ANNOUNCEMENT OF PRE-QUALIFICATION PROCEDURES FOR CONSTRUCTION CONTRACTORS

Notice is hereby given by the Dixon Unified School District ("District") that prime or general contractors and mechanical, electrical and plumbing ("MEP") subcontractors (as defined in Public Contract Code section 20111.6) planning to participate in bidding on certain public projects to be undertaken by the District, must be pre-qualified prior to submitting bids for such public projects. Pursuant to Public Contract Code Section 20111.6 bidders on all public projects using funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 or any funds from any future state school bond that involves a projected public project expenditure of one million dollars ($1,000,000) or more, must be pre-qualified.

Prequalification application packages are available on the District’s website (www.dixonusd.org) or at the District’s main office.

Timeline

In order to submit a valid bid for any project requiring pre-qualification, prospective bidders must submit a pre-qualification questionnaire, a financial statement, and a standardized bidding form at least ten (10) business days prior to the date fixed for the public opening of sealed bids. All prospective bidders must be deemed pre-qualified to bid at least five (5) business days prior to that date.

This prequalification packet includes a questionnaire and financial statement, to be verified under oath. The District will use the information and documentation required by the packet to prequalify general contractors and MEP subcontractors in accordance with Public Contract Code section 20111.6.

Questionnaire

All questions in the questionnaire must be answered. If a question is not applicable, then indicate a response of “N/A”. “You” or “Yours” as used herein refers to the prospective bidders’ firm and any of its owners, officers, principals and qualifying individuals. Any references to owners, officer, principals or partners herein shall include any qualifying individuals including any RME or RMO. If two or more business entities submit a bid on a project as a Joint Venture, or expect to submit a bid as part of a Joint Venture, each entity within the Joint Venture must be separately qualified to bid.

Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the contractor on whose behalf that person is signing. If any information provided by a prospective bidder becomes inaccurate, the prospective bidder must immediately notify the District and provide updated accurate information in writing, under penalty of perjury. Each prospective bidder shall have a duly authorized owner, officer or principal complete the questionnaire and verify the truth of the information provided therein and in the financial statement.
Financial Statement

In addition to completing the attached questionnaire, each prospective bidder must submit its most current reviewed or year-end audited financial statement, which must have been prepared by a certified public accountant within twelve (12) months of each prospective bidder’s submission of the prequalification package. Each prospective bidder must also provide its most current financial statement, which must have been prepared within three (3) months of each prospective bidder’s submission of the prequalification package. Finally, each prospective bidder must submit a notarized statement from an admitted surety insurer (approved by the California Department of Insurance and authorized to issue bonds in the State of California) which states your current bonding capacity.

Financial statements submitted with this prequalification package shall not be prepared by any individual who is in the regular employ of the firm submitting the statement, nor by any individual or entity who has more than a ten percent (10%) financial interest in the firm’s business. If the individual or entity that prepared a financial statement submitted with this prequalification package has any financial interest in the firm’s business, the firm shall notify the District of such financial interest in a separate signed statement accompanying this prequalification package.

Submission

Prospective bidders are encouraged to submit prequalification packages as soon as possible, so that they may be notified of prequalification status well in advance of the bid process. The prequalification packages should be sealed, marked “CONFIDENTIAL PREQUALIFICATION,” and mailed to the following:

reDixon School District
Attention: Adam Devin
Manager of Maintenance Operations and Facilities
180 S 1st St #11, Dixon, CA 95620

The questionnaire answers and financial statements included in the prequalification packages submitted by prospective bidders are not public records and are not open to public inspection. All such information provided will be kept confidential to the extent permitted by law, although the contents may be disclosed to third parties for the purpose of verification, investigation of substantial allegations, and in the process of any subsequent proceedings. State law requires that the names of contractors applying for prequalification status shall be public records subject to disclosure, and the first page of the questionnaire will be used for that purpose.

Evaluation by the District

The District will evaluate the information provided and issue each submitting prospective bidder a rating of “Prequalified” or “Not Prequalified.” The District’s decision will be based on the information provided, references, and such additional outside information as the District in its discretion deems reasonable and necessary to obtain. The District may, but is not obligated to,
investigate the truth of any statements or information provided by a prospective bidder in response hereto.

Prequalification approval will remain valid through **December 31** of that current year only, except that the District reserves the right during that time to adjust, increase, limit, suspend or rescind the pre-qualification ratings based on subsequently learned information and after giving notice of the proposed action to the prospective bidder and an opportunity for a hearing consistent with the hearing procedures described below for appealing a pre-qualification determination. The District may also elect to prequalify prime contractors and MEP subcontractors as defined above for specific projects in its sole discretion.

While it is the intent of the prequalification questionnaire and documents required herein to assist the District in determining bidder responsibility prior to the submission of bids and to aid the District in selecting the lowest responsible bidder, neither the fact of prequalification, nor any prequalification rating, will preclude the District from a post-bid consideration and determination on a specific project of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.

**Appeal**

A prospective bidder who has timely submitted a completed application form, and who receives a rating of “Not Prequalified” from the District may appeal that determination. There is no appeal from a finding that a prospective bidder is not prequalified because of a late application or a failure to submit required information. A prospective bidder may appeal the District’s decision with respect to its request for prequalification, by giving written notice to the District no later than five (5) business days after receipt of notice of its qualification status. Notice shall be sent to the address listed above. Unless a prospective bidder files a timely appeal, the prospective bidder waives any and all rights to challenge the qualification decision of the District, whether by administrative process, judicial process or any other legal process or proceeding. The District reserves the right to resolve appeals before or after bid opening or award of any contract. The date for submission and opening of bids for a specific project and any subsequent contract award will not be delayed or postponed to allow for completion of an appeal process.

After receipt of a request for appeal, the District will provide the prospective bidder any supporting evidence that has been received from others or adduced as a result of an investigation by the District. The appealing prospective bidder will be provided an opportunity to rebut any evidence. The District, in its sole discretion, may conduct a hearing regarding the prospective bidder’s timely appeal. If such a hearing is conducted, the prospective bidder consents to the District’s representative, or his or her designee, to act as the hearing officer.

**Bidding**

Bids will not be accepted from any prospective bidder that did not timely submit a completed prequalification questionnaire and supporting documents, including financial statements, to the District. Omission of requested information, falsification of information, or failing to use the forms provided by the District may result in a finding of “not prequalified”.
MEP subcontractors (licensed pursuant to Section 7058 of the Business and Professions Code, specifically contractors holding C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and C-46 licenses) must also meet prequalification requirements on all projects using funds received pursuant to the Leroy F. Greene School Facilities Act of 1998 or any funds from any future state school bond that involves a projected expenditure of one million dollars ($1,000,000) or more. If a project includes electrical, mechanical, or plumbing components that will be performed by MEP subcontractors, a list of prequalified general contractors and MEP subcontractors will be made available by the District to all bidders at least five (5) business days prior to the dates fixed for the public opening of sealed bids.

If a general contractor uses any MEP subcontractor required for any project, such MEP subcontractor must be prequalified pursuant to these prequalification forms and requirements. If a MEP subcontractor in any general contractor bid is not prequalified, that bid will not be accepted.

Prospective bidders are warned that a project may have specific requirements that differ or are in addition to being properly prequalified pursuant to these documents. A determination that a contractor or MEP subcontractor is prequalified pursuant to these documents does not automatically mean a contractor or MEP subcontractor meets all of the requirements of a specific project. Prospective bidders are instructed to carefully review the requirements for each project before submitting a bid.

The District reserves the right to amend the prequalification packet at any time. The District reserves the right to waive minor irregularities and omissions in the information contained in the prequalification application submitted and to make all final determinations. Additionally, a determination by the District that a prospective bidder is prequalified does not amount to a final determination that such prospective bidder is responsible or responsive for purposes of bid evaluation. The District may, in accordance with applicable law reject a prequalified contractor’s bid, and the District may additionally reject all bids if it determines such action is in the best interest of the public.
IMPORTANT INFORMATION: Please note: Declaration under penalty of perjury (last page of questionnaire) is required under State law. Failure to sign form will invalidate the prequalification packet. A passing score in general for prequalification does not guarantee that bidder will be eligible to bid this particular project. Contractors will receive a separate determination as to the overall prequalification dollar limit.

