



OUR FUTURE IS IN CHILDREN'S EDUCATION

**TUESDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
NOVEMBER 13, 2018**

I. Call to Order, Pledge of Allegiance and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

- A. Regular Meeting of October 22, 2018
- B. Special Meeting of November 01, 2018

III. Committee Reports

IV. Communications

V. Business Manager's Report
A. Expenditures

VI. Superintendent's Report
A. Dr. Gasper's Report

VII. Public Comment

VIII. Old Business

IX. New Business
A. Bid Award Oil & Diesel
B. Adopt Curriculum Revisions - Initial Vote
C. Approve and Accept the Closing of State Projects

- D. Consent Agenda
 - 1. Resignations
 - 2. Leave Request
 - 3. WHS Boys Swim Program
 - 4. Accept a Donation
 - 5. Permission to Dispose of Equipment
 - 6. Sales & Disposal of Books, Equipment & Supplies

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Executive Motion:

Recommended Motion: "That the board go into executive session for the purposes of discussing the performance of a high school certified staff member."

ADJOURNMENT OF EXECUTIVE SESSION

- XIII. Action on Item XII, if Necessary
- XIV. Adjournment

Note:

Facilities Committee at 6:30 p.m. in the Tyrrell Middle School Library:

- 1.
- 2. Time for the Public

Finance Committee at 7:00 p.m. in the Tyrrell Middle School Library:

- 1. Business Manager's Report
- 2. Expenditures
- 3. Time for the Public

***BOARD OF EDUCATION
WOLCOTT, CONNECTICUT***

A meeting of the Board of Education was held on Monday, October 22, 2018, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Vice Chairman of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott Elementary School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; Wayne Natzel, Facilities Director; Nina Chanana, Chanana Consulting; Katie Ciarlo, CASA President; and Jessica Kenny, Board Clerk.

The meeting was called to order at 7:31 p.m. by Mrs. Mancini, and the Pledge of Allegiance was recited. Mrs. Mancini then read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Mr. D'Angelo, to approve the minutes of the regular meeting of October 09, 2018. So voted.

Committee Reports:

Mr. Gugliotti said that the Finance Committee met at 7:01 p.m. and reviewed expenditures, pending vendor invoices, medical benefits and lastly, they spoke about the bid for Fuel Oil and Diesel.

Communications:

The Wolcott Circle of Sports 22nd Annual Scholarship Awards Dinner Invite
Thank You Cards from Families.

Business Manager's Report:**Expenditures:**

Motion: by Mr. Gugliotti, seconded by Mrs. Mazza, to approve the following expenditures:
To approve expenditures in the amount of \$948,544.05 paid on October 23, 2018 for fiscal year 2018-2019.
So voted.

Superintendent's Report:**Workshop:**

Ms. Chanana and Mrs. Ciarlo presented CASA's Student Survey Summery Report to the Board. In this report they gave the percentage results in regards to an anonymous survey, students in Grades 6-12, took in May of last year. Questions were asked on alcohol, marijuana, cigarettes and vaping. Lastly, students were asked questions on mental health concerns including depression and stress.

Motion: by Mr. Buzzelli, seconded by Mrs. Mazza, to approve the Superintendent's Report.
So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

None.

NEW BUSINESS:**Transfers:**

Motion: by Mr. Gugliotti, seconded by Mrs. Cordone, to approve the following transfer(s) to the position indicated:

1. **Jennifer Roberts** from the position of Kindergarten Teacher at Alcott School to the position of Special Education Teacher at Alcott School effective October 25, 2018.

So Voted.

Consent Agenda:

Motion: by Mr. D'Angelo, seconded by Mr. Buzzelli, to approve the Consent Agenda as presented:

A. WEF Grant Award:

1. **Elizabeth Ciarleglio** **\$1,000**
Location: Wakelee Elementary School
Project Title: Bach 2 Rock: Science of Sound

B. Out of State Field Trips:

1. **Tyrrell Middle School's 8th grade (200)** requests permission to go to Washington D.C. on May 28-31, 2019, for the purpose of enrichment of Grade 8 History and ELA content.

C. Out of State Conferences

1. **Tanya Adorno**; Athletic Director, request permission to attend the National Interscholastic Athletic Administrators Association (NIAAA) Annual Conference in San Antonio, TX from December 14-19, 2018.
So voted.

Time for the Public:

Dale White, 30 Woodward Drive, expressed his feeling about the travel plans for the Softball Field Trip to Florida; that will take place later this year.

Items for the Next Agenda:

The next meeting is November 13 and will be at Tyrrell Middle School.

Board members can contact the Board of Education Office if you have additional agenda items.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mr. Charette, to adjourn the meeting at 8:21 p.m.
So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A special meeting of the Board of Education was held on November 01, 2018 at Alcott Elementary School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, and Jessica Kenny, Board Clerk.

