

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 ***Monday, June 10, 2013*** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Roseanne Lombardo at 7:10 p.m.

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8 **Roll Call:**

9
10 Roseanne Lombardo
11 Lisa Morina
12 Andrew Chapkowski
13 Louis Fabiani
14 Kenneth Ridinger
15 Jill Trainor
16 Susan Vernacchio

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18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.
19 Campbell, Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
22 was sent to the ***The Courier Post***, ***South Jersey County Times*** and the ***Township***
23 ***Clerk***. It was also posted in the Greenwich Township School Buildings. (Optional:
24 Videotaping Regulations – “The proceedings of this meeting are being videotaped and
25 anyone wishing to discuss an individual child should so note.”)

26
27 **FLAG SALUTE**

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29 *The Board held a moment of silence in honor of PreSchool Disabled Teacher, Lorie
30 Muraca who passed away this week.*

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32 **1. MINUTES**

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34 Motion: (Chapkowski/Trainor) to approve the minutes:

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36 May 13, 2013 - Regular Meeting
37 May 13, 2013 - Executive Session

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39 Motion carried by unanimous roll call vote.

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41 **2. SUPERINTENDENT’S REPORT**

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43 Motion: (Chapkowski/Trainor) to approve the following as one, A & B:
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A. Administrative Reports

- 1. Enrollment Statistics, Fire Drills and Suspensions, as of May 31, 2013. (Attachment – EXHIBIT B1)
- 2. School Health Services Monthly Reports as of May 31, 2013. (Attachment – EXHIBIT B2)
- 3. 2012-2013 Violence & Vandalism Report as of May 31, 2013. (Attachment – EXHIBIT B3)
- 4. Monthly Report of Attendance Officer as of May 31, 2013. (Attachment – EXHIBIT B4)

B. School Bus Emergency Evacuation Drill Reports

- 1. The acceptance of the School Bus Emergency Evacuation Drill Reports as follows: (Attachments – EXHIBIT C1 and C2)

| School | Date | Time | Location | Bus Route Numbers |
|--------------|---------|-----------|--------------|------------------------------------|
| Broad Street | 5/31/13 | 9:00 a.m. | Bus Platform | GR01, GR02, GR04, GR05, GPS1, GPS2 |
| Nehaunsey | 5/31/13 | 1:30 p.m. | Bus Platform | GRN1, GRN2, GRN3, GRN4, GRN5 |

Motion carried by unanimous roll call vote.

3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS

Motion: (Chapkowski/Morina) to approve the following as one, A-X:

- A. The approval of the Greenwich Township School District’s Harassment, Intimidation and Bullying assessment grades for the 2012-2013 school year.
- B. The approval for out-of-district student #2012-11 to receive home instruction for the remainder of the 2012-2013 school year as per the student’s IEP.
- C. The approval of the appointment of Veronica Tortella for the following substitute support staff positions for the remainder of the 2012-2013 school year.

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Substitute Cafeteria/Lunchroom Aide \$8.25 per hour
Substitute Custodian \$8.50 per hour

- D. The approval to accept the resignation/retirement of Michael Frampton, Custodian/Maintenance, effective July 1, 2013. (Attachment – EXHIBIT D1)
- E. The approval for Kathleen Bially, Part-Time Library Media Teacher, to take an unpaid leave of absence/maternity leave for the entire 2013-2014 school year. (Attachment – EXHIBIT D2)
- F. The approval of the voluntary transfer of Diane Shirley, Classroom Teacher at Broad Street School, to Gifted & Talented/Technology Teacher at Broad Street School at no increase in salary for the 2013-2014 school year.
- G. The approval for reappointment of the following employees as Cafeteria/Lunchroom Aides for the 2013-2014 school year at the following hourly rates:

| Employee | Hourly Rate |
|------------------|--------------------|
| Alison Grelli | \$TBD |
| Lisa Mitchell | \$TBD |
| Melissa Saggese | \$TBD |
| Charline Viereck | \$TBD |
| Christine Wojcik | \$TBD |

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- H. The approval for the reappointment of Charline Viereck, Part-Time Custodian, for the 2013-2014 school year at a salary rate of \$TBD per hour, not to exceed \$TBD, five (5) days per week, 20 hours per week (not to exceed 29.5 hours), no health benefits.
- I. The approval for the appointment of the following individuals as Homebound Instructors for the 2013-2014 school year on an as needed basis at an hourly rate of \$30.00 per hour not to exceed ten (10) hours per week (regular education and special education) as per Article XII of the GTEA Contract:

| | | |
|------------------|-----------------|----------------|
| Katherine Caruso | Rabecca Cotton | Christina Gori |
| Andrew Mettler | Suzanne Pezzino | Jody Harris |
| Stacy Podolski | Kathy Seacrist | Megan Sizemore |
| Kathryn Tortella | Lisa Villacorta | |