CONTACT INFORMATION

Contractor ________________________________________________________________
(as it appears on license)

Check one of the following:

☐ Corporation
☐ Partnership
☐ Sole Proprietorship
☐ Joint Venture

Contact Person: ____________________________________________________________

Address (City, State, Zip): ________________________________________________

Phone: ___________________ Fax: ________________________________

Email: ____________________ Company Website: __________________________

Contractor’s License Number(s) and Types (Please include expiration date):

_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________

Tax ID Number ___________________________________________________________

If firm is a sole proprietor or partnership:

Owner(s) of Company _____________________________________________________

Company Union Status: Union Non-Union

Minority Status: MBE DBE DVBE SBE DBE

Other Minority Certification: ______________________________________________
DUSD PREQUALIFICATION QUESTIONNAIRE

PART I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

Contractor will be immediately disqualified if the answer to any of questions 1 through 6 is “no.”

To Contractors seeking prequalification as a subcontractor only: You must respond to all Part I questions, however your response to Part I, Question Number 5 will not be rated.

Contractor will be immediately disqualified if the answer to any of questions 7, 8, 9, 10, 11, or 12 is “yes.” If the answer to question 9 is “yes,” and if debarment would be the sole reason for denial of pre-qualification, any pre-qualification issued will exclude the debarment period.

1. Contractor possesses a valid and current California Contractor’s license for the project or projects for which it intends to submit a bid.
   
   ☐ Yes ☐ No

2. Contractor has a liability insurance policy with a policy limit of at least $1,000,000 per occurrence and $2,000,000 aggregate.
   
   ☐ Yes ☐ No  (Please provide a current Certificate of Insurance as verification)

   Contractor has a liability insurance policy with a policy limit of $5,000,000 per occurrence if requested.
   
   ☐ Yes ☐ No  (This is for information only and will not be scored)

3. Contractor has current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.
   
   ☐ Yes ☐ No  ☐ Contractor is exempt from this requirement, because it has no employees

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1 A “no” answer to Question 4 will not be disqualifying if the contractor is exempt from complying with Question 4, for reasons explained in footnote 3.

2 A contractor disqualified solely because of a “Yes” answer given to question 7, 8, or 10 may appeal the disqualification and provide an explanation of the relevant circumstances during the appeal procedure.
4. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information.³

☐ Yes  ☐ No

**NOTE:** A financial statement that is not either reviewed or audited is not acceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

5. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification if you are seeking pre-qualification for a single project; or (if you are seeking pre-qualification valid for this current year) (b) your current available bonding capacity.⁴

☐ Yes  ☐ No

**NOTE:** Notarized statement must be from the surety company, not an agent or broker. Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

6. Are you currently registered with the Department of Industrial Relations in accordance with Labor Code section 1725.5?

☐ Yes  ☐ No

If yes, what is your registration number ___________________________.

Please submit proof of registration.

7. Has your contractor’s license been revoked at any time in the last five years?

☐ Yes  ☐ No

8. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

☐ Yes  ☐ No

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³ Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is “no more than 25 per cent of the qualifying amount provided in section 14837(d)(1).” As of August 12, 2013, the qualifying amount is $10 million, and 25 per cent of that amount, therefore, is $2.5 million.

⁴ An additional notarized statement from the surety may be requested by the District at the time of submission of a bid, if this pre-qualification package is submitted more than 60 days prior to submission of the bid.
9. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

☐ Yes  ☐ No

If the answer is “Yes,” state the beginning and ending dates of the period of debarment:

___________________________

10. At any time during the last five years, has your firm or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?

☐ Yes ☐ No

11. At any time during the last seven years has your firm or any of its owners or officers been convicted of a crime or found to have violated the California False Claims Act?

☐ Yes ☐ No

12. In the last seven years has your firm or any of its owners or officers been denied an award of public works contract based on a finding by public agency that your company was not a responsible bidder?

☐ Yes ☐ No
14.  DUSD PREQUALIFICATION QUESTIONNAIRE

PART II.  ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

A.  Current Organization and Structure of the Business

15.  For Firms That Are Corporations:
16.  1a.  Date incorporated: ______________________________
17.  1b.  Under the laws of what state: _______________________
18.  1c.  Federal Identification Number: _______________________
19.  1d.  Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten per cent of the corporation’s stock.

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<td>52.</td>
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<td>54. Construction Firm</td>
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<td>56. Dates of Person’s Participation with Firm</td>
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For Firms That Are Partnerships:

70.  1a.  Date of formation: ______________________________
71.  1b.  Under the laws of what state: _______________________
72.  1c.  Provide all the following information for each partner who owns 10 per cent or more of the firm.

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<tr>
<th>73. Name</th>
<th>74. Position</th>
<th>75. Years with Co.</th>
<th>76. % Ownership</th>
<th>77. Last four Social Security #</th>
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*last four numbers of Social Security is suitable.

100. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. 

**NOTE:** For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.

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<th>101. Person’s Name</th>
<th>103. Construction Firm</th>
<th>105. Dates of Person’s Participation with Firm</th>
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118. **For Firms That Are Sole Proprietorships:**

119. 1a. Date of commencement of business: ________________________________

120. 1b. Social security number of company owner: ______________________

121. 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. 

**NOTE:** For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.

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<th>122. Person’s Name</th>
<th>124. Construction Company</th>
<th>126. Dates of Person’s Participation with Company</th>
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139. **For Firms That Intend to Make a Bid as Part of a Joint Venture:**

140. 1a. Date of commencement of joint venture: ______________________

141. 1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

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<th>142. Name of firm</th>
<th>143. % Ownership of Joint Venture</th>
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</table>
B. History of the Business and Organizational Performance

2. How many years has your organization completed work for public agencies? Years:_______

3. Has your organization ever been licensed in California under a different name or different license number?

153. ☐ Yes ☐ No

154. If “yes,” please list all name(s) and license number(s), on a separate signed page.

155. Are you currently pre-qualified with any other school district?

156. ☐ Yes ☐ No

157. If yes, please identify the school district(s), with contact information and the dollar rating that you have been pre-qualified for at such school district(s), on a separate signed page.

158. Has there been any change in ownership of the firm at any time during the last three years?

   NOTE: A corporation whose shares are publicly traded is not required to answer this question.

159. ☐ Yes ☐ No

160. If “yes,” explain on a separate signed page.

161. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?

   NOTE: Include information (including license number(s) about other firms if one firm owns 50 per cent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.

162. ☐ Yes ☐ No

163. If “yes,” explain on a separate signed page. Please include all name(s) and license number(s)

164. Are any corporate officers, partners or owners connected to any other construction firms?

   NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.

165. ☐ Yes ☐ No

166. If “yes,” explain on a separate signed page.

167.
168. List your firm’s gross revenues for each of the last three years:

169. Year: ___________ $______________

170. Year: ___________ $______________

171. Year: ___________ $______________

172. How many years has your organization been in business in California as a contractor under your present business name and license number? _______ Years

173. Is your firm currently the debtor in a bankruptcy case?

174. [ ] Yes [ ] No

175. If “yes,” please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

176. If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five years?

177. [ ] Yes [ ] No

178. If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

179. In what type of construction do you specialize?: ________________________________

180. What was the largest amount of work completed in one year: ____________________

181. Number of projects: _______ Year:_______

182. Amount of Largest Project:__________

183. [Questions above must be answered but will not be scored.]
C. **Licenses**

185. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

186. _____________________________________________________________________

187. _____________________________________________________________________

188. _____________________________________________________________________

189. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license:

190. _____________________________________________________________________

191. _____________________________________________________________________

192. [Questions above must be answered but will not be scored.]