The meeting was called to order at 6:00 p.m. by Mrs. DelBuono Bartlett and the pledge of Allegiance was recited.

EXECUTIVE SESSION:

Motion: by Mr. Gugliotti, seconded by Ms. Leonard, to go into Executive Session for the purpose of discussing the performance of extracurricular coaches.

Motion: by Mr. Buzzelli, seconded by Mrs. Cordone, to come out of Executive Session and reconvene the special meeting.
So voted.

Transfers:

Motion: by Mr. Gugliotti, seconded by Ms. Leonard to approve the following transfer(s) to the position indicated:

1. **Sal Coppola** from the position of Team Leader at Wolcott High School to the position of Department Head at Wolcott High School.
So voted.

Approve Teaching a Sixth Class:

Motion: by Mr. D'Angelo, seconded by Mr. Charette to approve a 6th class by the following person(s) as indicated:

Wolcott High School:

Tom Pelosi	Spanish
Stacey Hart	Spanish
Mary Devaney	Spanish
Samantha Chuck	Spanish
Sal Coppola	Social Studies

So Voted.

Address a Family's Request:

The Board addressed a family's request to have their child not travel home with the softball team from Florida and potential policy changes on the issue.

Time for the Public:

No one came forward.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mrs. Mancini, to adjourn the special meeting at 8:42 p.m. So voted.

COMMITTEE REPORTS

November 13, 2018

Finance Committee – October 22, 2018

Operations and Programs Committee – November 05, 2018

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF OCTOBER 22, 2018

A meeting of the Board of Education's Finance Committee was held on Monday, October 22, 2018, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Vice-Chairman of the Board of Education; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools and Todd Bendtsen, Business Manager.

The meeting was called to order at 7:01 p.m. by Mr. Gugliotti.

Mr. Bendtsen discussed expenditures in the amount of \$948,544.05. Invoices were available for review.

Also included for review were budget reports for fiscal year 2018-2019, grant check registers, and the budget report to date.

The Internal Services health claims account was discussed. Higher than normal claims have been experienced in the past 3 months. Three high dollar claims have been made. Discussion ensued again regarding how to plan/handle/budget for higher than normal claims. Other alternatives will be presented during the budget process.

The Variable Accounts Report was presented with some minor enhancements. It was requested to add another column to compare to the current fiscal year budgeted amounts.

Mr. Bendtsen advised again that we should go out to bid soon for Fuel Oil and Diesel. It was decided to authorize Mr. Bendtsen to go out to bid now.

Time for the public: Tom Buzzelli questioned Retiree contributions and its impact on the internal services account.

The meeting adjourned at 7:26 pm. Motion by Paul D'Angelo, seconded by Tony Gugliotti. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

OPERATIONS & PROGRAMS COMMITTEE
MINUTES OF NOVEMBER 05, 2018

A meeting of the Board of Education's Operations & Programs Committee was held on Monday, November 05, 2018, at Alcott School. In attendance were: Roberta Leonard, Chairman of the Operations & Programs Committee and Secretary of the Board; Lori DelBuono Bartlett, Chairman of the Board; Kathy Cordone, and Kelly Mazza, all board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Frank Purcaro, Assistant Superintendent of Schools, Walter Drewry, Principal of Wolcott High School; Todd Jones, Tyrrell Middle School Teacher; Christine Bove-Virr, Tyrrell Middle School Teacher; Sal Coppola, Wolcott High School Teacher; Tyler Meccariello, Wolcott High School Teacher; Nicole Thomas, Wolcott High School Teacher; William Balanda, Wolcott High School Teacher; Lisa Durant, Wolcott High School Teacher; Kristin Klemeshefsky, Wolcott High School Teacher; Jennifer Pelkey, Wolcott High School Teacher; Michelle Thies, Wolcott High School Teacher; Linda Brown, Wolcott High School Teacher; Jason Pace, Wolcott High School Teacher; Christine Lofgren, Wolcott High School Teacher; Matt Hove, Wolcott High School Teacher; Mary McCarthy, Wolcott High School Teacher; Robert Cormier, Wolcott High School Teacher; and Christopher Legasse, Wolcott High School Student.

The meeting was called to order at 6:00 p.m. by Ms. Leonard.

The Committee discussed many things. They went over implementation, planning, and student discovery of each curriculum. They also discussed challenges and strategies of each program. Mrs. Thies discussed the changes in the Capstone Program since its inception. Ms. Lofgren explained the nursing assistant program.

Chris Lagasse a senior at Wolcott High School presented a plan for a possible World Language curriculum for elementary students in Wolcott.

Lastly, the committee had a discussion about out of town field trip policies. They came to the conclusion that some revision is necessary.

ADJOURNMENT:

Motion: by Mrs. Mazza, seconded by Mrs. Cordone, to adjourn the meeting at 8:35 p.m. So voted.

