manner, the Board delegates the following responsibilities to the CEO:

1. All requests are to be made in writing to the CEO in a letter stating the action which individuals may wish to take.
2. Written requests are to be shared with the Board in order to keep them informed of pending action.
3. Hearing no objections, the CEO shall invite individuals/organizations who wish to honor individuals to meet with the administratio and/or his/her designee to discuss their intentions and prepare for the CEO and the community a report containing:
  - a. The individual(s) to be honored.
  - b. The rationale for his/her nomination.
  - c. The specific area to be dedicated in the individual's name; i.e. gym, field, etc.
  - d. The current name of the area.
  - e. The history of why the area is presently dedicated to that individual.
  - f. The size, intended wording, and exact proposed location of the plaque.

Once all parties agree and the report has been completed, it will be presented by the CEO to the Board for acknowledgement at the next Board meeting.

