

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE: September 6, 2011
TIME: 6:30 P.M.
PLACE: Lillis Administration Building—Room 2

GEORGE C. BUCKBEE
TOWN CLERK
2011 SEP -2 P 1:41
NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

- 1. Call to Order**
- 2. Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

- 3. Discussion and Possible Action**
 - A. Overview of Summer Projects
 - B. Evaluation of Hill and Plain Boilers

- 4. Adjourn**

Sub-Committee Members: Mr. Daniel W. Nichols, Chairman
Mr. Tom McSherry
Mr. Bill Wellman
Mr. Rod Weinberg

Alternates: Mrs. Alexandra Thomas
Mr. David A. Lawson



NEW MILFORD PUBLIC SCHOOLS

FACILITIES DEPARTMENT

50 East Street
NEW MILFORD, CT. 06776

John E. Calhoun
Facilities Manager

Telephone: (860) 354-6265
Fax: (860) 210-2233

To: New Milford Board of Education
Re: Summer Projects 2011
Date: September 1, 2011

DISTRICT-WIDE

Stripped, scrubbed and re-waxed all floors in each building, shampooed carpets, sanitized rest rooms, cleaned, dusted, washed all walls, and all classroom furniture and surfaces.

Sanded and recoated all gymnasium wood floors, sealed synthetic gym floors throughout the district, as well as inspected and serviced all gym partition doors.

Pumped, inspected and disposed of waste from all septic and grease tanks at each facility.

Inspected and repaired all fire extinguishers, fire alarms, emergency lights and fire suppression systems.

Cleaned and inspected all kitchen ductwork and hood systems.

Cleaned, serviced and repaired boilers, burners and hot water heaters in all buildings.

Replaced all hallway, classroom and rest room stained and damaged ceiling tiles.

Replenished bark mulch at each playground to meet internal safety standards.

Painted areas throughout the school buildings as needed.

Weeded and mulched all of the flower beds, islands and decorative areas outside of every facility.

Replaced multiple light bulbs and ballasts throughout the district. We have replaced our standard 32 watt bulb with a more efficient 28 watt unit. This over time and with the significant amount of bulb replacements we make over the year will result in additional Kwh savings for the district.

HILL & PLAIN ELEMENTARY

Partially completed the long awaited parking lot project by opening day to allow for a safe parent pick up, drop off process and to alleviate a lack of parking spots at that facility. There will some additional work done there during non-school days to complete the project to specifications.

Installed new locks on several interior doors to prevent unwanted traffic to isolated sections of the buildings during evening events and to improve security.

Installed perimeter LED light fixtures to improve visibility during the evening and to further reduce our Kwh usage at that facility.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. Theses services are outlined under the “district-wide accomplishments” section of this report.

NORTHVILLE ELEMENTARY

Replaced old and worn carpet in several classrooms with vinyl tile to ensure safety and promote healthy air quality in those areas.

Installed new locks on several interior doors to prevent unwanted traffic to isolated sections of the buildings during evening events and to improve security.

Installed ceiling fans in seven additional classrooms to provide improved air quality on hot and humid days.

Replaced the boiler’s hot water pump to improve heating efficiencies throughout the building.

Replaced more deteriorated sections of concrete sidewalks as liability prevention.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. Theses services are outlined under the “district-wide accomplishments” section of this report.

PETTIBONE ELEMENTARY

Reconfigured the route 7 side parking lot to accommodate parent pick-up and drop-offs and added safety fence to isolate the playground area

Installed two (2) new security gates within the building to prevent unwanted traffic to isolated sections of the buildings during evening events and to improve security.

Began the process of retrofitting another portion of the pneumatic thermostats in the classrooms with digital units that will tie in to our energy management system.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

SARAH NOBLE INTERMEDIATE SCHOOL

Installed additional chain link fencing and gates at SNIS to provide enhanced security at that facility.

Repaired, prepped and painted a majority of hallways, classrooms and the cafeteria at SNIS.

Replaced deteriorated sections of concrete sidewalks as liability prevention.

Installed drinking fountains in the cafeteria to meet school lunch program compliance issues.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

SCHAGHTICOKE MIDDLE SCHOOL

Installed emergency eye-wash stations in all science classrooms at SMS to meet laboratory safety standards.

Replaced deteriorated sections of concrete sidewalks as liability prevention.

Began the process of installing additional Air Handling Unit (AHU) and Roof Top Unit (RTU) controls to tie into our energy management system. This change will allow for more efficient usage of these devices.

Installed new locks on several exterior doors to provide uniform key access to all areas of the building.

Upgraded the master clock system at SMS, allowing us to install wireless clocks throughout the building. To date more than one third of all of the older clocks have been replaced with wireless units.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

NEW MILFORD HIGH SCHOOL

Repainted several areas inside the building that were in poor condition due to normal wear and tear of the building.

Re-seeded the entire area of the soccer field and made much needed grading repairs to both softball fields.

