

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100  
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Annual Board Retreat  
and  
Regular Meeting – July 17, 2017**

The Stark County Community Unit School District #100 Board of Education met Monday, July 17, 2017 at One Eleven Coffee in Wyoming for the Annual Board Retreat. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Beth Rumbold, and David Steward. Also present was Jerry Klooster, Superintendent. (Bruce West was absent.)

With a quorum present, the meeting was called to order by President, Mr. Groter, at 8:04 a.m.

Items discussed at the Retreat were:

- \* Consideration of “State of the District” community recommendations. The Board discussed the community recommendations made at the march 2017 “State of the District” Event and brainstormed ideas for FY18.
- \* Athletic Facility Fundraiser
  - discussed the status of the new gym floor and the new football bleachers
  - discussed plans to offer for sale, up to 100 seats of the new permanent folding seats with backs on an annual first come, first serve basis
  - discussed creating donor signs at the football field and the HS gym to recognize different levels of donations
  - discussed the possible purchase and raffle of a Ranger 570 off-road vehicle as part of the Athletic Facility Fundraiser.
- \* Long Term Staffing Plan – discussed placement of staff for FY18
- \* Alumni Hall of Fame – discussed the creation of a SC Alumni Hall of Fame and reviewed possible nomination documents and timelines.
- \* Textbook/Curriculum Discussion – reviewed the 5-year resource rotation schedule.
- \* Superintendent Search – discussed planning related to the hiring of a new superintendent for FY19 and reviewed survey data from community members and staff.
- \* Discussion on possible uses for new SCES property, Jr.H Tree, HS Parking Lot, etc. Discussed possible uses for the “old McCurdy property” at the Elementary, how to best remove the large sycamore tree at the Jr. High and how to proceed with parking lot improvements at the High School.
- \* Discussion of Goals for FY18 – created a number of goals for FY18 in the areas of curriculum, building and grounds, board governance, and finance. Formal action to approve the goals will be done at a future meeting.

The meeting adjourned at 12:00 noon to reconvene at Stark County Elementary at 12:15 p.m.

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The Stark County Community Unit School District #100 Board of Education reconvened in regular session on Monday July 17, 2017 at Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Beth Rumbold, and David Steward. Also present was Jerry Klooster, Superintendent; Jenna Bibb, Elementary Principal; Tom Leahy, IASB Representative and a member of the press. (Board member, Bruce West, and William Lamb, Jr. High School Principal, were absent.)

President, Mr. Groter, called the reconvened meeting to order at 12:15 p.m.

Motion was made by Mrs. Rumbold, seconded by Mr. Rewerts, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the June 19, 2017 minutes;
- Approval of the June Jr. High Activity Fund, High School Activity Fund, Imprest Fund and Treasurer's Report;
- Approval of the June LEA checks as follows: City of Wyoming \$824.02, State Bank of Toulon \$15,304.20, Dean Rosebecke \$617.50, Stark County CUSD 100 \$146,573.35, BC/BS of Illinois \$55,718.03, Guardian \$389.98, Guardian \$3,511.04, Guardian \$543.45, Guardian \$403.67, Stark County Sheriff's Office \$500.00, State Disbursement Unit \$78.00, U.S. Postal Service \$500.00, U.S. Postal Service \$300.00, IESA \$110.00, VISA \$60.00, VISA \$2,277.33, VISA \$382.03, Stark County CUSD 100 \$154,411.14, Vicki Moutoux \$510.00, Stark County CUSD 100 \$200.00, Prostar Surfaces \$45,720.00, Triple Threat Threads \$374.00, Imprest Fund \$2,606.82.

Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Steward, to approve the July bills of \$243,525.71. Motion was approved by a 6-0 vote.

Tom Leahy, IASB representative, spoke to the board regarding the superintendent search timeline and finalizing the brochure advertising the opening. It is planned to post the position within the week and a deadline for application of September 19. It is hoped to have a superintendent under contract for the 2018-2019 school year by December 2017.

#### **Administrative Reports:**

Mr. Klooster provided an update on the summer work. The FY17 audit was completed July 10<sup>th</sup> and we have excellent financial records and healthy fund balances, and we should receive financial recognition. He provided data on the district fund balances.

#### **Committee Reports:**

**Insurance Committee:** Mr. Klooster reported the Health Insurance Committee plans to meet later in July with Tim Wyman regarding health insurance options for the upcoming year. We anticipate a small increase in premiums.

**Board Retreat:** Mr. Groter reported the Board had discussed goals, state of the district and general items happening in the district at the Board Retreat held earlier in the day. It was decided to have another mid-year retreat during the school year.