193. Has your firm changed names or license number in the past five years?

194. [ ] Yes [ ] No

195. If “yes,” explain on a separate signed page, including the reason for the change.

196. Has any owner, partner or (for corporations) officer of your firm operated a construction firm under any other name in the last five years?

197. [ ] Yes [ ] No

198. If “yes,” explain on a separate signed page, including the reason for the change.

199. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the last five years even if such suspension or revocation was stayed?

200. [ ] Yes [ ] No

201. If “yes,” please explain on a separate signed sheet.

202. 
D. Surety and Bonding Information

203. Bonding capacity: Please provide a letter stating bondability from current surety company. Also, please provide documentation from your surety (not agency) identifying the following: NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

204. Name of bonding company/surety: ________________________________

205. Name of surety agent/contact person, address and telephone number:

206. _______________________________________________________________

207. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.  NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

208. __________________________________________________________________

209. (NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)

210. List all other sureties, not agencies (name, contact person, full address, phone number, largest bond obtained) that have written bonds for your firm during the last five years, including the dates during which each wrote the bonds (If necessary, list on separate signed sheet) NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.: 

211. __________________________________________________________________

212. __________________________________________________________________

213. __________________________________________________________________

214. __________________________________________________________________

215. During the last five years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required? NOTE: Contractors
seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

216.  ☐ Yes  ☐ No

217.  If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

218.  *(NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)*

219.  At any time during the past five years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm’s behalf, in connection with a construction project, either public or private?  *(NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.)*

220.  ☐ Yes  ☐ No

221.  If “yes,” explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any, at which the claim was resolved.

222.  *(NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)*

223.  Has your firm ever failed to complete a contract?

224.  ☐ Yes  ☐ No

225.  If “yes,” explain on a separate signed page.

226.  How many projects is your firm currently bonded for?  ________________

227.  What are the contract amounts your firm has currently bonded for?

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<th>228. Contracts</th>
<th>229. Amount Bonded</th>
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<td>239.</td>
</tr>
</tbody>
</table>
E. **Insurance**

241. Insurance Company: ____________________________________________

242. Address:

243. City, State, Zip: ____________________________________________

244. Phone Number: __________________________ Facsimile Number:

245. Contact Person: ____________________________________________

246. How long have you been with this insurance company?

247. __________________________________

248. If less than two years, please list prior insurance companies below:

<table>
<thead>
<tr>
<th>Insurance Company</th>
<th>Address</th>
<th>Phone</th>
<th>Contact Person</th>
<th>Year (s)</th>
</tr>
</thead>
<tbody>
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</table>

275. In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

276. □ Yes □ No

277. If “yes,” explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.
278. Has your organization ever had insurance terminated by a carrier in the past five (5) years due to an excessive claims history and/or nonpayment of premium?
   □ Yes    □ No

279. If “yes,” explain on a separate signed sheet. Name the insurance carrier, the form of insurance, and year of termination.

280.
F. **Safety Program & Workers’ Compensation**

281. Each bidder shall submit a copy of the Table of Contents from bidder’s established safety/injury prevention program which complies with the Contract Documents and all applicable governmental regulations. After determination of the successful bidder, its subcontractors must submit a copy of their respective safety/injury prevention programs within five (5) days of the District’s request.

282. Bidder: ______________________________________

283. Signature: ______________________________________

284. By: ___________________________________________

285. Date: __________________________________________

286. Each bidder shall submit its workers’ compensation experience modification factor. After determination of the successful bidder, its subcontractors must submit their workers compensation modification factor within five (5) days of District’s request.

287. List your firm’s Experience Modification Rate (EMR) (California Workers’ Compensation Insurance) for each of the past premium years:

288. Current Year: ________________

289. Previous Year: ________________

290. Year Prior to Previous Year: ________________

291. If your EMR for any of these three years is or was 1.25 or higher you may, if you wish, attach a letter of explanation.

292. Within the last five years has there ever been a period when your firm had employees but was without workers’ compensation insurance or state-approved self-insurance?

293. [ ] Yes  [ ] No

294. If “yes,” please explain the reason for the absence of workers’ compensation insurance on a separate signed page. If “No,” please provide a statement by your current workers’ compensation insurance carrier that verifies periods of workers’ compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your workers’ compensation insurance carrier verifying continuous workers’ compensation insurance coverage for the period that your firm has been in the construction business.)
G. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety

295. Each bidder, and its subcontractors, must declare any serious or willful violations of Part 1 (commencing with Section 6300) of Division 5 of the California Labor Code received during the last five years. This information must include all construction work undertaken in the United States by the bidder and any affiliate of the bidder. Separate information shall be submitted for each particular partnership, joint venture, corporation, Limited Liability Company or individual bidder or subcontractor. The bidder or its subcontractors may be requested to submit additional information or explanation of data, which District may require for evaluating the safety record. The term “affiliate” shall mean any firm, corporation, partnership, joint venture, limited liability company or association which is a member, joint venturer or partner of the bidder, or any such entity which owns a substantial interest in, or is owned in common with, the bidder, its subcontractor or any of its members, joint venturers or partners, or any such entity in which the bidder, its subcontractor, or any of their members, joint venturers or partners own a substantial interest.

296. Has your firm ever received a serious or willful safety violation during the last five (5) years?

297. ☐ Yes ☐ No

298. If “yes,” attached a separate signed page describing the violation, including information about the dates, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any.

299. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years? NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

300. ☐ Yes ☐ No

301. If “yes,” attached a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

302. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years? NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

303. ☐ Yes ☐ No
304. If “yes,” attach a separate signed page describing each citation.

305. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board or any local authorities cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years? NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

306. □ Yes □ No

307. If “yes,” attach a separate signed page describing each citation.

308. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

309. __________________________________________

310. How often do you conduct documented safety inspections on a construction site?

311. Daily ________ Weekly ________ Quarterly ________

312. Does your firm currently have a safety plan which complies with the current OSHA standards?

313. □ Yes □ No

314. Have any of your subcontractors you retained ever received a serious or willful industrial safety violation during the last five (5) years?

315. □ Yes □ No

316. If “yes,” attach a separate signed page listing each subcontractor, its license number and provide a brief explanation.

H. Prevailing Wage and Apprenticeship Compliance Record

317. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm’s failure to comply with the state’s prevailing wage laws? NOTE: This question refers only to your own firm’s violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

318. □ Yes □ No

319. If “yes,” attach a separate signed page or pages, describing the nature of each violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the
amount of back wages and penalties that you were required to pay.

320. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the federal Davis-Bacon prevailing wage requirements?

321. [ ] Yes [ ] No

322. If “yes,” attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

323. Provide the name, address and telephone number of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by the District.

324. 

325. 

326. If your firm operates its own State-approved apprenticeship program:

(a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.

(b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).

(c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

327. 

328. 

329. 

330. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works? NOTE: You may omit reference to any incident that occurred prior to January 1, 1998, if the violation was by a subcontractor and your
firm, as general contractor on a project, had no knowledge of the subcontractor’s violation at the time they occurred.

331. ☐ Yes ☐ No

332. If “yes,” provide the date(s) of such findings, and attach copies of the Department’s final decision(s)

I. Disputes

333. At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?

334. ☐ Yes ☐ No

335. If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

336. In the last five years has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? NOTE: “Associated with” refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

337. ☐ Yes ☐ No

338. If “yes,” explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

339. * * * * *

340. NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about “pass-through” disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than $50,000.

341. In the past five years has any claim against your firm concerning your firm’s work on a construction project in California been filed in court or arbitration?

342. ☐ Yes ☐ No
343. If “yes,” on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

344. In the past five years has your firm made any claim against a project owner concerning work on a project in California or payment for a contract in California and filed that claim in court or arbitration?

