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Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.

The regular meeting of the Wyoming Area Board of Education was held this evening at the Wyoming Area Secondary Center auditorium, 252 Memorial Street, Exeter, Pennsylvania, 18643, with approximately five people in attendance. A non-public executive session preceded the meeting. Everyone stood for the Pledge of Allegiance. Mrs. Deanna Farrell asked that everyone remain standing in memory of Harry Giacometti, former business manager that passed away. Mrs. Deanna Farrell, President of the Board, called the meeting to order at 7:00 p.m.

Roll Call: Mrs. Deanna Farrell, President
 Mrs. Kimberly Yochem, Vice President
 Mr. John Marianacci, Secretary
 Mr. Carmen Bolin, Treasurer
 Mr. Nicholas DeAngelo
 Mrs. Gober-Mangan
 Mr. Gerald Stofko
 Mrs. Toni Valenti

Absent: Dr. Estelle Campenni

Also present were: Janet Serino, Superintendent, Attorney Jarrett Ferentino, School Solicitor, Thomas Melone, Business Consultant, Cathy Ranieli, Assistant Secondary Center Building Principal, Joseph Long, Elementary Building Principal of the Intermediate Center, Vito Quaglia, Building Principal of Kindergarten Center/Primary Center, Dave Pacchioni, Assistant Principal of Discipline, Camilla Granteed, School Psychologist, Vanessa Nee, Director of Special Education, Jo Ann Pepsin, Assistant Director of Special Education, Frank Pugliese, Supervisor of Buildings and Grounds/Facilities Director, Melissa Collevchio, Food Service Director, Jason Jones, Network Engineer, Robert Galella, Director of Curriculum, Angelo Falzone, Director of Transportation/Attendance, Jeremy Harman and Marissa Kovaleski, Student Representatives.

Communications Report

Mr. Marianacci read the Communications Report.

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of December 19, 2018.
2. Right to Know Request submitted for employee names and job title, home addresses' for employees and board members.
3. Ballots received from West Side Career and Technology Center to elect officers to serve on the WSCTC Joint Operating Committee for the 2019 calendar year.
4. Ballots received from the Luzerne Intermediate Unit #18 to elect officers to serve on the LIU board.
5. Nicole Gashi, Wyoming Area Football Parents Association, requesting permission to hold a Night at the Races fundraiser.
6. Right to Know Request submitted by Christine Andrews, At the Scene, Inc., for information regarding the relocation of bus stop from Wyoming Avenue to Third Street.
7. Nancy Romanowski, Kindergarten Aide, requesting permission to take a medical leave of absence.

8. Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, requesting permission to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race.
9. Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, requesting permission to hold a February Calendar Lottery fundraiser.
10. Chuck Yarmey, Drama Advisor, requesting permission to use the Secondary Center cafeteria for Formal Thespian Inductions.
11. Rhonda Pizano, Cheerleading Advisor, requesting permission to use the multipurpose room for cheer tryout practice and cheer tryouts.
12. Damien Rutkoski, Key Club Advisor, requesting permission to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA.
13. Laura Mudlock, Athletic Trainer, requesting permission to take a sabbatical leave.
14. William Roberts, Boys Tennis Coach, requesting permission to use the Secondary Center cafeteria for Meet the Warriors.
15. Sheri Slusser, Wyoming Area Softball Parents Association, to use the Secondary Center cafeteria for Meet the Warriors.

Summary of Applications Received

Elementary (K-4) - 2

Special Education - 1

Approval of Minutes

Mrs. Farrell asked for approval of the minutes of January 22, 2019. All board members voted aye.

Superintendent's Report

Mrs. Serino read her report.

