**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF OCTOBER 2, 2018**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on October 2, 2018, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of September 4, 2018 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of September 11, 2018 Work Session Minutes. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of September 22, 2018 Strategic Planning (Called) Board Minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones stated that the first nine weeks of school was very successful. He gave the Board an update on all the school happenings. He happily reported that our Graduation Rate for 2018 (95.65%) exceeded the State’s goal! He was interviewed by the Eufaula Tribune on this subject. Principal Jones thanked all the parents, students, faculty, and staff that was present at the meeting.

Superintendent Harris recognized the student and staff members for the month of September.

Superintendent Harris recognized Mr. Jonathan Curry (Asst. Principal), Mr. Fred Drake (Athletic Director), and Ms. Sabrinia Douglas (Health/P.E. Teacher/Coach), for working on the JJ Watts Grant and securing it for our district to support the Volleyball program.

Superintendent Harris recognized Ms. Sekeithia Lewis (School Food Service Director), for National School Food Nutrition Week which will be celebrated October 15-19. Certificates were given to the Nutrition Director for her staff.

Superintendent Harris recognized Mr. Jerome Upshaw (Transportation Supervisor), for National School Safety Week which will be recognized October 22-26.

Superintendent Harris recognized Mr. Willie Lee (Maintenance Supervisor), and the entire custodial staff for National Custodial Appreciation Day. This day is always celebrated on October 2nd.

Superintendent Harris shared the graduation rate for 2018 (95.65%). The Board Members were given the 5-year data analysis for the graduation rate as well as a RESA Graduation rate data sheet.

Superintendent Harris shared a letter from the State Superintendent’s Office.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to resume regular session. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Mr. Jerry Smith as a bus driver. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval of the slate of staff for the 21st Century After School Program for the 2018-2019 school year. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended to accept the resignation of Mr. Christopher Wallace, Chorus Teacher, effective October 15, 2018. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

Chairman Anderson made a motion to give Superintendent Victoria Harris a 6.2% increase in salary. It was seconded by Mr. Shirah. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for September 2018. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Tax Collections for August 2018. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent discussed and updated the Board on the electrical work that needs to be done on the canopy lights at the elementary/middle school building. She recommended a quote from Danny Lynn Electrical in the amount of $850.00. The Board gave unanimous consent.

**NEW & UNFINISHED BUSINESS**

The Superintendent recommended to change the regular Board meeting date from November 6th to November 8th (same time-7:00 p.m.). On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared with the Board the Mental Health and Awareness Training Courses (handout). A list is being compiled of the courses that would benefit the district.

The Superintendent shared with the Board that the district received a grant from JJ Watts for $8,156.88 to purchase the volleyball equipment and uniforms and the grant will also purchase additional basketball uniforms. The Superintendent thanked Assistant Principal Curry, Athletic Director Drake, and Coach Sabrinia Douglas for working to get the grant.

The Superintendent shared with the Board that Diverse Power sent out information for the 2019 Washington Youth Tour for three local high school students. Miss Green, Counselor, is working to get the students identified and to apply.

The Superintendent shared with the Board that we have 3 students that have been selected to serve on the State School Superintendent’s Advisory Council. This is the first time in Quitman County’s history.

The Superintendent recommended all fundraisers that were submitted. They included Pre-K through 3rd grades Halloween Costume Party (10-31); Gobble Grams (11-1); Peanuts/Candy Apples/Funnel Cakes at ball games; and Santa Grams (12-1). On a motion by Mr. Shirah and a second by Mrs. Green the Board voted unanimously (5, 0) to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent shared the list of field trips and recommended approval of an Overnight Senior College Tour. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

The Superintendent recommended approval of the Wellness Policy for 1st Reading. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes) The motion passed.

The Superintendent recommended approval of the Local Board Training Plan. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

**ANNOUNCEMENTS**

The Superintendent informed the Board of the following:

The Life Skills Classroom is complete

Newspaper interviewed Mr. Jones on the Graduation Rate

There will be a Veteran’s Recognition Luncheon Program (11/13/18)

Fall Festival (11/1/18)

Fine Arts Showcase will be 10/4/18

Field Trips/Activities (handout)

Thank You Note (L. Baker)

Board & Administrator Brochure was distributed

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. (Anderson, Eleby, Green, Shirah, and Wilborn voted yes.) The motion passed.

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Chairman Secretary