- 1 J. The approval for the appointment of Alanna Schell as a Special Education
 2 Teacher for the Multiply Disabled 2013 Extended School Year Program
 3 effective July 1, 2013 through July 30, 2013 (no classes July 4 and July 5),
 4 20 day total, 4.5 hours per day, \$30.00 per hour, not to exceed \$2,700.00.
 5
- 6 K. The approval for the appointment of Kathy Seacrist as a Special
 7 Education Teacher for the Multiply Disabled 2013 Extended School Year
 8 Program effective July 1, 2013 through July 30, 2013 (no classes July 4
 9 and July 5), 20 day total, 4.5 hours per day, \$30.00 per hour, not to
 10 exceed \$2,700.00.
 11
- 12 L. The approval for the appointment Allison Delaney as a Special Education
 13 Teacher for the Multiply Disabled 2013 Extended School Year Program
 14 effective July 1, 2013 through July 30, 2013 (no classes July 4 and July 5),
 15 20 day total, 4.5 hours per day, \$30.00 per hour, not to exceed \$2,700.00.
 16
- 17 M. The approval for the appointment of Vanessa Gottesfeld as a Special
 18 Education Teacher for the Multiply Disabled 2013 Extended School Year
 19 Program effective July 1, 2013 through July 30, 2013 (no classes July 4
 20 and July 5), 20 day total, 4.5 hours per day, \$30.00 per hour, not to
 21 exceed \$2,700.00.
 22
- 23 N. The approval for the appointment of the following individuals as Teacher's
 24 Aides for the Multiply Disabled 2013 Extended School Year Program
 25 effective July 1, 2013 through July 30, 2013 (no classes July 4 and July 5),
 26 20 day total, 4.5 hours per day, \$15.00 per hour, not to exceed \$1,350.00.
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|----|--------------------|-------------------|
| 28 | Christine Eiserman | Daniel Giorgianni |
| 29 | Jason Godfrey | Deborah Knestaut |
| 30 | Eileen O'Donnell | Lisa Villacorta |
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- 32 O. The approval for the appointment of Deborah Silvestro as a Teacher's
 33 Aide for the Preschool Disabled Summer Program effective July 1, 2013
 34 through July 30, 2013 (no classes July 4 and July 5), 20 day total, 2.5
 35 hours per day, \$15.00 per hour, not to exceed \$750.00.
 36
- 37 P. The approval for the appointment of Cathy Tortella and Christina Spitale
 38 as Summer Nurses for the 2013 Extended School Year Program effective
 39 July 1, 2013 through July 30, 2013 (no classes July 4 and July 5), 20 day
 40 total, 4.5 hours per day for a stipend of \$2,700.00. (Mrs. Spitale will work
 41 the first ten days of the session and Mrs. Tortella will work the last ten
 42 days of the session.)
 43
- 44 Q. The approval for the appointment of Maureen Jenzano, as a
 45 Speech/Language Specialist for the 2013 Extended School Year Program

1 effective July 1, 2013 through July 30, 2013 (no classes July 4 and July 5),
2 20 day total, 2.5 hours per day, 10 hours per week for a stipend of
3 \$1,500.00.

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5 R. The approval for the *reappointment* of Justin Frisby as summer custodian,
6 effective June 24, 2013 through August 23, 2013, 8 hours per day, 5 days
7 per week, at an hourly rate of \$8.50 per hour.

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9 S. The approval for the *reappointment* of the following individuals as
10 Substitute Cafeteria/Lunchroom Aides for the 2013-2014 school year.
11 Substitute rate of pay will be \$8.25 per hour.

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13 Janice Behring Antoinette Bently Debra Bradford
14 Nancy Butler Denise Gray Lisa Maden
15 Kimberly Morgan Stacy Ann Parker Nancy Rooks
16 Tracy Sarmiento Veronica Tortella

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18 T. The approval for the *reappointment* of the following individuals as
19 Substitute Custodians for the 2013-2014 school year. Substitute rate of
20 pay will be \$8.50 per hour.