There were no Old Business items.

Motion was made by Mr. Steward, seconded by Mrs. Rumbold, to continue to hold the regular Board meetings on the 3<sup>rd</sup> Monday of each month at 6:00 p.m. with the following exceptions: move the September board meeting to Monday, September 25<sup>th</sup> in order to allow the tentative budget to be on public view for 30 days, move the January and February meetings to the 4<sup>th</sup> Monday to avoid holding the meeting on a holiday. The proposed regular board meeting dates are: July 17, August 21, September 25, October 16, November 20, December 18, January 22, February 26, March 19, April 16, May 21 and June 18. Motion was approved by a 6-0 vote.

Motion was made by Mr. Rewerts, seconded by Mr. Steward, to approve the 2017-2018 Risk Management Plan. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Rewerts, to approve the creation of the account “Class of 2021” and delete the account “Class of 2016” in the High School Activity Fund and to transfer the remaining balances in the “Class of 2016” fund to the “Vending” account per administrative procedures. Motion was approved by a 6-0 vote.

Items for the next meeting: Finance Committee Report, Health Insurance Recommendation, Tentative Budget Presentation, Approval of Itemized Compensation Report, Other.

Motion was made by Mr. Steward, seconded by Mr. Rewerts, to adjourn to Executive Session for the purpose of discussing appointment, employment, performance or dismissal of employees at 12:54 p.m. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Steward, to reconvene from Executive Session at 1:11 p.m. and to hold the minutes, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mrs. Orwig, to approve the Executive Session Minutes of June 19, 2017, Not for Release. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Rewerts, to employ Terrie Patterson as Stark County Elementary custodian, effective June 20, 2017. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mrs. Orwig, to provide Jr. High/High School Principal, William Lamb, a 1.75% salary increase for FY18. Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Steward, to accept the resignation of Shelly Kettle as Stark County High School dance coach, effective immediately.  
Motion was approved by a 6-0 vote.

Motion was made by Mrs. Rumbold, seconded by Mr. Rewerts, to adjourn at 1:12 p.m.  
Motion was approved by a 6-0 vote.

Robert Groter  
President

Elizabeth Rumbold  
Secretary

APPROVED: September 21, 2017

Elementary School.

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The Stark County Community Unit School District #100 Board of Education reconvened in regular session on Monday July 18, 2016 at Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Elizabeth Rumbold, David Steward and Bruce West. Also present were Jerry Klooster, Superintendent; Chad Gripp, Bradford CUSD #1 Superintendent; and a member of the press.

President Mr. Rewerts, called the reconvened meeting to order at 12:15 p.m.

Visitor comments: Bradford Superintendent, Chad Gripp, addressed the board regarding the positive experiences in the past working with the Stark County CUSD #100 administrators and is looking forward to continuing that relationship in his new role as superintendent.

Motion was made by Mrs. Rumbold, seconded by Mr. West, to approve the consent calendar. Items approved under the consent calendar were:

- Approval of the June 20, 2016 minutes;
- Approval of the June Jr. High Activity Fund, High School Activity Fund, Imprest Fund and Treasurer's Report;
- Approval of the June LEA checks as follows: City of Wyoming \$640.84, Stark County CUSD 100 \$147,174.02, BC/BS of Illinois \$45,314.04, Guardian \$394.33, Guardian \$3,137.18, Guardian \$435.93, Guardian \$410.12, State Disbursement Unit \$78.00, IASB \$4,005.00, IASB \$1,800.00, Stark County Sheriff's Office \$437.50, VISA \$1,543.59, VISA \$50.00, Office Depot Business Credit \$62.48, Stark County CUSD 100 \$151,724.53, Vicki Moutoux \$510.00, Century Link Business Services \$146.00, Pitney Bowes Global Financial Services \$324.00, Imprest Fund \$1,841.12.

Motion was approved by a 7-0 vote.

Motion was made by Mr. Steward, seconded by Mrs. Rumbold, to approve the July bills of \$205,094.62. Motion was approved by a 7-0 vote.

**Administrative Reports:**

Mr. Klooster reported the summer work is going well. Work on the high school boiler project is progressing, Mechanical Inc. has finished, the architect should be in district tomorrow and Aldrich work has not been completed. He reported the Alumni Football game is scheduled to be held July 22<sup>nd</sup> at 7:00 p.m. and we will have the field and facilities ready for them. The FY16 audit was completed on July 11<sup>th</sup> and the district should receive financial recognition status with the state. He thanked Mrs. Loane and Mrs. Streitmatter for their preparation for the audit and their attention to detail regarding

the district revenues and expenditures. He requested a meeting of the Finance Committee prior to the August board meeting to discuss the proposed FY17 budget.

