



# OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY  
7:30 P.M.**

**WOLCOTT HIGH SCHOOL  
RESOURCE CENTER**

**BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT  
AGENDA  
March 24, 2014**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

*The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.*

II. Approval of Minutes

- A. Regular Meeting of March 10, 2014
- B. Public Session Expulsion Hearing of March 11, 2014

III. Communications

IV. Business Manager's Report

- A. Expenditures

V. Superintendent's Report

- A. Mr. Macary's Report
- B. Celly - "Engage every student, everywhere" – Mrs. Conway
- C. District Physical Fitness Report – Mrs. Riggi

VI. Public Comment

VII. Committee Reports

VIII. Old Business

- A. Adopt the Fiscal Year 2014-2015 Budget – Final Vote

IX. New Business

- A. Resignation(s)
- B. Transfer Between Jobs

- C. Nomination(s)
  - D. Approve a Leave of Absence
  - E. Approve a Field Trip
  - F. Bid Award – Water System Maintenance
  - G. Disposal of Equipment
- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Facilities Committee at 6:30-7:00 p.m. in Wolcott High School's Virtual Learning Computer Lab: 1) Capital Improvement Projects; and 2) the Facilities Director's Report

Finance Committee at 7:00-7:30 p.m. in Wolcott High School's Virtual Learning Computer Lab 1) Final Review of the Board of Education's 2014-2015 Budget; 2) Expenditures; and 3) Business Manager's Report.

***BOARD OF EDUCATION  
WOLCOTT, CONNECTICUT***

A Board of Education meeting was held on Monday, March 10, 2014, at Wakelee Elementary School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Cynthia Mancini, Secretary of the Board; Gloria Clair, Lori DelBuono, Roberta Leonard, and Arthur Lerz, all Board members. Also in attendance: Joseph Macary, Superintendent of Schools; Frank Purcaro, Director of Curriculum and Professional Development; Todd Bendtsen, Business Manager; Joseph Monroe, Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Arline Tansley, Principal of Tyrrell Middle School; Shawn Simpson, Assistant Principal of Tyrrell Middle School; Holly Wrenn, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; Melissa Iles, Director of Student Services; Fran Hubeny, Facilities Director; a WEA Representative; Jason Fontaine, Wakelee Music Teacher; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:26 p.m., and the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

**Approval of Minutes:**

Motion:           by Ms. Leonard, seconded by Mrs. Mancini, to approve the minutes of the regular meeting of February 24, 2014. So voted.

Motion:           by Ms. DelBuono, seconded by Mrs. Mancini, to approve the minutes of the Budget Hearing of February 27, 2014. So voted.

**Communications:**

Thank you note – The Marino Family  
The Rotella Monthly Montage – March 2014  
The CABA Journal – March 2014

**Business Manager's Report:****Budget Transfers:**

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to authorize the transfer of **\$183,459.28** presented in the Business Manager's report. So voted.

**Expenditures:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the April 2014 payroll expenditure in the amount of **\$1,290,000.**  
To approve expenditures in the amount of **\$459,847.86** paid on March 11, 2014 for fiscal year 2013-2014.  
So voted.

**Superintendent's Report:**

Mr. Fontaine introduced members of Wakelee's Winter Ensemble, who played their instruments for the Board. They were Eleesia Medina, Dan Loughman, Taylor Bland, Samantha Orsini, and Zachary Osvald.

The Principals and Mrs. Iles gave two minute updates on their schools and Student Services. Mr. Norcross reported for Frisbie and Wakelee.

Starting with their January meeting, the Board of Education rotated their meeting schedule to visit all five schools. Their next meeting will be at Wolcott High School.

The Smarter Balanced Assessments begin March 18 to April 4 for Grade 11 Students; April 28 to May 16 for Grades 4, 5, 7, & 8; and May 19 to June 6 for Grades 3 & 6.

Orientation Sessions will be held for parents/guardians of preschoolers scheduled to begin Kindergarten during the 2014-2015 school year. The schedule is

Alcott School	March 20
Frisbie School	March 26
Wakelee School	March 25

March is Board Appreciation Month. Mr. Macary thanked the Board members for the number of hours they spend attending meetings and events on behalf of the Wolcott students.

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the Superintendent's Report. So voted.