1. **Jessica Polacheck just performed with the Region IV Northeast Region Orchestra at Kutztown HS last week and is the First Alternate for All-State Orchestra. She will have another chance to audition for All-State Band at the Region IV Band Festival in Lewisburg on March 7th. Jessica was also selected as a finalist in the Bloomsburg University 2019 Young Classical Artists' Competition. She will perform in a recital at the University's Carver Hall on May 4th and then again on May 5th at WVIA's Sordoni Theatre in a live radio broadcast. She will be our spotlight presentation this evening.**
2. **Mrs. Paula Cecil, Secondary Center Math and Project Lead the Way Teacher has been recognized and honored by our LIU#18 Friends & PDE.**

Paula has been identified by the Luzerne Intermediate Unit as 1 of 6 STEM educators from the LIU's regional districts to join the STEM Cohort in the development of a STEM Toolkit. Paula has been selected by demonstrating levels of *innovation, enthusiasm, and leadership* in our on-going pursuit of improving STEM instruction at WASD.

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Paula sits on our newly created Practical STEM committee along with Trudy McAndrew, Jean Marie Argenio, Riane Hulme, Maureen Pikas, and Erica Bartoli who is Technology Chair. This committee has been reviewing our practices across the district in order to provide students (early on) with the best curricular activities we are capable of. Paula will continue to be a leader along with colleagues in providing students with integrated instruction related to Science, Technology, Engineering, Math.

Congratulations to Paula as 1 of 6 Regional Educators chosen for this initiative!!

- 3. I am proud to announce that Christine Campenni’s classroom at the Intermediate Center has been selected to receive the 2018 Hess Toy Truck STEM Kit. The kit will include 12 Hess toys and a 2018 STEM curriculum. The curriculum will involve science, technology, engineering and mathematics. The students will also have an opportunity to receive positive public relations. Congratulations!!**
- 4. Kindergarten registration for the 2019-2020 school year will take place on March 29th at the kindergarten center from 8:30 am to 3:00 pm.**

Solicitor’s Report

Attorney Ferentino stated an executive session was held prior to the meeting to discuss negotiations, facility matters and ongoing personnel issues.

Student Representative’s Report

Marissa Kovaleski read the report.

The senior class recently voted on a destination for their class trip this spring and it was decided they will be going to Philadelphia. The trip will consist of a visit to the Philadelphia Zoo and the Reading Terminal as well as free time for the students to walk around the city. The Wyoming Area Ice Hockey Team ended their season last night after having made it to the Championships. Unfortunately, Wyoming Area lost the game 7-1 to Back Mountain. The Wyoming Area Drama Club will be performing Mamma Mia! on April 5th, 6th, and 7th.

Treasurer’s Report

Mr. Bolin read the Treasurer’s Report.

First National Community Bank	General Fund	8,973,728.75
First National Community Bank	Payroll Account	5,643.26
First National Community Bank	Cafeteria Account	66,121.89
First National Community Bank	Student Activities Account	118,298.72
First National Community Bank	Athletic Fund Account	12,897.35
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	319,202.20
First National Community Bank	Series 2018 GON Account	254,271.61

Finance Report

Mr. Bolin read the Finance Report.

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	98,167.42
Local Services Tax	449.12
Per Capita Tax	1,004.36
Delinquent Per Capita	<u>1,116.38</u>
Total:	100,737.28

State & Federal Subsidy Payments

Title I – Improving Basic Programs	41,295.57
Title II – Improving Teacher Quality	6,402.86
Title IV – Student Support & Academic Enrichment	3,063.00
School Safety Grant	25,000.00
School District Special Education	<u>230,520.00</u>
Total:	306,281.43

Local Realty Transfer Tax

Luzerne County	9,825.05
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2. Approve the February payment of \$116,565.12 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2018-2019 school year.
3. Approve the February payment of \$50,881.00 to the West Side Career & Technology Center for the 2018-2019 school year.
4. Approve the February payment of \$6,975.00 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2018-2019 school year.
5. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$5,250.00 for the 2018-2019 year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.
6. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district’s 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00
 Monthly fee of \$1.59 per contributor per payroll period

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7. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00
 Variable fee of \$9.75 per associated retiree per year

