

**New Milford Board of Education
Facilities Sub-Committee Meeting Minutes
March 6, 2007**

Board Members Present:	Mr. Tom McSherry, Committee Chair*
	Dr. Lawrence Stillman*
	Mr. Robin Ruggiero*
	Mr. Joseph Vita*
	Mr. Joseph Failla* (6:50 p.m.)
	Mrs. Julie Turk (6:50 p.m.)
	Mr. David A. Lawson (7:00 p.m.)
	Mrs. Wendy Faulenbach, Board Chair

*Committee Member

** Alternate Committee Member

Administration Present:	Dr. JeanAnn C. Paddyfote, Superintendent
	Mr. Thomas Mulvihill, Assistant Superintendent
	Mr. Thomas Corbett, Director of Operations
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Director of Facilities

1.	Mr. Tom McSherry called the Facilities Committee meeting to order at 6:30 p.m.	Call To Order
2.	There was no public comment.	Public Comment
3A.	<p>Letter to Mr. Megin re: Property abutting Hill & Plain Elementary School Mrs. Faulenbach addressed the Facilities committee requesting Board authorization to sign a letter to Mr. Megin regarding his property that abuts Hill & Plain Elementary School.</p> <ul style="list-style-type: none"> ➤ There was concern over whether the letter would help. It is believed that other parties have notified Mr. Megin of the situation and nothing has been done to clean up the area of concern. ➤ The area in question is a safety issue to Hill & Plain School. ➤ Ground contamination is a concern. ➤ It is the obligation of the Board to pursue this matter and this letter is the beginning step. ➤ The Board of Health is also aware of this issue. ➤ Town attorney, Randy DeBella, will be receiving a copy of the Board of Education letter to Mr. Megin. ➤ The Board of Ed will be taking separate legal action from the Town of New Milford. 	Discussion and Possible Action

	<p>➤ If the situation results in legal action, there is always the possibility that the individual could come back to the Board of Education with his own legal action.</p> <p>Motion by Dr. Stillman: Move that the Facilities Committee bring to the full Board, authorization for the Chairman of the Board, Mrs. Wendy Faulenbach, to sign the letter to Mr. Megin on behalf of the Board of Education. Seconded by: Mr. Ruggiero</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Ruggiero, Mr. Vita Nay: Abstain:</p> <p>Motion Passed - Unanimously</p>	<p>Motion made and passed that the Facilities recommend to the full Board, authorization for Board Chair, Wendy Faulenbach, to sign the letter to Mr. Megin on behalf of the Board of Education</p>
<p>3B.</p>	<p>Kimberly Clark Energy Independence Project Mr. Turk reported on the project.</p> <ul style="list-style-type: none"> ➤ Kimberly Clark has received a \$15 million grant with expectations to receive another \$50 million grant. ➤ A public informational meeting is scheduled for next Wednesday. ➤ An engineer at KC reported that the project is expected to be completed by next summer. ➤ There will be direct connects to the six schools. ➤ This project is much smaller than Sempra, therefore, similar problems are not expected that were connected with the Sempra project. <p>Mrs. Faulenbach hoped that a number of Board members would be able to attend the informational meeting.</p>	
<p>3C.</p>	<p>Update on Recycling Program Mr. Calhoun gave an update on the recycling program.</p> <ul style="list-style-type: none"> ➤ Recycling is done at all schools. ➤ All staff members are involved within their classrooms. ➤ Students are involved within their classrooms and cafeteria. 	