**Public Comment:**

No one came forward.

**Committee Reports:**

Mrs. Gubitosi said that the Facilities Committee met at 6:30 p.m. and received an update from Mr. Hubeny, the Facilities Director, on the school buildings, including the boiler project at the high school, and energy conservation efforts.

Mrs. Mancini reported that prior to the Board meeting the Finance Committee met and reviewed vendor invoices, budget transfers, the internal service report, the 2014-2015 Board of Education budget, and two bid awards.

**OLD BUSINESS:**

None

**NEW BUSINESS:****Approve – Resignations:**

Motion: by Mrs. Gubitosi, seconded by Ms. DelBuono, to accept the resignation of:

1. **Karen Kotwicki** in the position of Family Consumer Science Teacher at Tyrrell Middle School effective at the end of the 2013-2014 school year;
  2. **Donna Kupchik** in the position of Grade 2 Teacher at Alcott Elementary School for the purpose of retirement effective June 30, 2014;
  3. **John Regan** in the position of Maintenance Worker for the Wolcott Public Schools for the purpose of retirement effective August 1, 2014.
- So voted.

**Approve – Transfer Between Jobs:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the following transfer to the position indicated:

1. **Holly Fleming** from the position of 4.5 hour Food Service Worker at Wolcott High School to the position of Food Service General Worker at Wolcott High School effective March 12, 2014;
2. **Todd Welton** from the position of 2<sup>nd</sup> shift Custodian at Tyrrell Middle School to the position of Maintenance Worker for the Wolcott Public Schools effective March 11, 2014.

So voted.

**Approve – Nominations:**

Motion: by Ms. DelBuono, seconded by Ms. Leonard, to appoint the following person(s) as indicated:

1. **Mirlinda Abou Arrrange** in the position of Food Service General Worker Floater for the Wolcott Public Schools effective March 12, 2014;
2. **Becky Riviezzo** in the position of Girls Varsity Outdoor Track Coach at Wolcott High School effective for the 2014 spring season.  
So voted.

**Approve – Leave of Absence:**

Motion: by Mrs. Mancini, seconded by Ms. DelBuono, to approve Amanda Gorton, School Psychologist at Wakelee Elementary School, request for an unpaid leave of absence from her position. So voted.

**Approve – Disposal of Equipment:**

Motion: by Mrs. Gubitosi, seconded by Ms. DelBuono, to approve Wolcott High School Health Office's request for permission to dispose of two outdated stretchers. So voted.

**Adopt the Fiscal Year 2014-2015 Budget – Initial Vote:**

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to adopt on initial vote the 2014-2015 Fiscal Year Wolcott Public Schools' Budget in the amount of **\$32,779,867**. So voted.

**Bid Award – Wireless Network Equipment:**

Motion: by Mrs. Mancini, seconded by Ms. DelBuono, to approve the bid and award a contract for the CISCO WIRELESS NETWORK EQUIPMENT to **CUSTOM COMPUTER SPECIALISTS, INC.** in the amount of **\$15,043.92**. So voted.

**Bid Award - #2 Fuel Oil & Diesel:**

Motion: by Mrs. Mancini, seconded by Mrs. Gubitosi, to approve the bid and award a contract to **Santa Buckley Energy** for #2 Fuel Oil and Diesel in the following amounts:

#2 Fuel Oil	\$.1428	Mark-up (Prepayment Option)
Diesel	\$.1484	Mark-up (Prepayment Option)

Pending a meeting on March 20 with Santa Buckley Energy.  
So voted.

**ADD TO THE AGENDA**

**Approve – Nomination(s):**

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to add to the agenda a resolution to appoint the 2014 WHS Spring Sports Coaches. So voted.

Motion: by Ms. DelBuono, seconded by Ms. Leonard, to appoint the following person(s) as indicated:

**2014 WHS Spring Sports Coaches:**

William Balanda	Head Boys Outdoor Track Coach
Becky Riviezzo	Head Girls Outdoor Track Coach
Chris Riviezzo	Assistant Girls Outdoor Track Coach
Tary Scott	Varsity Baseball Coach
Ed Belval	Junior Varsity Baseball Coach
Peter Pace	Assistant Varsity Baseball Coach
Dave Pelletier	Freshman Baseball Coach
Lisa Belval	Varsity Softball Coach
Charisse Courtney	Junior Varsity Softball Coach
Steve Jasalavic	Boys Tennis Coach
Virginia McHugh	Girls Tennis Coach
Craig Kealey	Boys Golf Coach
Justin Bolton	Weight Training (Club)

So voted.