8. Approve tuition reimbursement for February 2019.

**WYOMING AREA SCHOOL DISTRICT
 SCHEDULE FOR TUITION REIMBURSEMENT
 FEBRUARY, 2019**

EMPLOYEE NAME	AMOUNT TO BE REIMBURSED
ARGENIO JEAN MARIE	\$300.00
BIAGO NICOLE	\$600.00
DONALDSON MEGAN	\$300.00
DUNN BRITTANY	\$600.00
FANTI MICHAEL	\$600.00
GIGLIO ANN	\$600.00
GLATZ MARJORIE	\$300.00
HIZYNSKI CHRISTOPHER	\$600.00
LEMONCELLI ROBERT	\$600.00
LOPRESTO DANIELLE	\$900.00
MACARIO ANTHONY	\$600.00
MAZZITELLI SARA	\$300.00
MIGLIORI MICHEAL	\$600.00
MOLINO STACEY	\$600.00
PASQUARIELLO MICHAEL	\$100.00
PEPSIN JOANN	\$300.00
RUTLEDGE CHRISTINE	\$300.00
TIERNEY LINDSAY	\$600.00
TONDORA BOBBIE LYNN	\$900.00
VEST DAVID	\$600.00
	\$10,300.00

9. Approve credit adjustments effective February 1, 2019.

Wyoming Area School District Credit Adjustments Effective February 1, 2019				
Name	From	To	Step	Increase
DONALDSON, MEGAN	M	M+06	3	\$874.00
DUNN, BRITTANY	M	M+06	3	\$874.00
FANTI, MICHAEL	M+54	M+60	5	\$1,482.00
GLATZ, MARJORIE	M+12	M+18	3	\$874.00
HIZYNSKI, CHRISTOPHER	M+12	M+18	4	\$874.00
LEMONCELLI, ROBERT	M	M+06	3	\$874.00
LOPRESTO, DANIELLE	B+12	B+18	3	\$1,582.00
MIGLIORI, MICHEAL	B+24	M	3	\$4,751.00
RUTLEDGE, CHRISTINE	M+36	M+42	13	\$2,093.00
TIERNEY, LINDSAY	B+18	B+24	3	\$1,104.00
VEST, DAVID	B+06	B+12	3	\$ 1,580.00
		TOTAL		\$ 16,962.00

10. Approve the general ledger sheet:

Bill Listing: February 2019	658,481.83	
Prepays: January 2019	<u>61,805.02</u>	720,286.85
Cafeteria Account:	82,960.26	
Athletic Account:	<u>6,611.84</u>	<u>89,572.10</u>
		Total: 809,858.95

Motion by Mr. Bolin, second by Mrs. Valenti, to accept the finance report.

Roll Call: Mr. DeAngelo, yes, Mrs. Valenti, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mrs. Yochem, yes, Mrs. Gober-Mangan, yes, Mrs. Farrell, yes, Mr. Marianacci, yes.

Motion passed.

Education Report

Mrs. Gober-Mangan read the Education Report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2018-2019 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised guest teacher substitute list for the 2018-2019 school year.
3. Approve Lindsey Tierney for tenure having completed three satisfactory years as a temporary professional employee.
4. Approve the Course of Studies for the 2019-2020 school year.

Motion by Mrs. Gober-Mangan, second by Mr. DeAngelo, to accept the education report.

Roll Call: Mr. DeAngelo, yes, Mrs. Valenti, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mrs. Yochem, yes, Mrs. Gober-Mangan, yes, Mrs. Farrell, yes, Mr. Marianacci, yes.

Motion passed.

Activities Report

Mr. DeAngelo read the Activities Report.

1. Approve the request of Nicole Gashi, Wyoming Area Football Parents Association, to hold a Night at the Races fundraiser on Saturday, March 30, 2019, 11:00 a.m. to 10:30 p.m. at St. Barbara Parish Hall.
2. Approve the request of Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, to hold a February Calendar Lottery fundraiser.
3. Approve the Indoor Winds Program not to exceed \$4,000.00 for the 2018-2019 school year. (The Winds Program is replacing the Indoor Percussion Program)

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4. Approve the appointments of Shelby Pick and Angelo Bufalino as instructors for the Indoor Winds Program for the 2018-2019 school year.