345. ☐ Yes ☐ No

346. If “yes,” on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

J. Criminal Matters and Related Civil Suits

347. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

348. ☐ Yes ☐ No

349. If “yes,” explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

350. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

351. ☐ Yes ☐ No

352. If “yes,” explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

353. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

354. ☐ Yes ☐ No

355. If “yes,” identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.
PART III. FINANCIAL INFORMATION

357. Audited or reviewed statements are required for all construction projects totaling over $1,000,000 or more (A certificate of a licensed accountant will be required in all cases).

358. 1. COMPLETE THIS CERTIFICATE FOR A REVIEW ONLY OF FINANCIAL STATEMENT

359.

360. We have reviewed the accompanying financial statement of __________________________ as of __________________________. The information included in the financial statement is the representation of the management of the above firm.

361. Based on our review with the exception of the matter(s) described in the following paragraph(s), we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with generally accepted accounting principles.

362.

363. __________________________   __________________________
(Type Name of Firm)   (Accountant Signature)

364.

365. __________________________   __________________________
(Telephone Number)   (License Number)

366. (NOTE THIS REVIEW CONSISTS PRINCIPALLY OF INQUIRIES OF MANAGEMENT AND APPROPRIATE ANALYTICAL PROCEDURES APPLIED TO THIS FINANCIAL DATA. IT IS SUBSTANTIALLY LESS IN SCOPE THAN AN EXAMINATION IN ACCORDANCE WITH GENERALLY ACCEPTED AUDITING STANDARDS, THE OBJECTIVE OF WHICH IS THE EXPRESSION OF AN OPINION REGARDING THE FINANCIAL STATEMENTS TAKEN AS A WHOLE. ACCORDINGLY, WE HAVE NOT EXPRESSED SUCH AN OPINION.)
PART IV. FINANCIAL INFORMATION

369. Audited or reviewed statements are required for all construction projects totaling over $1,000,000 or more (A certificate of a licensed accountant will be required in all cases)

370. 1. COMPLETE THIS CERTIFICATE FOR AN AUDIT OF FINANCIAL STATEMENT

372. STATE OF: ______________________

373. We have examined the Financial Statement of ______________________________ as of __________________________. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

374. In our opinion, the accompanying financial statement included on pages ______ to ______, inclusive, sets forth fairly, in all material respects, the financial condition of __________________________________ as of __________________________, in conformity with generally accepted accounting principles.

376. ___________________________________________ (Accountant Signature)

377. ___________________________________________ (Type Name of Firm)

378. ___________________________________________ (License Number)

378. (Telephone Number)

379. Special Note to Accountant: the above Certificate of Accountant shall not be made by any individual who is in the regular employ of the individual, partnership or corporation submitting the statement; or by any individual who is a member of the firm with more than ten percent financial interest.
381. DUSD PREQUALIFICATION QUESTIONNAIRE

382.

383. ACCOUNTANT’S RELEASE LETTER

384.

385. By signing the form below, I authorize the Dixon Unified School District to contact our company’s licensed accounting firm to verify our most recent audited or reviewed financial statement. I understand the financial statement is confidential information and is not open to public inspection.

386.

387. ____________________________
   
   Signature

388. ____________________________
   
   Printed Name / Title

389. ____________________________
   
   Company Name

390. ____________________________
   
   Date
Each prospective bidder must have a current and active license at the time of the award and must submit the following information on this form.

**DECLARATION**

I, __________________________________________ (printed name) hereby declare that I am the __________________________________ (title) of __________________________ (name of bidder) submitting this Prequalification Statement; that I am duly authorized to execute this Prequalification Statement on behalf of the above-named company; and that all information set forth in this Prequalification Statement and all attachments hereto are, to the best of my knowledge, true, accurate, and complete as of its submission date. I acknowledge that any false statements, inaccuracies or failure to disclose are grounds for disqualification. In executing this Declaration, I hereby permit the Dixon Unified School District to contact any owner, school district, contractor, subcontractor, supplier or any other party that the Dixon Unified School District deems relevant for purposes of verifying or gathering any information necessary to complete the evaluation of this pre-qualification submittal.

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was subscribed at __________________________________ (location and city), County of __________________________________________, State of __________________________, on __________________________ (date).

___________________________________ (Signature)

(If signed by other than the sole proprietor, a general partner, or corporate officer, attach original notarized power of attorney or corporate resolution.)

All information submitted for prequalification evaluation will be considered official information acquired in confidence and the District will maintain its confidentiality to the extent permitted by law.
407. **IMPORTANT INFORMATION:** Please note: Declaration under penalty of perjury (last page of questionnaire) is required under State law. Failure to sign form will invalidate the prequalification packet. A passing score in general for prequalification does not guarantee that bidder will be eligible to bid this particular project. Contractors will receive a separate determination as to the overall prequalification dollar limit.

408. **CONTACT INFORMATION**

409. Contractor_______________________________________________________________

410. — (as it appears on license)

411. Check one of the following:

412. □ Corporation
413. □ Partnership
414. □ Sole Proprietorship
415. □ Joint Venture

418. Contact Person: ________________________________

420. Address (City, State, Zip): ________________________________

422. Phone: ________________________________ Fax: ________________________________

424. Email: ________________________________ Company Website: ________________________________

426. Contractor’s License Number(s) and Types (Please include expiration date):

433. Tax ID Number

435. If firm is a sole proprietor or partnership:

437. Owner(s) of Company ____________________________________________________________

438. Company Union Status: Union Non-Union
Minority Status:  MBE  DBE  DVBE  SBE  DBE

Other Minority Certification: 

PART I. ESSENTIAL REQUIREMENTS FOR QUALIFICATION

447. Contractor will be immediately disqualified if the answer to any of questions 1 through 6 is “no.”

448. To Contractors seeking prequalification as a subcontractor only: You must respond to all Part I questions, however your response to Part I, Question Number 5 will not be rated.

449. Contractor will be immediately disqualified if the answer to any of questions 7, 8, 9, 10, 11, or 12 is “yes.” If the answer to question 9 is “yes,” and if debarment would be the sole reason for denial of pre-qualification, any pre-qualification issued will exclude the debarment period.

1. Contractor possesses a valid and current California Contractor’s license for the project or projects for which it intends to submit a bid.

450. □ Yes □ No

2. Contractor has a liability insurance policy with a policy limit of at least $1,000,000 per occurrence and $2,000,000 aggregate.

451. □ Yes □ No (Please provide a current Certificate of Insurance as verification)

Contractor has a liability insurance policy with a policy limit of $5,000,000 per occurrence if requested.

452. □ Yes □ No (This is for information only and will not be scored)

453. Contractor has current workers’ compensation insurance policy as required by the Labor Code or is legally self-insured pursuant to Labor Code section 3700 et. seq.

454. □ Yes □ No □ Contractor is exempt from this requirement, because it has no employees

455. Have you attached your latest copy of a reviewed or audited financial statement with accompanying notes and supplemental information.3

---

1 A “no” answer to Question 4 will not be disqualifying if the contractor is exempt from complying with Question 4, for reasons explained in footnote 3.

2 A contractor disqualified solely because of a “Yes” answer given to question 7, 8, or 10 may appeal the disqualification and provide an explanation of the relevant circumstances during the appeal procedure.

3 Public Contract Code section 20101(e) exempts from this requirement a contractor who has qualified as a small business pursuant to Government Code section 14837(d)(1), if the bid is “no more than 25 per cent of the qualifying amount provided in section 14837(d)(1).” As of August 12, 2013, the qualifying amount is $10 million, and 25 per cent of that amount, therefore, is $2.5 million.
456. □ Yes □ No

457. **NOTE:** A financial statement that is not either reviewed or audited is not acceptable. A letter verifying availability of a line of credit may also be attached; however, it will be considered as supplemental information only, and is not a substitute for the required financial statement.

