



**Board of Trustees Meeting  
October 15, 2020 Minutes  
8:00 AM to 10:00 AM**

Meeting Location

Littleton Opera House Ballroom  
APPROVED November 19, 2020

**Present**

Troy Merner, Board Member  
Catalina Celentano, Board Member  
Judith McGann, Secretary/Treasurer  
Marion Anastasia, Board Member  
Melanie Robbins, Vice-Chair  
Amy Ingerson, Board Member  
Evelyn Hopkins, Board Member  
Lisa Lavoie, Superintendent  
Kathy Meddings, Office Manager

**Absent**

Georgia Caron, Chair

**Welcome/Call to Order:**

Melanie Robbins called the meeting to order at 8:01 AM.

**River Project Presentation-NCCA & NH Fish & Game –Rich Larcom, Littleton Teacher**

Lisa introduced Rich and he began by giving a background of his teaching experience. Rich has been working with the students on The Wild Ammonoosuc River Project in collaboration with the NH Fish & Game. The students spent four hours at the Ammonoosus River with 3 Biologists from the NH Fish & Game aimed at studying the health of the river. The project was an effort to get the students onto the river and do some hands-on practical scientific experiments. Students tested the water, counted fish specimens and analyzed the indigenous bug life. Some students were able to participate in a mild electro fishing process that stuns the fish momentarily so studies can be carried out. Due to COVID, NH Fish & Game were not able to lend students the waders to wear in the water. This project will continue in the classroom with the goal to report back to the board with student results. Lancaster is planning to carry out the same project next spring with the Israel River. We are looking forward to having the students from each site compare their studies and the health of the two rivers.

**Re-Approval of Minutes: June 9, 2019 & August 6, 2020** – Melanie Robbins, Vice Chair

A non-member back in June and August had made a motion to approve minutes. As a result, minutes needed to be re-approved by official members. A motion was made by Melanie Robbins and seconded by Judith McGann to accept June and August minutes as is. **Board Unanimously Approved**

Approval of Minutes: September 17, 2020 – Melanie Robbins, Vice Chair

A motion was made by Melanie Robbins and seconded by Amy Ingerson to accept September minutes as is. **Board Unanimously Approved.**

Utilization of NH Charter School Federal Funding- Lisa Lavoie, Superintendent  
New Charter School Presentation

Lisa handed out copies of her PowerPoint. She reviewed the background of the 46 million dollars NH received in August 2020 and discussed the status of the legislature's non-approval of the money. Charter school funding is not going to go away; recently Secretary DeVos approved 131 million dollars for new charter schools throughout the country. The purpose of the presentation was to provide an update on the funding, discuss the need for NCCA's continuous improvement plan for growth and expansion and to seek the boards support in researching possibilities of establishing another charter school. Research and collection of data will lead the direction; however, right now the focus is on a North Country Recovery High School. Using a 4 Corners approach and replicating the sustainability plan of NCCA is what is being looked at. The board members discussed in length and gave their full support for Lisa to move forward with the research.

Financials – Lisa Lavoie, Superintendent

**FY21 Budget**

Lisa explained all numbers were within range but the supply line item was at 51% due to need of COVID supplies. Additional state money is anticipated.

**2021-2020 Tuition Rates**

- Committed Slot: \$6,250.00
- Additional Slot: \$7,460.00
- Vermont: \$15,700.00

Lisa explained that she sent to the Superintendents the tuition rates along with an excel sheet showing the actual cost of slots for each district based on the actual number of students served. This was also presented at the NC Superintendents meeting. No concerns from the Superintendents. A motion was made by Melanie Robbins and seconded by Troy Merner to approve the 21-22 Tuition Rates as listed. **Board unanimously approved.**

**FY22 Draft Budget\Fund Balances**

Lisa reviewed some updates. Health Trust sent our GMR which was 9%. Lisa was not concerned as we are expected a refund right now and Health Trust has given a similar number in the past and it was significantly lower.

Non-Public Session: (A)

A motion was made by Melanie Robbins and seconded by Judith McGann to go into public session at 9:35am. **Board unanimously approved.**

A motion was my by Melanie Robbins and seconded by Troy Merner to come out of Non-Pubic Session. **Board unanimously approved. Board unanimously approved two year Superintendent contract.**

Principal/Superintendents's Report- Lisa Lavoie, Superintendent

**Phase 2 Update**

The Phase 2 Hybrid Learning has been going very well. We have experienced both positive results and some challenges. Transition back to Phase 3 will occur on November 2, 2020 at which time staff will begin to evaluate and prepare feedback for improvements.

**5 Year Strategic Plan**

Lisa is preparing a one day staff professional day to pick up on NCCA's strategic plan. March 13, 2020, the Friday before NH Governor executed a full remote learning was the last day the plan was worked on.

**Fundraiser**

NCCA is doing an online fundraiser; Kathy explained the process and will send out index cards to board members explaining the process.

**ASVAB/SAT's**

All students participated in the ASVAB testing at each of the NCCA sites and are preparing for the SAT's.

**Camera Installation**

NCCA purchased a two camera system for the Lancaster bus routes. It will be installed the second week of November.