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100  
Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Mid-Year School Board Retreat  
January 19, 2017**

The Stark County Community Unit School District #100 Board of Education met Thursday, January 19, 2017 at the District Office in Wyoming for the Inaugural Mid-Year School Board Retreat. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Elizabeth Rumbold, and Bruce West. Also present was Jerry Klooster, Superintendent. (David Steward was absent.)

With a quorum present, the meeting was called to order by President, Mr. Rewerts, at 10:00 a.m.

The Board reviewed the progress related to the goals established at the June 2016 Board Retreat.

**Driveway and Parking Lot Work:** New driveway and Jr. High parking lot entrance were paved in the fall. Quotes for replacement of the High School main parking lot, the

Jr. High parking lot and the “old tennis court” parking lot were received in August 2016. The Board consensus was to wait until the next Board retreat to consider any parking lot replacements, to seal the long jump approach, and consider adding lighting to all parking lots. Also discussed possible actions related to the large sycamore tree in the Jr. High parking lot.

**Athletic Facility Fundraiser:** The Building Committee and Booster Club have met several times and the next meeting is scheduled for February 2, 2017. Agreement has been reached on the scope of the project, fiduciary responsibilities and fundraising goals (\$350K). The fundraiser has been announced at games, on the radio, signs announcing the project were purchased, articles have been published in the newspapers, the school website and Facebook page. The “roll out media event” took place during the week of Thanksgiving and pledges received to date exceed \$100,000. Bids are scheduled to go out soon for the High School gym floor replacement and the football bleachers. Completion of the floor and bleacher projects are tentatively planned for the summer of 2017.

**FY17 Budget:** We began the FY17 year expecting deficits in the Education and Building Funds. We are currently within the annual budgeted expenditures in those fund and will run deficits in both funds.

**Staffing for FY18:** We have nine teachers retiring at the end of the 2016-2017 school year and we plan to fill eight of those positions. Several positions were posted in December 2016 and interviews are expected to begin in January 2017.

**2016 Levy:** The levy recommended in December was based on a possible 3% increase in EAV. The levy in the four operating funds were maximized in order to safeguard against unexpected expenses. The total tax rate should decrease approximately 20 cents.

Mid-Year Board Retreat – Page 2

January 19, 2017

**Collective Bargaining:** The initial meeting was held January 18, 2017. The Association presented some language changes. The Board discussed possible contract length, language items and costs.

**Long Distance Learning Lab:** The HS Principal and IT Coordinator are working with area districts and BHE on coordination, scheduling, program planning and hardware installation. A quote for hardware that will meet our needs and allow for future growth has been received. We have a room in which to locate the lab and are planning for shared classes with other districts and/or BHE beginning in August of 2017. (No guaranteed fall classes at this time.)

**1-1 Technology Initiative:** The 1-1 technology initiative is in place and plans are underway for the 2017-2018 school year. Discussed student buy-out cost for three-year old Chromebooks and the purchase of new Chromebooks. The Technology Committee will present student and teacher survey results at the January 23, 2017 Board meeting.

**Dual Credit Expansion:** The 2016-2017 school year began with 12 students enrolled in Physics, 25 students enrolled in English 101 and 8 students enrolled in Music Theory at

Stark County High School. Sixteen students are taking 32 dual credit courses at BHE, primarily in Speech and Psychology. Beginning in August 2017, we plan to offer dual credit Biology at Stark County High School.

**SAT Preparation:** Mr. Lamb is working with the Leadership Team to provide instructional readiness, classroom and school-sponsored testing practice and optional additional SAT online practice. Princeville is hosting a series of SAT evening prep classes in March and our high school students have been invited to participate (there is a cost to the students).

**Textbook Rotation Plan:** The table below was the recommended rotation plan:

17/18	6-12 ELA & Ind. Arts (1); Handwriting (should not be a significant cost, but a focus); K-5 Special Education ELA, K-5 Rtl Math
18/19	6-12 Social Studies; K-5 Special Education Math; K-5 Mentor Text Library
19/20	9-12 Business, FaCS; K-5 Social Studies
20/21	9-12 Science; Evaluate K-5 Math and ELA

**Mid-Year Board Retreat:** The consensus of the Board was to consider repeating the mid-year retreat in 2018.

**State of the District Program:** The Academics is Priority #1 committee is planning a State of the District program to be held March 18<sup>th</sup> at Stark County High School and will include work displays featuring students and teachers.