458. Have you attached a notarized statement from an admitted surety insurer (approved by the California Department of Insurance) and authorized to issue bonds in the State of California, which states: (a) that your current bonding capacity is sufficient for the project for which you seek pre-qualification if you are seeking pre-qualification for a single project; or (if you are seeking pre-qualification valid for this current year) (b) your current available bonding capacity?¹

459. □ Yes □ No

460. **NOTE:** Notarized statement must be from the surety company, not an agent or broker. Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

461. Are you currently registered with the Department of Industrial Relations in accordance with Labor Code section 1725.5?

462. □ Yes □ No

463. If yes, what is your registration number ___________________________.

464. Please submit proof of registration.

465. Has your contractor’s license been revoked at any time in the last five years?

466. □ Yes □ No

467. Has a surety firm completed a contract on your behalf, or paid for completion because your firm was default terminated by the project owner within the last five (5) years?

468. □ Yes □ No

469. At the time of submitting this pre-qualification form, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either Labor Code section 1777.1 or Labor Code section 1777.7?

470. □ Yes □ No

471. If the answer is “Yes,” state the beginning and ending dates of the period of debarment:

---
¹ An additional notarized statement from the surety may be requested by the District at the time of submission of a bid, if this pre-qualification package is submitted more than 60 days prior to submission of the bid.
472. ___________________________

473. At any time during the last five years, has your firm or any of its owners or officers been convicted of a crime involving the awarding of a contract of a government construction project, or the bidding or performance of a government contract?

☐ Yes ☐ No

474. At any time during the last seven years has your firm or any of its owners or officers been convicted of a crime or found to have violated the California False Claims Act?

☐ Yes ☐ No

475. In the last seven years has your firm or any of its owners or officers been denied an award of public works contract based on a finding by public agency that your company was not a responsible bidder?

☐ Yes ☐ No

476. ___________________________

477. ___________________________
## 478. DUSD PREQUALIFICATION QUESTIONNAIRE SCORING

### PART V. ORGANIZATION, HISTORY, ORGANIZATIONAL PERFORMANCE, COMPLIANCE WITH CIVIL AND CRIMINAL LAWS

#### A. Current Organization and Structure of the Business

479. **For Firms That Are Corporations:**

- 480. 1a. Date incorporated: 
- 481. 1b. Under the laws of what state: 
- 482. Federal Identification Number: 
- 483. 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten per cent of the corporation’s stock.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Years with Co.</th>
<th>% Ownership</th>
<th>Last four Social Security *</th>
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</thead>
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</table>

514.

515. 1d. Identify every construction firm that any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. **NOTE: For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or 10 per cent or more of its stock, if the business is a corporation.**

<table>
<thead>
<tr>
<th>Person’s Name</th>
<th>Construction Firm</th>
<th>Dates of Person’s Participation with Firm</th>
</tr>
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<tbody>
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<td>516.</td>
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</table>

533. **For Firms That Are Partnerships:**

- 534. 1a. Date of formation: 
- 535. 1b. Under the laws of what state: 
- 536. 1c. Provide all the following information for each partner who owns 10 per cent or more of the firm.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Years with Co.</th>
<th>% Ownership</th>
<th>Last four Social Security #’s</th>
</tr>
</thead>
<tbody>
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<td>538.</td>
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</tbody>
</table>
*last four numbers of Social Security is suitable.

**565.** 1d. Identify every construction company that any partner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. **NOTE:** For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.

<table>
<thead>
<tr>
<th>Person’s Name</th>
<th>Construction Company</th>
<th>Dates of Person’s Participation with Company</th>
</tr>
</thead>
<tbody>
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</table>

**For Firms That Are Sole Proprietorships:**

**584.** 1a. Date of commencement of business. ____________________________

**585.** 1b. Social security number of company owner. ____________________________

**586.** 1c. Identify every construction firm that the business owner has been associated with (as owner, general partner, limited partner or officer) at any time during the last five years. **NOTE:** For this question, “owner” and “partner” refer to ownership of ten per cent or more of the business, or ten per cent or more of its stock, if the business is a corporation.

<table>
<thead>
<tr>
<th>Person’s Name</th>
<th>Construction Company</th>
<th>Dates of Person’s Participation with Company</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

**For Firms That Intend to Make a Bid as Part of a Joint Venture:**

**604.** 1a. Date of commencement of joint venture. ____________________________

**606.** 1b. Provide all of the following information for each firm that is a member of the joint venture that expects to bid on one or more projects:

<table>
<thead>
<tr>
<th>Name of firm</th>
<th>% Ownership of Joint Venture</th>
</tr>
</thead>
<tbody>
<tr>
<td>610.</td>
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</table>
B. History of the Business and Organizational Performance

2. How many years has your organization completed work for public agencies? Years:______

   619. 6 or more years=5
        5 years=4
        4 years=3
        3 years=2
        1 full year =1

3. Has your organization ever been licensed in California under a different name or different license number?

   620.  □ Yes  □ No

   621. If “yes,” please list all name(s) and license number(s), on a separate signed page.

   622. □=3; Yes=(Adjustment to 2 if reason for different name or different license number is a because of a legal merger.)

623. Are you currently pre-qualified with any other school district?

   624. □ Yes  □ No

   625. If yes, please identify the school district(s), with contact information and the dollar rating that you have been pre-qualified for at such school district(s), on a separate signed page.

   626. □=0; Yes=3

627. Has there been any change in ownership of the firm at any time during the last three years? NOTE: A corporation whose shares are publicly traded is not required to answer this question.

   628. □ Yes  □ No

   629. If “yes,” explain on a separate signed page.

   630. □=3; Yes=0

631. Is the firm a subsidiary, parent, holding company or affiliate of another construction firm?

   NOTE: Include information (including license number(s) about other firms if one firm owns 50 per cent or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm.

   632. □ Yes  □ No
If “yes,” explain on a separate signed page. Please include all name(s) and license number(s)

No=3; Yes=0 (Adjustment to 2 if reason firm is a subsidiary, parent, holding company or affiliate of another construction firm is because of a legal merger.)

Are any corporate officers, partners or owners connected to any other construction firms?

NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm.

☐ Yes ☐ No

If “yes,” explain on a separate signed page.

No=3; Yes =0 (Adjustment to 2 if the name of other construction firms corporate officers, partners or owners are connected to, are connected to current applicant firm by way of legal merger.)

List your firm’s gross revenues for each of the last three years:

Year: $__________

How many years has your organization been in business in California as a contractor under your present business name and license number? _______ Years

6 or more years=5
5 years=4
4 years=3
2-3 years=2
1 full year=1

Is your firm currently the debtor in a bankruptcy case?

☐ Yes ☐ No

If “yes,” please attach a copy of the bankruptcy petition, showing the case number, and the date on which the petition was filed.

No=3; Yes=0

If your firm is not currently in bankruptcy, was your firm in bankruptcy at any time during the last five years?

☐ Yes ☐ No
651. If “yes,” please attach a copy of the bankruptcy petition, showing the case number and the date on which the petition was filed, and a copy of the Bankruptcy Court’s discharge order, or of any other document that ended the case, if no discharge order was issued.

652. In what type of construction do you specialize?: _________________________________

653. **No=3; Yes=0**

654. What was the largest amount of work completed in one year: __________________________

655. Number of projects: _______ Year:_______ Amount of Largest Project:___________

C. **Licenses**

656. List all California construction license numbers, classifications and expiration dates of the California contractor licenses held by your firm:

657. ______________________________

658. ______________________________

659. If any of your firm’s license(s) are held in the name of a corporation or partnership, list below the names of the qualifying individual(s) listed on the CSLB records who meet(s) the experience and examination requirements for each license.

660. ______________________________

661. ______________________________

662. Has your firm changed names or license number in the past five years?

663. ☐ Yes ☐ No

664. If “yes,” explain on a separate signed page, including the reason for the change.

665. **No=3; Yes=0 (Adjustment to 2 if reason for changed name or license number because of a legal merger)**

666. Has any owner, partner or (for corporations) officer of your firm operated a construction firm under any other name in the last five years?

