SCHOOL SYSTEM

FY2019 BUDGET CALENDAR

November 2017 – Gather FTE data from October count

January Board Workshop – Discuss budget process and goals/priorities for next Fiscal Year. Discuss Governor’s Fiscal Year budget recommendations.

End of January – Superintendent and Staff meets with Principals to discuss and develop personnel plan and textbook requirements for next Fiscal Year.

February Board Workshop – Present FTE history and projection for next Fiscal Year as well as preliminary personnel plan (staff list without estimated costs)

March Board Meeting – Present and discuss preliminary expenditure budget based on personnel costs. Present administrators and certified personnel for Board approval.

March – Obtain tax digest estimates from Tax Assessor’s Office, if available

April Board Meeting – Present and discuss preliminary budget with revenue estimates (QBE, Equalization, Grants, and Property Tax).

May 15, 2018 – Deadline for contracts to be given to certified employees.

May Board Meeting – Board approval of tentative budget.

May 2018 – Advertise tentative budget in local newspaper.

June 2018 – Final approval of Fiscal Year Budget.

June 2018 – Spending resolution may be needed if Final Budget cannot be ready.