**District Facebook Account:** The Board consensus is that the new Facebook account is positive and informative and suggested including extra-curricular cancellations.

The Board adjourned at noon to tour the three schools and had lunch with the Jr. High students Toulon cafeteria. They reconvened at 2:35 in the District Office.

**FY18 Calendar:** Discussed items related to the 2017-2018 school calendar.

Discussion was held regarding timeline for possible administrative job search.

There was no Executive Session.

Motion was made by Mr. Groter, seconded by Mr. West, to adjourn at approximately 3:05 p.m. Motion was approved by a 6-0 vote.



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President

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Secretary

**STARK COUNTY COMMUNITY UNIT SCHOOL DISTRICT #100**  
**Stark, Knox, Marshall, Henry & Peoria Counties, Illinois**

**Special Meeting – May 31, 2016**

The Stark County Community Unit School District #100 Board of Education met in special session on Tuesday, May 31, 2016 at the Stark County Elementary School. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Elizabeth Rumbold, David Steward and Bruce West. Also present was Jerry Klooster, Superintendent; and Terry Mercer, District Maintenance Director. (Brian Rewerts was absent.)

With a quorum present, the meeting was called to order by Vice-President, Mr. Groter, at 6:00 p.m.

There were not visitor comments.

Some members have scheduling conflicts regarding the FY17 retreat scheduled for July 20<sup>th</sup>. Motion was made by Mrs. Rumbold, seconded by Mr. Steward, to hold the FY17 Board Retreat at One Eleven on Monday, July 18, 2016 from 8:00 a.m. to 12:00 Noon, with the regular July Board Meeting to follow at 12:15 p.m. at the Stark County Elementary School. Motion was approved by a 6-0 vote.

The boiler breeching upgrade bid was presented. Time frame for the project is 5 weeks, to be completed during the summer. Motion was made by Mr. Nagode, seconded by Mr. West, to accept the bid of \$32,933 from Johnson Heating and Air Conditioning of Kewanee for the Stark County High School boiler breeching upgrade project. Motion was approved by a 6-0 vote. Mr. Klooster stated we have \$20,000 in the Capital Development Fund and he will ask the auditor if it is possible to use those monies toward the project.

Mr. Groter presented the contract with the Stark County Teachers' Association. Motion was made by Mr. Groter, seconded by Mr. Steward, to approve the one-year contract with the Stark County Teachers' Association beginning August 17, 2016 and ending the first day of school 2017-2018. Motion was approved by a 6-0 vote.

Mr. Klooster read the following joint press release regarding the contract:

"The Board and the Teachers Association are happy to announce that they have reached agreement on a contract. The new, one-year contract provides a for a 3% increase to the base salary. The contract includes no additional monies for health insurance and a total increase to the extracurricular salary schedule of \$6,000. The contract agreement also includes several language items that a) address teacher sick days and bereavement leave, b) alter the district-sponsored retirement incentive and c) create compensation for members of certain building committees that meet outside the school day. The Board and the Association's Negotiation's Team feel that the new contract is fair, reasonable, and helps the District to maintain fiscal security moving forward."

Mr. Klooster reported an e-mail from Dr. Moreland at Black Hawk College was received that they have will award a letter of exception for the physics requirements for one year which will allow physics to be offered as a dual credit course.

Mr. Klooster reported an offer had been tendered to a science teacher and will be presented at the June Board meeting.

Motion was made by Mrs. Rumbold, seconded by Mr. West to adjourn at 6:09 p.m.  
Motion was approved by a 6-0 vote.

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President

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Secretary

## Special Meeting – January 19, 2016

The Stark County Community Unit School District #100 Board of Education met in special combined board meeting with Bradford Community Unit School District #1 on Tuesday, January 19, 2016 at Bradford CUSD #1. Members present were Robert Groter, Matthew Nagode, Ann Orwig, Brian Rewerts, Elizabeth Rumbold, David Steward and Bruce West. Also present was Jerry Klooster, Superintendent; Bradford CUSD #1 Board of Education members Jan Sers, Tanya Walker, Cory Fisher, Jerry Johnston, Wendell Stahl and John Murphy; and Dr. Ellin Lotspeich, Bradford CUSD #1 Superintendent. (Bradford CUSD #1 board member, Marjie Loudenburg, was absent.)

The joint meeting was called to order by Bradford CUSD #1 President, Mrs. Walker, at 6:00 p.m.

Discussion of High School Options

Comments from the Public

Motion was made by Mrs. Rumbold, seconded by Mr. West, to adjourn at 6:26 p.m.  
Motion was approved by a 7-0 vote.

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President

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Secretary