21
22 Antoinette Bentley Alison Grelli Kimberly Morgan
23 Jennifer Murphy Tracy Sarmiento Veronica Tortella
24 Robert Viola

25
26 U. The approval for the *reappointment* of the following individuals as
27 Substitute Non-Instructional Aides for the 2013-2014 school year.
28 Substitute rate will be \$8.25 per hour.

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30 Janice Behring Antoinette Bentley Nancy Butler
31 Denise Gray Alison Grelli Kimberly Morgan
32 Nancy Rooks Tracy Sarmiento

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34 V. The approval for the *reappointment* of the following individuals as
35 Substitute Secretaries for the 2013-2014 school year. Substitute rate of
36 pay will be \$8.50 per hour.

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38 Janice Behring Debra Bradford Nancy Butler
39 Denise Gray Alison Grelli Kimberly Morgan
40 Nancy Rooks Tracy Sarmiento

41
42 W. The approval for the *reappointment* of Christine Wojcik, District-wide
43 Substitute Secretary, for the 2013-2014 school year. Substitute rate will
44 be TBD per hour. (Due to Mrs. Wojcik's longevity in the district, her
45 regular hourly rate will apply.)
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X. The approval to appoint the following teaching staff members for the extra-curricular positions listed below for the 2013-2014 school year:

| Position | Stipend | Staff Member |
|---|---------------|-------------------------------------|
| Art Enrichment-Nehaunsey Middle School | \$720.00 | Maria Gorman |
| Audio-Visual Coordinator Broad Street/Nehaunsey | \$750.00 | Michael Grelli |
| Bell Choir-Nehaunsey School | \$900.00 | Laura Enuco |
| Chorus-Broad Street/Nehaunsey School | \$900.00 | Laura Enuco |
| Eighth Grade Advisor-Graduation | \$1,250.00 | T. William Porreca |
| Eighth-Graduation Accompanist | \$250.00 | Laura Enuco |
| Eighth Grade-Trip Organizer/Fundraising | \$350.00 | T. William Porreca |
| Yearbook/Video Club | \$750.00 | Michael Grelli |
| Intramural Bowling-8 weeks (2 teachers) | \$500.00 each | Rabecca Cotton Michael Snyder |
| Italian Club | \$720.00 | Adriana Marini-Cossetti |
| Jr. National Honor Society Advisors (2 teachers) | \$720.00 each | Andrew Mettler Nora Traum |
| Recreational Activities Club Nehaunsey School (2 teachers) | \$720.00 each | Daniel Giorgianni Andrew Mettler |
| SADD Advisor | \$500.00 | Sharon Salvatore |
| PEP Club (2 teachers) | \$720.00 each | Nicole McGann Jody Harris |

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Motion carried by unanimous roll call vote.

4. CURRICULUM & INSTRUCTION

Motion: (Morina/Fabiani) to approve the following as one, A-F:

A. Workshops

- The *retroactive* approval for the following individuals to attend out-of-district workshops:

| Name | Workshop Title/Location/Date | Cost |
|-----------------------------------|---|--------------------------|
| Daniel Giorgianni Katie Eckert | Anti-Bullying Conference Richard Stockton College Galloway, NJ 5/29/13 (Katie Eckert) 5/30/13 (Daniel Giorgianni) 8:00 a.m. – 5:00 p.m. | \$198.00 Plus Mileage |

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1 B. Extended School Year 2013

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1. The approval of the following special education Extended School Year 2013 summer placements:

| Student #ODP | Program | Address | Dates | Cost |
|--------------|--|----------------------------------|---|------------|
| 2013-ESY1 | Gloucester County Therapeutic Recreation | North Campus Bankbridge Regional | July 8 – August 8 Monday to Thursday | \$1,400.00 |
| 2013-ESY2 | Gloucester County Therapeutic Recreation | North Campus Bankbridge Regional | July 8 - August 8 Monday - Thursday | \$1,400.00 |
| 2013-ESY3 | St. John of God | Westville, NJ | July 8 – August 16 Monday – Friday | \$5,850.00 |

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C. Out-of-District Placements