Installed drinking fountains in the cafeteria to meet school lunch program compliance issues.

Reconfigured all of the gardens and courtyards and pruned the largest trees to provide a cleaner look to the building while eliminating areas where insects and other pests can make nests and create health issues.

Provided all of the custodial services outlined under the “district-wide accomplishments” section of this report.

Provided all of the contracted services necessary to meet all building and safety codes. These services are outlined under the “district-wide accomplishments” section of this report.

Began working on the punch list of items that were deemed non-compliant during the Civil Rights Compliance Review.

CENTRAL OFFICE AND THE LARSON FARM

Began the process of replacing every window at the facility to provide energy efficiency and added security.

Replaced the entire concrete ramp on the north side of the building to prevent injuries.

Began the process of installing new security features to the building.

**New Milford Board of Education
Facilities Sub-Committee
September 6, 2011
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK



2011 SEP -9 A 9:38

NEW MILFORD, CT

Present:	Mr. Daniel Nichols, Sub-Committee Chairman
	Mr. Thomas McSherry
	Mr. Rodney Weinberg
	Mrs. Alexandra Thomas (6:37 p.m.)

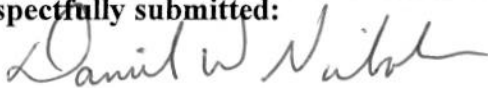
Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Dr. Maureen McLaughlin, Assistant Superintendent of Schools

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mr. Daniel Nichols, Sub-Committee Chairman. Mrs. Thomas was seated for Mr. Wellman.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3. 3.A	Discussion and Possible Action Overview of Summer Projects <ul style="list-style-type: none"> Mr. Calhoun presented a handout on summer projects performed district-wide and for each individual school building. This year's budget allowed for the employment of summer help, which proved to be invaluable. District- wide activities included life safety issues being addressed as well as general maintenance. Hill and Plain: the partially finished parking lot was opened for parent pick-up and drop-off; final coating on the lot will be installed at a later date. Northville Elementary: replaced worn carpet with vinyl tile; continued installing ceiling fans. Pettibone Elementary: pneumatic thermostats are being outfitted with digital units. Sarah Noble Intermediate: Additional chain link fencing installed as well as gates for enhanced security. Schaghticoke Middle School: Installed air handling unit controls and roof top unit 	Discussion and Possible Action Overview of Summer Projects

	<p>controls; eventually all units will be digitally controlled. Sixty wireless clocks (of the total 140) installed to eventually replace the master clock system.</p> <ul style="list-style-type: none">• High School: Reconfiguration of garden and courtyards for ease of maintenance. Started working on punch list for Civil Rights Compliance Review.• Central Office: Two-thirds of windows replaced to provide for energy efficiency.• Mr. Weinberg inquired about the impact on budget items with the work performed.• Mr. Calhoun commented overall there was no change in budget position; Hill and Plain's drainage cost was more than expected, but there were also savings in other areas.• Mr. Calhoun and his custodial crew were complimented on a 'job well done'. Mr. Calhoun added that not only the custodial crew, but also the vendors all cooperated to accomplish the summer projects within the short time frame.• Mrs. Thomas suggested that of interest would be the amount of square footage of floors, carpeting etc. for the volume accomplished within the budget with the custodial crew in the short summer time. The community should be made aware of the responsibility the district assumes to maintain the buildings, the town's biggest asset.• Mr. Calhoun commented on the summer usage for the buildings, i.e. Park and Rec; summer schools; Youth Agency; and groups using the high school for science camps; Friends of New Milford Library in addition to athletic events.• Mr. McSherry asked Mr. DiVito to video the new playground at Hill and Plain.	
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3.B.	Evaluation of Hill and Plain Boilers <ul style="list-style-type: none">• Mr. Calhoun plans, within the next month, to bring on an engineering firm to study boilers for replacement. Asbestos abatement needs to be factored into the total project also. The cost for the project will be investigated and presented to the Board for inclusion in the Capital Improvement project list for the coming year.• Mr. Weinberg asked for an estimate of the cost of the project. Mr. Calhoun estimated half million dollars, but is hopeful that the bidding will be less.• When asked by Mrs. Thomas about the current condition of the boilers, Mr. Calhoun replied that the company servicing the boilers reports they are in as good condition as expected for their age.• Mr. Calhoun estimates the cost of the engineering study might be \$4-\$5000, but will attempt to have the study included in the eventual design and installation. Also, Mr. Calhoun will look into every option available for the boiler purchase.	Evaluation of Hill and Plain Boilers
4.	Adjourn <p>Mr. McSherry moved to adjourn the meeting at 7:06 p.m., seconded by Mr. Weinberg; motion passed unanimously.</p> <p>In Favor: Mr. McSherry, Mr. Weinberg, Mrs. Thomas, Mr. Nichols</p>	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:06 p.m.

Respectfully submitted:



Mr. Daniel W. Nichols, Chairman
Facilities Sub-Committee