**Time for the Public:**

Kathy Cordone, 80 Old Boundline Road, shared information on Common Core.

**Items for the Next Agenda:**

The next Board meeting will be at Wolcott High School on March 24, 2014. Board members can contact the Board of Education Office if you have additional agenda items.

**EXECUTIVE SESSION:**

Motion: by Ms. Leonard, seconded by Ms. DelBuono, to take a 5 minute recess at 8:10 p.m., then go into Executive Session for the purpose of discussing the performance of a non-certified employee. So voted.

Motion: by Ms. DelBuono, seconded by Mr. Lerz, to come out of Executive Session and reconvene the regular meeting at 9:07 p.m. So voted.

**ADJOURNMENT:**

Motion: by Ms. DelBuono, seconded by Mrs. Gubitosi, to adjourn the regular meeting at 9:07 p.m. So voted.

Regular Meeting of the Board of Education – March 24, 2014

**RESOLUTION:                    EXPENDITURES**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve expenditures in the amount of \$356,558.86 paid on March 25, 2014 for fiscal year 2013-2014.



WOLCOTT PUBLIC SCHOOLS  
WOLCOTT, CONNECTICUT  
SUPERINTENDENT'S REPORT

March 24, 2014

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Curriculum & PD:

Just a reminder, there will be no school from Monday, April 14<sup>th</sup> to Friday, April 18<sup>th</sup> for spring vacation. Classes will resume on Monday, April 21<sup>st</sup> for all students.

Wolcott Public Schools will be conducting a preschool screening on Friday, April 25, 2014 at 9:30 A.M. The purpose of this screening is to identify any preschool age children, ages 3 and 4, who may have a disability. The screening is open to all Wolcott residents who have concerns about their preschool age child's development. If you are interested in having your child participate in the screening, please contact the Student Services office at 203-879-8178.

RIEB is sponsoring their annual book swap on Friday, April 4<sup>th</sup>, at Wolcott High School from 3:30 to 8:00. Bring books to your school that you no longer read during the week of March 31<sup>st</sup> to April 3<sup>rd</sup>. You will get a ticket stating the number of books you donated. On April 4<sup>th</sup>, you can turn the ticket in at the swap for new books. This year you can also buy books.

Teachers and staff have been working to prepare our students for the upcoming Smarter Balanced Assessments in the next three months. High School students in Grade 11 (juniors) will take the computer based assessment from March 25<sup>th</sup> to April 11<sup>th</sup>. Wolcott students in grades 4, 5, 7, & 8 will take the test from April 28<sup>th</sup> to May 16<sup>th</sup> and students in grades 3 & 6 from May 19<sup>th</sup> to June 6<sup>th</sup>. Please make sure that students are well rested and prepared for this important assessment. We want everyone to put forward their best effort. Thank you.

Presentations:

- From Pam Conway on Celly – “Engage every student, everywhere”
- From Lisa Rigg on the District Physical Fitness Results...

# Conference Attendance Report

March 24, 2014

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
04/02/14	None	Jason Pace	WHS/Teacher	Yes	Education Connection	TEAM Mentor Update Training	Litchfield, Ct
04/09/14	\$50 + (M)	Cynthia Garland	Wakelee/Nurse Supv	Yes	CSDE	Spring 2014 School Nurse Supv Conf.	Cromwell, Ct
04/10/14	\$189.99 + (M)	Lori Guinipero	WHS/Nurse	Yes	CSDE	Spring 2014 School Nurse Supv Conf.	Cromwell, Ct
4/29; 5/9	None	Holly Jayne	WHS/Teacher	Yes	State of Ct BFT	BFT Standards Committee	Middletown, Ct
5/6; 5/14; 5/20	None	Irene Roman	Frisbie/Teacher	Yes	ACES	TEAM Initial Support Training	Hamden, Ct
5/6; 5/14; 5/22	None	Jason Creem	WHS/Science	Yes	Education Connection	TEAM Initial Support Training	Litchfield, Ct