Regular Meeting of the Board of Education – November 13, 2018

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of **\$807,043.15** paid on November 14, 2018 for fiscal year 2018-2019.

To approve the December 2018 payroll expenditures in the amount of **\$1,550,000** for fiscal year 2018-2019.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT
November 13, 2018

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Services:

The superintendent's report will be forthcoming.

Resolution No. 11-13-18: 8077

Regular Meeting of the Board of Education – November 13, 2018

RESOLUTION: BID AWARD(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award a contract at a time to be determined to Dime Oil Co LLC for #2 Fuel Oil and Diesel in the following amounts:

#2 Fuel Oil	<u>\$0.1322</u>	Mark-up (Prepayment Option)
Diesel	<u>\$0.1397</u>	Mark-up (Prepayment Option)

(See Attached)

Regular Meeting of the Board of Education – November 13, 2018

RESOLUTION: ADOPT CURRICULUM REVISIONS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To adopt on initial vote the following curriculum revision for Wolcott Public Schools as presented during the Operations and Programs Committee Meeting:

- **Elementary Art Part 1**
- **Middle School Science, Grades 6, 7, and 8**
- **High School English:**
 - **Film and Literature**
 - **Multicultural Literature**
 - **Short Fiction**
- **High School Science:**
 - **Grade 10 Science Biology**
 - **Integrated Science Grade 9**
- **High School Social Studies:**
 - **Civics Part 1 – Grade 10**
 - **Global Studies Part 1 – Grade 9**
- **High School Electives:**
 - **Capstone**
 - **Entrepreneurship**
 - **Nursing Assistant**
 - **PE – Unified Sports**

Regular Meeting of the Board of Education – November 13, 2018

RESOLUTION: APPROVE AND ACCEPT CLOSING OUT STATE PROJECTS

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve and accept the closing out of the Wolcott Public School State Projects as follows:

1. TO APPROVE AND ACCEPT AS COMPLETED THE CLOSEOUT OF THE WOLCOTT HIGH SCHOOL WINDOW PROJECT STATE PROJECT NUMBER 166-0057 WITH A FINAL PROJECT COST OF \$817,302.59
2. TO APPROVE AND ACCEPT AS COMPLETED THE CLOSEOUT OF THE ALCOTT SCHOOL WINDOW PROJECT STATE PROJECT NUMBER 166-0061 WITH A FINAL PROJECT COST OF \$474,898.35
3. TO APPROVE AND ACCEPT AS COMPLETED THE CLOSEOUT OF THE WAKELEE SCHOOL WINDOW PROJECT STATE PROJECT NUMBER 166-0067 WITH A FINAL PROJECT COST OF \$24,038.19
4. TO APPROVE AND ACCEPT AS COMPLETED THE CLOSEOUT OF THE WOLCOTT HIGH SCHOOL CHEMISTRY SCIENCE LAB, STATE PROJECT NUMBER 166-0069 WITH A FINAL PROJECT COST OF \$114,010.70.
5. TO APPROVE AND ACCEPT AS COMPLETED THE CLOSEOUT OF THE WOLCOTT HIGH SCHOOL PHYSICS LAB, STATE PROJECT NUMBER 166-0070 WITH A FINAL PROJECT COST OF \$82,869.01.

Regular Meeting of the Board of Education – November 13, 2018

RESOLUTION: CONSENT AGENDA

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE CONSENT AGENDA AS PRESENTED:

A. Resignation:

1. **Patricia Cijunskas** in the position of Paraprofessional at Tyrrell Middle School for the purpose of retirement effective January 1, 2019;
2. **Matthew Hove** in the position of Wolcott High School Head Football Coach effective the conclusion of the 2018 season.

B. Leave Request:

1. **Michelle Boulanger, Wellness Teacher at Wolcott High School, request an unpaid leave of absence to begin after the completion of her FMLA leave through the end of the 2018-2019 school year.**

C. WHS Boys Swim Program:

1. **To authorize Brandon Casanova (WHS) and Nicholas DePaola (WAMS) to practice and compete for Wolcott High School in cooperation with the Wilby High School's Boys Swim Team as a one-man team for the 2018-2019 school year.**

D. Accept a Donation:

1. **Wakelee School requests that the Board accepts a donation from the American Legion of a Wireless Audio System to be used for speeches and presentations at the school.**

E. Permission to Dispose of Equipment

1. **To give Wolcott High School permission to dispose of the following items:**
 - a. **Hewlett Packard color copy machine, Model Number Q5988A, Serial Number CNWHH12672, WHS ID WP03,**

- b. Fiction and Non Fiction books from the Library that fall under the American Library Association Guidelines for book weeding,

F. Sales & Disposal of Books, Equipment & Supplies

- 1. Student Theater program request permission to sell a golden carriage set piece for \$600 that was purchased last year for \$600 from another drama program.

(See attached)