667. ☐ Yes ☐ No
668. If “yes,” explain on a separate signed page, including the reason for the change.

669. No=3; Yes =0 (Adjustment to 2 if name of other firm operated by any owner, partner or (for corporations) officer was or is a firm that legally merged with current applicant firm.)

670. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended or revoked within the last five years even if such suspension or revocation was stayed?

671. ☐ Yes ☐ No

672. If “yes,” please explain on a separate signed sheet.

673. No=5; Yes=0

D. Surety and Bonding Information

674. Bonding capacity: Please provide a letter stating bondability from current surety company. Also, please provide documentation from your surety (not agency) identifying the following: NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

675. Name of bonding company/surety: __________________________

676. Name of surety agent/contact person, address and telephone number:

677. __________________________

678. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so. NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

679. __________________________

680. No=5

Over 1% but not over 1.25%=4
Over 1.25% but not over 1.5%=3
Over 1.5%=0
681. (NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)

682. List all other sureties, not agencies (name, contact person, full address, phone number, largest bond obtained) that have written bonds for your firm during the last five years, including the dates during which each wrote the bonds (If necessary, list on separate signed sheet) NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

683.

684.

685.

686.

687. During the last five years, has your firm ever been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public construction project when one was required? NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

688. □ Yes □ No

689. If yes, provide details on a separate signed sheet indicating the date when your firm was denied coverage and the name of the company or companies which denied coverage; and the period during which you had no surety bond in place.

690. No=5; Yes=0

691. (NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)

692. At any time during the past five years, has any surety company made any payments on your firm’s behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm’s behalf, in connection with a construction project, either public or private? NOTE: Contractors seeking prequalification as a subcontractor only: You must respond to this question, however you will not be rated according to your response.

693. □ Yes □ No

694. If “yes,” explain on a separate signed page the amount of each such claim, the name and telephone number of the claimant, the date of the claim, the grounds for the claim, the present status of the claim, the date of resolution of such claim if resolved, the method by which such was resolved if resolved, the nature of the resolution and the amount, if any,
at which the claim was resolved.

695.  **No=5**

- Yes (1 claim)=5
- Yes (2 claims)=3
- Yes (more than 2 claims)=SUBTRACT 5 points

696.  (*NOTE: Contractors seeking prequalification as a subcontractor only: Response will not be rated.*)

697.  Has your firm ever failed to complete a contract?

698.  □ Yes  □ No

699.  If “yes,” explain on a separate signed page.

700.  **No=3; Yes=0**

701.  How many projects is your firm currently bonded for? _________________

702.  What are the contract amounts your firm has currently bonded?

<table>
<thead>
<tr>
<th>703. Contracts</th>
<th>704. Amount Bonded</th>
</tr>
</thead>
<tbody>
<tr>
<td>705.</td>
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</tbody>
</table>

E.  **Insurance**

715.  Insurance Company:

_____________________________________________________


716.  Address:

_____________________________________________________

717.  City,  State,  Zip:

_____________________________________________________

718.  Phone Number: ________________________________  Facsimile Number:

_____________________________________________________

719.  Contact  Person:

_____________________________________________________

720.  How long have you been with this insurance company?
5 or more years=3
2 to 4 years=1
1 year or less=0

If less than two years, please list prior insurance companies below:

<table>
<thead>
<tr>
<th>Insurance Company</th>
<th>Address</th>
<th>Phone</th>
<th>Contact Person</th>
<th>Year(s)</th>
</tr>
</thead>
<tbody>
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In the last five years has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes  No

If “yes,” explain on a separate signed page. Name the insurance carrier, the form of insurance and the year of the refusal.

No=5
Yes (1 instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

Has your organization ever had insurance terminated by a carrier in the past five (5) years due to an excessive claims history and/or nonpayment of premium?

If “yes,” explain on a separate signed sheet. Name the insurance carrier, the form of insurance, and year of termination.

No=3; Yes=0

F. Safety Program & Workers’ Compensation

Each bidder shall submit a copy of the Table of Contents from bidder’s established safety/injury prevention program which complies with the Contract Documents and all applicable governmental regulations. After determination of the successful bidder, its
subcontractors must submit a copy of their respective safety/injury prevention programs within five (5) days of the District’s request.

751. Bidder: ______________________________________

752. Signature: ______________________________________

753. By: ___________________________________________

754. Date: __________________________________________

755. Each bidder shall submit its workers’ compensation experience modification factor. After determination of the successful bidder, its subcontractors must submit their workers compensation modification factor within five (5) days of District’s request.

756.
757. List your firm’s Experience Modification Rate (EMR) (California Workers’ Compensation Insurance) for each of the past premium years:

758. Current Year: _______________

759. Previous Year: _______________

760. Year Prior to Previous Year: _______________

761. If your EMR for any of these three years is or was 1.25 or higher you may, if you wish, attach a letter of explanation.

762. 3 year average EMR of .95 or less=5 points
     3 year average EMR of over .95 but no more than 1.0=3 points
     Over 1.0=0

763. Within the last five years has there ever been a period when your firm had employees but was without workers’ compensation insurance or state-approved self-insurance?

764. ☐ Yes ☐ No

765. If “yes,” please explain the reason for the absence of workers’ compensation insurance on a separate signed page. If “No,” please provide a statement by your current workers’ compensation insurance carrier that verifies periods of workers’ compensation insurance coverage for the last five years. (If your firm has been in the construction business for less than five years, provide a statement by your workers’ compensation insurance carrier verifying continuous workers’ compensation insurance coverage for the period that your firm has been in the construction business.)

766. No=5
     Yes (1 instance)=5
     Any other answer=0

G. Compliance with Occupational Safety and Health Laws and with Other Labor Legislation Safety

767. Each bidder, and its subcontractors, must declare any serious or willful violations of Part 1 (commencing with Section 6300) of Division 5 of the California Labor Code received during the last five years. This information must include all construction work undertaken in the United States by the bidder and any affiliate of the bidder. Separate information shall be submitted for each particular partnership, joint venture, corporation, Limited Liability Company or individual bidder or subcontractor. The bidder or its subcontractors may be requested to submit additional information or explanation of data, which District may require for evaluating the safety record. The term “affiliate” shall mean any firm, corporation, partnership, joint venture, limited liability company or association which is a member, joint venturer or partner of the bidder, or any such entity which owns a substantial interest in, or is owned in common with, the bidder, its
subcontractor or any of its members, joint venturers or partners, or any such entity in which the bidder, its subcontractor, or any of their members, joint venturers or partners own a substantial interest.

768. Has your firm ever received a serious or willful safety violation during the last five (5) years?

769. □ Yes □ No

770. If “yes,” attached a separate signed page describing the violation, including information about the dates, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any.

771. No=3
Yes=1
Yes=0 (more than 1 occasion)

772. Has CAL OSHA cited and assessed penalties against your firm for any “serious,” “willful” or “repeat” violations of its safety or health regulations in the past five years?

NOTE: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.

773. □ Yes □ No

774. If “yes,” attached a separate signed page describing the citations, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed to the Occupational Safety and Health Appeals Board and a decision has been issued, state the case number and the date of the decision.

775. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

776. No=5
Yes = (1 instance)=5
Yes = (2 instance)=3
Yes=(more than 2 instances)=0

777. If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

778. No =5
Yes (1,2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0
780. Has the federal Occupational Safety and Health Administration cited and assessed penalties against your firm in the past five years? NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

781. ☐ Yes ☐ No

782. If “yes,” attach a separate signed page describing each citation.

783. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

784. No=5
Yes=(1 instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

785. If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

786. No=5
Yes (1, 2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0

787. Has the EPA or any Air Quality Management District or any Regional Water Quality Control Board or any local authorities cited and assessed penalties against either your firm or the owner of a project on which your firm was the contractor, in the past five years? NOTE: If you have filed an appeal of a citation and the Appeals Board has not yet ruled on your appeal, or if there is a court appeal pending, you need not include information about the citation.