(M) = Mileage  
 (P) = Parking Fees

<b>BFT</b>	Business & Finance Technology
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**Trip Report BOE Meeting 3/24/14**

ID	Trip Name	Date	School	Students	Destination	Educational Objectives	Contact
179	Festival of Music in New York City/Chatham, NJ	03/28/14	WHS	60	Chatham, NJ/New York City	To compete in a "Festival of Music" competition in Chatham, NJ with the Band and Show Choir. This festival is linked to New York City. We will follow up with cultural activities for the weekend in New York City.	Solocius, Laura Music Teacher
267	SkillsUSA	03/28/14	WHS	12	AI Prince Tech HS, Hartford, CT	SkillsUSA state leadership and skills competition	Lofgren, Chris Applied Ed - Nursing Asst.
283	Sports Seminar & College Fair	04/01/14	WHS	50	Webster Bank Arena, Bridgeport, CT	Students will learn about different business careers in the hockey/entertainment industry. Students will also be able to talk to local college representatives that offer business programs.	Jayne, Holly
286	Elementary Project Explore Project Exploration	04/08/14	Frisbie	43	Yale University in New Haven: Orange, CT: Maplewoods At Orange, Smart Living Center, Pez Factory	To tour an Ivy League University; to participate in activities with elderly residents of an assisted living facility (Maplewoods at Orange), to learn about energy efficiency and conservation (Smart Living Center), and to tour a factory of a CT invention, PEZ.	Discepolo, Janet Elem. Project Explore
288	2014 Reality Fair	04/01/14	WHS	49	CCSU	Students will practice Consumer mathematics skills in real life scenarios. Students will take part in a reality fair that will allow them to utilize skills such as banking, budgeting, checking, and other real world activities that they will require after graduation.	Elliott, Rebecca Special Ed. WHS
301	Robotics New England Event	04/03/14	WHS	15	Lewiston Maine	Take part in the Robotics Competition	Cormier, Robert Science - WHS
306	Junior Class Field Trip	04/04/14	WHS	150	Mystic Aquarium and Mystic Village	The students at Wolcott High School will participate in the school community, practice interpersonal skills, and assume responsibility for one's own behavior	Pelkey, Jennifer English WHS
310	5th Grade Orientation at Tyrrell Middle School	04/04/14	Alcott	44	Tyrrell Middle School	Orientation	Murphy, Kate Secretary
311	Financial Reality Fair at CCSU	03/31/14	WHS	49	Central Connecticut State University	Students will utilize learning from common core curriculum standards in the areas of consumer mathematics to participate in a reality fair that will challenge them to make good financial decisions based on individual scenarios that are set up prior to the event. (they will know their individual wages etc...) I am hopeful that we will be able to obtain a campus tour as well.	Elliott, Rebecca Special Ed. WHS

**Trip Report BOE Meeting 3/24/14**

<b>ID</b>	<b>Trip Name</b>	<b>Date</b>	<b>School</b>	<b>Students</b>	<b>Destination</b>	<b>Educational Objectives</b>	<b>Contact</b>
313	Wolcott Senior Center Visit	04/01/14	Wakelee	7	Wolcott Senior Center	As part of their independent study project, Wakelee Grade 4 Project Explore students will participate in intergenerational activities with senior citizens. Students will prepare a nutritional breakfast for the seniors and will also play Bingo together	Discepolo, Janet Elem. Project Explore
315	CT Invention Convention Day at the Capitol	04/02/14	Frisbie	15	Legislative Office Building Hartford, CT	To provide an opportunity for fifteen student inventors to showcase their inventions at the Connecticut State Capitol.	Discepolo, Janet Elem. Project Explore
327	TMS Grade 5 Orientation	04/04/14	Wakelee	67	Tyrrell Middle School	To visit the Middle school	Onofreo, Carley Secretary
331	Bank	03/26/14	WHS	11	Wells Fargo, 815 Wolcott Rd, Wolcott, CT 06716	Students will take a tour of the bank. Students will be able to label the sections of a bank (i.e. bank teller, ATM).	Vilardo, Brittany
337	Gr. 5 Orientation	04/04/14	Frisbie	66	Tyrrell Middle School	Orientation	Cantor, Robin Secretary
349	Grade 3 Young Consumers Activity	04/07/14	Frisbie	61	ShopRite of waterbury	Students will be participating in the ShopRite Young Consumers Program, students will complete a shopping activity where they shop for a family of 4 and complete math activities around the store.	Finelli, Marie Grade 3