1. The approval of the following special education private school placements for the 2013-2014 school year:

| Student #ODP | Program | Tuition | ESY | Other |
|--------------|--------------------------|-------------|-----|-----------|
| 2013-01 | Bancroft | \$59,052.60 | Yes | |
| 2013-02 | BDC | \$76,170.00 | Yes | 1:1 Aide |
| 2013-03 | HollyDell | \$74,436.60 | Yes | |
| 2013-04 | Kingsway Learning Center | \$45,681.30 | Yes | |
| 2013-05 | Bankbridge | \$32,940.00 | No | |
| 2013-06 | Bankbridge | \$32,940.00 | No | |
| 2013-07 | St. John of God | \$47,310.90 | Yes | 1:1 aide* |
| 2013-08 | LARC | \$48,108.90 | Yes | |
| 2013-09 | Bankbridge | \$32,940.00 | Yes | |
| 2013-10 | St. John of God | \$47,310.90 | Yes | |
| 2013-11 | Clarke School | \$19,180.00 | Yes | |
| 2013-12 | Kingsway Learning Center | \$45,681.30 | Yes | |
| 2013-13 | Kingsway High School | \$51,855.00 | No | |

*The rate for 2012-2013 was \$28,560.00. The figure for 2013-2014 is not yet available.

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D. Tuition Students

1. The approval to accept the following tuition students to attend the Greenwich Township School District for the 2013-2014 school year:

| Student # | Program | Tuition | ESY | Aide | Sending District |
|-----------|------------------|-------------|------------|------|------------------|
| I2013-01 | Middle MD Class | \$33,000.00 | \$1,200.00 | No | Harrison |
| I2013-03 | Middle MD Class | \$33,000.00 | \$1,200.00 | No | Paulsboro |
| I2013-04 | Middle MD Class | \$33,000.00 | \$1,200.00 | No | Paulsboro |
| I2013-05 | Primary MD Class | \$33,000.00 | \$1,200.00 | No | South Harrison |
| I2013-06 | Primary MD Class | \$33,000.00 | \$1,200.00 | No | South Harrison |
| I2013-07 | Middle MD Class | \$33,000.00 | \$1,200.00 | No | East Greenwich |

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E. The approval of the contract with Gloucester County Special Services School District to provide Occupational Therapy and Physical Therapy services to the District for the 2013-2014 school year at the following rates (Attachment – EXHIBITS E1 and E2):

| Therapy | Hours | Amount |
|----------------------|---------------------|-------------|
| Occupational Therapy | 19.5 hours per week | \$57,564.00 |
| Physical Therapy | 7 hours per week | \$20,664.00 |

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F. Field Trips

1. The approval for the following 2013-2014 school year field trips:

| Grade | Field Trip Location |
|---|--|
| Pre-K | Cape May Zoo Duffield's Farm Market |
| Kindergarten *choose one **choose one | Dr. Perrige's Office Duffield's Farm Market* G & G Farm Market* Mood's Farm Market* Gibbstown Post Office Bridgeton Zoo/Cape May Zoo Discovery Museum** Philadelphia Zoo** |
| 1 | NJ State Aquarium (Camden) Greenwich Township Library |
| 2 | Natural Academy of Science |
| 3 (choose one) | Cedar Run Animal Rehabilitation Center The Colonial Pennsylvania Plantation Franklin Institute Hagley Museum Broadway Children's Theatre Wetlands Institute Sylvia Earle Park Rowan Planetarium |
| 4 (choose one) | Wheaton Village Battleship New Jersey |

| | |
|----------------------|---|
| | Pines Cranberry Bogs Trenton State House Philadelphia Walking Tour Princeton Governor's Mansion NJ State Museum (Trenton) |
| 5 (choose one) | Broadway Theater, Pitman NJ Constitution Center Philadelphia Walking Tour Winterthur Museum |
| 6 (choose one) | University of Pennsylvania Museum Renaissance Fair Rowan Planetarium |
| 7 (choose one) | Franklin Institute Kimmel Center |
| 8 | Constitute Center Paulsboro High School Visitation Washington, D.C. |
| NJHS | Citizen's Bank Park Shady Lane/Broad Street School (for Read Across America) |
| SADD (choose one) | Wetlands Institute Blue Rocks |

Motion carried by unanimous roll call vote.

