

Minutes of the May 28, 2019 Planning/Action Meeting of the Shippensburg Area Board of School Directors held in the Middle School Cafeteria, 101 Park Place, Shippensburg, PA 17257.

OPENING

Call to Order

Mrs. Susan Spicka called the meeting to order.

Roll Call

On roll call, the following members were present: Mrs. Susan Spicka, Vice President; Mrs. Erica Burg; Dr. Nathan Goates; Mr. Hunter Merideth; Mrs. Tracy Montoro; Mr. Charles Suders; and Dr. Geno Torri. Dr. David Lovett, President; Dr. Michael Lyman; and Mr. Samuel Burg, Student Representative, were absent.

Others present were Dr. Jerry Wilson, Superintendent; Dr. Troy Stevens, Technology Coordinator; parents; teachers; concerned citizens; and Mrs. Cristy Lentz, Business Administrator/Board Secretary.

Moment of Silence

The Board of School Directors held a moment of silence in memory of the following:

Cindy L. Park ~ November 4, 1957 - May 18, 2019
1977 Graduate of Shippensburg High School

Agenda Approval

Mrs. Spicka asked if there were any changes or amendments to tonight's agenda.

Dr. Wilson stated the American Heart Association presentation was added today under the Reports section of tonight's agenda.

(Information)

CITIZEN'S COMMENTS REGARDING AGENDA ITEMS

None

REPORTS

Franklin County Career Center Report - Susan Spicka and/or Charlie Suders

None

Superintendent's Report

1. Donation Report: The Shippensburg Area School District Board of School Directors acknowledges receipt of donations from the following:
 - **Dance Academy XIV**, \$100.00 monetary donation to support the Special Education Track and Field Meet to be held at the High School.
 - **Drake Orthodontics**, \$100.00 monetary donation to support the Special Education Track and Field Meet to be held at the High School.
 - **Miscellaneous** donations of \$60.00 from t-shirts sales to support the Special Education Track and Field Meet to be held at the High School.
 - **R. L. Kuhn, Inc. DBA: Pictures Plus & O'Roke Photography**, picture commission of \$138.00 from spring 2019 Jump Ship pictures to support the Jump Ship Program.
 - **Carmen O'Donnell**, Yamaha YTR trumpet for use at the Intermediate School or Middle School by students who need to borrow a trumpet while theirs is being repaired. Approximate value of the donation is \$400.00.

2019 Annual Report to the Community

Dr. Wilson commented the 2019 Annual Report to the Community was provided to the Board of School Directors. He stated the data for the report was compiled by many staff members and will be available to the public on-line.

American Heart Association Presentation

Ms. Teresa DeVono from the American Heart Association in Harrisburg discussed the lifetime achievement the District has earned from the American Heart Association Programs. She commented approximately \$23,000 was raised this year and the program records from 1998 forward indicate over \$300,000 has been raised by the District. She presented the District with a plaque recognizing this achievement.

EXECUTIVE SESSION

Mrs. Spicka announced an Executive Session would be held for Personnel Matters at 7:07 p.m. The meeting reconvened at 7:36 p.m.

(Action)

CONSENT AGENDA

On motion of Goates, seconded by Merideth to approve the following Consent Agenda items:

Approval of Minutes

- Recommend approval of the minutes as presented from the May 13, 2019 Board meeting.

Personnel

Professional Staff

- The Superintendent recommends approval of the following Extended School Year Teachers:
 1. **Dona Gilson**
 2. **Elizabeth Laird**
 3. **Libby Staver**

Support Staff

- The Superintendent recommends approval of the following support staff employee who has completed the 60 day probationary period and reached regular status. This is in accordance with the SAESP Bargaining Agreement, Article III, Section 3.02:
 1. **Mary Reese**, Classroom Assistant at the James Burd Elementary School, retroactive to May 24, 2019.
- The Superintendent recommends acceptance of the following resignations:
 1. **Travis Chestnut**, Custodian, part-time (approximately 5.75 hours per day) at the Middle School, effective May 28, 2019.
 2. **Rachel Coldsmith**, Custodian, full-time (approximately 8 hours per day) at the Intermediate School, effective May 31, 2019.
 3. **Martin Saliga**, Custodian, full-time (approximately 8 hours per day) at the Middle School, retroactive to May 10, 2019.
- The Superintendent recommends approval of the following involuntary transfer:
 1. **Carol Hammond-Dunmire**, from Custodian, full-time (approximately 8 hours per day) at the Nancy Grayson Elementary School to Custodian, full-time (approximately 8 hours per day) at the Intermediate School, effective May 29, 2019 with no change in rate.