5. Approve the following head coaches for the 2019-2020 Fall sports season:

Cheerleading

Rhonda Pizano 2,635.00

Field Hockey

Erin McGinley 4,831.00

Golf

Gordon Williams 2,049.00

Girls Soccer

Nikki Sitkowski 4,831.00

Volleyball

Brian Reese 2,212.00

Cross Country

Kristen Lombardo 2,693.00

Football

Randy Spencer 8,196.00

Boys Soccer

Rick Branco 4,831.00

Girls Tennis

William Roberts 1,633.00

6. Approve the request of Damien Rutkoski, Key Club Advisor, to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA., March 29th to March 31, 2019. The district is asked to cover the cost of advisor at \$490.00 for registration and lodging.

7. Approve the appointment of Joe DeMark as assistant track & field coach at a salary of \$2,635.00 for the 2018-2019 spring sports season.

8. Approve the appointment of Samuel Parente as a volunteer baseball coach for the 2018-2019 spring sports season.

Motion by Mr. DeAngelo, second by Mr. Bolin, to accept the activities report.

Roll Call: Mr. DeAngelo, yes, Mrs. Valenti, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mrs. Yochem, yes, Mrs. Gober-Mangan, yes, Mrs. Farrell, yes, Mr. Marianacci, yes.

Motion passed.

Building Report

Mr. Stofko read the Building Report.

1. Approve the request of Nancy Romanowski, Kindergarten Aide, to take a medical leave of absence effective Wednesday, April 24, 2019 until the end of the school year with intent to return for the 2019-2020 school year.
2. Approve the request of Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race on Saturday, April 27, 2019, 7:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. (Class B)

*The rental fee of \$300 for the gym has been waived by the board. The scouts will pay for a custodian's services and security for the event.
3. Approve the request of Chuck Yarmey, Drama Advisor, to use the Secondary Center cafeteria for Formal Thespian Inductions on Sunday, May 19, 2019, 11:00 a.m. to 3:00 p.m., pending approval by the building principal and food service director. (Class A)
4. Approve the revised support personnel substitute list for the 2018-2019 school year.
5. Approve the request of Rhonda Pizano, Cheerleading Advisor, to use the multipurpose room for cheer tryout practice Wednesday, March 27th to Friday, March 29th, 5:30 p.m. to 8:00 p.m. and cheer tryouts on Sunday, March 31, 2019, 1:30 p.m. to 6:30 p.m., pending approval by the building principal and athletic director. (Class A)
6. Approve the request of Laura Mudlock, Athletic Trainer, to take a sabbatical leave for the 2019-2020 school year.
7. Approve the request of William Roberts, Boys Tennis Coach, to use the Secondary Center cafeteria for Meet the Warriors on Thursday, March 7, 2019, 5:30 p.m. to 7:45 p.m., pending approval by the building principal and food service director. (Class A)
8. Approve the request of Sheri Slusser, Wyoming Area Softball Parents Association, to use the Secondary Center cafeteria for Meet the Warriors on Thursday, March 21, 2019, 7:00 p.m. to 8:15 p.m., pending approval by the building principal and food service director. (Class A)

Motion by Mr. Stofko, second by Mr. DeAngelo, to accept the building report.

Roll Call: Mr. DeAngelo, yes, Mrs. Valenti, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mrs. Yochem voted no on item #2 and yes on the remaining report. Mrs. Gober-Mangan, yes, Mrs. Farrell, yes, Mr. Marianacci, yes.

Motion passed.

Policy Report

Mr. Bolin read the Policy Report.