5. BUDGET & FINANCE

Motion: (Chapkowski/Trainor) to approve the following as one, A-C:

A. New Board Member Orientation

- The *retroactive* approval for Board of Education Member, Kenneth Ridinger, to attend the mandated New Board Member Orientation which was held on Tuesday, April 30, 2013 from 6:00 p.m. – 9:00 p.m. at the South Jersey Technology Park, Mullica Hill, NJ. Cost to the Board: Mileage

- B.** The approval of Nutri-Serve Food Management, Inc.'s cafeteria prices for the 2013-2014 school year as follows, no increase from last year:

| Breakfast | Lunch |
|------------------------|------------------------|
| Student Paid \$2.00 | Student Paid \$3.00 |
| Student Reduced \$0.30 | Student Reduced \$0.40 |
| Adult Lunch \$5.00 | Adult Lunch \$5.00 |

**A La Carte prices to be determined.*

1 C. Contracts

- 2
- 3 1. The approval of the agreement between the Greenwich Township
4 School District and Community School Builder to host and maintain
5 the district's website and content management system effective
6 July 1, 2013 through June 30, 2014. This service is subject to a
7 40% discount through the Universal Schools and Libraries E-Rate
8 Program. (Attachment – EXHIBIT F)
- 9
- 10 2. The approval of the annual contract with Centris Group, LLC for the
11 utilization of the IEP Direct software, web-based access, data
12 storage, security, maintenance and training of staff. Cost to the
13 district for the 2013-2014 school year is \$7,345.60. (To be funded
14 through IDEA monies.) (Attachment – EXHIBIT G)

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16 Motion carried by unanimous roll call vote.

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18 **6. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
19 **SECRETARY**

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21 Motion: (Lombardo/Chapkowski) to approve the following as one, A1 & A2:

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23 A. Bills Lists

- 24
- 25 1. The bills as presented by the Business Administrator in the
26 following amounts are ordered paid. (Attachment – EXHIBIT H1)

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| No. | Amount |
|--------------|---------------------|
| P083 | \$235,767.66 |
| P084 | \$27,845.98 |
| P085 | \$27,458.80 |
| P086 | \$237,418.03 |
| P087 | \$28,115.62 |
| P088 | \$11.38 |
| P089 | \$416,493.33 |
| P090 | \$8221.76 |
| | |
| TOTAL | \$981,332.56 |

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- 29 2. The approval for the following check to be voided. (Attachment –
30 EXHIBIT H2)
- 31

| Check# | Vendor | Amount |
|--------|--------------------|------------|
| 14318 | Brookfield Academy | \$3,444.00 |

Motion carried by unanimous roll call vote.

7. REGULATORY

Motion: (Lombardo/Ridinger) to approve the following:

- A. The approval for East Greenwich Township Public Schools to increase the number of classrooms needed for summer school related activities at Nehaunsey Middle School from four (4) classrooms to five (5) classrooms from July 1, 2013 through July 31, 2013.

8. OLD BUSINESS

None at this time.

9. NEW BUSINESS

None at this time.

10. CORRESPONDENCE

A letter was received from the Department of Education approving Stephen Derkoski's contract.

11. PUBLIC – AGENCA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting by letter or telephone of any action the Board does take.

No public comment at this time.

12. EXECUTIVE SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

1 The Board of Education for Greenwich Township, assembled in public session on
2 **June 10, 2013** hereby resolves that an Executive Session closed to the public
3 shall be held on **June 10, 2013**, at **7:30** p.m. in the Nehaunsey Middle School
4 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
5 discussion of certain matters which relate to items authorized by *Open Public*
6 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.
7

8 Presentation: Violence and Vandalism Report (HIB)
9 Reporting Period: January 2013 – June 2013 (Daniel Giorgianni)

10
11 It is anticipated that such matter may be disclosed to the public upon the
12 determination of the Board that applicable exception no longer applies and the
13 public interest will no longer be served by such confidentiality.
14

15 Motion: (Chapkowski/Vernacchio) to enter into Executive Session to
16 discuss the following:
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- 18 • Personnel
 - 19 • Contractual – Professionals
- 20

21 Motion carried by unanimous voice vote.
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23 Motion: (Lombardo/Ridinger) to return from Executive Session at 7:56
24 p.m.
25

26 Motion carried by unanimous voice vote.
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28 **13. CONTRACT**

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30 Motion: (Chapkowski/Vernacchio) to approve the following:
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- 32 A. The approval of the contract for Stephen E. Derkoski, Interim
33 Superintendent of Schools, at no increase of salary or benefits for the
34 2013-2014 school year. This contract has been approved by the Interim
35 Executive County Superintendent of Schools, Thomas J. Dowd, and is in
36 compliance with all regulations.
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38 Motion carried by unanimous roll call vote.
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40 **14. ADJOURNMENT**

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42 Motion: (Chapkowski/Ridinger) to adjourn the meeting at 7:57 p.m.
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44 Motion carried by unanimous voice vote.
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Respectfully Submitted,

Scott A. Campbell
School Business Administrator/Board Secretary