- The Superintendent recommends employing the individuals below pending receipt of all required documentation:
 1. **Alicia Bush**, Classroom Assistant, part-time (approximately 5.75 hours per day) at the James Burd Elementary School, effective August 19, 2019 at an hourly rate of \$9.45.
 2. **Darrein Deihl**, Cafeteria Kitchen Helper, short-term, part-time (approximately 5 hours per day) for the summer lunch program, effective June 3, 2019 through August 16, 2019 at an hourly rate of \$9.19.
 3. **Sara Mailen**, Building Secretary, part-time (approximately 5.75 hours per day) at the Nancy Grayson Elementary School, retroactive to May 20, 2019 at an hourly rate of \$11.01.

- The Superintendent recommends approval of the following kitchen staff for the summer lunch program, effective June 3, 2019:
 1. **Andrea Barber** - Kitchen Helper
 2. **Elaine Bosley** - Kitchen Helper
 3. **Carol Fraker** - Kitchen Supervisor
 4. **Jeannette Gelsinger** - Head Cook
 5. **Debra Goshorn** - Kitchen Helper
 6. **Dawn Linke** - Substitute Kitchen Supervisor
 7. **Stephanie McMichael** - Substitute Kitchen Supervisor

- The Superintendent recommends approval of the following Extended School Year Classroom Assistants:
 1. **Jocelyn Brindle**
 2. **Sherry Carbaugh**
 3. **Melissa Jones**
 4. **Michelle Lovett**
 5. **Paula Patterson**

Supplemental Staff

- The Superintendent recommends the following appointments:
 1. **Sharon Lawrence**, Post-Secondary Course Coordinator at the Senior High School, retroactive to January 11, 2019 at a supplemental salary of \$500.00.
 2. **Luke M. Lyman**, Combined Dramatic Musical Director at Middle School, retroactive to November 28, 2018 at a supplemental salary of \$2,899.50.
 3. **Luke M. Lyman**, Set Design at the Middle School, retroactive to November 28, 2018 at a supplemental salary of \$579.90.

Natural Gas Energy Contracts

- The Superintendent recommends retroactive approval of the Natural gas energy contracts. The District's Energy Consortium, managed by Provident Energy Consulting, recommended locking in natural gas prices on May 10, 2019 for the period of June 2019 through July 2022 as rates were very favorable and are noted below.

HVT - \$1.28/DTH

LVT - \$0.769/DTH

Letter of Agreement with The Meadows Psychiatric Center

- Whenever students are admitted to a psychiatric hospital, the Meadows Psychiatric Center provides educational services offered by a Pennsylvania certified teacher during the normal school day. The rate of instruction for educational services is \$67.00 per day.

The Superintendent recommends approval of the Letter of Agreement with The Meadows Psychiatric Center for the 2019-20 and 2020-21 school years.

MOA Between SAESPA and SASD

- The Superintendent recommends approval of the Memorandum of Agreement requesting the removal of Fair Share collection of fees from the Collective Bargaining Agreement with the Shippensburg Educational Support Personnel Association.

Capital Region Partnership for Career Development Service Agreement

- The Superintendent recommends approval for the second year, the service agreement between Shippensburg Area School District and the Capital Region Partnership for Career Development (CRPCD) for the period of July 1, 2019 to June 30, 2020.

MOA Between SASD and SAESP

- The Superintendent recommends approval of a Memorandum of Agreement (MOA) between SASD and Shippensburg Area Educational Support Personnel, PSEA/NEA, modifying jury duty pay vs unpaid periods in section 5.07 of the Collective Bargaining Agreement.

On roll call, all present voted yes to these Consent Agenda items.