	<p>The waste management carrier is making it easier to recycle by allowing paper products (all colors), as well as cardboard to be recycled in the same container.</p>	
<p>3D.</p>	<p>Result of Radon Testing Mr. Calhoun gave an update on the Radon testing.</p> <ul style="list-style-type: none"> ➤ Mr. Calhoun has received a letter back from the company, which did the radon testing. ➤ Every school and every classroom in contact with the ground was tested. ➤ Out of approximately 600 tests, one test came back questionable. When retested, the results came out within the limits. ➤ The state requires radon testing. ➤ New Milford Public Schools is in compliance. ➤ The next radon testing will be in five years. 	
<p>3E.</p>	<p>RFP's for Security & Vulnerability Assessment Mr. Turk gave an update.</p> <ul style="list-style-type: none"> ➤ Mr. Turk has a draft Request for Proposal (RFP). ➤ He obtained information from other districts regarding the pros and cons of the companies they have contracted for services. ➤ There are eight (8) potential providers/vendors that would receive the RFP. ➤ Wilton, CT has a proposal that would be similar to what New Milford is looking for. ➤ The costs for such an assessment range from 0 to \$30,000. ➤ It was noted that, on occasion, schools have been targets of security breaches and, therefore, is a safety issue. ➤ A good, comprehensive plan is needed. ➤ Mr. Turk has specific requirements for the plan in mind and shared those with the Facilities committee. ➤ It is expected that the district will receive 3-4 bids from the list of 8 providers/vendors. ➤ The Facilities Committee will be kept apprised of the situation. 	

	<ul style="list-style-type: none"> ➤ Mr. Turk would like to add the following sentence to the end of the RFP. “Any respondent must provide a timeline in which to accomplish the project.” 	
<p>3F.</p>	<p>Sarah Noble Intermediate School Hot Water Heater</p> <p>Mr. Calhoun gave an update on the situation.</p> <ul style="list-style-type: none"> ➤ A leak was discovered in mid-February. ➤ An outside contractor determined there was a 4” crack along the wall of the heating unit. ➤ The boiler was drained and a repair (patch) was made. ➤ The cost of a new boiler is approximately \$40,000 to \$50,000. ➤ The unit needs to be replaced soon. The patch may last until a replacement is made or it may not. ➤ There is a five-year warranty; unfortunately the hot water heater is in its sixth year. ➤ A letter to the insurance company has been drafted to determine how much will be covered under insurance. ➤ The hot water heater needs to be custom made. ➤ A RFP has been drafted. ➤ There is a five-week lead once the company receives the purchase order. ➤ The leak is due to a great deal of corrosion because of the minerals in the water. ➤ Other boilers are being treated with a water softener; however, this is a domestic hot water heater and is not treated with a softener. ➤ An annual acid wash will be used in the future. ➤ The hot water heater could have been defective, but it would be difficult to prove it at this point. ➤ There should be no problem with a new unit, using the preventative maintenance procedure of an acid wash. ➤ The question was asked if the district should treat the water or have their own water filtering system. ➤ It is natural for the water in New Milford 	

	<p>to have a high mineral content.</p> <ul style="list-style-type: none"> ➤ The acid wash preventative plan will be part of a computerized system and will automatically generate a work ticket. <p>Motion made by Mr. Ruggiero: Move that the Facilities Committee recommend to the full Board to purchase a replacement hot water heater at Sarah Noble Intermediate School. Seconded by: Dr. Stillman</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Ruggiero Mr. Vita, Mr. Failla Nay: Abstain:</p> <p>Motion Passed – Unanimously</p> <p>After the motion passed, the question arose if the kitchen would be able to be used if the heater broke down. Mr. Calhoun stated the kitchen would not be usable. In addition, Mr. Failla asked if it would be possible to rent a unit. Mr. Calhoun stated that rentals are available.</p>	<p>Motion made and passed to recommend to the full Board to purchase a replacement hot water heater at Sarah Noble Intermediate School.</p>
<p>4.</p>	<p>Motion made by Dr. Stillman: Move that the Facilities Committee adjourn. Seconded by: Mr. Ruggiero</p> <p>Aye: Mr. McSherry, Dr. Stillman, Mr. Ruggiero, Mr. Vita, Mr. Failla Nay: Abstain:</p> <p>Motion Passed – Unanimously</p> <p>The Facilities Sub-Committee meeting adjourned at 7:11 p.m.</p>	<p>Adjournment</p>

Respectfully submitted,

Mr. Tom McSherry
Chair, Facilities Sub-Committee