**Fundraiser Report**  
**March 24, 2014**

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Apr 1-30	WHS	Diamond Club	Sell clothing, umbrellas, blankets & chairs
Apr 3	WHS	Diamond Club	10% of Sales at McDonalds between 5-8 pm
Apr 12	WHS	Diamond Club	Car wash and test drive Loehman's Chevrolet cars
July 16-20	WHS	Lady Eagles Strike Club	Sell clothing

Regular Meeting of the Board of Education – March 24, 2014

**RESOLUTION:     ADOPT 2014-2015 WOLCOTT PUBLIC SCHOOLS' BUDGET**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**To adopt on final vote the 2014-2015 Fiscal Year Wolcott Public Schools' Budget in the amount of \$32,779,867.**

Regular Meeting of the Board of Education – March 24, 2014

**RESOLUTION:                    RESIGNATION**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO ACCEPT THE RESIGNATION OF:**

1. **Allison Law** in the position of Special Education Teacher at Frisbie Elementary School effective at the end of the 2013-2014 school year;
2. **Joseph Golden** in the position of Head Coach of JV Football and Assistant Varsity Football Coach effective immediately;
3. **Evelyn Scacco** in the position of Food Service Worker at Alcott Elementary School effective March 28, 2014.

(See attached)

Regular Meeting of the Board of Education – March 24, 2014

RESOLUTION:                   TRANSFER BETWEEN JOB(S)

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Lisa Calabretta** from the position of 4.0 hour General Food Service Worker at Wolcott High School to the position of 4.5 hour General Food Service Worker at Wolcott High School effective March 25, 2014.

(See attached)



Regular Meeting of the Board of Education – March 24, 2014

RESOLUTION:                    NOMINATION(S)

Resolution from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Danna Gizzie** in the position of Long Term Substitute Grade 8 English/Language Arts Teacher at Tyrrell Middle School effective approximately April 21, 2014;
2. **Rose Kay** in the position of Long Term Substitute Special Education Teacher at Alcott Elementary School effective approximately April 28, 2014 pending certification;
3. **Michelle McNerney** in the position of Long Term Substitute Grade 5 Teacher at Frisbie Elementary School effective approximately April 1, 2014;
4. **Jason Pace** in the position of Assistant Boys Outdoor Track Coach at Wolcott High School effective for the 2014 spring season.

(See attached)

**Regular Meeting of the Board of Education – March 24, 2014**

**RESOLUTION: LEAVE REQUEST**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**Nicole DeConti, English Teacher at Wolcott High School, requests an unpaid leave of absence from her position until August 2014.**

(See Attached)

**Regular Meeting of the Board of Education – March 24, 2014**

**RESOLUTION: OUT-OF-STATE FIELD TRIPS**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIPS:**

1. Wolcott High School's Band and Show Choir (60) request permission to compete in a "Festival of Music" competition in Chatham, NJ and cultural activities in New York City on March 28-30, 2014;
2. Wolcott High School's Robotics Team (15) requests permission to compete in a robotics competition in Lewiston, Maine on April 3-6, 2014;
3. Tyrrell Middle School's 7<sup>th</sup> Grade Science Florida Trip (approximately 20) request permission to go to the Florida Keys/Everglades to study relationships between organisms and their environment on June 26-30, 2015.

(See attached)

Regular Meeting of the Board of Education – March 24, 2014

**RESOLUTION: BID AWARD – Water System Maintenance Bid**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the WATER SYSTEM MAINTENANCE BID and award a three year contract (July 1, 2014 thru June 30, 2017), to Eastern Water Solutions, Inc. in the amount of \$76,049.43.

Regular Meeting of the Board of Education – March 24, 2014

**RESOLUTION: PERMISSION TO DISPOSE OF OUTDATED EQUIPMENT**

**Resolution** from Joseph Macary, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

**Tyrrell Middle School requests permission to dispose of outdated equipment in the Fitness Room as follows:**

- **Stair stepper**
- **Rowing machine**
- **Lat pull down machine**
- **Leg extension machine**

(See attached)