1. Approve the second reading of revised policies:

Policy #103 - Nondiscrimination/Discriminatory Harassment – School & Classroom Practices
Policy #103.1 – Nondiscrimination – Qualified Students with Disabilities
Policy #104 - Nondiscrimination/Discriminatory Harassment – Employment Practices
Policy #108 – Adoption of Textbooks

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- Policy #222 – Tobacco/Nicotine for Students
- Policy #247 – Hazing
- Policy #249 – Bullying/Cyberbullying
- Policy #311 – Reduction of Staff
- Policy #323 – Tobacco/Nicotine for Employees
- Policy #707 – Use of School Facilities

2. Approve the first reading of revised Policy #806 Child Abuse.

Motion by Mr. Bolin, second by Mr. Marianacci, to accept the policy report.

On the Question: John Pegg, West Wyoming, commented on the tobacco/nicotine policies. The pupils policy states the use and sale of tobacco is prohibited and the employees states use only not sale. Attorney Ferentino stated that PSBA has a committee run by Michael McVeen. Whenever a case law comes out or things develop or they see challenges in school districts, they make their way through the court system into policy. Michael McVeen runs it.

Roll Call: Mr. DeAngelo, yes, Mrs. Valenti, yes, Mr. Bolin, yes, Mr. Stofko, yes, Mrs. Yochem, yes, Mrs. Gober-Mangan, yes, Mrs. Farrell, yes, Mr. Marianacci, yes.

Motion passed.

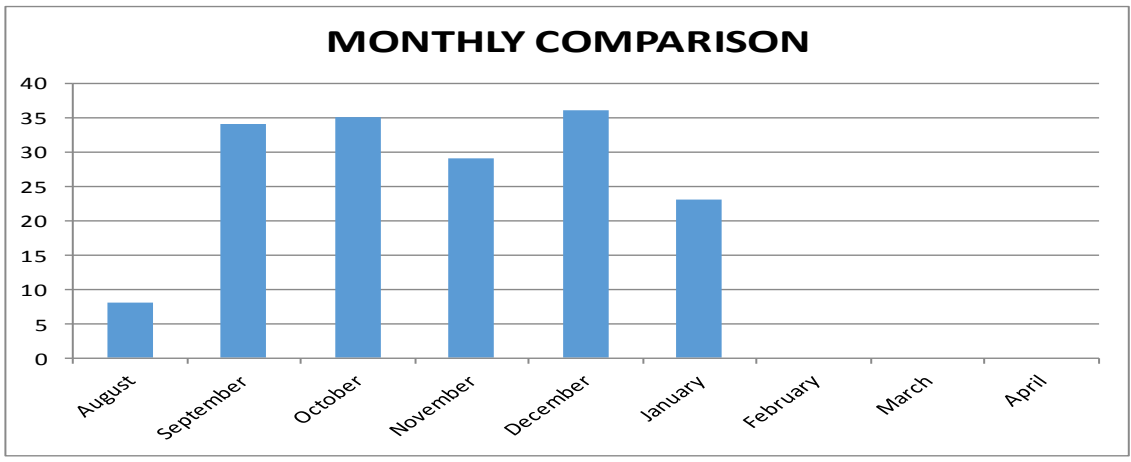
Police Report

**Wyoming Area Police Department
Monthly Report for January, 2019
Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
1490	Criminal Mischief - Reports	1
2450	Harassment	4
2600	All Other Crimes Code Violations	2
3100	Motor Vehicle Accidents	1
3400	Mental Health	1
3870	Medical Emergency	1
3900	Traffic & Parking Problems	3
4090	Non-Criminal - Reports	3
4091	Custody Dispute	1
7016	Follow Up Information	2
7504	Assist Other Agencies – Other Police	2
7611	Unlawful Use of Computer	1
TRUA	Compulsory School Attendance	1
Total		23

Monthly Comparison

<u>December Calls for Service</u>	<u>January Calls for Service</u>	<u>Plus/Minus Comparison</u>
36	23	-13



Open Discussion:

John Pegg discussed the general fund budget with Mr. Melone.

The meeting was adjourned at 7:30 p.m. on a motion by Mrs. Farrell, second by Mr. Marianacci.

Deanna Farrell, President

John Marianacci, Secretary