**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF JULY 11, 2019**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on July 11, 2019, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of June 4, 2019 Called Board Minutes (Work Session). On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of June 4, 2019 Regular Board Minutes. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of June 10, 2019 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of June 17, 2019 Called Board Minutes. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of June 27, 2019 Called Board Minutes. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted (4, 0), to accept the Superintendent’s recommendation. (Anderson, Eleby, Green, and Wilborn, voted yes. Mr. Shirah abstained due to his absence from the meeting). The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones updated the Board on recent events that have taken place in the school.

Superintendent Harris recognized some of the District Office Leaders for their hard work.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Mrs. Karen Espy as a 49% Literacy Coach. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for June 2019. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for May 2019. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent discussed the Bus Bond Allocation with the Board. The Bond amount will be $77,220 and the actual cost of the bus will be $92,500. The Superintendent recommended approval for the Board to pay the additional $15,280 needed to purchase the bus. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent discussed the need to update several policies and shared the GSBA Policy Services flyer with the Board. She encouraged them to review the information and think about whether they want to consider having GSBA to update the policies including all of the new required policies. The Policy Updates were tabled until a later date.

**NEW & UNFINISHED BUSINESS**

The Superintendent shared that the Nutrition Department would be going through a Procurement Review during the 2019-2020 school year. She recommended the following:

Approval of the School Nutrition Code of Conduct. On a motion by Mr. Shirah and a second by Mr. Eleby, the Board voted unanimously to accept the Superintendent’s recommendation. The motion passed.

Approval of the School Nutrition Charge Procedures. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to accept the Fresh Fruits and Vegetables Grant in the amount of $10,430. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared highlights from the June State Board Report.

The Superintendent shared highlights from the Georgia School Superintendent’s Association Committee. She serves on the Legislative Committee.

The Superintendent recommended approval of the Student Handbooks. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of a Slushy Fundraiser. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**ANNOUNCEMENTS**

The Superintendent shared that the Back to School Celebration would be held on August 2, 2019 at 10:00 a.m. in the High School Gym.

The Superintendent shared that the New Teacher Meet and Greet with the Board would be held on August 6, 2019 at 6:45 p.m. in the District’s Boardroom.

The Superintendent shared information for Summer GAEL (Georgia Association Educational Leaders), which will be held on July 14 -17, 2019.

The Superintendent shared the Board and Administrator Brochure.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (5, 0), to adjourn. The motion passed.

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Chairman Secretary