788. ☐ Yes ☐ No

789. If “yes,” attach a separate signed page describing each citation.

790. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

791. No=5
Yes (1 instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

792. If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:
793. No=5
   Yes (1, 2, or 3 such instances)=5
   Yes (4 or 5 such instances)=3
   Yes (more than 5 instances)=0

794. How often do you require documented safety meetings to be held for construction employees and field supervisors during the course of a project?

795. ______________________

796. Meeting once a week or more=3
   Any other=0

797. How often do you conduct documented safety inspections on a construction site?

798. Daily ______  Weekly ________  Quarterly ________

799. Meeting daily=3
   Meeting weekly=1
   Any other=0

800. Does your firm currently have a safety plan which complies with the current OSHA standards?

801. ☐ Yes  ☐ No

802. Yes=3; No=0

803. Have any of your subcontractors you retained ever received a serious or willful industrial safety violation during the last five (5) years?

804. ☐ Yes  ☐ No

805. If “yes,” attach a separate signed page listing each subcontractor, its license number and provide a brief explanation.

806. No=3; Yes=1 (1 occasion); Yes=0 (more than 1 occasion)

H. Prevailing Wage and Apprenticeship Compliance Record

807. Has there been more than one occasion during the last five years in which your firm was required to pay either back wages or penalties for your own firm’s failure to comply with the state’s prevailing wage laws? NOTE: This question refers only to your own firm’s violation of prevailing wage laws, not to violations of the prevailing wage laws by a subcontractor.

808. ☐ Yes  ☐ No

809. If “yes,” attach a separate signed page or pages, describing the nature of each violation,
identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid and the amount of back wages and penalties that you were required to pay.

810. *If the firm’s average gross revenues for the last three years were less than $50million, scoring is as follows:*

811. No=5
    Yes (1 or 2 such instances)=5
    Yes (3 instances)=3
    Yes (more than 3 instances)=0

812. *If the firm’s average gross revenues for the last three years were more than $50million, scoring is as follows:*

813. No=5
    Yes (no more than 4 instances)=5
    Yes (5 or 6 instances)=3
    Yes (more than 6 instances)=0

814. During the last five years, has there been more than one occasion in which your own firm has been penalized or required to pay back wages for failure to comply with the federal Davis-Bacon prevailing wage requirements?

815. [ ] Yes [ ] No

816. If “yes,” attach a separate signed page or pages describing the nature of the violation, identifying the name of the project, the date of its completion, the public agency for which it was constructed; the number of employees who were initially underpaid, the amount of back wages you were required to pay along with the amount of any penalty paid.

817. *If the firm’s average gross revenues for the last three years were less than $50million, scoring is as follows:*

818. No=5
    Yes (1 or 2 such instances)=5
    Yes (3 instances)=3
    Yes (more than 3 instances)=0

819. *If the firm’s average gross revenues for the last three years were more than $50million, scoring is as follows:*

820. No=5
    Yes (no more than 4 instances)=5
    Yes (5 or 6 instances)=3
    No=5; Yes (1 or 2 such instances)=5; Yes (3 instances)=3
    Yes (more than 3 instances)=0
821. Provide the **name, address and telephone number** of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your company for use on any public work project for which you are awarded a contract by the District.

822. __________________________________________

823. __________________________________________

824. **If at least one approved apprenticeship program listed=5 points**

Any other answer=0

825. If your firm operates its own State-approved apprenticeship program:

(a) Identify the craft or crafts in which your firm provided apprenticeship training in the past year.

(b) State the year in which each such apprenticeship program was approved, and attach evidence of the most recent California Apprenticeship Council approval(s) of your apprenticeship program(s).

(c) State the number of individuals who were employed by your firm as apprentices at any time during the past three years in each apprenticeship and the number of persons who, during the past three years, completed apprenticeships in each craft while employed by your firm.

826. __________________________________________

827. __________________________________________

828. __________________________________________

829. **If one or more persons completed an approved apprenticeship program while employed by the firm=5 points;**

If no persons completed an approved apprenticeship while employed by the firm=0 points

830. At any time during the last five years, has your firm been found to have violated any provision of California apprenticeship laws or regulations, or the laws pertaining to use of apprentices on public works? **NOTE: You may omit reference to any incident that occurred prior to January 1, 1998, if the violation was by a subcontractor and your firm, as general contractor on a project, had no knowledge of the subcontractor’s violation at the time they occurred.**

831. □ Yes □ No

832. If “yes,” provide the date(s) of such findings, and attach copies of the Department’s final decision(s)
If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

- No = 5
- Yes (1 or 2 such instances) = 5
- Yes (3 instances) = 3
- Yes (more than 3 instances) = 0

If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

- No = 5
- Yes (no more than 4 such instances) = 5
- Yes (5 or 6 such instances) = 3
- Yes (more than 6 instances) = 0

I. Disputes

At any time in the last five years has your firm been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?

- Yes
- No

If yes, explain on a separate signed page, identifying all such projects by owner, owner’s address, the date of completion of the project, amount of liquidated damages assessed and all other information necessary to fully explain the assessment of liquidated damages.

No projects with liquidated damages of more than $50,000 = 5 points
One project with liquidated damages = 5 points
Two projects with liquidated damages of more than $50,000 = 3 points
Any other answer = 0 points

In the last five years has your firm, or any firm with which any of your company’s owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason? NOTE: “Associated with” refers to another construction firm in which an owner, partner or officer of your firm held a similar position, and which is listed in response to question 1c or 1d on this form.

- Yes
- No

If “yes,” explain on a separate signed page. State whether the firm involved was the firm applying for pre-qualification here or another firm. Identify by name of the company, the name of the person within your firm who was associated with that company, the year of the event, the owner of the project, the project and the basis for the action.

No = 5; Yes = 0
NOTE: The following two questions refer only to disputes between your firm and the owner of a project. You need not include information about disputes between your firm and a supplier, another contractor, or subcontractor. You need not include information about “pass-through” disputes in which the actual dispute is between a sub-contractor and a project owner. Also, you may omit reference to all disputes about amounts of less than $50,000.

In the past five years has any claim against your firm concerning your firm’s work on a construction project in California been filed in court or arbitration?

Yes ☐ No ☐

If “yes,” on separate signed sheets of paper identify the claim(s) by providing the project name, date of the claim, name of the claimant, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

No=5
Yes (1 such instances)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

No=5
Yes (1, 2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0

In the past five years has your firm made any claim against a project owner concerning work on a project in California or payment for a contract in California and filed that claim in court or arbitration?

Yes ☐ No ☐

If “yes,” on separate signed sheets of paper identify the claim by providing the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court in which the case was filed and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

If the firm’s average gross revenues for the last three years were less than $50 million,
scoring is as follows:

858.  
No=5
Yes (1 such instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

859.  
If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

860.  
No=5
Yes (1, 2, or 3 such instances)=5
Yes (4, or 5 such instances)=3
Yes (more than 5 instances)=0

J. Criminal Matters and Related Civil Suits

861. Has your firm or any of its owners, officers or partners ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public agency or entity?

862. □ Yes □ No

863. If “yes,” explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the investigation and the grounds for the finding.

864. No=5; Yes=SUBTRACT 5 points

865. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

866. □ Yes □ No

867. If “yes,” explain on a separate signed page, including identifying who was involved, the name of the public agency, the date of the conviction and the grounds for the conviction.

868. No=5; Yes=SUBTRACT 5 points

869. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

870. □ Yes □ No

871. If “yes,” identify on a separate signed page the person or persons convicted, the court (the county if a state court, the district or location of the federal court), the year and the criminal conduct.

872. No=5; Yes=SUBTRACT 5 points
875. **Part II, B.**

2. 6 or more years = 5
   5 years = 4
   4 years = 3
   3 years = 2
   1 full year = 1

3. No=3; Yes=0
   (Adjustment to 2 if reason for different name or different license number is a because of a legal merger.)