(Action)

CONSENT AGENDA

On motion of Merideth, seconded by Goates to approve the following Consent Agenda item:

Finance

- Recommend approval of the following:

Bills of Payment

On roll call, all present voted yes to this Consent agenda item except **Montoro** who **abstained**.

(Action)

CONSENT AGENDA

On motion of Goates, seconded by Merideth to approve the following Consent Agenda item:

Services Agreement Between School Dismissal Manager (SDM) and James Burd Elementary and Nancy Grayson Elementary Schools

- The Superintendent recommends approval of the services agreement with School Dismissal Manager (SDM) and James Burd and Nancy Grayson Elementary Schools for the 2019-2020 school year, at a cost of \$3,600.00, which will be split evenly between the two schools. SDM is a web-based tool that allows parents to securely log in and advise their child's school when there is a change to their child's normal dismissal routine.

Mrs. Burg inquired if this contract would be replacing the Pik My Kid program currently used at the Nancy Grayson Elementary School.

Dr. Wilson stated it would replace Pik My Kid and the new program would be used by both the James Burd and Nancy Grayson Elementary Schools.

On roll call, all present voted yes to this Consent agenda item.

(Information)

BOARD COMMENTS

Dr. Goates commented on the 2018-19 graduation ceremonies. He sent a thank you to Mrs. Luffy and sent congratulations to the graduates. He thought the ceremony was delightful.

Dr. Goates commented that with the ending of the 2018-19 school year, he thanked all stake holders for their efforts to make the year a success.

Dr. Goates also stated he would not be at the June 2019 Board meetings and wanted to thank Dr. Wilson for his service and mentorship. He also stated he was sad to see him go and he felt he has done great things for the District.

Mr. Merideth asked for an update on class sizes.

Dr. Wilson commented that class sizes in grades 1-5 are similar to this school year and he continues to monitor kindergarten registration numbers. He stated that as of this morning, there are 97 kindergarten students enrolled at the James Burd Elementary School and 102 kindergarten students enrolled at the Nancy Grayson Elementary School.

Mr. Merideth asked about the blended class at the Nancy Grayson Elementary School which currently covers both first and second grade students.

Dr. Wilson commented the class was a success and the blended teacher would be moving forward in the 2019-20 school year to assist both second and third grade students.

Mrs. Woodall addressed how the curriculum is being taught in the blended classroom.

Mrs. Spicka commented on the 2018-19 graduation ceremonies. She also thought the ceremony was delightful. She especially liked the picture of the graduates on the risers.

Dr. Wilson commented he will share the graduation ceremony comments with Mrs. Luffy.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

Parent's Request to the Board

Ms. Jill Henninger, parent in S.A.S.D., and Mr. Tom Dick, grandparent in the S.A.S.D., are petitioning for their daughter/granddaughter to attend Nancy Grayson Elementary School as a kindergarten student for the 2019-20 school year. Ms. Henninger resides in the James Burd area.

The Board asked Dr. Wilson to look into this request.

CITIZEN'S COMMENTS REGARDING NON-AGENDA ITEMS

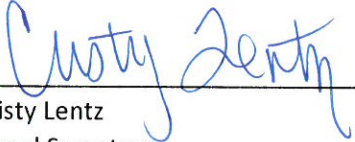
Mrs. Debra Hargrove, parent in the S.A.S.D., commented on a letter being circulated by a current Board Member and a Board Member candidate running for election regarding how \$3,000,000 in budget reserves was spent.

Ms. Julie Paddleford, parent in the S.A.S.D., also commented on the letter being circulated by a current Board Member and a Board Member candidate running for election. She feels there is transparency with the Board and has been impressed with the Board the last couple of years. She feels they are being more fiscally responsible by not giving large firms tax breaks, etc.

Mrs. Mary Beth Fishel, resident in the S.A.S.D., commented on the 2018-19 graduation ceremony. She feels she has launched a "one-women campaign" to bring dignity back to the graduation ceremonies. She said there has been improvement but feels there is still room for improvement. She commented on the letter sent to parents outlining graduation ceremony guidelines and asked that removing of hats when entering the building be included in the future.

ADJOURNMENT

The meeting adjourned at 7:57 p.m.



Cristy Lentz
Board Secretary