

DIRECT DEPOSIT APPLICATION
For Covington County Schools Employees

Name: _____

Location: _____

Social Security Number: _____

Bank Name: _____

Bank Account Number: _____

Routing Number: _____

Circle One: Checking or Savings

I authorize Covington County Schools to electronically Direct Deposit my payroll check into the above bank account.

I understand that this authority will remain in full force until written notification from me is submitted within a reasonable period of time to the Payroll Department.

Employee Signature

Date

**ATTACH A VOIDED CHECK WHERE YOU
WANT YOUR PAYROLL DEPOSITED.**