4. No=0; Yes=3

5. No=3; Yes=0

6. No=3; Yes=0
   (Adjustment to 2 if reason firm is a subsidiary, parent, holding company or affiliate of another construction firm is because of a legal merger.)

7. No=3; Yes=0
   (Adjustment to 2 if the name of other construction firms corporate officers, partners or owners are connected to, are connected to current applicant firm by way of legal merger.)

8. 6 or more years = 5
   5 years = 4
   4 years = 3
   2-3 years = 2
   1 full year = 1

9. No=3; Yes=0

10. No=3; Yes=0

11. [Not Scored]

876. **Part II, C.**

12. No=3; Yes=0
   (Adjustment to 2 if reason for changed name or license number because of a legal merger)

13. No=3; Yes=0
   (Adjustment to 2 if name of other firm operated by any owner, partner or (for corporations) officer was or is a firm that legally merged with current applicant firm.)
14. No=5; Yes=0

877. **Part II, D.**

15. No=5
Over 1% but not over 1.25%=4
Over 1.25% but not over 1.5%=3
Over 1.5%=0

878. *(Note: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)*

16. No=5; Yes=0

879. *(Note: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)*

17. No=5
Yes (1 claim)=5
Yes (2 claims)=3
Yes (more than 2 claims)=SUBTRACT 5 points

880. *(Note: Contractors seeking prequalification as a subcontractor only: Response will not be rated.)*

18. No=3; Yes=0

881. **Part II, E.**

19. 5 or more years =3
2 to 4 years =1
1 year or less =0

20. No=5
Yes (1 instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

21. No=3; Yes=0

882.
883. **Part II, F.**

22. 3 year average EMR of .95 or less=5 points
    3 year average EMR of over .95 but no more than 1.0=3 points
    Over 1.0=0

23. No=5
    Yes (1 instance)=5
    Any other answer=0

884. **Part II, G.**

24. No=3
    Yes=1 (1 occasion)
    Yes=0 (more than 1 occasion)

25. *If the firm's average gross revenues for the last three years were less than $50 million, scoring is as follows:*

    No=5
    Yes (1 instance)=5
    Yes (2 instances)=3
    Yes (more than 2 instances)=0

    *If the firm's average gross revenues for the last three years were more than $50 million, scoring is as follows:*

    No=5
    Yes (1, 2, or 3 such instances)=5
    Yes (4 or 5 such instances)=3
    Yes (more than 5 instances)=0

26. *If the firm's average gross revenues for the last three years were less than $50 million, scoring is as follows:*

    No=5
    Yes (1 instance)=5
    Yes (2 instances)=3
    Yes (more than 2 instances)=0

    *If the firm's average gross revenues for the last three years were more than $50 million, scoring is as follows:*

    No=5
    Yes (1, 2, or 3 such instances)=5
    Yes (4 or 5 such instances)=3
    Yes (more than 5 instances)=0
27. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

No=5
Yes (1 instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

If the firm’s average gross revenues for the last three years was more than $50 million, scoring is as follows:

No=5
Yes (1, 2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0

28. Meeting once a week or more=3
Any other=0

29. Meeting daily=3
Meeting weekly=1
Any other=0

30. Yes=3; No=0

31. No=3
Yes=1 (1 occasion)
Yes=0 (more than 1 occasion)

32. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

No=5
Yes (1 or 2 such instances)=5
Yes (3 instances)=3
Yes (more than 3 instances)=0

If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

No=5
Yes (no more than 4 such instances)=5
Yes (5 or 6 such instances)=3
Yes (more than 6 instances)=0
33. *If the firm's average gross revenues for the last three years were less than $50 million, scoring is as follows:*

No=5
Yes (1 or 2 such instances)=5  
Yes (3 instances)=3  
Yes (more than 3 instances)=0

*If the firm's average gross revenues for the last three years was more than $50 million, scoring is as follows:*

No=5
Yes (no more than 4 such instances)=5  
Yes (5 or 6 such instances)=3  
Yes (more than 6 instances)=0

34. If at least one approved apprenticeship program listed=5 points
Any other answer=0 points

35. If one or more persons completed an approved apprenticeship while employed by the firm=5 points
If no persons completed an approved apprenticeship while employed by the firm=0 points

36. *If the firm's average gross revenues for the last three years were less than $50 million, scoring is as follows:*

No=5
Yes (1 or 2 such instances)=5  
Yes (3 instances)=3  
Yes (more than 3 instances)=0

*If the firm's average gross revenues for the last three years were more than $50 million, scoring is as follows:*

No=5
Yes (no more than 4 such instances)=5  
Yes (5 or 6 such instances)=3  
Yes (more than 6 instances)=0

886. **Part II. I.**

37. No projects with liquidated damages of more than $50,000=5 points
One project with liquidated damages=5 points
Two projects with liquidated damages of more than $50,000=3 points
Any other answer=0 points

38. No=5; Yes=0
39. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

No=5
Yes (1 such instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

No=5
Yes (1, 2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0

40. If the firm’s average gross revenues for the last three years were less than $50 million, scoring is as follows:

No=5
Yes (1 such instance)=5
Yes (2 instances)=3
Yes (more than 2 instances)=0

If the firm’s average gross revenues for the last three years were more than $50 million, scoring is as follows:

No=5
Yes (1, 2, or 3 such instances)=5
Yes (4 or 5 such instances)=3
Yes (more than 5 instances)=0

887. Part II, J.

888. 41. No=5; Yes=SUBTRACT 5 points

889. 42. No=5; Yes=SUBTRACT 5 points

890. 43. No=5; Yes=SUBTRACT 5 points
891. **CALCULATION OF PASSING SCORES FOR PREQUALIFICATION**

892. Scoring will be done in two parts and each general contractor and/or subcontractor must receive a passing point score total in each part to be deemed prequalified to submit a bid on the projects that require prequalification and/or fall under the Prequalification Program, subject to any other restrictions detailed in the Prequalification of Construction Contractors Questionnaire Packet. General contractors and/or subcontractors failing to receive a passing score in any of the parts below shall not be prequalified and will not be able to submit a bid on the projects that require prequalification and/or fall under the Prequalification Program.

893. **PREQUALIFICATION SCORING**

894. **Part II, Section A:**

895. Prequalification Questions numbered 8, 9, 10, 13, 14, 15, 16, 19, 21, 22, 24, 25, 26, 27, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, and 43 shall form the basis for the Part II, Section A scoring. The maximum score that can be obtained by a general contractor for Prequalification Questions Nos. 8, 9, 10, 13, 14, 15, 16, 19, 21, 22, 24, 25, 26, 27, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, and 43 is 124 points. In order to receive a passing score under the Part II, Section A scoring component, a general contractor must receive a score of 99 points or greater. In order to receive a passing score under the Part II, Section A scoring component, a subcontractor must receive a score of 87 points or greater. If a general contractor and/or subcontractor fails to receive a passing score under Part II, Section A herein, the District need not score the Prequalification Questions applicable to Part II, Section B below.

896. **GENERAL CONTRACTORS**

897. **Passing Point Total for Part II, Section A = 99 Points (80% of 124)**

898. **SUBCONTRACTORS**

899. **Passing Point Total for Part II, Section A = 87 (80% of 109)**

(Do not rate Questions 14, 15 and 16)

900. **Part II, Section B:**

901. All other prequalification questions falling under Part II (2, 3, 4, 5, 6, 7, 11, 12, 17, 18, 20, 23, 28, 29, 30), shall form the basis for the Part II, Section B scoring. The maximum score that can be obtained by a general contractor and/or subcontractor in connection with all other prequalification questions that are not included in Part II, Section A above, is 47 points. In order to receive a passing score under the Part II, Section B scoring component, a general contractor and/or subcontractor must receive a score of 33 points or greater.

902. **GENERAL CONTRACTORS and SUBCONTRACTORS**
903. Passing Point Total for Part II, Section B = 33 Points (70% of 47)
904.